



Town of Newbury
 12 Kent Way
 Municipal Town Offices
 Newbury, MA 01922
 Phone: 978-465-0862
 Fax: 978-572-1228

Resident Parking Permits

Mail-In Application (No Discount)

2018 Parking Permits will be available on December 11, 2017. Forms received in the mail prior to that date will be fulfilled on or after 12/11/17.

Resident Parking Permits for the current calendar year may be purchased online at <https://newburyparking.cityhallsystems.com> offered at a discount until April 1st or, alternatively, resident parking permits can be purchased via mail-in service with no discount, using this application form.

Instructions: Please read CAREFULLY - requests will be SENT BACK if not properly completed

1. Complete all information requested on this application form. If additional forms are needed, you may obtain them at www.townofnewbury.org/parking-clerk
2. Town database will be used for of Proof of Residency and shall be verified by a Real Estate Tax Bill and/or Town Census. If you rent a residence, you must (1) appear on the town's census or (2) show proof of a current year-round calendar lease agreement. Please provide a photocopy of one or the other.
3. Copy **ALL** car registrations for which you are requesting stickers and enclose them with this application form. Vehicle registration owners must match the property ownership/renter.
4. If you have a leased vehicle, lease agreements must indicate yearly rental to qualify and must be supplied with this application.
5. If you are applying for a senior (65+) sticker, you must include a copy of your driver's license.
6. Fees are as follows: Resident (17-64 years of age) \$25.00, Resident (65+ years of age): \$20.00 and a Replacement Sticker \$5.00 Make your check payable to the "Town of Newbury" for the total amount of all stickers to be purchased.
7. Mail this application form along with the items required above in an envelope separate from any Town correspondence to:

City Hall Systems, 3 Rosenfeld Drive, Hopedale, MA 01747

Parking Permit Information:

Name: _____ Newbury
 _____ Property Address: _____
 Mailing _____ Mailing City _____
 Street _____ State _____
 Address: _____ Zip: _____
 Email: _____ Phone Number: _____

Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
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Total Check Amount for All Parking Permits \$ _____