Attendees: Chaz Rudich, Evelyn Noyes, Maggie Malley, De De Heatwole, and Sandee Small.
Meeting chaired by Chaz, called to order at 1:11 PM.
Minutes from June 17, 2019 meeting were reviewed and approved.
Note: this meeting NOT video taped due to missing component to camera.

No quorum in September or October, but officers were voted on and approved at the June
meeting, which took effect as of July 1.

New Business:
A. Review of Council on Aging expenditures for the period of July 2019 through the end of
   September 2019, which included salaries for COA Staff, Elder Service Emergency fund
   payment, and Formula Grant funds for Outreach Managers compensation.
B. Discussed need to have an alternate member of COA Board to sign expenses etc to ease
   the process; will address at next meeting
C. COA Board of Directors discussed Town of Newbury COA By-Laws, Article IV, Meetings,
   item B. Which states “meeting quorum shall consist of five members”. It is
   recommended that this be amended to read “A quorum shall consist of two thirds of the
   members.” This request will be voted on during next meeting.
D. Mass DOT is conducting an audit of the Council’s transportation policies.
   1) Required now due to the fact that state involved in procuring van
   2) Multi-page questionnaire submitted to COA mid October with short deadline
      Extension for compliance requested
   3) Good opportunity to formalize some of the policies such as shopping bag limits and
      compliance with seat belt requirements
   4) Maggie to check with town policy with drug testing requirements
E. Annual Holiday COA luncheon to be held at Newburyport Senior Center on
   December 4 at noon.

Old Business:
A. September event held by council, “Nutrition” was well received; smaller audience attended
   but this allowed for more interaction
B. Discussed the aforementioned need to collect information about our requirements for an
   expanded Senior Center. Realization may be a few years down the road but we should
   be ready with viable information when the town asks us what we need
   1) Maggie to get in touch with former Andover director AnneMarie
   2) Perhaps board can brainstorm a list of items for members to research
C. Board to plan for events for 2020. It was decided that since November and December are
   so busy, we use this time to get organized for next year. Preliminary suggestions are:
   1). Presentation on Safety by Sgt. Jenkins, Newbury Police as recommended by
      Gerri D. earlier this year. Maggie has been in touch and Sgt Jenkins is eager to
      present for us.
   2). More in depth Presentation on nutrition as in a multiple week ‘hands on’ program
      Difficult to hold at our center as a kitchen would be needed. Elder Services
      willing to present; would need to inquire from another center if they would be
      interested in holding this in conjunction with us.
   3). In planning next year, cultural events to be investigated for possible trips.
D. Newsletter for Nov/Dec is currently in progress and should be out soon.

Meeting adjourned at 2:20 pm. Next meeting will be held Monday, November 18 at 1 pm.

Respectfully submitted,
Sandee Small