Chairman, Geoffrey Walker, called the meeting to order at 7:01 p.m. with the Pledge of Allegiance to the flag. A moment of silence was observed in honor of David Mountain.

Board and Committee Reports:

Selectman, Damon Jespersen, reported on the Plum Island sand dune restoration work day he had attended on November 8th. Through a grant from the state’s Office of Coastal Zone Management to UNH and the Town of Newbury, researchers, led by UNH scientist, Dr. Gregg Moore, and joined by volunteers from the community and surrounding area, used fencing and planted plugs of native sea grass to re-establish the dune along areas of Plum Island.

Citizen’s Concerns: No citizen’s concerns

Town Administrator’s Report:

Town Administrator, Tracy Blais, reported that on October 14, 2014, Joanne Moore accepted the position and joined the Finance Department as Assistant Treasurer Collector.

The first Municipal Building Committee workshop will be held at Town Hall on Saturday, November 22nd at 10:00 a.m. The general public is invited for an overview of the issues pertaining to the Police Station and Town Hall and are welcome to tour the two facilities.

Negotiations have begun with the Newbury Police Association for the collective bargaining agreement which goes into effect July 1, 2015.

The Town Hall Pump Station and Force Main design and construction services contract with Beta Engineering has been executed. Work is expected to begin immediately. The construction completion estimate is expected to be available for May Town Meeting.

The Town Administrator and Board of Health Agent, Deb Rogers, met with the Recreation Committee and were able to finalize the Manter Field septic plans with the Recreation Committee voting in favor. The next step will be to put together the specifications and go out to bid on the project so work can commence in the spring.

New Business:

Police Department appointment request:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bulgaris and voted unanimously, to appoint Christina Puopolo as Reserve Dispatcher to the Police Department.

Building Commissioner request:
Motion: A motion was made by Selectman Bulgaris, seconded by Selectman Jespersen and voted unanimously, to approve the Inspectonal Services Department paper permitting fee of $15.00 to commence January 1, 2015.

Licenses:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bulgaris, and voted unanimously to approve the new business license of personal trainer, John A. DesOrmeaux, Jr.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously, to approve the one-day liquor license for Protection Fire Company #2 for a function on December 6th, contingent on the Fire Company securing the signature of the Chief of Police and completing items 4 & 5 of the application.

Request of Cathy Pugh of Plum Island Beachcoma:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously, to include M.G.L. 138, §33B, known as the Restaurant Rejuvenation Act on the May 2015 Town Meeting Warrant.

Cultural Council appointment recommendation:

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously, to approve the appointment of Zachary Roy to the Cultural Council.

Special Election:

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously, to call a Special Election to fill the vacant seat left by the passing of Selectman David Mountain.

Selectman Jespersen proposed a memorial to honor Selectman David Mountain.Naming a trailhead on Town owned property near the river or planting a tree were suggested as possibilities. Marlene Schroeder of the Parker River Clean Water Association explained that the Board of the PRCWA has decided to move forward with a memorial to honor David Mountain as well. A memorial bench close to the river was suggested. Selectmen Jespersen and Marlene Schroeder will work together gathering further ideas which will be brought before the Board at a later date.

Correspondence:

All correspondence was reviewed.

Minutes:

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously, to accept the minutes of the October 28, 2014 meeting as presented.

Warrants:

Warrants presented to the Board of Selectmen were signed.

Adjournment:

Motion: At 7:49 p.m. a motion to adjourn was made by Selectman Bulgaris, seconded by Selectman Jespersen and voted unanimously.
Respectfully submitted,

Ellen Jameson
Administrative Assistant