Regular meeting of the Newbury Historical Commission began at 7:30 p.m.

**Members present:** Channing Howard, Carolyn Casey, Jan Forrest, Lon Hachmeister, Eva Jackman, Rebecca Fuller, and Nancy Thurlow (Alt.)

**Members absent:** Sue Nagle (Alt.)

**APPROVAL OF MINUTES:** Minutes of the **November 21, 2019** meeting were reviewed. A motion was made to accept with two (2) corrections, seconded, and carried with unanimous vote.

**CORRESPONDENCE:**

1. Correspondence: 
   E-mails: 277 High Rd from Martha Taylor; Eva Jackman, info on Scenic Byways

**TREASURER’S REPORT:** Prepared by Lon H, as of December **12, 2019**. A motion was made to accept, seconded, and carried with unanimous vote.

**COMMITTEE REPORTS:** None

**UNFINISHED BUSINESS UPDATES**

1. **1635 website:** We received a business card for web designer, Richard Kent. Rebecca is reaching out to him to discuss our old “1635 website” which is deteriorating. Rebecca’s husband will assist where needed.

2. **NHRD sign:** Jan sent an e-mail to Betsy Friedberg, National Register Director of Massachusetts Historical Commission to request a copy of the Acceptance Letter. A copy of the Upper Green (Newbury Historic District) acceptance letter was send. A brief discussion on NHRDs ensued. Carolyn is working on

   A question was raised about offering house plaques for a cost. We had a quote from Bridge Road Signs for $65.00. This was from a few years ago, so prices may have risen.

3. **78 Elm St.** – Channing thanked everyone who attended the meeting. Town Counsel stated that the preservation restriction is valid and must be adhered to and was not open to interpretation. Planning Board had a subsequent meeting and approved the owners to replace with like items. Channing sent a briefing to the Town Planner, Martha Tayler. He gave info on clapboards that should be used: Quarter sawn, finger jointed clapboards; applied with gradient spacing and should be cut 4 feet in length to be consistent with the time period. Quarter sawn clapboards are still being cut today.

4. **277 High** – Planning Board is meeting on ?12/10/2019 The developer, DePiero is now thinking of not moving the barn and making a separate house of it, according to Lon who met him last week.
NEW BUSINESS:

1.

DISCUSSION

1. The Secretary of the Interior’s standards for the treatment of historic properties were discussed. Channing led us through each section. These are: Preservation, Rehabilitation, Restoration, and Reconstruction. One reason for this discussion is to assist us in evaluating projects as they arise. We have several properties in Newbury that have restrictions on them. Building and Preservation are the two (2) we are most focused on researching.

2. Motion: make 7 sets the Secretary of the Interior full Standards in Binders with sleeves. Lon made a motion, 2nd by Carolyn, approved by all for Lon to purchase a 7-10 binders, plastic sleeves and dividers.

3. A motion was made, seconded and carried with unanimous vote for Jan to purchase “A Building History of Northern New England” books (5-7) copies, for all members. Channing would like each member to have a copy. Funds from the Special Account will be used. The book gives excellent information on building materials, descriptions of structure details with photos detailing each. The books will remain the property of the Town of Newbury Historical Commission and returned when members leave the Commission.

4. Eva brought up the possibility of using the “Scenic Byway” (Essex Heritage) as leverage going forward to delay/stop older houses from being demolished and changing the landscapes of our Town. Eva was asked to obtain more information regarding this program and presenting to the HC when available.

DDB DISCUSSION

1. Continued until next meeting. Nancy suggested we update some sections to refresh the information on the Town website. Jan was asked to check on the day from permit being pulled to approval on Permit link.

ADJOURNMENT

The next meeting of the Historical Commission will be on Thursday, January 9, 2020.

This meeting was adjourned at 9:03 p.m.

Jan Forrest Date of approval