PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF TOWN CLERK

(Required to select all appropriate boxes)

BOARD/COMMITTEE/ORGANIZATION: ____________________ Library __________

☐ MEETING ☐ PUBLIC HEARING

DAY of WEEK/DATE: Tuesday Thursday January 23rd ______________________
TIME (AM/PM): ___ 4:30 __________

ADDRESS: ☐ Newbury Municipal Offices, 12 Kent Way, Byfield, MA 01922
☐ Newbury Firemen’s Hall, 3 Morgan Avenue, Newbury, MA 01951
☐ Newbury Town Library, 0 Lunt Street, Byfield, MA 01922
☐ Other: _____________________________________________________________
   (please specify building name/address)

ROOM: ☐ Newbury Municipal Offices, 2nd Floor Hearing Room
☐ Newbury Municipal Offices, 2nd Floor Conference Room
☐ Other: _____________________________________________________________
   (when applicable, provide room name)

PURPOSE: Meeting for Budget Approval _____________________________

SUBMITTED BY (Name and title): Jean Ackerly

ALL PUBLIC NOTICE POSTING REQUESTS MUST BE FILED WITH THE TOWN CLERK AND TIME STAMPED AT LEAST 48 HOURS PRIOR TO THE MEETING TIME FOR POSTING ON THE MUNICIPAL BULLETIN BOARD (in accordance with the provisions of MGL 30A §18-25). Note: 48 HOURS PRIOR TO THE MEETING DOES NOT INCLUDE ANY HOURS ON A SATURDAY, SUNDAY OR LEGAL HOLIDAY. MUNICIPAL OFFICES ARE CLOSED ON FRIDAYS.

Newbury business hours are Monday/Wednesday/Thursday 8AM-4PM and Tuesday from 8AM-7PM. Faxed or e-mailed postings must reach the Town Clerk’s office during business hours 48 hours prior to the meeting, not including the days noted above.

MEETING NOTICES WILL ALSO BE INCLUDED ON THE TOWN OF NEWBURY’S (www.townofnewbury.org) WEBSITE.
I. Call to Order
II. Approval of Minutes
III. New Business
   a. FY 2021 Budget Approval
V. Old Business
VI. Other
VII. Date for next meeting
VIII. Adjournment