Attendees: Chaz Rudich, Joyce Machiros, Evelyn Noyes, Maggie Malley, De De Heatwote, and Sandee Small.
Meeting chaired by Chaz, called to order at 1:11 PM.
Minutes from April 22 meeting were reviewed and approved.

Old Business:
A. Review of Expenditures, hand out presented by Maggie
   1. Wages; Outreach supported by Formula Grant
   2. postage going up due to increase in Seniors signing up for newsletters
      (trying to organize this by limiting to one per household)
   3. Training - Outreach Case Mgr 3 day mediation, approved by the EOA (Executive
      Office of Elder Affairs who administrates the Formula Grant) as an allowable expense.
B. Surveys continue to be tallied from Dr. Postal event

New Business
A. Discussed logistics of event on Balance being held at Newbury Town Library on June 19, at
   2 pm.
   1. Joyce offered to pick up water/ginger ale; it was decided that the only
      refreshments would be drinks
   2. Will set up the library with only one door open; will have greeters hand out surveys
      at door; Maggie to touch base with Gordon to see how they would like chairs
      set up- in semi circle as with Dr. Postal or more ‘horseshoe’ fashion; and will
      they need room for demonstrations.
   3. Sandee and Maggie to check with Susan Noyes about microphone for event
   4. Once Gordon has approved Flyer, Sandee to submit to Susan Noyes for email blast;
      Maggie to coordinate other media announcements
B. Evelyn recommended board review the possibility of a new COA center
   1. Knowing square footage we have now would help to compare what we need.
      School layout should have that info
   2. Maggie to liaison with former COA Director to get her input as she helped Amesbury
      and is now working with Andover
   3. Board agreed that events we are offering is bringing in additional residents that
      would bring more traffic to center
C. Next event will be hopefully on nutrition. Will hold in October as we will need the month of
   September to organize. Also want to tie in Newbury Food Pantry
D. ADD NOMINATIONS FOR COA BOARD MEMBERS TO ENABLE A VOTE AT 6/17/2019

MEETING: CHAZ RUDICH, CHAIR; EVELYN NOYES, VICE CHAIR; SANDRA
SMALL, SECRETARY

Next meeting will be held Monday, June 17 at 1 pm.
Board officers will be elected at this time.
Meeting adjourned at 1:29 pm.

Respectfully submitted,
Sandee Small