Regular meeting of the Newbury Historical Commission began at 7:10 p.m.

**Members present:** Channing Howard, Carolyn Casey, Jan Forrest, Lon Hachmeister, Eva Jackman, and Nancy Thurlow (Alt.)

**Members absent:** Rebecca Fuller, Sue Nagle (Alt.)

**APPROVAL OF MINUTES:** Minutes of the **October 10, 2019** meeting were reviewed. A motion was made to accept with one (1) correction, seconded, and carried with unanimous vote.

**CORRESPONDENCE:**

1) Correspondence:
   - E-mails: Planning Board re: 78 Elm St. (Caldwell); Mary Baird on genealogy info

**TREASURER’S REPORT:** Prepared by Lon H, as of **November 21, 2019**. A motion was made to accept (with several corrections), seconded, and carried with unanimous vote. Lon will provide a corrected copy to Secretary/Clerk.

**COMMITTEE REPORTS:** None

**UNFINISHED BUSINESS UPDATES**

1. Lon will check with the owner of the Ferry House to see if we can copy the “book” he has on the history of the house and all changes he plans on making to restore it.

2. 1635 website: We received a business card for web designer, Richard Kent. Rebecca will reach out to him to discuss our old “1635 website” which is deteriorating. Rebecca’s husband will assist where needed.

3. NHRD sign: Jan sent an e-mail to Betsy Friedberg, National Register Director of Massachusetts Historical Commission know we are applying for a grand for the sign(s) for the Upper Green area. I requested a copy of the Upper Green (Newbury Historic District) acceptance letter. Jan looked at the Library, School House, etc. and cannot find this in any of our existing records.
   A question was raised about offering house plaques for a cost. We had a quote from Bridge Road Signs for $65.00. This was from a few years ago, so prices may have risen.
4. 78 Elm St. – Channing thanked everyone who attended the meeting. Town Counsel stated that the preservation restriction is valid and must be adhered and was not open to interpretation. Planning Board had a subsequent meeting and approved the owners to replace with like items. Channing sent a briefing to the Town Planner, Martha Tayler. He gave info on clapboards that should be used: Quarter sawn, finger jointed clapboards; applied with gradient spacing and should be cut 4 feet in length to be consistent with the time period. Quarter sawn clapboards are still being cut today.

5. 277 High – Planning Board is meeting on ?12/10/2019 Current owner, DePiero is now thinking of not moving the barn and making a separate house of it, according to Lon who met him last week.

NEW BUSINESS:

1. Eva – dog waste is being left next to the porta toilet on the Lower Green. A suggestion was raised to ask Tracy if DPW can check for this. Jan will send an e-mail.

DISCUSSION

1. The Secretary of the Interior’s standards for the treatment of historic properties were discussed. Channing led us through each section. These are: Preservation, Rehabilitation, Restoration, and Reconstruction.
   One reason for this discussion is to assist us in evaluating projects as they arise. We have several properties in Newbury that have restrictions on them. Building and Preservation are the two (2) we are most focused on researching.

   Motion: make 7 sets the Secretary of the Interior full Standards in Binders with sleeves. Lon made a motion, 2nd by Carolyn, approved by all to purchase a 7-10 binders.

2. Jan will get quote for the Book “A Building History of Northern New England”. Channing would like each member to have a copy. The book gives excellent information on building materials, descriptions of structure details with photos detailing each.

DDB DISCUSSION

1. Continued until next meeting. Nancy suggested we update some sections to refresh the information on the Town website.

ADJOURNMENT

The next meeting of the Historical Commission will be on Thursday, December 12, 2019.

This meeting was adjourned at 9:10 p.m.

Janice M. Forrest 12/12/2019

Jan Forrest Date of approval