



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF TOWN CLERK

Fax: 978-572-1228

Email: townclerk@townofnewbury.org

(Please check all appropriate boxes)

BOARD/COMMITTEE/ORGANIZATION: Town Clerk

☐ MEETING

☐ PUBLIC HEARING

☒ EVENT

DAY of WEEK/DATE: Thursday April 28, 2022

TIME (AM/PM): 8:30

ADDRESS: ☒ Newbury Municipal Offices, 12 Kent Way, Byfield, MA 01922

☐ Newbury Town Library, 0 Lunt Street, Byfield, MA 01922

☐ Other: _____ (Specify building name/address)

ROOM: ☐ 2nd Floor Hearing Room

☒ Other: 1st Floor - Clerk's office (Provide room name)

PURPOSE: Ballot and election equipment testing for May 10 Annual Town Election

SUBMITTED BY (Name & Title): Leslie Haley, Town Clerk

All meeting notices must be filed and time stamped in the town clerk's office and posted on the municipal bulletin board 48 hours prior to the meeting in accordance with MGL Ch. 30A, § 18-25.

This may not include Saturdays, Sundays or legal holidays. Newbury Municipal Offices are open Mon., Wed., Thurs. 8-4 and Tuesday from 8-7, closed Fridays.

Faxed or Emailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

MEETING NOTICES WILL ALSO BE POSTED ON THE TOWN WEBSITE (www.townofnewbury.org)

Agenda: (Edit as appropriate, use additional pages if needed)

- Test ballots and Imagecast functions

Note: The matters listed above are those reasonably anticipated by the Chair to be discussed at the meeting. This Agenda may be updated or revised after initial posting. Not all items listed may in fact be discussed, and other items not listed may be brought up for discussion to the extent permitted by law.