Town of Newbury
Capital Planning Committee Meeting
Thursday, December 17, 2015  7:00 AM Town Hall
Meeting Minutes – Accepted 1/28/2016

Members present: Larry Guay, Nick Orem, Frank Visconti and Tracy Blais
Absent: Marshall Jespersen
In attendance: Chief Michael Reilly, DPW Director James Sarette

Larry Guay called the meeting to order at 7:00am, seconded by Frank Visconti

- Review of Submitted Project Proposals:

  Michael Reilly, Police Chief

  - Police Cruiser Replacement $38,000

  - Committee requests an inventory of all police department vehicles to include; make, model, mileage, photographs

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  James Sarette, DPW Director

  - Newbury Elementary School Sidewalks & Curbing $140,620
  - Byfield Grange Building Window Replacement $17,950
  - Catch Basin Repairs $100,000

  - The Committee voted unanimously at a previous meeting to approve this project request on a motion made by Nick Orem and seconded by Frank Visconti
  - The goal of the DPW is to fix drainage prior to paving
  - Under consideration is Main St., Pearson Dr.

  - Sander Replacement $15,450

  - The Committee voted unanimously at a previous meeting to approve this project request on a motion made by Nick Orem and seconded by Frank Visconti
  - The Director provided the committee with an inventory report of all equipment, including year, make, model, life expectancy and estimated cost of replacement

  - Dump Truck Replacement $196,955

  - The Director is working towards standardizing all DPW equipment

- Action Items:

  - CPC Ranking will take place at January meeting
  - Marshall Jespersen will send a letter to send to the Board of Selectmen regarding the BCAC.
  - Tracy Blais will contact Triton to see if the other member communities are responsible for site repairs and snow plowing.
  - Tracy Blais will contact the Board of Health to determine the age and condition of the septic system at the Byfield Grange building.

5. Next meeting date:
Next meeting scheduled for January 21st, Town Hall, 7:00 AM.

6. Adjourned:
Motion: A motion was made by Frank Visconti and seconded by Larry Guay to adjourn the meeting. The motion was approved by a unanimous vote and the meeting adjourned at 8:10 AM.