Meeting called to order at 6:21 PM. In Attendance: Dick Passeri, Terry Litterst, Dick Ravin, Jean Ackerly and Erin Ouimet. Jeffrey Wardwell and Margaret Grimes were not present.

Jean presented the Director’s Report.

The Board and Library Staff discussed methods to increase audiences in adult programming.

The Board voted unanimously to close the library at 5 PM instead of 7 PM on Christmas Eve and New Year’s Eve. Staff salaries for those hours will be paid out of the library’s State Aid Funds.

The Board voted unanimously to close the library on the day after Thanksgiving. This closure will be unpaid and have no financial impact on the library budget.

Dick Passeri reported on town-wide interest in the Town I Remember event scheduled for Nov. 9. Those present discussed ways to create an optimal experience for attendees.

The Trustees voted unanimously to fund $200 for a holiday party for library volunteers.

The Trustees and Library Staff discussed new Mass Board of Library Commissioners procedures regarding the yearly certification of libraries. These changes deal with the MBLC’s Municipal Appropriation Requirement for library budgets and how waivers to that requirement will be distributed over the next five years.

The Trustees voted unanimously to approve an expenditure not to exceed $1000 to install picture hanging hardware in the Meeting Room. The Trustees also approved the expenditure of $125 a month to obtain the services of an exhibition manager.

The next meeting was set for Nov. 13, 2019 at 5 PM.

The meeting adjourned at 8:10 pm.

List of documents:
- Agenda
- Director’s Report October 15, 2019
- NTL Monthly Statistics Report for September, 2019
- NTL F20 Year-to-Date Summary

Respectfully,

Dick Ravin
Trustee