PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF TOWN CLERK AND TOWN WEBSITE

(Required to select all appropriate boxes)

BOARD/COMMITTEE/ORGANIZATION: BOARD OF SELECTMEN

☐ MEETING  ☐ PUBLIC HEARING

DAY of WEEK/DATE: Tuesday, March 24, 2020  TIME (AM/PM): 7:00 p.m.

ADDRESS: ☐ Newbury Municipal Offices, 12 Kent Way, Byfield, MA 01922
☐ Newbury Firemen’s Hall, 3 Morgan Avenue, Newbury, MA 01951
☐ Newbury Town Library, 0 Lunt Street, Byfield, MA 01922
☐ Other: __________________ VIRTUAL MEETING
(please specify building name/address)

ROOM: ☐ Newbury Municipal Offices, 2nd Floor Hearing Room
☐ Other: ________ Telephone Conference Call
(when applicable, provide room name)

PURPOSE: General Business

SUBMITTED BY (Name and title): J.R. Colby, Chairman

NOTICE:
Per Gov. Baker’s Executive Order dated March 12, 2020, suspending G.L. c. 30A sec. 20,
The meeting will be by remote participation, namely a telephone conference call.
The Public will not have an opportunity to participate as it is not a public hearing.
Minutes of the meeting will be posted within 48 hours of the meeting and will be posted on
the Town Website, www.townofnewbury.org

ALL PUBLIC NOTICE POSTING REQUESTS MUST BE FILED WITH THE TOWN CLERK AND TIME STAMPED AT LEAST
48 HOURS PRIOR TO THE MEETING TIME FOR POSTING ON THE MUNICIPAL BULLETIN BOARD (in accordance with
the provisions of MGL 30A §18-26). Note: 48 HOURS PRIOR TO THE MEETING DOES NOT INCLUDE ANY HOURS ON A
SATURDAY, SUNDAY OR LEGAL HOLIDAY. MUNICIPAL OFFICES ARE CLOSED ON FRIDAYS.

Newbury business hours are Monday/Wednesday/Thursday 8AM-4PM and Tuesday from 8AM-7PM. Faxed or e-mailed
postings must reach the Town Clerk’s office during business hours 48 hours prior to the meeting, not including the days
noted above.
MEETING NOTICES WILL ALSO BE INCLUDED ON THE TOWN OF NEWBURY’S (www.townofnewbury.org) WEBSITE.

Agenda

Call to Order
Board and Committee Reports

- Report of Chairman Colby:
  
  Signed PR 20-19 for E. Jameson

Grants, Gifts & Donations

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

Public Hearings

New Business:

- Building Project Construction Committee Update
- Request of Selectwoman Greco to use BOS Letterhead to write letter of recommendation
- Review and approval – Commercial Clam Permit Applications 2020 Season
- Discussion Re: Distribution of correspondence to Board of Selectmen
- Discussion of Application for the Village at Cricket Lane – 55R Pearson Drive, Byfield

Town Administrators Report

Old Business

Correspondence:

- Letter from Upper Green Advisory Committee
- Letter of 3/3/20 from Comcast Xfinity
- Letter of 3/10/20 from Comcast Xfinity

Meeting Updates

Review of Meeting Minutes:

- December 10, 2019
- January 28, 2020
- March 10, 2020

Warrants

Executive Session:

- Pursuant to G.L. c. 30A sec21(a)(2) the Board move into Executive Session to contract negotiations with non-union personnel, namely the Town Administrator and the Fire Chief and collective bargaining with the Department of Public Works

Adjourn
The Board of Selectmen pledges its respect to the public and each other. The Board asks the public to conduct themselves in a respectful, courteous manner, both with the Board and with fellow members of the public. Should any member of the Board or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this charge is observed.

Note: The matters listed above are those reasonably anticipated by the Chair to be discussed at the meeting. This Agenda may be updated or revised after initial posting. Not all items listed may in fact be discussed, and other items not listed may be brought up for discussion to the extent permitted by law.
Hi Ellen,  
I will write something up before the next board meeting on March 24.  
Thanks,  
Alicia

Alicia

---------- Forwarded message ----------
From: Susan Kelley-Moran <skellemoran@msn.com>
Date: Wed, Feb 19, 2020 at 12:08 PM
Subject: Fw: Selectwoman Greco Appointed to the Fiscal Policy Committee of the MMA
To: Alicia Greco <aliciargreco@gmail.com>

Congratulations! So fortuitous that I see this announcement today. I wanted to ask you a huge favor. Ava is going to Pennsylvania College of Optometry in the fall and she is applying for a health professions scholarship from the Air Force. It is highly competitive as they would pay for the entire cost of schooling, including housing, and they even give a stipend to live while in school, no military responsibilities while in school. This does mean that she would be in the Air Force after she graduates. She would be working on some base as an optometrist to our Air Men and Women. Bridget is planning on doing the same but she can't apply for this until she is accepted to a dental program.

The recruiter suggests letters of recommendations come from politicians, active and former military and professors. We have the latter covered.

Would you be willing to write a letter for her? Below is the letter the recruiter sent her to send to people. Let me know.

Sue

Dear Evaluator,
This document is being provided to you to help better assist you in writing a letter of recommendation for someone applying for a Health Professions position in the U.S. Air Force. These positions are very limited and, therefore, very competitive.

Perspective applicants that have met all pre-requisite eligibility and qualification criteria will have their applications submitted to a formal board for potential selection as a Health Professions officer in the U.S. Air Force. Each board consists of a panel of 3 of the highest skilled & experienced health professional officers in the career field in which the member is applying. The board places
great emphasis on LORs since the board members don’t meet each applicant in person. LORs give the board members insight on the applicant’s overall character, professionalism, work ethic, performance, leadership qualities, etc. Please be sure to introduce yourself, your position, and how you know the applicant. In your letter, please tell the board members why you believe this individual will excel in the Air Force and what qualities you believe he/she can bring to our organization and to our Airmen.

Please ensure your LOR meets the following criteria:

- **Typed on official letterhead**
- Your signature is required
- Must be dated within the last 6 months
- Must contain your contact information (phone number & email address)
- Cannot exceed 2 pages

Please send your LOR to the requestor via email for the best quality product. Fax is not recommended due to poor quality. If you prefer, you may send the LOR directly to me at lacy.johnson@us.af.mil. If you have any questions, I can be reached via email or by phone 603-459-3422.

Very Respectfully,

LACY D. JOHNSON, TSgt, USAF
Biomedical Science Corps Advisor
New England, Europe, Africa

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**Selectwoman Greco Appointed to the Fiscal Policy Committee of the MMA**

Selectwoman Alicia Greco was honored to be appointed to the Fiscal Policy Committee of the Massachusetts Municipal Association for 2020. Local officials from across the Commonwealth serve on MMA Committees which advise them of legislative, regulatory and public policy issues.

The group will be meeting monthly and includes Mayors, Selectmen, Councilors, Aldermen, City and Town Managers and Finance Committee members. The Committee is charged with considering all municipal finance issues and developing a policy framework for local government financing in the future.

Read more
This is an automatic message from Town of Newbury MA. Please do not reply to this message. You can unsubscribe here.
TOWN OF NEWBURY

Regulations for Shellfish Industry and Harvesting of Sea Worms, Eels and Crabs

1. Residents of the Town of Newbury may apply for a commercial permit to dig clams and harvest sea worms. Applicant must be a legal resident of the Town of Newbury. IN ORDER TO QUALIFY AS A RESIDENT OF NEWBURY, the applicant must provide satisfactory proof that his/her principal residence (domicile) is in the Town of Newbury. Homeowners and non-homeowners may provide a Newbury tax bill with their name on it. Homeowners and non-homeowners may provide their most recent Massachusetts income tax return showing their name and principal address in Newbury. Minors/students must be listed on the annual town census with a Newbury address. Should an applicant fail to produce satisfactory proof of residence, he/she will be deemed unqualified to hold a permit granted to Newbury residents. Permit shall be valid from April 1st to March 31st and shall be subject to such limitations and restrictions as are set forth in those regulations, or additional regulations imposed by the Board of Selectmen in the interest of conservation and preservation of the Town’s shellfish resources and the public health. The fee for such permit shall be three hundred dollars ($300), paid to the Town of Newbury with application. The permit fee for applicants under 15 years of age or over 65 (as of April 1st), is one hundred dollars ($100). State permit must be obtained before applying for a town permit. Application and fee for a resident commercial permit must be received by the Town Clerk by March 1st of each year.

Any application received after March 1st will be subject to a late fee of $150.00. Late fee will not be waived for any reason. (Amended 3/28/2017)

The Board of Selectmen and the Fish Commissioners shall review the applications for said permits. Permits shall be issued to those applicants the Board considers qualified. (Amended 1/24/2017)

2. Clams shall not be taken from the flats under two (2) inches in length in shell; razor clams under five (5) inches in length in shell.

3. The Selectmen, in their judgment, in order to preserve the industry, are authorized to close any flats or portions of flats, and prohibit the taking of shellfish in closed areas. The flats so closed by the Selectmen shall be plainly marked by stakes or bounds and shall be posted with a notice or notices setting out the facts of closing and the period during which said flats are closed. After such flats have been posted, all persons are forbidden to dig clams thereon or otherwise injure or dig said flats.

4. Any resident of the Town of Newbury may purchase a permit to take shellfish or sea worms by means of his own labor from the open areas for consumption by his own family or for his own use as bait, provided that this take shall not exceed the following limits: ten (10) quarts of clams per day, thirty (30) quarts of clams per week and three (3) dozen sea worms per day. The fee shall be forty-five dollars ($45) per year, seven dollars ($7) for one day.

Residents 65 and over are eligible for a life-time shellfish permit at no cost.

10 qt. containers only. No bags.

5. Residents of Massachusetts may purchase a permit to take shellfish or sea worms for non-commercial purposes by means of his own labor from the open areas for consumption by his own family or for his own use as bait, not exceeding the daily limits established under Section 4 for residents: ten (10) quarts of clams per day, thirty (30) quarts of clams per week and three (3) dozen sea worms per day. The fee for such permit shall be twenty-two dollars ($22) for one day and two-hundred and sixty dollars ($260) per year. Sixty five (65) years of age and over shall be one hundred dollars ($100).

10 qt. containers only. No bags.

6. Out-of-state residents may purchase a permit to take shellfish or sea worms for non-commercial purposes by means of his own labor from the open areas for consumption by his own family or for his own use as bait, not exceeding the daily limits established under Section 4 for residents: ten (10) quarts of clams per day, thirty (30) quarts of clams per week and three (3) dozen sea worms per day. The fee for such permit shall be twenty-two dollars ($22) per day with a limit of three (3) permits per week. (Week shall be defined as Sunday through Saturday.)
10 qt. containers only. No bags.

7. If contaminated flats are opened, the fee for non-residents shall be four hundred dollars ($400). For approved applications received on or after October 1st, the fee shall be two hundred dollars ($200).
(Amended 1/24/2017)

8. Clam flats shall be closed on Sundays. Flats may be opened on Sundays under certain conditions at the discretion of the Shellfish Warden and Fish Commissioners with the approval of the Selectmen. (Amended 8-23-2016, 1-31-2017)

9. Cottage Road West closed until further notice.

10. Shellfish harvest is restricted to one half hour before sunrise until one half hour after sunset.
No person shall dig, take or carry away shellfish from any waters, flats or creeks of the Town of Newbury between one-half (1/2) hour after sunset and one-half (1/2) hour before sunrise by any method whatsoever.

11. Commercial clam permit holders are limited to one (1) tide a day.

12. Violation penalties – all permits:

1st offense: 30 working days or $1000 fine or both
2nd offense: 60 working days or $1000 fine or both
3rd offense: 1 Year or $1000 fine or both.

13. Oysters may be harvested on same days as clams in “R” months to shellfish permit holders. The limit is twenty (20) quarts per week. Oysters shall be taken by rake or tongs only, no diving.

14. Eel/ Crab permits: A limit of 5 permits will be issued. The fee for Newbury residents will be $100. In the event Newbury residents do not purchase the total number of permits, the remaining permits may be sold to non-residents for a fee of $200 per permit. There is a 24 pot/trap limit per permit. State law requires a nine inch minimum size of harvested eels.

15. Soft shell clams and razors may only be harvested by means of a regular clam fork or rakes.

16. No person shall take or have in his or her possession any shellfish less than the minimum size limit in the amount of more than five percent (5%) by count. (Amended January 28, 2014, Board of Selectmen)

17. Periwinkles may be harvested on the same open days as clams. There is no size or quantity limit.

18. Per M.G.L. c. 130, s. 52 as amended, the Town of Newbury will provide any Veteran, upon request and proof of Veteran status, a license to harvest shellfish or sea worms by means of his own labor from the open areas for consumption by his own family or for his own use as bait, provided that this take shall not exceed the following limits: ten (10) quarts of clams per day, thirty (30) quarts of clams per week and three (3) dozen sea worms per day. The fee shall be forty-five dollars ($45) per year, seven dollars ($7) for one day. Veterans 65 and over are eligible for a lifetime shellfish permit at no cost.
10 qt. containers only, No bags.

19. Per M.G.L. c. 130, s. 52 as amended, the Town of Newbury has designated the following areas for family use only, from May 1st to November 1st annually, all dates inclusive: the area known as the “Reef” and a marked area located in Newbury on the Parker River Wildlife Refuge. No commercial harvesting shall take place in the designated areas during the family use only period. The Shellfish warden has the authority to open, close or move these areas upon notification to the Board of Selectmen and Fish Commissioners. All Town of Newbury regulations and fees apply.

THESE REGULATIONS ARE APPROVED BY THE TOWN OF NEWBURY BOARD OF SELECTMEN
For up-to-date closure information: 978-356-6671 (Newbury = Area N4, Contaminated Area = N2)
## Commercial Clam Permit Applications 2020/2021 Season

<table>
<thead>
<tr>
<th>LAST NAME:</th>
<th>FIRST NAME:</th>
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Re: Fred Hoysradt  
See Info from Fish Commission & e-mail from Essex, MA  
HOYSRADT FRED 35 OLD ROWLEY RD 164806
COMMERCIAL CLAM PERMIT APPLICATION

Name: Kyle Adams  Address: 42 Cottage Rd.
DOB: 1/15/1965  State Permit #: 150598
Subordinate Digger:  ☐  Master Digger Name: Laura Colby
Phone: 978-462-2025  Email: kcad6@comcast.net

Check One:  Homeowner ☑  Student/Minor ☐  Other ☐

Commercial clam licenses are issued to Newbury residents who have no outstanding municipal taxes or charges owed to the Town of Newbury.
*To qualify as a resident, new applicants must provide satisfactory proof that his/her principal residence (domicile) is in the Town of Newbury by providing a current Newbury tax bill or most recent Massachusetts Income tax return showing their name and principal address in Newbury. Minors/students must be listed on current annual town census. Should an applicant fail to produce satisfactory proof of residence, he/she will be deemed unqualified to hold a permit granted to Newbury residents.
**Applicants for consecutive renewal are not required to provide proof of residency but must have current census information on file.

NOTICE

All questions must be answered. Misstatements will void application or license if it has been issued.

I certify that I have read and understand Chapter 76 of the Newbury Code, entitled “Denial, revocation, or suspension of local licenses for failure to pay municipal taxes and charges” and that no monies are owed the Town as described therein. I have also read and understand the 2018/2019 Regulations for the Clamming Industry and the Taking of Sea Worms and Eels.

Under Penalty of perjury I hereby acknowledge the above

Signature: [Signature]  Date: 2/17/20
Residency confirmed: [Signature]  Taxes Paid: [Signature] Town Clerk  Treasurer
Application reviewed by Fish Commissioners: [Signature]

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Jamie Beauparlant Address: 25 Withington St.
DOB: 11-6-72 State Permit #: (Pending)

Subordinate Digger: ☐ Master Digger Name:
Phone: 978-462-7394 Email: jbeau25@comcast.net

Check One: Homeowner ☑ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Jamie Beauparlant Date: 2-18-20
Residency confirmed: Town Clerk
Taxes Paid: Treasurer

Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: FRANK BENDIT
Address: 131 HIGH RD

DOB: 4/16/64
State Permit #: 16070

Subordinate Digger: ☐
Master Digger Name: ________________

Phone: 978.518.9232 Email: ________________

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: __________________________ Date: 3/29

Residency confirmed:opher March. Taxes Paid: __________________________
Town Clerk Treasurer

Application reviewed by Fish Commissioners: ☒

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERICAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**

Name: Peter Britz
Address: 79 Pine Island Rd.
DOB: 03/26/1965
State Permit #: 176264

Subordinate Digger: ☐
Master Digger Name: ________________________________
Phone: (978) 462-4069
Email: plbritz@comcast.net

Check One: Homeowner ☒ Student/Minor ☐ Other ☐

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**Applicants for consecutive renewal are not required to provide proof of residency but must have current census information on file.

NOTICE
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I certify that I have read and understand Chapter 76 of the Newbury Code, entitled "Denial, revocation, or suspension of local licenses for failure to pay municipal taxes and charges" and that no monies are owed the Town as described therein. I have also read and understand the 2018/2019 Regulations for the Clamming Industry and the Taking of Sea Worms and Eels.

Under Penalty of perjury I hereby acknowledge the above

Signature: Peter Britz Date: 2-14-2020
Residency confirmed: Ashley Taxes Paid: Cheryl
Town Clerk Treasurer
Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal** (Last license 2018)

Name: Kailey Burke
Address: 9 Bittersweet Lane

DOB: 03/31/93
State Permit #: Pending

Subordinate Digger: ☑
Master Digger Name: Bob Colby

Phone: 978-430-2935
Email: KBurke03@gmail.com

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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[Signature]
Date: 2/20/20
Residency confirmed: [Signature]
Taxes Paid: [Signature]

Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
□ New Applicant *
[ ] Renewal**
Name: COS Campanelli Address: 12 Main ST Byfield
DOB: 7/18/1962 State Permit #: 152684
Subordinate Digger: [ ] Master Digger Name:
Phone: 978-465-1581 Email: augustuscampanelli@yahoo.com

Check One: Homeowner [ ] Student/Minor [ ] Other [ ]

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Under Penalty of perjury I hereby acknowledge the above

[Signature] [Name: COS Campanelli] Date: 3/2/2020

Residency confirmed: [ ]
Taxes Paid: [ ]
[Signature: Town Clerk] [Name: ]
[Signature: Treasurer] [Name: ]

Application reviewed by Fish Commissioners: [ ]

APPROVED by BOARD OF SELECTMEN

[Signatures]
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☒ Renewal**

Name: Tim Castine

Address: 62 Rogers Lane, Byfield, MA 0192

DOB: 12/27/1979

State Permit #: 152681

Subordinate Digger: ☐

Master Digger Name: __________________________

Phone: (978) 992-2518

Email: alyssa.hardy87@yahoo.com

Check One:  Homeowner ☐  Student/Minor ☐  Other ☒

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Under Penalty of perjury I hereby acknowledge the above

Signature: Timothy Carter  Date: 2/25/2020

Residency confirmed: Cheryl Hardy

Taxes Paid: Nancy Day

Town Clerk  Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**

Name: Ben Colby
Address: 158 Elm Street
DOB: 9/27/84
State Permit #: 134757

Subordinate Digger: ☒
Master Digger Name: Sugar Mama
Phone: 978-808-0878
Email: ben.colby14@gmail.com

Check One: Homeowner ☒ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: [Signature]
Date: 2/18/20

Residency confirmed: [Signature]
Taxes Paid: [Signature]

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN

[Signatures]
COMMERCIAL CLAM PERMIT APPLICATION

□ New Applicant *
□ Renewal**
Name: Charles Colby
Address: 142 High Rd
DOB: 1-27-1955
State Permit #: 140 50 3
Subordinate Digger: □
Master Digger Name: __________________________
Phone: 978 465 0276
Email: __________________________

Check One: Homeowner □
Student/Minor □
Other □

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Under Penalty of perjury I hereby acknowledge the above

Signature: Charles Colby
Date: 2-24-2020

Residency confirmed:___________________
Taxes Paid:___________________
Town Clerk:___________________
Treasurer:___________________

Application reviewed by Fish Commissioners: __________________________

APPROVED by BOARD OF SELECTMEN

_________________________ __________________________
_________________________ __________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant •

☒ Renewal

Name: Charles Colby Jr
Address: 514 Central St

DOB: 7/24/78
State Permit #: 160718

Subordinate Digger: ☐
Master Digger Name:

Phone: 978-270-1027
Email: bgcn.colby@gmail.com

Check One: ☑ Homeowner ☐ Student/Minor ☐ Other ☐

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Signature: ___________________________ Date: 2/9/20

Residency confirmed: ___________________________ Taxes Paid: ___________________________

Town Clerk: ___________________________ Treasurer: ___________________________

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Gravin Colby
Address: 508 Central St
DOB: 11/05
State Permit #: 178557

Subordinate Digger: ☐
Master Digger Name:

Phone: 978-518-7406
Email: gravinbailey14@gmail.com

Check One: Homeowner ☐
Student/Minor ☑
Other ☐

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Under penalty of perjury I hereby acknowledge the above

Signature: Gravin Colby
Date: 2/19/20

Residency confirmed: Town Clerk
Taxes Paid: Treasurer

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Laura Colby
Address: 171 Hay St

DOB: 10/1/1955
State Permit #

Subordinate Digger: ☐
Master Digger Name: Laura Colby

Phone: 978-462-3355 Email:

Check One: Homeowner ☑ Student/Minor ☐ Other ☐ Master digger

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Under Penalty of perjury I hereby acknowledge the above

Signature: Laura Colby Date: 2/27/20
Residency confirmed: Yes Taxes Paid: Yes
Town Clerk: Treasurer

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Mason Colby
Address: 563 Central St

DOB: 9/12/06
State Permit #: 178580

Subordinate Digger: ☐
Master Digger Name: 

Phone: 978 575 7482
Email: masonoga@icloud.com

Check One: Homeowner ☐ Student/Minor ☑ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Mason Colby Date: 2/19/20

Residency confirmed:

Treasurer

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**

Name: Nicholas Colby
Address: 30 Central Street

DOB: 10/29/1987
State Permit #: 006317

Subordinate Digger: ☑
Master Digger Name: Sugar Mama Shellfish

Phone: 978 270 0314
Email: thenerickcolby@gmail.com

Check One:  Homeowner ☑  Student/Minor ☐  Other ☐

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Signature: Nicholas Colby  Date: 2/10/2020

Residency confirmed:  Taxes Paid:  Town Clerk  Treasurer

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **
Name: Bob Colby
DOB: 4/20/53
Address: 171 Hay St
State Permit #: 160838
Subordinate Digger: 
Master Digger Name: Laura Colby
Phone: 978-462-3355
Email: Colbyfarm@comcast.net

Check One: Homeowner ☑ Student/Minor ☐ Other ☐

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Signature: Bob Colby Date: 2/25/20
Residency confirmed:
Taxes Paid: Mary Day
Town Clerk
Treasurer

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN


TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**
Name: Neal V. Conley  Address: 39 Love Street
DOB: 8-22-1962  State Permit # 056670
Subordinate Digger: ☐  Master Digger Name: ____________________________
Phone: 978-405-4079  Email: nconley@outlook.com

Check One:  Homeowner ☑  Student/Minor ☐  Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Neal V. Conley  Date: 1-30-2020
Residency confirmed:  [ ]  Taxes Paid:  [ ]
Town Clerk  Treasurer
Application reviewed by Fish Commissioners:  [ ]

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

□ New Applicant *
□ Renewal**
Name: Everett M Davis Jr Address: 14 Grove St Byfield
DOB: 11-9-61 State Permit # 176691
Subordinate Digger: □ Master Digger Name: 
Phone: 978-994-8589 Email: 

Check One: Homeowner □ Student/Minor □ Other □

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Signature: [Signature]
Residency confirmed: Town Clerk
Taxes Paid: Treasurer
Application reviewed by Fish Commissioners: [Signature]

APPROVED by BOARD OF SELECTMEN

[Signatures]
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: Leonard Dobson  Address: 12 Right Rear Road

DOB: 12-5-1968  State Permit # 133948

Subordinate Digger:  ☑  Master Digger Name: 

Phone: 1-978-691-7454  Email: 

Check One:  Homeowner ☐  Student/Minor ☐  Other ☑

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Signature: Leonard Dobson  Date: 9-9-2020

Residency confirmed:  Affairs  Taxes Paid:  treasurer

Town Clerk  Treasurer

Application reviewed by Fish Commissioners:  ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

□ New Applicant *
□ Renewal**

Name: Jarett Dodge  Address: 5 Kent Way
DOB: 01-17-83  State Permit #: 178069

Subordinate Digger: □  Master Digger Name:
Phone: 978-904-1141  Email: Jarett.m.Dodge@gmail.com

Check One:  Homeowner □  Student/Minor □  Other □ /

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Under Penalty of perjury I hereby acknowledge the above

Signature: Jarett Dodge  Date: 2-25-20
Residency confirmed: Robert H. Town Clerk  Taxes Paid: Town Treasurer
Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☑ Renewal**

Name: Jay Dodge Address: 45 Rehoboth St
DOB: 3-2-78 State Permit #: 131068 Byfield

Subordinate Digger: ☐ Master Digger Name: CD Dodge
Phone: 578-479-1837 Email: CJDodge45@comcast.net

Check One: Homeowner ☑ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: ___________________________ Date: 2-26-20
Residency confirmed: ___________________________ Taxes Paid: ___________________________ 
Town Clerk: ___________________________ Treasurer: ___________________________
Application reviewed by Fish Commissioners: ___________________________

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**

Name: Joshua Dodge Address: 45 Rvht St Byfield
DOB: 2-18-98 State Permit # 158953

Subordinate Digger: ☐ Master Digger Name:

Phone: 9785187578 Email: JDodge45@comcast.net

Check One: Homeowner ☐ Student/Minor ☐ Other ☒

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Under Penalty of perjury I hereby acknowledge the above

Signature: Joshua Dodge Date: 2-26-20

Residency confirmed: Kelly Taxes Paid: Richard Treasurer

Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**
Name: David Elwell  Address: 48 Fruit St.
DOB: 3/19/1965  State Permit #

Subordinate Digger: ☐  Master Digger Name: ______________________________________
Phone: 978-462-1334  Email: Donnegreenacres4@ad.com

Check One:  Homeowner ☐  Student/Minor ☐  Other ☒

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Under Penalty of perjury I hereby acknowledge the above

Signature: [Signature]  Date: [Date]
Residency confirmed: [Residency Confirmation]
Taxes Paid: [Taxes Paid]
Application reviewed by Fish Commissioners: [Review]

APPROVED by BOARD OF SELECTMEN

[Signature]
[Signature]
[Signature]
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☒ Renewal**

Name: Douglas Foley  Address: 9 Bittersweet
DOB: 7/4/1992  State Permit # 149356

Subordinate Digger: ☒  Master Digger Name: Bub Colby
Phone: 978-609-7692  Email: dougfoley7@\n
Check One:  Homeowner ☒  Student/Minor ☐  Other ☐

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Clamming Industry and the Taking of Sea Worms and Eels.

Under Penalty of perjury I hereby acknowledge the above

Signature: Douglas Foley  Date: 2/26/2020
Residency confirmed: Nolly Taxes Paid: Robert
Town Clerk Treasurer
Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Robert A. Fournier  Address: 15 Spring Hill Rd.
DOB: 11/06/1958  State Permit # 132060

Subordinate Digger: ☐  Master Digger Name: _______________________

Phone: 978.857.7721  Email: Fourniertruckin@gmail.com

Check One: Homeowner ☐  Student/Minor ☐  Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature:  Robert A. Fournier  Date: 2-25-2020

Residency confirmed:  Town Clerk
Taxes Paid:  Treasurer

Application reviewed by Fish Commissioners: E

APPROVED by BOARD OF SELECTMEN

__________________________________________
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__________________________________________
☐ New Applicant *
☑ Renewal**

Name: Lorraine Fournier
Address: 12 Wayside Ave

DOB: 08/21/1987
State Permit #: 172710

Subordinate Digger: ☐
Master Digger Name: __________________________

Phone: 978 470 8586
Email: zAnnaCouture.com

Check One: Homeowner ☑ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: ___________________________ Date: 1/30/2020

Residency confirmed: ___________________________
Taxes Paid: ___________________________
Town Clerk
Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☒ New Applicant *
☐ Renewal**

Name: Kyle Jackson
Address: 51 Northern Blvd. Newbury MA 01951
DOB: 01/17/1991
State Permit #
Subordinate Digger: ☐
Master Digger Name:
Phone: 978-518-2486 Email: JacksonKyle@gmail.com
Check One: Homeowner ☐ Student/Minor ☐ Other ☑

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Under Penalty of perjury I hereby acknowledge the above

Signature: Kyle Jackson
Date: 06FEB2023
Residency confirmed: Town Clerk
Taxes Paid: Treasurer
Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: John Kelley
Address: 34 Old Point Rd.

DOB: 5-4-61
State Permit #: 0055999

Subordinate Digger: ☐
Master Digger Name: 

Phone: 978-462-9381
Email: 

Check One: Homeowner ☐  Student/Minor ☐ Other ☐

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Signature: John Kelley
Date: 2-8-20)

Residency confirmed: Town Clerk
Taxes Paid: Treasurer

Application reviewed by Fish Commissioners: 

APPROVED by BOARD OF SELECTMEN
TO WHOM IT MAY CONCERN

COMMERCIAL DRIVER'S LICENSE APPLICATION

☐ Business Applicant

☐ Reference:** Cole Lajek

Name: Cole Lajek

Address: 1313 34th St.

DOB: 02/28/1999

State: NE

Mail:

Phone: 402-767-0676

Email: Cole.Lajek@gmail.com

Check the box for: Homeowner ☐ Student ☐ Other ☐

Commercial driver's license applications will be considered for individuals or entities who are not engaging in the illicit drug trade.

**To qualify for a commercial driver's license, an applicant must hold a valid driver's license and meet minimum requirements for driving record and personal history.

NOTICE

All applications and supporting documentation will be reviewed prior to issuance.

I certify that the information provided is true and complete. The information provided may be used in determining eligibility for a commercial driver's license.

Unlicensed Driving

Resident of:

Township:

Application: Yes ☐ No ☐

APPROVED BY BOARD OF GEBEAMEN

Date:

Driver:

Taxable:

Trespasser

State:

City:

County:

Zip:

License:

Signature:

Date:

Address:

City:

County:

State:

Zip:

Signature:

Date:

Address:

City:

County:

State:

Zip:

Signature:

Date:

Address:

City:

County:

State:

Zip:

Signature:

Date:

Address:

City:

County:

State:

Zip:
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☐ Renewal**
Name: Newi Losch
Address: 113 Main St, Byfield, MA
DOB: 03/03/1992
State Permit #: 160854
Subordinate Digger: ☐
Master Digger Name: ____________________________
Phone: 978 270 7078
Email: hml@mac.com

Check One: Homeowner ☐  Student/Minor ☐ Other ☑

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Under Penalty of perjury I hereby acknowledge the above

Signature: ___________________ Date: 2/26/20

Residency confirmed: ___________________ Taxes Paid: ___________________

Town Clerk, Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Ross Lojek
Address: 113 Main St.

DOB: 8/23/99
State Permit #: 106575

Subordinate Digger: ☐
Master Digger Name: __________________________

Phone: 978-270-9444
Email: ross15x7@gmail.com

Check One: Homeowner ☐
Student/Minor ☐
Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Ross Lojek
Date: 2/29/20

Residency confirmed: Town Clerk
Taxes Paid: Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Alexander Maylor  Address: 7 Weylone
DOB: 09 06 66  State Permit # 149447

Subordinate Digger: ☐ (not yet)  Master Digger Name:  
Phone: 978 430 5631  Email: aaronon100@gmail.com

Check One:  Homeowner ☑  Student/Minor ☐  Other ☐

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Signature:  
Date: 2-20-20

Residency confirmed:  
Taxes Paid:  
Town Clerk  Treasurer

Application reviewed by Fish Commissioners:  

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: Noah Merrow  Address: 131 High Road

DOB: 4-19-79  State Permit #: C160530

Subordinate Digger:  Master Digger Name: Sugar Mama

Phone: 978-412-5358  Email: enoah@ hotmail.com

Check One: Homeowner ☐  Student/Minor ☐  Other ☐ resident

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Signature: Noah Merrow  Date: 2/24/20

Residency confirmed:  Taxes Paid:  Town Clerk  Treasurer

Application reviewed by Fish Commissioners:  

APPROVED by BOARD OF SELECTMEN

______________________  ______________________  ______________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant
☐ Renewal

Name: Peter Murn
Address: 83 Spring Hill Rd

DOB: 9/17/75
State Permit #: 17/175

Subordinate Digger: ☐
Master Digger Name: ___________________________

Phone: ___________________________
Email: ___________________________

Check One: Homeowner ☐
Student/Minor ☐
Other ☐

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Signature: ___________________________
Date: 2/27/19

Taxes Paid: ___________________________
Treasurer

Town Clerk
Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Cody J Nixon
Address: 53 Plum Island Tpke

DOB: 04/11/1995
State Permit #: 16359

Subordinate Digger: ☐
Master Digger Name:

Phone: 478 462 0538
Email: usa_wrestling126@gmail.com

Check One: Homeowner ☐
Student/Minor ☐
Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: _____________________________ Date: 3/1/20

Residency confirmed: [Signature] Taxes Paid: [Signature]

Town Clerk Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN

_________________________ ___________________________

_________________________ ___________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☐ Renewal **

Name: Cary Azar
Address: 5307 N Courtyard
DOB: 4/3/69

State Permit #: 1611731

Subordinate Digger: ☐

Master Digger Name: __________________________

Phone: 978-518-0018

Email: __________________________

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Signature: Cary Azar
Date: 3/2/20

Residency confirmed: [Signature]

Treasurer

Application reviewed by Fish Commissioners: [Signature]

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Michael DiLeo
Address: 52 River Road
DOB: 3/10/64
State Permit #: 85237

Subordinate Digger: ☐
Master Digger Name:

Phone: 978-651-7921
Email:

Check One: Homeowner ☒ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Michael DiLeo
Date: 3/3/20

Residency confirmed: Holley
Town Clerk
Taxes Paid:

Treasurer

Application reviewed by Fish Commissioners: ID

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☑ Renewal **

Name: K.D. Olsen  Address: 94 N. Mill St

DOB: 1-25-77  State Permit #: 70128

Subordinate Digger:  ☐  Master Digger Name: 

Phone: 978-576-9650  Email: lord@lady.comcast.net

Check One:  Homeowner  ☐  Student/Minor  ☐  Other  ☐ Farm lease

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Under Penalty of perjury I hereby acknowledge the above

Signature: __________________ Date: 3-7-2020

Residency confirmed: __________________ Taxes Paid: __________________

Town Clerk  Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
X Renewal**

Name: William F. Babuhas
Address: 48 Cottage Rd
DOB: 04/10/1950 State Permit # 141863

Subordinate Digger: □ Master Digger Name:

Phone: 508-284-1102 Email: catchstripers@gmail.com
Check One: Homeowner X Student/Minor □ Other □

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Under Penalty of perjury I hereby acknowledge the above

Signature: Date: 4/19/20
Residency confirmed: Town Clerk
Taxes Paid: Treasurer
Application reviewed by Fish Commissioners: □

APPROVED by BOARD OF SELECTMEN

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TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: John W. Short Address: 120 Main St

DOB: 01/15/56 State Permit # 166020

Subordinate Digger: ☐ Master Digger Name: Sugar Maine

Phone: 508-662-0986 Email: madison.120530 @ comcast.net

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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**Applicants for consecutive renewal are not required to provide proof of residency but must have current census information on file.

NOTICE

All questions must be answered. Misstatements will void application or license if it has been issued.

I certify that I have read and understand Chapter 76 of the Newbury Code, entitled "Denial, revocation, or suspension of local licenses for failure to pay municipal taxes and charges" and that no monies are owed the Town as described therein. I have also read and understand the 2018/2019 Regulations for the Clamming Industry and the Taking of Sea Worms and Eels.

Under Penalty of perjury I hereby acknowledge the above

Signature: John W. Short Date: 2/12/20

Residency confirmed: Town Clerk Taxes Paid: Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

□ New Applicant *
□ Renewal **

Name: William Short
Address: 14 Newbury Main Street

DOB: 02/20/90
State Permit #: 162958

Subordinate Digger: □
Master Digger Name: Laura Colby

Phone: 978-912-1631 Email: WilliamShort@yahoo.com

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: [Signature]
Date: 2/16/20

Residency confirmed: [Signature]
Taxes Paid: [Signature]

Application reviewed by Fish Commissioners: ☒

APPROVED by BOARD OF SELECTMEN

[Signatures]
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☐ Renewal **

Name: John K. Thistlewood
Address: 26 Central St. (PO Box 235)

DOB: 11/17/1964
State Permit #: D04738

Subordinate Digger: ☐
Master Digger Name: ____________________________

Phone: ____________________________ Email: Jlivinlife1arge 64@yahoo.com

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: ____________________________ Date: 01/24/2020
Residency confirmed: ____________________________
Taxes Paid: ____________________________

Town Clerk
Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN

__________________________
__________________________
__________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☐ Renewal **

Name: _____________________________
Address: 26 Central St.

DOB: ___________ State Permit # __________

Subordinate Digger: ☐ Master Digger Name: _____________________________

Phone: 978-626-2352 Email: _____________________________

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Signature: _____________________________ Date: ___________ 2/20/20-20

Residency confirmed: _____________________________ Town Clerk: _____________________________

Taxes Paid: _____________________________ Treasurer: _____________________________

Application reviewed by Fish Commissioners: ☑

APPROVED by BOARD OF SELECTMEN

________________________________________

________________________________________

________________________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: JeffreyThorpe Address: 164 High rd

DOB: 10-7-61 State Permit # 002461

Subordinate Digger: ☐ Master Digger Name:

Phone: 978-882-1927 Email:

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: ____________ Date: 3-1-20

Residency confirmed: __________________________________________ Taxes Paid: ____________________

Town Clerk __________________________ Treasurer __________________________

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN

_________________________ __________________________

_________________________ __________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: JIM WELCH
Address: 10 WITHINGTON ST.

DOB: 10-29-40
State Permit #: 141837

Subordinate Digger: ☐
Master Digger Name: ________________________

Phone: 978-465-5050
Email: n_sunset5050@comcast.net

Check One: Homeowner ☑
Student/Minor ☐
Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: ___________________________ Date: 2-1-20

Residency confirmed: ____________________

Taxes Paid: ____________________

Application reviewed by Fish Commissioners:

APPROVED by BOARD OF SELECTMEN

______________________________
______________________________
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal **

Name: Tim West Address: 9 Church St
DOB: 04-04-89 State Permit #: 155001
Subordinate Digger: 8 
Master Digger Name:喇na Celby / Suga mama
Phone: 978-420-8914 Email: twest4562@gmail.com

Check One: Homeowner ☐ Student/Minor ☐ Other ☐

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Under Penalty of perjury I hereby acknowledge the above

Signature: Tim West Date: 02-11-2020
Residency confirmed: [Signature] Town Clerk
Taxes Paid: [Signature] Treasurer
Application reviewed by Fish Commissioners: [Signature]

APPROVED by BOARD OF SELECTMEN

[Signatures]
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *

☒ Renewal**

Name: Thomas White  Address: 36 Downfall Rd. Byfield, MA 01922

DOB: 11-27-1985  State Permit # 162823

Subordinate Digger: ☐  Master Digger Name: 

Phone: 978-518-2773  Email: twhite1185@gmail.com

Check One:  Homeowner ☐  Student/Minor ☐  Other ☒

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Under Penalty of perjury I hereby acknowledge the above

Signature: [Signature]  Date: 2-22-20

Residency confirmed: [Signature]  Taxes Paid: [Signature]

Town Clerk  Treasurer

Application reviewed by Fish Commissioners: [Signature]

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☑ Renewal**

Name: Jacob Wood
Address: 9 Court Street

DOB: 10/17/1995
State Permit #: 171939

Subordinate Digger: ☐
Master Digger Name:

Phone: 978-325-1717
Email: jacobwood17@yahoo.com

Check One: Homeowner ☐
Student/Minor ☐
Other ☐

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Signature: [Signature]
Date: 2/26/2020

Residency confirmed: [Signature]
Taxes Paid: [Signature]

Town Clerk
Treasurer

Application reviewed by Fish Commissioners: ☐

APPROVED by BOARD OF SELECTMEN
TOWN OF NEWBURY
COMMERCIAL CLAM PERMIT APPLICATION

☐ New Applicant *
☐ Renewal**

Name: Stephen Wood
DOB: 11-20-1968
Address: 9 Lurie Street
State Permit #: 121244

Subordinate Digger: ☐
Master Digger Name:

Phone: (978) 971-2799
Email: woodny101795@yahoo.com

Check One: Homeowner ☒
Student/Minor ☐
Other ☐

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Signature: Stephen Wood
Date: 2/26/2020

Residency confirmed: Town Clerk
Taxes Paid: Treasurer

Application reviewed by Fish Commissioners: ☒

APPROVED by BOARD OF SELECTMEN
Based on information we’ve received from Essex, MA, this applicant does not appear to be eligible for a Town of Newbury Commercial Clam license.

Newbury Fish Commission

Please see Attached Email
From: PAUL THISTLEWOOD
Sent: Friday, March 6, 2020 9:02 AM
To: peter fotino
Subject: Fwd: RE: [Essex MA] Fred Hoysradt (Sent by Paul A Thistlewood,paulthistlewood@comcast.net)

> ----- Original Message ----->
> From: Pamela Thorne <pthorne@essexma.org>
> To: paulthistlewood@comcast.net
> Date: March 5, 2020 at 11:00 AM
> Subject: RE: [Essex MA] Fred Hoysradt (Sent by Paul A Thistlewood, paulthistlewood@comcast.net)
>>
> Hi Paul:
>
> Fred Hoysradt applied for and was issued a Commercial Shellfish license in Essex for 2019. He has not applied for a 2020 license to date (our deadline was March 2nd, but we also will accept applications with late payment).
>
> He has returned the 2020 annual census stating that he lives In Essex at 21 John Wise Ave (mailing address PO Box 745 Byfield) and is a registered voter at that address (he changed his voter registration from Newbury to Essex on 1/8/2018).
>
> Has he applied for a license in Newbury?
>
>
> Pamela B. Thorne
> Town Clerk | Parking Clerk
> Records Access Officer | Board of Registrars | Notary Public
> Essex Town Hall
> 30 Martin Street
> Essex, MA 01929
> 978.768.7111
>
> 2020 Election and Town Meeting Schedule
> March 3, 2020: Presidential Primary Election
> May 4, 2020: Annual Town Meeting
> May 11, 2020: Annual Town Election
> September 1, 2020: State Primary Election
> November 3, 2020: State Presidential Election
> November 16, 2020: Fall Town Meeting
>
> Voter Registration, Update or Check Voter Status: https://www.sec.state.ma.us/OVR/Welcome.aspx
> Absentee Voting Information: https://www.sec.state.ma.us/ele/eleabsentee/absidx.htm

>
New Applicant*

Renewal**

Name: Fred Haystead
Address: 35 Old Bowley Road
DOB: 1/14/1962
State Permit #: 1648000
Subordinate Digger: No
Master Digger Name:
Phone: 603.765.2021
Email: haystead@yahn.com

Check One: Homeowner X Student/Minor □ Other □

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Under Penalty of perjury I hereby acknowledge the above

Signature: Haystead Date: 2/24/20
Residency confirmed: Haystead Taxes Paid: Haystead
Town Clerk Treasurer
Application reviewed by Fish Commissioners: X

APPROVED by BOARD OF SELECTMEN
March 10, 2020

Dear Board of Selectmen,

After soliciting feedback from the town during public forums on October 26th and February 15th and engaging with various experts, including Tree Warden Tim Lamprey, we have compiled a complete list of recommended repairs / updates to the Upper Green. These repairs seek to restore Newbury’s beloved Upper Green while preserving its pastural and historic character, in keeping with the feedback we received from the community.

Suggested Upper Green Repairs

- Prune dead branches from existing trees, where needed, and simultaneously assess health of current trees. Assessment to be conducted by Tree Warden Tim Lamprey.
- Remove tree stumps (with stump grinder) and any very sick trees (based on the Tree Warden’s health assessment) along the perimeter of the Upper Green. Plant replacement and/or new trees in each instance and plant trees along the perimeter of the Upper Green where there are voids. Trees are to be set back 15-20 feet from the road for protection from road salt and are to be 3- to 4-inch minimum caliper.
  Select trees from the following native varieties:
  - Red Maple
  - Linden
  - Sweet Birch
  - Elm
  - Tupelo
  - Honey Locust
  - Mulberry
  - Eastern Hophornbeam
- Remove the two Evergreen trees (including stumps) and replace with a single Evergreen tree. Select tree from the following varieties:
  - White spruce
  - Norway spruce
- Apply gypsum in early spring to help improve drainage. Reapply as needed. Applications to be completed by Tree Warden Tim Lamprey
- Apply lime and organic fertilizer to help with grass and tree health
- Correct the pond outlet drain to facilitate pond drainage to appropriate level. This will require an evaluation of the current blockage.
- Repair and paint the flagpole (which is rotted at its base) or replace if necessary
- Repair the backstop for the baseball field where necessary, and repaint it using the same color in place today
- Plant shrubs behind each of the two baseball benches to serve as a safety barrier
• Clean up the walkway by the pond along High Road; weed and replace stone dust as necessary
• Freshen the plantings around the monuments / memorials through weeding and the addition of new plants. Solicit volunteers to maintain flower beds on an ongoing basis
• Fix the sink hole next to the catch basin at the edge of the pond; Newbury’s Department of Public Works will need to determine whether this is the town’s or the state’s responsibility
• Create ongoing program to keep geese off the property in order to (1) improve cleanliness of the Upper Green and (2) help keep the pond algae under control. Install two discrete “Please Do Not Feed the Geese” signs, encourage community use of radio-controlled boats on the pond and install a Bird-X electronic goose repellent. The Bird-X manufacturer confirmed the 4-speaker system would affect just Canada Geese (no other birds) and should be sufficient to cover the Upper Green pond. The manufacturer offers a satisfaction guarantee or your money back
• Fix the spotlight for the pond (to allow for night ice skating) using an energy-efficient bulb(s) and incorporate switch allowing light to be turned off when not in use
• Survey the Upper Green to determine town vs. state lines, and ensure Dig Safe is used for all relevant repairs
• Fly flags on the telephone poles along High Road on Memorial Day, Fourth of July and Labor Day
• Implement a maintenance schedule / program to maintain Upper Green repairs. Solicit volunteers to aid in the maintenance on an ongoing basis

Thank you for considering these repairs. While we have not outlined the associated cost, we recognize that the town has a fund set aside for the Upper Green specifically. If the cost exceeds the funds currently available, perhaps the town could request additional donations from the community.

We are happy to answer any questions about these recommendations via email or at one of your future meetings.

Sincerely,

The Upper Green Advisory Committee

Robin Etheridge, Janice Forest, Anthony Matthews, Amelia Random, Fred Thurlow
March 3, 2020

Board of Selectmen
Town of Newbury
12 Kent Way-Suite 200
Byfield, MA 01922

Re: Xfinity TV

Dear Town Counsel:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that effective May 5, 2020, Cartoon Network will only be available as part of Digital Preferred Tier. It will no longer be available as part of Digital Starter service, the Kids & Family Genre Pack, or the Latino 300 and Latino 450 packages. We are notifying impacted customers of these changes through a bill message.

On April 21, 2020, WGN America will be added to Xfinity Instant TV Entertainment.

On March 24, 2020, WE TV will be added to Xfinity Instant TV Entertainment.

On February 11, 2020 the name of Choice TV, which includes Limited Basic, Streampix and HD programming was renamed Choice Limited TV.

If you have any questions, please feel free to contact me at 603.334.3603.

Very truly yours,

Jay Somers
Jay Somers, Sr. Manager
Government Affairs
March 10, 2020

Town Counsel  
Town of Newbury  
12 Kent Way-Suite 200  
Byfield, MA 01922

Re: Annual Notice

Dear Chairman and Members of the Board:

In accordance with Massachusetts cable regulations (207 CMR 10.01(2) and 10.02(6)), enclosed is a copy of Comcast's policies and procedures, sample subscriber bill, work order and rate & channel line-up information for your community.

Please do not hesitate to contact me at 603.334.3603 should you have questions.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager  
Government & Regulatory Affairs

Enclosures
DIGITAL PREFERRED
(INCLUDED IN SELECT
SIGNATURE AND SUPER DUAL
AND TRIPLE PLAY PACKAGES)
35 Paramount Network
53,208,1688 EWMN
60 Cartoon Network
84,1429 TV Land
67 Travel Channel
122,1627 ASPRE
125,1114 Newsy Live
137 BCD Network
138 SEC Network Overview
176 Ovation
180,1624 Ciao
161,1823 AFRO
182,1427 PCP
187,1367 Reelz
190,1117 BBC World News
191,1709 BabyFirst
Americas
192,1777 STARZ ENCORE
Black East
193,1477 Smithsonian Channel
195,1685 Jewish Life
Television (JLV)
197 ScreenPic Action
196,1429 ReelzChannel
201,1440 SundanceTV East
202,3061,1771 FLX East
203,1775 STARZ ENCORE
Action East
204,1779 STARZ ENCORE
Classic East
206 ScreenPic
206,1798 ScreenPic
Western
207,1784 STARZ ENCORE
Western East
209 ScreenPic Voices®,
211 Hallmark Drama™
212 RC
220,1727 Nicktoons
221,1714 Discovery
Family Channel
222 Disney XD
223,1702 Nick Jr.
224,1714 TeenNick
227 Science
228,1729 Nick 2
230,1487 Discovery Life
232 Nat Geo Wild
233 Destination America
238 The Impact Network
239,1456 Cooking Channel
240,1493 DIY Network
242 VICE
243 My
244,1701 Disney Junior
248 EPN
253,1480 American Heroes
Channel
254 FOX Sports 2
255,1236 Outdoor Channel
257,1684 NBA TV
259 NFL Network
280,1246 TVG
281 CBS Sports Network
285,715 NFL Network
286 Tennis Channel
287,1426 ESPN
289 MLB Network
272,1615 Mick Music
273,1839 MTV2
274,1828 BET Har
275,1830 BET Soul
276,1818 CMT Music
277,1814 MTV Classic
278,1786 FX Movie Channel
273,1620 Great American
Country (GAC)
260,1033 BET Jams
261,1439 Logo
269 ESPNU
326 STARZ ENCORE East
666,3378 HTN
668 Hora
705,1232,3378,3408 NBC
Universe
711,3434 TUDN
711,3830 MTV Tr3s
712,3735,3438 Galavisión
783,1813 AXS TV
784,1488 Travel
Channel HD
785,1773 STARZ ENCORE
East HD
792,1716 Disney XD HD
796,1210 ESPNNews HD
797,1488 fyi HD
798,1438 FIC HD
802,1217 NHL Network HD
808,1224 Tmnt
Channel HD
846,1222 Olympic
Channel HD
853,1215 NFL Network HD
855,1412 Paramount
Network HD
856,1303 CBS Sports
Network HD
880,1734 Cartoon
Network HD
881,1451 Science Channel
897,1301 ESPNU HD
901,1438 E! Entertainment
902,1425 truTV HD
905,1625 BET HD
907,1458 Hallmark
Channel HD
909,1457 UP HD
909,1444 Investigation
Discovery HD
912,1428 TV One HD
920,1418 BBC America HD
921,1468 Gaggen HD
924,1410 FOX HD
925,1208 FOX Sports 1 HD
927,1707 Universal
Kids HD
1115 Newsmax TV HD

DEPORTES
678,3305 Latin American
Sports
705,3387,3488 NBC
Universo
708,3482 FOX Deportes
710,3485 TUDN
720,1231,3531,3481 ESPN
Deportes
1220,3358 TUDN HD
1230,3383 FOX Deportes HD

SPORTS ENTERTAINMENT
PACKAGES
(INCLUDED IN SUPER TRIPLE
PLAY PACKAGE)
22,282 CMT
126,1443 Cine &
Investigation
127,1479 Military
History Channel
135,1320 ESPN
GoelLina/Bases Loaded
136,1237 Sportman
Channel
126,1214 Pac-12 Network
213 TCM
248 ESPn
255,1238 Outdoor Channel
257,599 HRA TV
259 NHL Network
260,1240 TVE
261 CBS Sports Network
265,715 NFL Network
269 MLB Network
268 BTN
289 ESPnU
287 NFL RedZone
796,1210 ESPn HD
822,1217 NHL Network HD
853,1215 NFL Network HD
856,1303 CBS Sports
Network HD
884,1406 CMT HD
882,1313 BNN HD
890,1216 NFL RedZone HD
900,1301 ESPn HD
903,1753 TCM HD
913,1216 NBA TV HD
914,1218 MLB Network HD
1329 Pac-12 Network HD

PREMIUM CHANNELS
SHOWTIME AND EPIX
CHANNELS INCLUDED WITH
SIGNATURE DUAL AND
TRIPLE PLAY PACKAGES; HBO,
SHOWTIME, EPIX, HITS AND THE
MOVIE CHANNEL INCLUDED
WITH SUPER DUAL AND
TRIPLE PLAY PACKAGES
192,1777 STARZ ENCORE
Black East
202,366,171 FLX East
203,1777 STARZ ENCORE
Action East
207,1784 STARZ ENCORE
Western East
301 HBO East
302 HBO East
303 HBO Signature East
304,1806 HBO Family East
305,1810 HBO Comedy East
306 HBO Zone East
307 HBO Latino East
321 STARZ East
322 Epix East
323,885,1790,1817 Epix
HD (East)
324 Epix 2
325 Epix Hits
NEWBURY, MA

Newburyport, MA

BUNDLED PACKAGES

QUAD PLAY PACKAGES

QUAD PLAY PACKAGE PRICING BELOW IS ADDITIONAL TO TRIPLE PLAY PACKAGE PRICING

- with Xfinity Home Security add-on $99 $30.00
- with Xfinity Home Security Plus add-on $99 $40.00

TRIPLE PLAY PACKAGES

Standard Triple Play
- Includes Limited Basic, Kids & Family, Entertainment, Sports & News, and HD programming for primary outlet, 10 hours DVR Service, Performance Pro Internet and Voice Unlimited
  - with Blast Internet upgrade add $129.99
  - with Extreme Pro Internet upgrade add $20.00
  - with Gig Internet upgrade add $25.00
  - with Big Internet upgrade add $30.00
  - with Big Pro Internet upgrade add $235.00

Select Triple Play
- Includes Limited Basic, Kids & Family, Entertainment, Sports & News, Digital Preferred Tier, DVR Service and HD programming for primary outlet, Blast Internet, and Voice Unlimited
  - with Extreme Pro Internet upgrade add $149.99
  - with Gig Internet upgrade add $25.00
  - with Big Internet upgrade add $30.00
  - with Big Pro Internet upgrade add $235.00

Signature Triple Play
- Includes Limited Basic, Kids & Family, Entertainment, Sports & News, Digital Preferred Tier, Showtime®, Epix, StreamPlex, DVR Service and HD programming for primary outlet, Extreme Pro Internet, Voice Unlimited and Netflix Standard HD Plan
  - with Netflix Premium Unlimited Plan upgrade add $169.99
  - with Gig Internet upgrade add $30.00
  - with Big Internet upgrade add $235.00

Super Triple Play
- Includes Limited Basic, Kids & Family, Entertainment, Sports & News, Digital Preferred Tier, Sports Entertainment Packages, StreamPlex, DVR Service and HD programming for primary outlet, Gigabit Internet, Voice Unlimited, Netflix Standard HD Plan
  - with Netflix Premium Unlimited Plan upgrade add $199.99
  - with Gig Internet upgrade add $30.00
  - with Big Internet upgrade add $235.00

DOUBLE PLAY PACKAGES

Choice Double Play
- Includes Choice Limited TV and Performance Internet
  - with Performance Pro Internet upgrade add $99 $69.00
  - with Blast Internet upgrade add $15.00
  - with Extreme Pro Internet upgrade add $20.00
  - with Gig Internet upgrade add $25.00
  - with Big Internet upgrade add $30.00
  - with Big Pro Internet upgrade add $235.00

Standard Double Play
- Includes Limited Basic, Kids & Family, Entertainment, Sports & News, 10 hours DVR Service, and HD programming for primary outlet and Performance Pro Internet
  - with Blast Internet upgrade add $109.99
  - with Extreme Pro Internet upgrade add $20.00
  - with Gig Internet upgrade add $25.00
  - with Big Internet upgrade add $30.00
  - with Big Pro Internet upgrade add $235.00

XFINITY TV

BASIC SERVICES

Limited Basic $11.00
Broadcast TV Plus $14.10
Franchise Costs $10.44
Newburyport $10.93
Expanded Basic $50.77

XFINITY TV SERVICES

Choice Limited TV $30.00
Choice Limited TV $30.00

Digital Starter $29.25
Digital Preferred Tier $26.27
Digital Preferred Tier $29.95
Digital Preferred Tier plus One Premium $29.95

Refer to the last page for additional information. For information about Xfinity policies and terms of service, go to xfinity.com/prices.

UN0000094
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Price</th>
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<tbody>
<tr>
<td>Digital Preferred Tier with HBO® Includes Digital Preferred Tier and HBO®</td>
<td>$32.95</td>
</tr>
<tr>
<td>Digital Premier Tier Includes Digital Preferred Tier, HBO®, Showtime®, EPIX, VIF, and The Movie Channel®</td>
<td>$84.55</td>
</tr>
<tr>
<td>Sports Entertainment Package Includes over 14 channels including NFL</td>
<td>$9.95</td>
</tr>
<tr>
<td>Red Zone and NSS Sports Network</td>
<td></td>
</tr>
<tr>
<td>Deportes® Includes over 6 deportes channels including ESPN Deportes, FOX Sports, and NBC Universo</td>
<td>$7.00</td>
</tr>
<tr>
<td>With Chaco Double Play or Standard, Select, Signature, Super Double or Triple Play Packages</td>
<td>$5.00</td>
</tr>
<tr>
<td>XXlathy TV Latino® Includes over 50 channels of Spanish language programming</td>
<td>$17.95</td>
</tr>
<tr>
<td>With Chaco Double Play or Standard, Select, Signature, Super Double or Triple Play Packages</td>
<td>$10.00</td>
</tr>
<tr>
<td>HBO®</td>
<td>$15.00</td>
</tr>
<tr>
<td>ShowTime®</td>
<td>$12.00</td>
</tr>
<tr>
<td>Starz®</td>
<td>$8.99</td>
</tr>
<tr>
<td>Cinemax®</td>
<td>$12.00</td>
</tr>
<tr>
<td>The Movie Channel®</td>
<td>$12.00</td>
</tr>
<tr>
<td>Epix®</td>
<td>$9.99</td>
</tr>
<tr>
<td>HD Technology Fee®</td>
<td>$9.95</td>
</tr>
<tr>
<td>DVR Service®</td>
<td>$10.00</td>
</tr>
<tr>
<td>Anytime DVR Service® (No longer available after 12/19/19)</td>
<td>$10.00</td>
</tr>
<tr>
<td>Service to Additional TV</td>
<td>$9.95</td>
</tr>
<tr>
<td>with DVR Service®</td>
<td>$19.95</td>
</tr>
<tr>
<td>with Anytime DVR Service (No longer available after 12/19/19)</td>
<td>$16.95</td>
</tr>
<tr>
<td>with Anytime DVR Service (No longer available after 12/19/19)</td>
<td>$9.95</td>
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<tr>
<td>with CableCARD®</td>
<td>$6.45</td>
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<tr>
<td>Service to Additional TV with TV Adapter®</td>
<td>$6.99</td>
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<tr>
<td>INTERNATIONAL SELECTIONS®</td>
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<tr>
<td>ART: Arabic</td>
<td>$9.99</td>
</tr>
<tr>
<td>TV Globo: Brazilian</td>
<td>$19.99</td>
</tr>
<tr>
<td>Brazilian 2 Pack Includes TV Globo and PFC</td>
<td>$24.99</td>
</tr>
<tr>
<td>Brazilian 4 Pack Includes TV Globo, PFC, Band Internacional and Record TV</td>
<td>$24.99</td>
</tr>
<tr>
<td>Filipino 2 Pack Includes GMN Pinoy w/ GMA Video On Demand and GMA Life</td>
<td>$14.99</td>
</tr>
<tr>
<td>Filipino 3 Pack Includes GMN Pinoy w/ GMA Video On Demand, GMA Life and TFC</td>
<td>$22.99</td>
</tr>
<tr>
<td>TVMONDE: French With Cinema On Demand</td>
<td>$29.99</td>
</tr>
<tr>
<td>DW Deutsche ± German</td>
<td>$9.99</td>
</tr>
<tr>
<td>Antenna: Break</td>
<td>$14.99</td>
</tr>
<tr>
<td>The Israeli Network</td>
<td>$19.99</td>
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<tr>
<td>Rai Italian: Italian</td>
<td>$9.99</td>
</tr>
<tr>
<td>Italian 2 Pack Includes Rai Italia and Mediaset</td>
<td>$14.99</td>
</tr>
<tr>
<td>TV JAPAN Includes TV JAPAN On Demand</td>
<td>$24.99</td>
</tr>
<tr>
<td>SIC: Portuguese</td>
<td>$7.99</td>
</tr>
<tr>
<td>Portuguese 2 Pack Includes RTP and SIC</td>
<td>$14.99</td>
</tr>
<tr>
<td>Impact TV: Russian Add-on With any international package</td>
<td>$14.99</td>
</tr>
<tr>
<td>Russian 2 Pack Includes Channel One Russia and NTV America</td>
<td>$24.99</td>
</tr>
<tr>
<td>Russian 4 Pack Includes Channel One Russia, RTV, TV1000 Russian Kino</td>
<td>$24.99</td>
</tr>
<tr>
<td>and NTV America</td>
<td></td>
</tr>
<tr>
<td>Russian 8 Pack Includes Channel One Russia, RTV, NTV America, RTR-Plena and Rosiya 24</td>
<td>$26.99</td>
</tr>
<tr>
<td>Russian 8 Pack Includes Channel One Russia, RTV, NTV America, RTR-Plena, Rosiya 24, and CTC</td>
<td>$34.99</td>
</tr>
<tr>
<td>Willow: Crickey Add-on With any international package</td>
<td>$6.99</td>
</tr>
<tr>
<td>Willow: Cricket</td>
<td>$14.99</td>
</tr>
<tr>
<td>Zoo TV: Hindi</td>
<td>$14.99</td>
</tr>
<tr>
<td>SET: Hindi</td>
<td>$14.99</td>
</tr>
<tr>
<td>Hindi 2 Pack Includes Zoo TV and SET</td>
<td>$24.99</td>
</tr>
<tr>
<td>Hindi Pack Includes Zoo TV, SET, TV Asia, NDTV 24x7 and NDTV Good Times</td>
<td>$39.99</td>
</tr>
<tr>
<td>Hindi Plus Pack Includes Zoo TV, SET, TV Asia, NDTV 24x7, NDTV Good Times, Eros Now and Willow</td>
<td>$39.99</td>
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<tr>
<td>SBTC: Vietnamese</td>
<td>$14.99</td>
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<tr>
<td>TVB: Asian Cablevision</td>
<td>$10.99</td>
</tr>
<tr>
<td>Record TV: Brazilian</td>
<td>$9.99</td>
</tr>
<tr>
<td>AAB News: Hindi</td>
<td>$7.99</td>
</tr>
<tr>
<td>TFC: Filipino</td>
<td>$11.99</td>
</tr>
</tbody>
</table>

PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES

Eros Now On Demand                                                               $12.99
Bose Now On Demand w/ South Asian International selection                      $9.99
Herald TV On Demand                                                             $29.99
Philippine On Demand                                                            $7.99
Filipino On Demand w/ Filipino International selection                         $5.99
The Jewish Channel On Demand                                                    $6.99
Adani TV Fri & Yoga On Demand                                                    $6.99
Lifeline Movie Club On Demand                                                    $3.99
History Vault On Demand                                                         $4.99
Kedrani On Demand                                                                $9.99
Gurukhan Yoga Fitness On Demand                                                  $4.99
UP Faith and Family On Demand                                                    $4.99
Aetna Network On Demand                                                         $5.99
Hindipedia on Demand                                                            $6.99
DDTV On Demand                                                                  $4.99
Gala On Demand                                                                  $9.99
AMC Premiere On Demand                                                           $4.99
Starz PlayOn Demand                                                              $6.99
Tumblacha BeutuTV On Demand                                                      $4.99
Fusion On Demand                                                                $4.99
CuriosityStream On Demand                                                        $2.99
PlayKida On Demand                                                              $14.99
Daily Burn On Demand                                                            $9.99
KBC TV On Demand                                                                $4.99
Sherk On Demand                                                                 $4.99
Lion Mountain TV On Demand                                                      $3.99
TouchFlix TV On Demand                                                           $4.99
KBP Story Central On Demand                                                      $4.99
Aamir TV On Demand                                                              $5.99
Stephania Drum Shed On Demand                                                    $4.99
Pre Guitar Lessons On Demand                                                     $4.99
MagentaTV History On Demand                                                      $5.99
Blueprint TV On Demand                                                           $7.99
Urban Movie Channel On Demand                                                    $4.99
The Great Courses Signature On Demand                                            $7.99
Panaya On Demand                                                                $5.99
DJAZZ On Demand                                                                 $9.99
Rishi TV On Demand                                                              $4.99
Outside TV Features On Demand                                                    $4.99
The Reading Corner On Demand                                                    $3.99
HopeStar On Demand                                                              $8.99
Brown Sugar On Demand                                                            $3.99
EkoRoom Sports On Demand                                                        $5.99
Stingray Qello On Demand                                                         $7.99
Revolution Sel+ On Demand                                                        $6.99
Halfmark Moviez Now On Demand                                                    $5.99
Dove Channel On Demand                                                          $4.99
Kecce On Demand                                                                $6.99
WHAM On Demand                                                                  $2.99

UN0000094
<table>
<thead>
<tr>
<th>Service</th>
<th>Initial Installation of Service</th>
<th>After Initial Installation of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gravitas Movies On Demand</td>
<td>$4.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Mitz Choice On Demand</td>
<td>$7.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Hi-YAH On Demand</td>
<td>$2.99</td>
<td>N/A</td>
</tr>
<tr>
<td>True Royalty On Demand</td>
<td>$5.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Real Vision On Demand</td>
<td>$14.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Dooowhame On Demand</td>
<td>$2.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Con TV On Demand</td>
<td>$3.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Walter Presents On Demand</td>
<td>$6.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Oktloo On Demand</td>
<td>$2.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Zachoo On Demand</td>
<td>$9.99</td>
<td>N/A</td>
</tr>
<tr>
<td>WineLove On Demand</td>
<td>$2.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Kids Room On Demand</td>
<td>$1.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Cinema On Demand</td>
<td>$5.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Fox Network On Demand</td>
<td>$2.99</td>
<td>N/A</td>
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<tr>
<td>WonderFind On Demand</td>
<td>$5.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Music Choice Karaoke On Demand</td>
<td>$9.99</td>
<td>N/A</td>
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<tr>
<td>Music Choice Relax On Demand</td>
<td>$6.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Curious World On Demand</td>
<td>$3.99</td>
<td>N/A</td>
</tr>
<tr>
<td>ioTV On Demand</td>
<td>$5.99</td>
<td>N/A</td>
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<tr>
<td>Marquee TV On Demand</td>
<td>$8.99</td>
<td>$40.00</td>
</tr>
<tr>
<td>HITZ</td>
<td>$12.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Stream מבית</td>
<td>$4.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Pay-Per-View and On Demand Movies and Events (per title or event)</td>
<td>Prices vary</td>
<td></td>
</tr>
<tr>
<td>Revvy On Demand</td>
<td>$6.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Vivid On Demand Subscription</td>
<td>$18.99</td>
<td>$39.99</td>
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<tr>
<td>Hawker On Demand Subscription</td>
<td>$19.99</td>
<td>$39.99</td>
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<tr>
<td>TEN On Demand Subscription</td>
<td>$19.99</td>
<td>$39.99</td>
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<tr>
<td>Brazilian On Demand</td>
<td>$19.99</td>
<td>$39.99</td>
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<tr>
<td>Teen Link For TV On Demand</td>
<td>$14.99</td>
<td>$39.99</td>
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<tr>
<td>Urban Fantasy On Demand</td>
<td>$16.99</td>
<td>$39.99</td>
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<tr>
<td>Falcon On Demand</td>
<td>$16.99</td>
<td>$39.99</td>
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<tr>
<td>Homegrown Amorale On Demand</td>
<td>$18.99</td>
<td>$39.99</td>
</tr>
<tr>
<td>XTY On Demand</td>
<td>$19.99</td>
<td>$39.99</td>
</tr>
</tbody>
</table>

**SPORTS PACKAGES**

<table>
<thead>
<tr>
<th>Package</th>
<th>Call 1-800-XFINITY for pricing</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLB Extra Innings</td>
<td>Call 1-800-XFINITY for pricing</td>
</tr>
<tr>
<td>NHL Center Ice</td>
<td>Call 1-800-XFINITY for pricing</td>
</tr>
<tr>
<td>NBA League Pass</td>
<td>Call 1-800-XFINITY for pricing</td>
</tr>
<tr>
<td>MLB Direct Kick</td>
<td>Call 1-800-XFINITY for pricing</td>
</tr>
</tbody>
</table>

**XFINITY TV EQUIPMENT**

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>TV Box Limited Basic</td>
<td>$1.99</td>
</tr>
<tr>
<td>TV Box</td>
<td>$3.99</td>
</tr>
<tr>
<td>Remote</td>
<td>$10.99</td>
</tr>
<tr>
<td>HD TV Box Limited Basic</td>
<td>$4.99</td>
</tr>
<tr>
<td>TV Adapter (Limited Basic — Primary TV)</td>
<td>$1.99</td>
</tr>
<tr>
<td>TV Adapter (Limited Basic — 1st and 2nd Additional TV)</td>
<td>$0.00</td>
</tr>
<tr>
<td>TV Adapter (Limited Basic — 3rd Additional TV)</td>
<td>$0.00</td>
</tr>
<tr>
<td>CableCARD (first card in device)</td>
<td>$0.00</td>
</tr>
<tr>
<td>CableCARD (second card in same device)</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**INSTALLATION**

<table>
<thead>
<tr>
<th>Service</th>
<th>Initial Installation of Service</th>
<th>After Installation of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unframed Home 16,17 (Standard Installation - Effective 1/1/20)</td>
<td>$50.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Wired Home 16,17 (Standard Installation - Effective 1/1/20)</td>
<td>$50.00</td>
<td>N/A</td>
</tr>
<tr>
<td>Installation of each Additional Outfit</td>
<td>$20.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Comcast Customer-Owned Equipment (Effective 1/1/20)</td>
<td>$12.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>Professional Installation 16,17</td>
<td>$79.99</td>
<td>N/A</td>
</tr>
<tr>
<td>Upgrade of Service (in-home visit required)</td>
<td>$40.00</td>
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</tr>
<tr>
<td>Downgrade of Service (in-home visit required)</td>
<td>$17.95</td>
<td></td>
</tr>
<tr>
<td>Hourly Service Charge 17 (Custom Installation)</td>
<td>$50.00</td>
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</tr>
<tr>
<td>In-Home Service Visit (Xfinity TV)</td>
<td>$40.00</td>
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</tr>
<tr>
<td>Xfinity Internet Gigabit Pro Professional Installation (per occurrence)</td>
<td>$59.99</td>
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</tr>
<tr>
<td>Wireless Networking On-Site Professional Set-Up (Separate trip, per occurrence)</td>
<td>$99.95</td>
<td></td>
</tr>
<tr>
<td>Wireless Networking On-Site Professional Set-Up (each additional device over 4 devices per occurrence)</td>
<td>$29.95</td>
<td></td>
</tr>
</tbody>
</table>

**REACTIVATION**

<table>
<thead>
<tr>
<th>Service</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reactivation - TV</td>
<td>$1.99</td>
</tr>
<tr>
<td>Reactivation - Internet</td>
<td>$6.99</td>
</tr>
<tr>
<td>Reactivation - Voice</td>
<td>$6.99</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS**

<table>
<thead>
<tr>
<th>Service</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer-Owned Video Equipment Credit See <a href="http://www.xfinity.com/">www.xfinity.com/</a> equipmentpolicy for additional information</td>
<td>$3.50</td>
</tr>
<tr>
<td>Regional Sports Fee (per month)</td>
<td>$8.75</td>
</tr>
<tr>
<td>Field Collection Charge Visit to customer's residence required to collect past due balance or unreturned equipment</td>
<td>$30.00</td>
</tr>
<tr>
<td>Returned Payment Refund (each)</td>
<td>$20.00</td>
</tr>
<tr>
<td>Late Fee</td>
<td>$3.99</td>
</tr>
<tr>
<td>Unreturned or Damaged Equipment Fee (per piece)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Self Install Kit Shipping and Handling (Standard Shipping)</td>
<td>$29.95</td>
</tr>
<tr>
<td>Accessories Shipping and Handling</td>
<td>$5.99</td>
</tr>
</tbody>
</table>

**XFINITY INSTANT TV**

**BASIC SERVICE**

Xfinity Instant TV
Includes Limited Basic for instantaneus streaming on two devices, and 20 hours of Cloud DVR service
$10.00

**XFINITY INSTANT TV ADDITIONAL SERVICES**

<table>
<thead>
<tr>
<th>Package</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kids &amp; Family includes 13 kid and family-friendly channels including Disney Channel, Nicklelodon and Universal Kids</td>
<td>$10.00</td>
</tr>
<tr>
<td>Entertainment includes 22 entertainment channels including AMC, Bravo, Food Network, FX, TNT and VH1</td>
<td>$15.00</td>
</tr>
<tr>
<td>Sports &amp; News includes 14 sports and news channels including CNBC, CNN, ESPN, Fox, MSNBC and NBC Sports</td>
<td>$28.25</td>
</tr>
<tr>
<td>Deportes includes over 6 deportes channels including ESPN Deportes, FOX Deportes and NBC Universo</td>
<td>$7.00</td>
</tr>
<tr>
<td>Letfies includes 13 latino channels including Ciné Latino, Discovery en Español, SalvoMix, Viento Movies and VME Kids</td>
<td>$5.00</td>
</tr>
</tbody>
</table>
**XFINITY VOICE**

<table>
<thead>
<tr>
<th>Xfinity Voice—Unlimited</th>
<th>$44.95</th>
</tr>
</thead>
<tbody>
<tr>
<td>With TV and Internet Service</td>
<td>$39.95</td>
</tr>
<tr>
<td>Xfinity Voice—Local with More</td>
<td>$34.95</td>
</tr>
<tr>
<td>With TV or Internet Service</td>
<td>$24.95</td>
</tr>
</tbody>
</table>

**XFINITY INTERNET**

<table>
<thead>
<tr>
<th>Xfinity Internet Service Only</th>
<th>with Xfinity TV or Voice Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance Starter</td>
<td>$49.95</td>
</tr>
<tr>
<td>Performance</td>
<td>$79.95</td>
</tr>
<tr>
<td>Performance Pre</td>
<td>$82.95</td>
</tr>
<tr>
<td>Block</td>
<td>$87.95</td>
</tr>
<tr>
<td>Extreme Pre</td>
<td>$92.95</td>
</tr>
<tr>
<td>Gigabit Pre1,2</td>
<td>$107.95</td>
</tr>
<tr>
<td>Gigabit Pro1,2</td>
<td>$239.95</td>
</tr>
</tbody>
</table>

| Hardware Rental | $4.00 |
| Wireless Adapter (each, one-time charge) | $3.00 |
| Gigabit Pre Activation Fee (per occurrence) | $100.00 |
| In-Home Service Visit (per occurrence) | $40.00 |

**Unreturned or Damaged Equipment Fee**

<table>
<thead>
<tr>
<th>Replacement Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200.00</td>
</tr>
</tbody>
</table>

---

1. Certain services are available separately or as a part of other levels of service. These services are subject to Comcast’s standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment, or package. Please check with your local sales representative for additional services, equipment, and package options. For additional information, please call 1-800-XFINITY for pricing information or visit www.xfinity.com/rates#pricing. © 2020 Comcast. All rights reserved.

2. Requires a Random and TV Box with remote. CableCARD or compatible customer owned device.

3. Requires Limited Basic, TV Box, CableCARD or compatible customer owned device.

4. Requires Digital Starter.

5. Requires HD Technology Fee. Service to Additional TV Box required for DVR Service on additional TVs. Not available to customers with Limited Basic only.

6. Sold only with Service to Additional TV with Box for up to 3 TVs, minimum 3 entries per household. Requires HD Technology Fee and professional installation. Not available to customers with Limited Basic only.

7. Not available to Limited Basic only customers. Digital service tier on additional TV corresponds to digital service tier on primary outlet.

8. Not available to customers with Limited Basic only. Must subscribe to HD Technology Fee to receive HD programming.

9. Requires TV Box, TV Adapter, CableCARD or compatible customer owned device.

10. Requires Digital Starter.

11. Not available to customers with Limited Basic only. Includes a customer-owned equipment credit. An additional charge will apply for additional CableCARDs in the same device.

12. Includes TV Adapter and remote. Digital service tier on additional TV corresponds to digital service tier on primary outlet. Does not include access to On Demand content, premium channels or channel numbers 901-1000 unless otherwise noted on the channel lineup. Not available to customers with Limited Basic only.

13. Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.

14. Requires Limited Basic and TV Box and remote or compatible customer owned device. Requires HD Technology Fee to receive HD programming. Streaming to a device requires Xfinity TV app.

15. Not includes standard installation of Xfinity TV, Internet and/or Xfinity Voice and installation of additional outlets and wiring. Additional outlets and wiring may be required. Not available to customers with Limited Basic only.

16. Month minimum purchase required. Not available to all areas.

17. Applies to Xfinity TV only. Installation.

18. Standard installation includes installation of service lines up to 125 feet from existing Comcast plant for the primary outlet only, except as otherwise required under local franchise agreement. Comcast does not perform custom installations, including installations which require in-wall wiring, running in existing drop ceilings, basements, or crawl spaces.

19. Includes standard installation of Xfinity TV, Internet and/or Xfinity Voice and installation of additional outlets and wiring. Additional outlets and wiring may be required. Not available to customers with Limited Basic only. Does not include installations of Xfinity only, Xfinity Home or Xfinity Gigabit Pro Internet.
Hello,

Thank you for choosing Xfinity from Comcast.

Your bill at a glance

<table>
<thead>
<tr>
<th>Previous balance</th>
<th>$123.35</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment - thank you</td>
<td>Jan 18</td>
</tr>
<tr>
<td>Balance forward</td>
<td>$0.00</td>
</tr>
<tr>
<td>Regular monthly charges</td>
<td>Page 3</td>
</tr>
<tr>
<td>Taxes, fees and other charges</td>
<td>Page 3</td>
</tr>
<tr>
<td>New charges</td>
<td>$123.35</td>
</tr>
</tbody>
</table>

Amount due Feb 22, 2020 $123.35

Need help?
Visit xfinity.com/customersupport or see page 2 for other ways to contact us.

Send payment to
COMCAST
P.O. BOX 70219
PHILADELPHIA PA 19176-0219

Please write your account number on your check or money order

Account number
Payment due
Please pay
Amount enclosed

Feb 22, 2020
$123.35

Make checks payable to Comcast
Do not send cash
Pay your way

Choose your own bill due date, set up automatic payments, and more on My Account. It’s quick, easy, and secure.
Visit xfinity.com/myaccount today.

When it comes to security, we’ve got your back

If your home WiFi network is secure, so are all your connected devices. Xfinity Advanced Security offers the best protection to safeguard everything from laptops and mobile phones to home cameras and smart thermostats.
Learn more about Xfinity Advanced Security: xfinity.com/learn/internet-service/wifi/xfinity-advanced-security

Contact

We’re here to help when you need us.

By chat
Visit xfinity.com/chat

Social
Tweet us @xfinitycare

By app
Download the My Account app at xfinity.com/apps

By phone
Call 1-800-XFINITY (1-800-934-6489)

In store
At your nearest XFINITY store
find one at xfinity.com/storelocator

Ways to pay

✓ Looking to shorten your to-do list?
Set up automatic monthly payments and never worry about remembering to pay your bill again. Enrolling is fast, easy, and free at xfinity.com/autopay.

Hello paperless billing, goodbye clutter
With paperless billing, you can pay and view your bill online. It’s faster, easier and helps cut down the clutter, not the trees! Visit xfinity.com/ecobill to go green.

Additional information

Moving?
Visit xfinity.com/moving today to help you stay connected to all of your Xfinity services.

Accessibility:
If you are hearing impaired, call 711. For issues affecting customers with disabilities, call 1-855-270-0379, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax 1-866-559-4269 or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2836 Attn: M. Gifford.
## Regular monthly charges $118.59

<table>
<thead>
<tr>
<th>Your Xfinity package</th>
<th>$84.94</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV: Digital Starter</td>
<td>$59.99</td>
</tr>
<tr>
<td>Includes Limited Basic And Expanded Basic. Includes $7.28 Service Discount</td>
<td></td>
</tr>
<tr>
<td>TV: HBO</td>
<td>$15.00</td>
</tr>
<tr>
<td>TV: HD Technology Fee</td>
<td>$9.95</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equipment &amp; services</th>
<th>$9.95</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV Box + Remote</td>
<td>$5.00</td>
</tr>
<tr>
<td>Service To Additional TV</td>
<td>$4.95</td>
</tr>
<tr>
<td>With TV Box And Remote</td>
<td></td>
</tr>
<tr>
<td>Includes $5.00 Service Discount</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service fees</th>
<th>$23.70</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broadcast TV Fee</td>
<td>$14.95</td>
</tr>
<tr>
<td>Regional Sports Fee</td>
<td>$8.75</td>
</tr>
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</table>

## Taxes, fees and other charges $4.76

<table>
<thead>
<tr>
<th>Other charges</th>
<th>$4.72</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regulatory Cost Recovery</td>
<td>$0.07</td>
</tr>
<tr>
<td>Franchise Fee</td>
<td>$4.46</td>
</tr>
<tr>
<td>MA License Fees</td>
<td>$0.19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Taxes &amp; government fees</th>
<th>$0.04</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax</td>
<td>$0.04</td>
</tr>
</tbody>
</table>

### Additional information

**Effective March 19, 2020,** Xfinity TV Tri & Yoga will increase from $6.99 to $7.99, Salsa will increase from $9.99 to $11.99, and Docurama will increase from $2.99 to $4.99.

For residential customers, if you are not satisfied with our resolution of a problem with your video service, or if you have a complaint regarding our video prices, you may contact the MA Department of Telecommunications and Cable Consumer Division, 1000 Washington St., Boston, MA 02118-6500. Call 617-396-3931 or 800-396-6086 or email: consumer.complaints@mass.gov. Local Franchising Authority: (the MA DTC at the above address). The FCC ID for your town is: WAA036.

**Xfinity TV Update:** The following channel changes will occur: Effective January 15, 2020, StarzEncore Black, ch. 1777, was added to Digital Preferred; Effective January 21, 2020, TUDN HD, ch. 1229, was added to Digital Preferred, Xfinity Latino TV and Deportes; and Effective March 24, 2020, StarzEncore Classic and MoviePlex will no longer be available through Xfinity.

**Xfinity TV Update:** Effective March 24, 2020, the international networks available with Xfinity TV will only be shown on channels 3100-3299. For information on where to find your favorite international channel(s), visit xfinity.com/InternationalNetworks.

The Regulatory Cost Recovery fee is neither a government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

You have 120 days from the date of this bill to dispute any charges included on this bill.

**Upcoming Programming Contract Expiry:** Information on upcoming programmer contract expirations can be found at http://my.xfinity.com/contractstatus or by calling 1-888-218-8834.
This notice is required by the Rules of the Federal Communications Commission. Comcast Digital Voice service (CDV) may have the 911/E911 limitations listed below. I understand and agree to the following: In order for my 911 to be properly directed to emergency services, Comcast must have my correct service address. If I move CDV to a different address without Comcast's approval, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or CDV (including 911) may fail altogether. CDV uses the electrical power in my home. If there is an electrical power outage, 911 calling may be interrupted if the battery back-up in the associated multimedia terminal adapter is not installed, fails or is exhausted after several hours. Calls, including calls to 911, may not be completed if there is a problem with the network facilities, including network congestion, network/equipment/power failure, or another technical problem. Prior to changing my address, or if I have any 911-related questions, I will call 1-800-Comcast. Comcast will need several business days to update my service address in the E911 system. USE OF CDV AFTER DELIVERY OF THIS DOCUMENT CONSTITUTES YOUR ACKNOWLEDGEMENT OF THE E911 NOTICE ABOVE. By signing below, I represent that I am at least 18 years old; I am the owner of, or tenant in, the premises at the above address and that the installation, repair or other work provided has been satisfactorily completed. If this work order relates to the initial installation of services, I acknowledge receipt of the Comcast Welcome Kit which contains the Comcast Residential Customer Agreement, the Comcast Cable Subscriber Policy Notice and other important information about the services. I agree to be bound by the Comcast Customer Agreement which constitutes the agreement between Comcast and me for the services as well as any applicable Comcast acceptable use policies. If other non-installation work was provided, I agree to be bound by the current Comcast Customer Agreement as well as any applicable Comcast acceptable use policies. I authorize Comcast to obtain a credit report from a consumer credit agency in connection with the provision of the services I am receiving. IF I SUBSCRIBE TO COMCAST DIGITAL VOICE, I ACKNOWLEDGE MY RECEIPT AND UNDERSTANDING OF THE E911 NOTICE ABOVE.
IMPORTANT INFORMATION FOR XFINITY TV CUSTOMERS

SERVICE PROBLEMS
You will find helpful information for troubleshooting TV picture or signal quality issues at www.xfinity.com/support. If the problem does not clear up, please feel free to chat with us at www.xfinity.com/support/contact-us or call us at 1-800-XFINITY, and a customer service representative will attempt to address that issue. We will try to resolve any complaints you have concerning the quality of our signals promptly and efficiently. We will respond to your report of a service interruption no later than 24 hours after you notify us, except in extraordinary circumstances or where conditions are beyond our control. We will respond to your report of other service problems no later than the next business day after you notify us. We may need access to your home in order to correct a service related issue. If a service call is required it will be scheduled at a time convenient to you. If you are dissatisfied with our resolution of your service problem, you may contact your local franchising authority to discuss the problem with your service. If your local franchise authority information is not listed on your bill, please call us at 1-800-XFINITY for the name and address of your local franchising authority.

SERVICE OR BILLING COMPLAINTS
Information regarding your Xfinity services and billing is available through My Account at www.xfinity.com. You also may download the Xfinity My Account app to your smartphone or other device for quick access to up to date information on your account. If you have a complaint regarding your Xfinity TV service or your bill, you will find information on contacting us through chat or by phone at https://www.xfinity.com/support/contact-us. Also, you can visit us at one of our Xfinity store locations. Visit https://www.xfinity.com/support/service-center-locations to find the Xfinity store closest to you. If you wish to put your comments in writing, your letter should be addressed to us at the local address listed on the How To Reach Us insert. We will try to resolve your complaint promptly. If you are dissatisfied with our resolution of your complaint, or we are unable to resolve your complaint, you may contact your local franchising authority to discuss your complaint. If your local franchise authority information is not listed on your bill, please call us at 1-800-XFINITY for the name and address of your local franchising authority.
If you have a complaint regarding closed captioning please email us at accessibility@comcast.com or call us at 1-855-270-0379.

MOVING
Before you move, please call us at 1-800-XFINITY. This is the best way for us to arrange for your service to be disconnected and to schedule an installation at your new home, if your new home is in our service area.

EQUIPMENT COMPATIBILITY
Xfinity TV service is encrypted and requires a TV Box, TV Adapter, CableCARD or other navigation device that is compatible with our system for each television you wish to use with our service. You may not be able to use special features or functions of your television, VCR or DVD player/recorder with Xfinity TV service. Some of these problems may be resolved by the use of signal splitters, and/or other supplemental equipment that can be purchased from us or at electronic stores. Please call us if you would like to discuss the type of special equipment needed to resolve individual compatibility problems or if you have any questions regarding other equipment compatibility issues.
If you have a TiVo digital cable-ready DVR, you can access switched digital video services by obtaining a "tuning adapter" device. If you have a TiVo DVR or other digital cable-ready devices, you will need a TiVo Box, TV Adapter, or CableCARD from us to access switched digital video and other two-way cable services. Upon your request, we will provide you with the technical parameters necessary for a navigation device rented or acquired from retail outlets to operate with our system. Because of the need to protect our Xfinity TV service, we will not authorize the use of a navigation device that does not conform to all required signal security specifications. For information regarding other navigation devices, please go to https://www.xfinity.com/support.

REMOTE CONTROL UNITS
If you rent a TV Box or TV Adapter from us we will provide a compatible remote control. Also, you may purchase compatible remotes at local electronic stores or other retail outlets. A representative list of compatible remote control models currently available from local retailers includes: Philips PHL PMDVRB, RCA RCR612, and Sony RM-V202. A list of additional compatible remotes may be obtained from your local Xfinity store. Although these remote control units are compatible with the TV Box or TV Adapter that we currently offer, these remotes may not be functional. If we change the type of TV Box or TV Adapter we rent. If you have any questions regarding whether a particular remote control unit would be compatible with our equipment, please contact us.

SERVICE CHANGES AND INSTALLATION
Standard installations are generally completed within 7 business days. If you change the services you receive, you may be subject to an installation or change of service charge. You may obtain additional information about our current services, fees and prices online at www.xfinity.com or by calling us at 1-800-XFINITY.

OTHER INFORMATION
Information on upcoming programmer contract expirations can be found at www.xfinitytv.com/contractrenewals or by calling 866-216-6634.
For those of our customers receiving service through commercial accounts, bulk rate arrangements or similar arrangements, some of the policies, procedures and services herein may not apply. Please call us at 1-800-XFINITY to talk to one of our customer service representatives for further information.
INFORMACIÓN IMPORTANTE PARA LOS CLIENTES DE XFINITY TV

PROBLEMAS CON EL SERVICIO
Si tiene problemas con la calidad de la señal o la imagen de TV, encontrará información útil para resolverlo en www.xfinity.com/support. Si el problema no se resuelve, no dude en contactarnos por chat en www.xfinity.com/support/contact-us o llámenos al 1-800-XFINITY. Un representante de atención al cliente intentará resolver el problema. Tratamos de resolver toda queja relativa a la calidad de la señal de manera oportuna y eficiente. Si denuncia una interrupción en el servicio, responderemos a su denuncia en el transcurso de 24 horas, excepto en circunstancias extraordinarias o en el caso de condiciones que estén fuera de nuestro control. Si denuncia otros problemas con el servicio, responderemos a más tardar el día hábil siguiente el día en el que nos notifique. Es posible que, para corregir un problema con el servicio, debamos acceder a su hogar. Si se necesita una visita de servicio, la programaremos para un horario que le quede cómodo. Si no está satisfecho con la resolución del problema, puede ponerse en contacto con la autoridad local de franquicias para discutirlo. Si la Información sobre la autoridad local de franquicias no se indica en la factura, llámenos al 1-800-XFINITY para obtener el nombre y la dirección de dicha autoridad.

QUEJAS RELATIVAS AL SERVICIO Y LA FACTURACIÓN
Puede acceder a información sobre sus servicios Xfinity y la facturación de los mismos a través de la sección My Account (Mi Cuenta) en www.xfinity.com. También puede descargar la aplicación My Account de Xfinity a su teléfono inteligente u otro dispositivo para acceder rápidamente a información actualizada sobre su cuenta. Si tiene una queja sobre el servicio Xfinity TV o su factura, puede encontrar la Información necesaria para contactarnos por chat o por teléfono en https://www.xfinity.com/support/contact-us. También puede visitarnos en una de las tiendas de Xfinity. Visite https://www.xfinity.com/support/service-center-locations/ para encontrar la más cercana. Si desea poner sus comentarios por escrito, debe enviarnos su carta a la dirección local que figura en el cuadro How To Reach Us (Cómo ponerse en contacto con nosotros).

Intentaremos resolver su queja de manera oportuna. Si no está satisfecho con la resolución de su queja o no podemos resolverla, puede ponerse en contacto con la autoridad local de franquicias para discutir su queja. Si la Información sobre la autoridad local de franquicias no se indica en la factura, llámenos al 1-800-XFINITY para obtener el nombre y la dirección de dicha autoridad.

Si tiene una queja relativa a los subtítulos, envíenos un correo electrónico a accessibility@comcast.com o llámenos al 1-866-270-3779.

MUDANZAS
Antes de mudarse, tenga a bien llamaros al 1-800-XFINITY. Esta es la mejor manera de coordinar la desconexión del servicio y programar la instalación en su nuevo hogar si el mismo está dentro de nuestra zona de servicio.

COMPATIBILIDAD ENTRE EQUIPOS
El servicio Xfinity TV está cifrado y requiere, por cada televisor con el que desee usar el servicio, un decodificador de TV, un adaptador de TV, una tarjeta CableCARD u otro dispositivo de navegación que sea compatible con nuestro sistema. Posiblemente no pueda utilizar funciones o características especiales de su televisor, su videograbadora o su reproductor/grabador de DVD junto con el servicio Xfinity TV. Algunos de estos problemas se pueden resolver mediante el uso de divisores de señal y/u otros equipos complementarios que se pueden comprar en nuestra empresa o en tiendas de electrónica. Lláménos si quiere discutir qué tipo de equipos especiales necesitaría para resolver problemas de compatibilidad específicos o si tiene preguntas acerca de otros problemas de compatibilidad entre equipos.

Si tiene una videograbadora digital TiVo apta para televisión por cable, puede acceder a servicios de video digital conectados mediante un "adaptador de sintonización". Si tiene una videograbadora digital TiVo u otros dispositivos digitales aptos para televisión por cable, necesitará que le proveyamos un decodificador de TV, un adaptador de TV o una tarjeta CableCARD para acceder al servicio de video digital conectado y a otros servicios bidireccionales por cable. Si lo solicita, le proporcionaremos los parámetros técnicos necesarios para un dispositivo de navegación que alcune o compre en nuestros puntos de venta minorista para usar con nuestro sistema. Debido a la necesidad de proteger nuestro servicio Xfinity TV, no autorizaremos el uso de dispositivos de navegación que no cumplan con todas las especificaciones necesarias para la seguridad de la señal. Para obtener información sobre otros dispositivos de navegación, visite https://www.xfinity.com/support.

UNIDADES DE CONTROL REMOTO
Si usted alquila uno de nuestros decodificadores o adaptadores de TV, le proveeremos un control remoto compatible. También puede comprar un control remoto compatible en una tienda electrónica local u otro punto de venta minorista. La siguiente es una lista representativa de los modelos de control remoto disponibles en tiendas minoristas locales: Philips PHL PMDVRB, RCA RCR612, y Sony RM-V202. En su tienda Xfinity local podrá obtener una lista de otros controles remotos compatibles. Aunque estas unidades de control remoto son compatibles con el decodificador y el adaptador de TV que ofrecemos actualmente, es posible que no funcionen si cambiamos el tipo de decodificador o adaptador de TV que le alquilamos. Si tiene dudas acerca de si una determinada unidad de control remoto sería compatible con nuestros equipos, póngase en contacto con nosotros.

CAMBIOS EN EL SERVICIO E INSTALACIÓN
Las instalaciones estarán generalmente se terminan en el transcurso de 7 días hábiles. Si cambia los servicios que recibe, es posible que se le cobre una tarifa de Instalación o una tarifa por cambio de servicio. Para obtener más información sobre nuestros servicios, tarifas y precios actuales, visite www.xfinity.com o llámenos al 1-800-XFINITY.
INFORMACIÓN ADICIONAL
Para obtener información sobre los próximos vencimientos de los contratos de programación, visite www.xfinitytv.com/contractrenewals o llame al 866-216-8634.
Para aquellos clientes que reciben el servicio a través de una cuenta comercial, acuerdos de tarifas grupales o acuerdos similares, es posible que no correspondan algunas de las políticas, procedimientos o servicios que se describen en el presente documento. Liámenos al 1-800-XFINITY para hablar con uno de nuestros representantes de atención al cliente y obtener más información.

SERVICE AREA / ÁREA DE SERVICIO
MA, NH & ME

PHONE NUMBERS
Billing/Repair
New Services/Sales /
NÚMEROS DE TELÉFONO
Facturación/Reparación
Nuevos servicios/Ventas
1-800-266-2278

OFFICE HOURS / HORARIO LABORAL
Please check your monthly billing statement for the location and hours of operation of the nearest customer service office.

MAILING/OFFICE ADDRESS / DIRECCIÓN DE CORREO/DE LA OFICINA

Comcast
1 Comcast Center
Philadelphia, PA 19102

PUBLIC INFORMATION OFFICES/FRANCHISE AUTHORITIES / OFICINAS DE INFORMACIÓN PÚBLICA/AUTORIDADES DE LA FRANQUICIA

Consumer Division of the Department of Telecommunications and Cable
1-800-392-6066
1000 Washington Street, Suite 820
Boston, MA 02118

Office of the Attorney General
Consumer Protection and Antitrust Bureau
33 Capital Street
Concord, NH 03301

Office of the Attorney General
Consumer Information and Mediation Service
8 State House Station
August, ME 04333
Comcast Customer Privacy Notice
For Subscribers of Cable Video, Internet, Voice, and Home Security Services

Privacy English 2019_ebl1

Overview

Comcast knows our customers care about how Comcast uses, maintains, and shares the information we collect about them, and the choices they have regarding that use and sharing. Comcast holds customer privacy in the highest regard, and we are committed to protecting your privacy as we describe in this Privacy Notice. We value the trust you place in us as a customer when you subscribe to one or more of the Services described below.

This Comcast Customer Privacy Notice (the "Privacy Notice" or "Notice") describes: (1) the types of information Comcast collects when you subscribe to, use, and/or access our Services; (2) how we use, share, and protect that information; (3) how long we retain that information; and (4) the legal limitations imposed on our collection, use, and sharing of information that personally identifies you.

This Notice also provides you with information about how to access, review, and correct information that personally identifies you, how to set privacy preferences and opt out of certain uses and sharing of information, and your rights under federal law and this Notice concerning your personally identifiable information.

Entities Covered

In this Notice, the terms "Comcast," "we," "us," or "our" refer to the operating company, subsidiary, or affiliate of Comcast Cable Communications, LLC that (1) owns and/or operates the cable television system in your area, and (2) delivers one or more of the Services. The term "you" refers to you as a subscriber to one or more of the Services.

Services Covered

This Privacy Notice applies to the Comcast-provided Xfinity® cable video ("video"), Internet, and voice services delivered over our cable system (including the services provided when you use the Xfinity Stream app and/or xfinity.com to access Xfinity video as a cable service in your residence and when you subscribe to Internet service and use the Xfinity Wi-Fi service). This Privacy Notice also applies to Comcast-provided home security service. Collectively, these are referred to as the "Services" throughout this Privacy Notice.

This Notice does not apply to other Comcast services or offerings, such as Xfinity Mobile, or other Comcast® and Xfinity-branded websites, applications, or streaming services, except as described above. These services, websites, and applications have their own privacy policies, which we post at https://www.xfinity.com/mobile/policies/privacy-policy and http://my.xfinity.com/privacy/.

Information Covered

This Privacy Notice also does not apply to (1) information that may be collected through any other products, services, websites, or applications, even if you access those other products, services, websites, or applications through our Services and even if they are co-branded with Comcast brands or the brands or logos of our affiliated companies; (2) information collected by devices, such as a "smart TV," or through a third-party (non-Xfinity) mobile application, where the manufacturer or application owner has enabled information-gathering capabilities including automatic content recognition that we do not control; or (3) interactions with third-party content providers that you may access through the Services, such as online video providers you may reach through our set-top boxes. You should read the privacy policies for these other products, services, websites, and applications to understand whether and how they apply to you and the data they collect about you.

Please read this entire Privacy Notice to understand our privacy policies and practices. You can also find answers to your specific questions quickly by using the links below.

I. Collection of Information

This section describes the types of information Comcast collects when you subscribe to, use, and/or access one or more of the Services. Some of our Services permit you to establish secondary accounts, and if you do so we collect similar information in order to establish and maintain those accounts. When you allow others to use or access the Services through your account, we collect information about their use, as well.

Information You Provide to Us

We collect Information that you provide to us when you create an account with us or when you call us, use online account tools (for example, when you access My Account or chat online with an agent), report service issues, complete customer surveys, enter contests and promotions, or otherwise communicate with us. This information includes:

- name and contact information (for example, billing address, service address, email address, and phone numbers);
- payment Information, such as your payment card or bank account Information;
- Information related to a credit application for the Services, which may Include your Social Security number, driver’s license number, or other government issued Identifiers;
- Information you provide to authenticate your access to the Services, such as passwords, images, voice recordings, or other personal identifiers;
- Information you provide when you establish custom settings or preferences; and
- customer correspondence and other communications records, including records of calls and chats with our customer service representatives.
Information We Collect When You Use the Services

We also collect information about your account and your use of the Services, which may include:

- your account number;
- billing, payment, and deposit history;
- maintenance information;
- the types of Services to which you subscribe;
- the device identifiers and network addresses of equipment used with your account;
- voice commands;
- video and audio recordings;
- records indicating the number and types of devices connected to our network;
- technical information about your Service-related devices, including customization settings and preferences;
- network traffic data;
- information about your use of the Services and their features, including video activity data, as well as Internet or online Information such as web addresses and other activity data in order to render Internet service; and
- additional information about the Service options you have chosen.

When you use the Services, our cable system automatically generates, transmits, and collects much of this information as part of providing the Services to you. For example, we receive information about the use of set-top boxes, remote controls, program guides, video players, applications, and other devices and software connected to our cable system ("video activity data"). The video activity data includes, for example, which channels, programs, and advertisements are viewed and for how long. It may also include information about navigation through program guides and applications, and use of devices like remote controls and tablets. If you select various features of our equipment, such as voice commands or search, we also will collect and process the data needed to fulfill your requests.

Location Information

We may collect information from the devices you use to access the Services that tells us where you are at a specific point in time. For instance, we may know that you are at home when you chat with us through your Xfinity Internet service.

Information Provided by Third Parties

We also obtain data and information about you from third parties. For example, when you request new or additional Services or features from us, we may obtain credit information from credit reporting agencies. Additionally, if you rent your residence, we may have a record of whether landlord permission was required prior to installing our cable services as well as your landlord's name and address.

We may obtain additional information about you from third parties such as demographic data (for example, gender, age, and census records, etc.), location data (for example, designated market area, zip code, etc.), interest data (for example, sports, travel, and other recreational activities, shopping preferences, etc.), or purchase data (for example, public records, loyalty programs, etc.). We may combine the data we collect from third parties with information in our business records, including information about your use of the Services. We may also combine information about your use of the Services with information we obtain from your use of other products, services, websites, and applications from Comcast. We use this combined data as described in the "Use of Information" section below.

II. Use of Information

We use the information we collect to provide and improve the Services and our network, to communicate with you, to deliver relevant advertising, to create measurement and analytics reports, and to provide additional features and offerings. Sometimes we use information that personally identifies you, such as when we are authenticating your account or communicating with you. We also maintain and use Information in de-Identified or aggregated forms that do not identify you.

To Provide and Improve the Services

We use the information we collect to conduct business activities related to providing you with the Services, including:

- establishing your account
- measuring credit and payment risk;
- billing and invoicing;
- authenticating access to your account;
- account administration;
- service delivery;
- maintenance and operations, including management of the network and devices supporting our service and our systems;
- technical support;
- hardware and software upgrades for devices and systems;
- understanding the use of our services;
- improving our services and identifying and developing new products and new services;
- marketing and advertising;

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• detecting the unauthorized reception, use, or abuse of the Services and to protect our customers from fraudulent, abusive, or unlawful use of, or subscription to, the Services;
• collecting fees and charges;
• protecting our rights, our personnel, and our property; and
• complying with applicable law.

We also use the information we collect to measure and analyze how our customers are using the Services. For video, this includes assessing which programs are most popular, how many people watch a program to its conclusion, whether people are watching advertisements, and what programming and video content we will carry on the Platform. It also includes determining how our customers prefer to view certain kinds of programming when they use our video service, such as whether they like to watch certain programs live, or if they prefer to view them on demand, on mobile devices, or online.

When we provide you access to third-party content providers through our set-top boxes, we may measure how often and how long you use such services, but your use of those third-party providers are controlled by the terms and privacy policies of those providers. For Internet and voice services, we similarly analyze customer usage data, such as the amount of bandwidth that is being used, the peak times of usage, or the types of services that are being used.

To Communicate with You
We also use the information we collect to deliver and personalize our communications with you. For example, we may use the contact information you provide to inform you of Service updates or the status of a service request or outage, to invite you to participate in a survey, to collect amounts you owe, or in connection with other activities related to the Service. We will provide you with service-related announcements, such as a pricing change, a change in operating policies, a service appointment, or new features of one or more of the Services you receive from us through email, texts, calls, Comcast-provided equipment, and other communications methods. You may select the manner in which you prefer to receive many of these communications by visiting the customer preference center at https://customer.xfinity.com//#/users/ma/notifications.

To Provide Recommendations and Deliver Relevant Advertising and Marketing
We may also use information about you and/or your use of the Services or other services we provide to determine which movies or television shows to recommend to you and to send you promotional communications for the Services and other products and services we think may be of interest to you. We may also use this information to help third-party advertisers and programmers deliver more relevant advertising.

These promotional communications and advertisements may be directed to you because you subscribe to one or more of the Services, because of the way you use the Services, because you live in a certain geographic area, or based on demographic and interest information that we collect or obtain from other companies. These communications may be subject to your consent, as described in Section IV of this Notice ("Your Choices"). In no event will Comcast give your name or other personally identifying information to an advertiser without your consent.

To Create Analytics and Measurement Reports
We and service providers who work on our behalf may use and combine data from our business records — including account information, video activity data, and other usage data — with data from third parties to create measurement and analytics reports. These reports do not contain any information that personally identifies you and instead contain de-identified or aggregate information.

We use these reports for many of the purposes described above, such as for improving the Services, creating and delivering more relevant advertising on behalf of Comcast and other third parties, determining whether and how an advertiser's messages are viewed, and analyzing the effectiveness of certain advertisements on the Comcast platform and services and other platforms and services. We also use these reports to work with academic or research groups, and for other uses that help us develop and fund improvements in services and infrastructure. We may share these reports with programmers, advertisers, or others. To learn about the choices you have with respect to our use of your information for these purposes, see Section IV of this Notice ("Your Choices").

III. Sharing & Disclosures of Information
We limit the information we share and disclose to others as described below.

Service Providers
In order to provide and support the Services, sometimes we use third-party companies as service providers that work on our behalf to transmit, collect, process, or store information for us. We require these service providers to treat the information we share with them as confidential and to use it only for the purpose of providing the services for which they have been engaged. These engagements typically include services such as billing and collections, administration, auditing and accounting, professional advice and consulting, surveys, marketing, service delivery and customization, maintenance and operations, security incident verification and response, service notifications, fraud prevention, and services to improve our programming and advertising offerings. For example, Comcast uses service providers to process payments for us and we may share your payment information with those billing processors when you make a payment. Or, Comcast may use a service provider to obtain information about you to assess your credit and payment status.

The Comcast Family of Businesses
Comcast may share the information it collects with its affiliates that offer other Xfinity and Comcast-branded products, services, and applications. For example, if you use your Xfinity Service account information to create an Xfinity Mobile Service account, we may share your Service account information with the Comcast company that offers that service. We do this so that these companies can provide services to you and to make it easier for you to use Xfinity Mobile Service and other Xfinity services. We may also share information about you with other Comcast companies (including NBCUniversal-branded companies and other non-Comcast or non-Xfinity-branded affiliates) for marketing and advertising purposes when we have any required consent to do so.
Account Owners and Users

Comcast may disclose any information about a customer’s account and use of the Services and their features to the primary account owner after appropriate authentication. The primary account owner may also authorize other users to access information on the account, and that may include data about you and your use of the Services.

Third Parties for Marketing Purposes

We will not share, sell, license, rent, or otherwise permit access to information that personally identifies you to an unaffiliated third party for that third party to market its products or services to you, unless we have the required consent to do so. Unless we have your affirmative “opt-in” consent, we will not sell or share any of your personally identifiable web browsing information, video activity data, sensitive information (such as financial account information or Social Security number), or call detail records that we collect from our cable system. We may, however, share de-identified or aggregate information with third parties for their own uses when those third parties commit to not re-identify that information or share it with others who may attempt to do so.

As permitted by federal law, we may disclose your name and address to non-governmental entities, such as charities or businesses, so long as such disclosure does not reveal, directly or indirectly, the extent of your use of the Services or the nature of any transaction you make over our cable system. You have the right to prohibit or limit this kind of disclosure by asking to be placed on our “do not disclose” list, as described in Section IV of this Notice (“Your Choices”).

Other Third Parties

If you subscribe to our voice service, Comcast may disclose information about you to others in connection with features and services such as Caller ID, E911/E9911, and directory services as follows:

- We may transmit your name and/or telephone number to be displayed on a Caller ID device unless you have elected to block such information. Please note that Caller ID blocking may not prevent the display of your name and/or telephone number when you dial certain business or emergency numbers, 911, 800 numbers, or toll-free 800 and similar numbers.
- We may provide your name, address, and telephone number to public safety authorities and their vendors for inclusion in E911 databases and records, inclusion in “reverse 911” systems, or to troubleshoot 911/E9111 record errors.
- We may publish and distribute, or cause to be published and distributed, telephone directories in print, on the Internet, and on disks. Those telephone directories may include subscriber names, addresses, and telephone numbers, without restriction to their use.
- We may also make subscriber names, addresses, and telephone numbers available, or cause such subscriber information to be made available, through directory assistance operators.
- We may provide subscribers’ names, addresses, and telephone numbers to unaffiliated directory publishers and directory assistance providers for their use in creating directories and offering directory assistance services.
- Once our subscribers’ names, addresses, and telephone numbers appear in telephone directories or directory assistance, they may be sorted, packaged, repackaged, and made available again in different formats by anyone.

We take reasonable precautions to ensure that non-published and unlisted numbers are not included in our telephone directories or directory assistance services, but we cannot guarantee that errors will never occur.

If we (or our parent company) enter into a merger, acquisition, or sale of all or a portion of our assets, information about you and your subscription, including Information that personally identifies you, will, in most instances, be one of the items transferred as part of the transaction. If this Notice will be changed as a result of such a transaction, you should refer below under “Changes to the Privacy Notice.”

When Required by Law or To Protect Comcast and Others

There are times when we may be required by law to disclose Information about you to third parties. These disclosures may be made with or without your consent, and with or without notice, in compliance with the terms of valid legal process such as a subpoena, court order, or search warrant.

If you subscribe to our Xfinity video service, Comcast may be required to disclose information that personally identifies you to a governmental entity in response to a court order. In this case, the Cable Act (defined below in Section X) requires that you be afforded the opportunity to appear and contest in a court proceeding relevant to the court order any claims made in support of the court order. At the proceeding, the Cable Act requires the governmental entity to offer clear and convincing evidence that the subject of the information is reasonably suspected of engaging in criminal activity and that the information sought would be material evidence in the case.

If you subscribe to the Xfinity Internet, voice, or home security services, Comcast may be required to disclose information that personally identifies you to a governmental entity in response to a subpoena, court order, or search warrant, depending on the type of information sought. We are usually prohibited from notifying you of any such disclosures by the terms of the legal process. We may also seek your consent to disclose information in response to a governmental entity’s request when that governmental entity has not provided the required subpoena, court order, or search warrant.

A non-governmental entity, such as a civil litigant, can seek information that personally identifies you or your use of the Xfinity video, Internet, or voice services only pursuant to a court order and we are required by the Cable Act to notify you of such court order. If Comcast is required to disclose information that personally identifies you to a private third party in response to a civil court order, we will notify you prior to making such disclosure unless legally prohibited from doing so.

We may also disclose information that personally identifies you as permitted by law and without your consent when it is necessary to protect our customers, employees, or property; in emergency situations; or to enforce our rights under our terms of service and policies.
IV. Your Choices
In many instances, you have choices about how we communicate with you and how we use and share your information.

Opting Out of Certain Marketing Communications
For your convenience, we have created a customer preference center where you can manage:

- your account communications and notifications;
- your marketing calls, texts, and direct mail preferences;
- your preference for door-to-door sales calls;
- promotional or commercial emails Comcast may send to you; and
- targeted advertising for third-party products and services based on your interests.

To manage your preferences, please visit our customer preference center at https://customer.xfinity.com/#/users/me/notifications. Once you sign in, you can review your options, get more information about the types of marketing activities you can opt out of, and make your choices. If you change your mind, you can return any time to update your preferences.

We understand that sometimes you may want to speak to a Comcast representative who can assist you with these choices. You can contact Comcast at 1-800-XFINITY and ask us to put your name on our internal company “do not call,” “do not mail,” or “do not knock” list. You may also contact us at this number and ask to be placed on the “do not disclose” list, which will let us know that you do not want us to share your name and address with third parties, as described above.

If you prefer to contact Comcast in writing instead of by telephone, you may send a written request to the address listed below under “How Do I Contact Comcast?” Be sure to include your name and address, your Comcast account number, and a daytime telephone number where we can reach you. The person who is identified in our billing records as the customer should sign the written request. If you have a joint account, a request by one party will apply to the entire account; for multiple accounts, your notice must separately identify each account covered by the request.

Opting In to the Use of CPNI to Market Additional Products and Services to You
If you subscribe to Xfinity voice service, when you are interacting with one of our customer service representatives, such as on a call, in our offices, or during an online chat session, we may ask you for your oral consent to the use of your customer proprietary network information or “CPNI” for the purpose of reviewing your account and providing you with an offer for other products and services. If you provide consent, Comcast may use your CPNI only for the duration of that telephone call or discussion in order to offer you additional services. If you deny or restrict your approval for us to use your CPNI, you will suffer no effect, now or in the future, on how we provide any services to which you subscribe.

V. Your Rights under Federal and State Law
This Notice is designed to comply with federal and state law requirements, including California law, which is applicable to our customers located in California who are served by a cable television corporation.

The Cable Act and Personally Identifiable Information
This Privacy Notice is designed to comply with Section 631 of the federal Cable Communications Policy Act of 1984, as amended, (the “Cable Act”). The Cable Act permits Comcast to use the cable system to collect personally identifiable information about you. Personally identifiable information is information that identifies you specifically; it does not include de-identified, anonymous, aggregate, or other data that does not identify you. We may collect personally identifiable information when it is necessary to render cable services or other services to you and to detect unauthorized reception or use of the services. We may use the cable system to personally identifiable information about you for additional purposes with your prior written or electronic consent. The Cable Act also permits Comcast to disclose personally identifiable information if the disclosure is necessary to render, or conduct a legitimate business activity related to, the cable service or other services provided to you; required by law or legal process; or limited to your name and address, subject to your opt-out consent. The frequency of any disclosure of personally identifiable information varies in accordance with our business needs and activities as described in this Notice.

If you believe that you have been aggrieved by any act of ours in violation of the Cable Act or other applicable laws, we encourage you to contact us directly as described below in “How Do I Contact Comcast?” in order to resolve your question or concern. You may also enforce the limitations imposed on us by the Cable Act as applicable with respect to your personally identifiable information through a civil lawsuit seeking damages, attorneys’ fees, and litigation costs. Other rights and remedies may be available to you under federal or other applicable laws as well.

This Privacy Notice neither supersedes, enhances, nor modifies any arbitration agreement to which you may be bound as a subscriber to one or more of the Services.

The Communications Act and CPNI
Section 222 of the Communications Act of 1934, as amended (the “Communications Act”), provides additional privacy protections for information about the quantity, technical configuration, type, destination, location, and amount of your use of telecommunications services, as well as Xfinity voice services, and the information about those services contained on your bill. This information is known as customer proprietary network Information or “CPNI.” CPNI does not include your name, address, and telephone number, which is defined by the Communications Act as “subscriber list Information.” However, that information is otherwise considered personally identifiable information.

If you are a customer of Xfinity voice service or another Service that is subject to these requirements, you have the right, and Comcast has a duty, under the Communications Act and other applicable laws, to protect the confidentiality of your CPNI. In addition, the FCC’s rules provide additional privacy protections and choices regarding use and sharing that are specific to our voice services that we describe in this Notice.
VI. Accessing and Correcting Information

It is important that your account records contain accurate information. You may correct or update information about your account as described below. We will correct our records upon reasonable verification that the changes you request are proper.

If you have Internet access, you can view and change certain information yourself by going to www.xfinity.com and signing in with your Comcast username and password to access the My Account feature. If you are a home security customer, you can go to the subscriber portal at www.xfinity.com/xportal. You may also call 1-800-XFINITY and speak to a customer service representative.

If you would like to examine your own personally identifiable information, you may do so at your local Comcast office upon reasonable prior notice to us and during our regular business hours. To do so, please contact us by mail at the address below or telephone at 1-800-XFINITY, giving us a reasonable period of time to locate and, if necessary, prepare the information for review, and to arrange an appointment. You will need to provide proper identification and you will only be permitted to examine the personally identifiable information in your account and no other account.

If you make an affirmative, written request for a copy of your Xfinity voice CPNI, we will disclose to you the relevant information we have at your account address of record, or to any person authorized by you. If we reasonably believe the request is valid. However, subscribers to our Xfinity voice services should be aware that we generally do not provide them with records of any inbound or outbound calls or other records that we do not furnish in the ordinary course of business (for example, as part of a bill) or which are available only from our archives, without valid legal process such as a court order. In addition, we cannot correct any errors in customer names, addresses, or telephone numbers appearing in, or omitted from, our or our vendors’ directory lists until the next available publication of those directory lists. Further, we may have no control over information appearing in the directory lists or directory assistance services of directory publishers or directory assistance providers that are not owned by us.

Comcast reserves the right to charge you for the reasonable cost of retrieving and photocopying any documents that you request.

VII. Other Important Information

Protecting the Information We Collect

We follow industry-standard practices to secure the information we collect to prevent the unauthorized access, use, or disclosure of information about our customers. These security practices include technical, administrative, and physical safeguards, which may vary, depending on the type and sensitivity of the information. Although we take the responsibility of safeguarding your information seriously, we cannot guarantee that these practices will prevent every unauthorized attempt to access, use, or disclose your information.

Data Retention

Comcast maintains information that personally identifies you in our regular business records while you subscribe to one or more of the Services. We also maintain this information for a period of time after you no longer subscribe to a Service if the Information is necessary for the purposes for which it was collected or to satisfy legal requirements. These purposes typically include business, legal, or tax purposes. If these purposes no longer apply, we will destroy, de-identify, or anonymize the Information according to our internal policies and procedures.

Changes to the Privacy Notice

As required by the Cable Act, we will provide you with a copy of the current Privacy Notice at the time we enter into an agreement to provide any cable service or other service to you, and annually afterwards, or as otherwise permitted or required by law.

We may modify this Notice at any time. You can view the most current version of this Notice by going to http://www.xfinity.com/Corporate/Customer/Policies/CustomerPrivacy.html. If we make material changes to this Privacy Notice, then we will provide you at least 30 days’ notice and will also notify you by e-mail, direct mail, bill messaging, or other reasonable methods that we select. If you continue to use the service following notice of the changes, we will deem that to be your acceptance of and consent to the changes in the revised Privacy Notice. If we make material changes that will result in a new use, disclosure, or permission of access to previously collected Information that personally identifies you, we will obtain your opt-in consent before implementing those specific changes.

How Do I Contact Comcast?

If you have any questions or suggestions regarding this Privacy Notice, or wish to contact us about your personally Identifiable information, please reach us as follows:

Phone: 1-800-XFINITY

Website: http://customer.xfinity.com/contact-us/

Mail: Comcast Cable Communications, LLC
Attn: Law Department - Customer Privacy Notice
One Comcast Center
Philadelphia, PA 19103-2938

Revised and effective: January 1, 2018
TOWN OF NEWBURY
BOARD OF SELECTMEN
MINUTES

DATE: December 10, 2019

PRESENT: Board of Selectmen: Chairman J.R. Colby, Selectmen; Damon Jespersen, Geoffrey Walker, Michael Doyle and Selectwoman, Alicia Greco

ABSENT: Town Administrator, Tracy Blais

Call to Order:

At 7:00 p.m., Chairman Colby called the meeting to order with the salute to the flag.

Board and Committee Reports

Report of Chairman Colby:

Chairman Colby reported he had signed PR20-10 for Board of Selectmen and E. Jameson an, PR20-11 for E. Jameson, VW20-12 covering GovConnection, Inc. expenses for 11/19 Special Town Meeting and Mass Municipal Assoc. expenses for the 2020 BOS attendance at MMA Annual Meeting

Grants, Gifts & Donations

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

New Business:

Appointment of Election Workers for the term 1-1-2020 through 12-31-2020

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint the Election Workers as listed and read:

Maxine Balkus, Esta Bernier, Nancy Burke, Alexander Burke, Donna Callahan, Carolyn Casey, Deb Casey, Barbara Cohen, Wendy Cook, Wanda Crowe, Jeanine Cunningham, Elaine Demers, John Elwell, Heidi Fram, Wendy Kaminske, Stephanie Kelley, Marlene Koslow, Terry Litterest, Alix McArdle, Wilma McDonald, Larry Murphy, Sharon Murphy, Barbara Murray, Kathy Muse, Dave O'Neill, Peg Reardon, Kathy Spruiling, Nancy Thurlow, Martha Webb, Joan Weyburn and Barbara Whitmore.

Appointments to Planning Board
Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint Mary Stohn to the Planning Board from 12/10/19 to the 5/12/2020 Town Election.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint Woody Knight as Associate Member to the Planning Board from 12/10/19 to 6/30/2020.

One-day Liquor License – Ipswich Ale Brewery, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

Chairman Colby recused himself from the discussion and votes pertaining to the One-Day Liquor Licenses

Motion: A motion was made by Selectman Walker, seconded by Selectman Doyle and voted unanimously to approve the One-day Liquor License for Ipswich Ale Brewery, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

One-day Liquor License – Grape Island, Inc. dba Mill River Winery, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

Motion: A motion was made by Selectman Walker, seconded by Selectman Doyle and voted unanimously to approve the One-day Liquor License for Grape Island, Inc. dba Mill River Winery, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

One-day Liquor License – 1634 Meadery, LLC, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

Motion: A motion was made by Selectman Walker, seconded by Selectman Doyle and voted unanimously to approve the One-day Liquor License for 1634 Meadery, LLC, Newbury Bonfire at Spencer Pierce Little Farm, 5 Little’s Lane, Saturday, January 18, 2020 from 3:00 p.m. to 9:00 p.m.

Review, approve and sign - 2020 Business License Renewals as follows:

- Josette Walker dba Josette’s Adz & Loom, 173 High Road – General Business
- Matthew Kozazcki, Tencercrop Farms, 108 High Rd, Retail Foods/Common Victualer Crafts/Gifts
- Mohammed Almadani, AMPET, Inc. 34 High Rd., General Business – Auto/Marine, Gasoline Sale, Automotive Repair, Sale of Related Goods
- Vivian Anastasia-Hurton dba Anastasia’s Flowers on Main, 56 Main St., General Business/Floral Shop
- Ron Barrett, Plum Island Taxpayers Association, 8 Plum Island Blvd, Common Victualer & Parking Lot
- Ron Barrett, Barrett Transportation,18 Hutchinson Rd, General Business/Vehicle Transport
- Carla Capolupo, 26 Plum Island Blvd, Parking Lot
• Neil Dietz/Edward Lynch, Jr., Dietz & Lynch Capital, 28 Green St, General Business
• Gall Gandolfi dba Flukes and Finds, 160 Hay St., General Business, Buy & Sell Antiques, Second Hand Articles
• Christine & Doug Rupp, dba Harmony Natural Learning Center, 97 Newburyport Turnpike, General Business/Education
• Leslie D. Matthews, Dragonfly Hill dba LDM Collectibles, 111 Main St.- General Business, Crafts, Gifts, Antiques & Second-Hand Articles
• Jeffrey C. Woodburn, Little River Realty Trust, 17 Newburyport Turnpike – General Business, Fuel Storage/Delivery
• Elizabeth H. Woodworth, dba Lizzie’s Soap Co., 19 Downfall Rd – General Business/Hand-crafted Soap & Lotion
• Sylvanowicz Family Associates, Inc., dba Main St. Mini Mart & D & J Liquors, 53 Main St., Common Victualler
• Newbury Auto Sales, James R. Motzkin, Treasurer, 60 Newburyport Turnpike, Motor Vehicle Class III
• Michael & Kate Duffield, Newbury Kayak and Canoe, 291 High Rd, General Business/Marine
• James Noyes dba Noyes Auto Service, 1 Noyes Lane – General Business/Auto Repair
• William & Louise Robitalle, Phasant Meadow Farm, 7 Paul Way – Farm Products
• George Jonaitis, Plum Island Bicycle Rentals, 4 Plum Island Blvd, General Business – Health & Wellness
• Jeffrey Christensen, Plum Island Fine Wine & Spirits dba The Cottage Wine & Spirits, 14 Plum Island Blvd, General Business/Retail Package Store
• Jeffrey Christensen, Plum Island Fine Wine & Spirits dba The Cottage Wine & Spirits, 14 Plum Island Blvd, Parking Lot
• Jeffrey Christensen, PL Rentals, LLC dba the Cottage, 14 Plum Island Blvd – General Business, Surf/Paddle/Kayak/Skate Sales & Rentals
• David/John Moulton, dba Riverfront Marine Sports, Inc., 292 High Rd - Auto/Marine, Sales/Storage of Boards, Marine Supplies, Gasoline
• Stephen Gadd, dba Salter Transportation, Inc., 196 Scotland Rd – General Business/School Bus/Transportation
• Stephen Andreottola, dba Steve’s Service, Inc., 52 Main St. Byfield: Class II Used Car Dealer
• Stephen Andreottola, dba Steve’s Service, Inc., 52 Main St., Byfield: Auto Repair & Sale of Related Items
• Geraldine Dorr, dba Wheelhouse Parking, 39 Northern Blvd: Parking Lot, Popcorn Machine, Slush Machine/Water
• Jodi Wilkinson, Wilco Marine Restorations, 84 Newburyport Turnpike, General Business, Auto/Marine
• Bernadette Gosine, dba Pilates of Newbury & Port, 89 Hanover St, General Business/Pilates Studio
• Frances Broadbery, dba Plum Island Grille, 2 Plum island Blvd., Common Victualler

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to approve the Business License renewals as listed and read.

Review, approve and sign - 2020 New Business License as follows:

• Mohammed Almadani, AMPET, Inc. 34 High Rd – Class II Used Car Dealer – On-line sales only
Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to approve the new Business License for Mohammed Almadani, AMPET, Inc. 34 High Rd – Class II Used Car Dealer – On-line sales only

Public Hearings:

7:15 p.m. – Public Hearing – In accordance with the provisions of M.G.L. Ch. 61A on the “Notice of Intent to Sell”, 277 High Road, Newbury, MA for other than agricultural use, specifically for residential use.

The “Notice of Intent to Sell Land at 277 High Road, Newbury”, received by the Town on September 12, 2019, was submitted by James T. Connolly of the Law Offices of Connolly & Connolly, as Trustee of the Parker River Realty Trust, Owner of 277 High Road. The land in Chapter 61A consists of approximately 5.594 acres and is a portion of a parcel in the Residential-Agricultural District known as 277 High Road and identified on the Newbury Assessors Map as R11-0-70. In the Notice of Intent to Sell, the land in Chapter 61A is further identified as a portion of Lot 1 and all of Lots 2 through 6, inclusive, as shown on a “Plan of Land in Newbury, MA, Progress Print,” prepared by Millennium Engineering, Inc., and attached to the Notice of Intent to Sell as Exhibit A. It is also identified as a portion of the land shown on ANR Plan entitled, “Plan of Land in Newbury, MA showing a Proposed Subdivision at 277 High Road”, dated November 5, 2018, prepared by Millennium Engineering, Inc., for the Parker River Realty Trust, and recorded with the Southern Essex District Registry of Deeds In Plan Book 469, Page 71. The Owner has a bona fide offer from Mark DePierro and John Morris (the “Buyer”) to purchase the land in 61A “as is” for a purchase price of $1,625,000 total. The Buyer has a separate Purchase and Sale Agreement with the Owner to purchase contiguous land shown as the remainder of Lot 1 on Exhibit A for a purchase price of $500,000 total.

The Selectmen have 120 days following receipt of the Notice of Intent to Sell, to exercise its right of first refusal, assign its option to a nonprofit conservation organization, or to waive its right of first refusal.

At 7:15 p.m. Selectwoman Alicia Greco read the Public Hearing legal advertisement.

Motion: A motion was made by Selectwoman Greco, seconded by Selectman Doyle and voted unanimously to open the Public Hearing.

Chairman Colby set the parameters for the public hearing.

Attorney Susan Murphy of Dain, Torpey, LeRay, Wiest & Garner, P.C. appeared on and spoke on behalf of James T. Connolly of the Law Offices of Connolly & Connolly, as Trustee of the Parker River Realty Trust, owner of 277 High Road. Attorney Murphy explained that the property is held in trust under the Parker River Realty Trust. James Connolly is obligated as fiduciary under the terms of the Trust to sell the property. Proceeds of the sale will be given to charities designated by the Trust. The Notice of Intent to Sell, with accompanying documentation was created as required under the statute of Mass General Law, Chapter 61A, Section 14.

Chairman Colby read a letter received by the Board of Selectmen from the Conservation Commission dated 10/30/2019 which reported, “Though the site is an attractive piece of land it does not contain any of the resource areas that are identified in the Wetlands Protection Act M.G.KL. Chapter 131, § 40 and of interest for preservation to the Conservation Commission.”
Chairman Colby read a letter received by the Board of Selectmen from the Planning Board dated 12/5/2019 which reported, “After due consideration, the Planning Board has concluded that the land in Chapter 61A at 277 High Road does not have potential to serve municipal needs. It therefore does not recommend that the Town exercise its right of first refusal option to purchase the parcel for municipal use.

However, given its proximity to other protected land and the historic and architectural significance of the structures on the parcel, the Board does see benefit in maintaining the land that is Chapter 61A as open space and maintaining the integrity of the historic farmstead. It therefore recommends that the Board of Selectmen vote to assign the Town’s right of first refusal to a qualified, non-profit land trust or other conservation organization, should one be interested in purchasing the property, in accordance with M.G.L. c61A, §14.”

Chairman Colby opened the hearing to public comment.

Irene Martynuk, 30 Riverfront commented she is concerned about the inappropriate scale, six new driveways on a blind curve on narrow Cottage Road, and the proximity of the development to private wells and to the river. She fears drainage and runoff will flow to the river which may then adversely affect the livelihood of those that rely on the river for fishing. She is concerned about the proximity to preservation land and the loss of wildlife habitat. She fears losing the things that people come to Newbury for.

Michelle Augeri, 30 Cottage Rd noted that the parcel acts as a buffer at the head of Cottage Road. The property is a significant piece of open land for the neighborhood which is unique and thickly settled with most homes having ½ acre lots and larger homes having 1 acre lots. She feels the developer will not care about the scale of the new homes because money is the driving factor.

Michelle explained she had presented an idea to the Board of Selectmen through a letter submitted to the Board earlier in the day. She feels the Town does have a valid use for the land along Cottage Rd. which has been part of the Plummer/Doyle/Humphrey/Barton property since the founding of Newbury. As the property is flat, doesn’t flood, already contains a small cemetery for the Plummer family and is across the street from the Evergreen Cemetery, she feels the land is excellently situated to be additional cemetery space for the Town. She explained through research she has found there is an increased movement in this country for natural or green burials, an increasingly popular option for environmentally conscious people to dispose of their bodies after death, choosing a chemical-free Internment either without casket or in an entirely biodegradable box, straight into the ground. One cemetery in Essex County allowing green burial is in Wenham but does not allow for burial of non-residents. Mt. Auburn Cemetery in Cambridge also allows green burials.

She noted the assessed value of the land is $325,000. She wondered if an arrangement could be made with the seller, since he’s raising the money for charity, to make the whole thing less traumatic for everyone involved. He would still be getting proceeds from the sale, just not the $1.6 million as outlined in the Purchase and Sale Agreement. Would the seller be willing for some sort of consideration with the Town for part of the lot to be saved to be used for a cemetery plot for residents or for whomever the Town chose? She felt the Town would actually be able to make money on a cemetery while keeping the land looking pretty much the way it does now, or maybe nicer with a meadow instead of the agricultural fields. This would allow the wildlife that visits the field every single day to continue to exist.
Sarah Seabury Ward, 12 Riverfront told Selectmen she is in her 80’s and understands there will be a need for her and her husband to have a resting place after passing. She thinks a green cemetery is a wonderful idea. She also hopes the natural attributes that brought early people and them to Newbury will continue to be here for others to enjoy in the future.

Don Jarvis, 53 Highfield Rd. said he loved the idea of working with the seller on the idea of creating a cemetery. As Veterans’ Graves Officer for the Town of Newbury he does a lot of work in the cemeteries. Only two active cemeteries exist, Evergreen and Thomas Parker. Both cemeteries are filling up quickly. The Town is growing and there will be a need for cemetery space within Newbury.

John Protopapas, 64 Cottage Rd., said given the early historical ties to the founding of Newbury, he finds the fact that the Town finds no historical significance to the land a little disconcerting. To change Cottage Road in the area forever would be a sin. New homes in that area would stand out like a sore thumb and change a precious part of old Newbury that has existed since the original founders. Hopefully a compromise can be found where the seller is more forgiving on a sale price and the cemetery is the way to go. The Town needs to get outside the box and think of every possibility to preserve the land. If an organization steps up and want to buy it and preserve it, that would be great. This situation has everyone living in that area and others in town concerned. Once it’s done, it’s done. If it does go forward with development he would like the Town to get ahead of what it’s going to look like. The driveways, traffic, and extra houses will make an impact.

Joy Michaud, 279 High Rd. said Mr. Barton passed away two years ago. The trustees have done nothing to maintain the property. Trees have fallen over, the lawn hasn’t been mowed, they haven’t picked up the leaves and they let the house just go. She understands there is a bit of altruism that’s being heralded right now but she doesn’t believe that it’s sincere. The Summer Family, the Storey Family, the Barton Family are the original settlers of Newbury. Newbury is a farming community. She said when she arrived at the meeting and sat down you all, (the Board), were talking about the Spencer-Pierce-Little Farm. She has lived in Newbury for 15 years. What brought her to Newbury was the beautiful countryside including Mrs. Bushee’s donation of Old Town Hill and all of the reservation land there. Mrs. Bushee’s house was unceremoniously ripped apart, torn down, and carted off. There are now three enormous mansions that are completely out of scale for the neighborhood. She witnessed the Boardman house near Spencer – Pierce-Little Farm destroyed without a fight. She asked how many 18th century houses do we have left in America. Mr. Barton kept very good care of his house when he was alive. She knew him and he was a very nice man and extremely concerned that his property be preserved as it is, and taken care of for generations to come. She stated she didn’t want this beautiful piece of property go the way of the Bushee Farm. She finds the out of scale development of High Road unacceptable and is against the proposed development of the Barton property. She understands the Town is in a bind with other financial obligations, such as the Police Station construction, but feels there must be a way to work with the Trustees or with Greenbelt or Historic New England to somehow preserve that land and to try and keep the flavor of what brought residents to Newbury.

Lon Hachmeister, 281 High Rd. explained he has about 120 feet of his property running along the split and plan for the subdivision, but that’s not why he’s talking. This is old town Newbury. If you look at the first map from 1635 the Barton property is on the map. The development is just off a Scenic Byway so as you are driving past you currently see trees and the fields and a beautiful old 1700’s house. As you are driving from Newburyport, turn right on Newman Road instead of left on Cottage Road and you will see exactly what the proposed development is going to look like. He voiced his frustration that he proposed development is right across from an historic building. He feels the idea of creating a cemetery on the
land is a great idea. The agricultural assessed value of the land is approximately $330,000 and now someone will pay $1.6 million.

Chairman Colby noted the Town would have to match the offer of $1.6 million.

Michelle Augeri asked if a counter offer and an arrangement could be made for part of the property.

Chairman Colby answered that his understanding of Chapter 61A Law the Town would have to match a bona-fide offer.

Selectwoman Greco noted that the Town has three choices. To exercise the right of first refusal by matching the current offer, assign its option to a nonprofit conservation organization, or to waive the right of first refusal. She feels all concerns voiced are very valid.

Chairman Colby noted that Town Meeting has denied the attempts to adopt CPA (Community Preservation Act). He’s watched West Newbury preserve many wonderful properties with CPA funds. The Town needs to consider adopting CPA because in four to ten years there could be funds available to save a property like this. He explained the Town is not in a bind financially. The Town’s finances are in good shape. Unfortunately the scope of authority to deal with this situation is very narrow. A sound case would have to be made to justify spending that kind of money to match the bona fide offer. It’s unfortunate that the property is worth so much money to the people that wish to see it preserved.

Selectwoman Greco and Selectman Doyle stated they really liked the idea of the cemetery.

Lon Hatchmeister, stated the Town wouldn’t have to own it forever. The Town could buy it and own it long enough to put a restriction on it. He suggested that the Town buy the property and turn the back of it into a cemetery and sell the front part. It would have to be sold at a loss because no one is going to pay $1.6 million for that house and the property if it can’t be subdivided.

Selectman Walker said he tried very hard to get CPA accepted in town at the time when it was 100% reimbursement from the State. Now the percentage of reimbursement is much lower. The Town is very diverse and wouldn’t buy into that vision back then. This issue is very important to the Cottage Road neighborhood. But without funds set aside that would have grown over time, it may be a hard sell to the residents of Plum Island or Byfield. He suggested Attorney Murphy consider taking the ideas back to the seller for consideration.

Attorney Murphy stated she understood all the concerns and the questions being asked but the problem at this point is the timing. As it was said, Mr. Barton passed away two years ago. At that point Mr. Connolly became acting Trustee. This isn’t his personal land that he’s trying to sell and make money that he’s going to benefit from. He’s acting as Trustee. The Barton family set it all up in their wills not to preserve the land but that it be sold and the charities are the beneficiaries. Mr. Connolly has a fiduciary legal obligation to get the best value for the land and if he does not do that the beneficiaries can sue him. He also has a signed purchase and sale agreement because it required under law in order to offer the Town the right of first refusal. If the Town chooses to buy it the Trust would be happy to sell it, but it must be sold at the same price. If the Town chooses not to buy it, then as Trustee, he is obligated to sell it to the developer. It’s a timing thing at this point. Two years have passed since Mr. Barton passed away. Unfortunately, from a legal standpoint the time for having these conversations have passed, because it went on the market and there is a binding obligate and there’s a binding contract in place.
Attorney Murphy confirmed the house and the land are separate. So under the statute what's being presented to the Town is just the land and not the house. If this was a private individual personally selling the land to benefit himself, and there was not a binding agreement already in place, there may have been more flexibility.

Selectwoman Greco asked when the trust was established, if the owner of the property had the choice at that time to give the property to a conservation organization.

Attorney Murphy answered she had not seen the trust and doesn't know the exact terms. She is a Real Estate Attorney and James Connolly is the Trust attorney. It's her understanding that the heirs of the trust each chose a charity that they wanted their share of the estate to go to and that's how it was set up. She is speaking to the general legal obligations of the trustee under the trust and how that is structured now that the last remaining family member has passed away.

Chairman Colby asked Town Planner, Martha Taylor if the land goes on to be developed will there be opportunity for public comment as the project progresses or not necessarily.

Martha Taylor answered the issue is that the division that is shown on the ANR Plan is done through the approval not required process, which doesn't mean it doesn't need approval from the Planning Board but the lots that were created were created under Mass General Law given the fact they had adequate frontage on Cottage Road and adequate area. So it's not a subdivision per se and as such, ANR Plans cannot be conditioned. The Plans are endorsed by the Planning Board so it's not going to be a subdivision with a road going in that requires a public hearing. The lots are just sold.

Selectman Walker confirmed the control is diminished because an ANR Plan is not a subdivision and the lots are just sold.

Selectman Jespersen inquired about the discrepancy of how close the house was to the barn. Martha Taylor confirmed that issue had gone through the Land Court.

Selectman Jespersen stated the Town has no right to condition or ask for anything such as low income, 40B housing at this point. Martha Taylor concurred noting that there is a purchase and sale contract and that is what governs at this point.

Martha stated the other factor that would come into play for the town is if the Board were to vote to exercise its right of first refusal, Town Meeting would have to be called within 30 days to approve the funds. Sometimes a non-profit can step in but none have come forward.

Selectwoman Greco read the correspondence into the record which included

e-mail dated 10/3/2019 from Lon Hatchmeister, 281 High Rd.
e-mail dated 10/10/19 from Michelle Augeri, 30 Cottage Rd.

Selectwoman Greco commented she was speaking for herself and not the Board. She personally understands how important the property is to the neighborhood. It's not that the Board doesn't care. The Board cares deeply but their hands are tied.
Selectman Jespersen asked if legally the Board exercised the right to purchase the property or to pass on the right to purchase to another buyer, and the other buyer failed to step up and Town Meeting fails to appropriate the money to purchase it, what happens at that point.

Martha Taylor confirmed the clock started the day the notice of intent was received by the Town on September 12th. The Town has 120 days or until January 10th to make a decision.

A member of the audience asked how that could be. Chairman Colby replied it's State Law. Selectman Jespersen replied its a private sale of private land.

Selectwoman Greco stated she understood the property has been held by the same family for 300 years but the will and trust didn't wish it to be preserved.

Michelle Augeri stated the trust was an irrevocable trust which couldn't be amended. The last document related to the appointing of the trustees was from 1995. She doesn't think Barton understood in 1995 that someone would buy the land in back of the house and divide it into seven house lots. She feels he thought it would stay in agriculture. By the time it became clear that was not going to happen there was not much that could be done about it.

Selectman Walker stated he was sure Storer Humphrey and Mary Barton didn't want seven houses behind it either but unfortunately, it's just the way it is.

Selectman Jespersen stated that a new idea has been presented today of a cemetery purchase. Sadly, the Town is not in a place financially to purchase the property. We would all like to see that property preserved but the Board cannot authorize this expenditure and expect to have it approved by Town Meeting. If the neighbors can take this idea and actually get people to buy it whether it's from the cemetery or anyone else interested in the purchase of the land, I would much rather see it purchased by a non-profit or see it turned into a cemetery then turned into houses. Especially in that area, we all want this to stay undeveloped.

Selectman Doyle suggested buying some time to allow the group to pursue their idea.

Selectman Jespersen said the public hearing would have to be continued to a date certain, before time runs out.

Martha Taylor stated she wondered if there was potential to request an extension. The Boards are potentially meeting together next week.

Selectman Walker stated the cemetery was a good idea but wondered what the set-back for wells was.

Michelle Augeri replied that through her research she learned that the embalming chemicals currently used represent the danger. A green burial would be absent of chemicals, heavy lead and wooden caskets, and cement vaults. There is information available on how to create a green cemetery.

Selectman Walker expressed that a business plan around creating and supporting the cemetery may help support the purchase plan.
Attorney Murphy suggested the Board consult with Town Counsel. If the Board assigns to a non-Profit there are limitations in statute how the non-profit is used. The Trust feeling has been if the Town is able to purchase it for the price the Trust was able to secure, the Trust is not opposed to selling it to the Town. Some people here are trying to put a lot of time and effort into trying to save it. I would just want to ask you for your own purposes to look at what your options are.

Selectman Doyle asked if the charities in the Trust could be disclosed. Attorney Murphy replied she hasn’t been told all the charities by Mr. Connolly but even if she knew them, she is not at liberty to disclose them. It was her understanding that Mr. Barton and his two sisters had each designated charities. So there are three and maybe more.

It was noted by Selectwoman Greco that the house and barn are not in Chapter Land. The Chapter Land is the only part the Town could act on.

Lon Hatchmeister replied that the developer needs the house and barn to be able to move the lot line to accommodate the house lots.

Selectman Walker said he didn’t have a problem with making a motion to give more time to the issue.

Martha Taylor replied that the Planning Board recognizes the significance of the parcel, the location and the open space that is there so their recommendation was if there were some way to preserve it they would advise signing the right to a non-profit or some organization. So far nobody has stepped up.

Selectman Walker recommended slowing it down for one more week so everyone could put their heads together.

John Protopapas asked if the non-profit conservation organizations knew about the sale and has the Town presented the opportunity to them. They may have missed reading about in the newspaper.

Chairman Colby replied that it would be something for the group to work on during the next week. Generally Essex County Greenbelt and other entities are pretty keen and aware of open parcels that come up for sale.

John Protopapas replied it may be a good idea to actually hear from them. He would get involved. There is a short period of time in which everything possible should be exercised. It may be for nothing but at least at the end of the day it can be said we tried.

Martha Taylor said she reached out to The Trustees of Reservations and to Essex County Greenbelt. She did not hear back from the Trustees but had a conversation with the land acquisition person at Essex County Greenbelt. They recognize the value but are not in a position to match the price of $1.6 million.

John Protopapas asked if Martha had a good list of contacts for these organizations and if so could she share with them. Martha replied she has some and could give him the contacts.

He also asked if the sale to the developers does go through, is there anything that can be done to try and minimize the development. Is there any kind of input the Town can have?
Martha reviewed the ANR Plan (Approval Not Required) process. It's not a subdivision. If a lot has the required frontage on a road the Planning Board legally must endorse the plan when it is registered. The Board has no say where the houses are placed on the individual lots. ANR Plans cannot be conditioned.

John asked that Martha talk with the developer and request that he try and minimize the impact to the area.

**Motion:** A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to continue the Public Hearing to December 17, 2019 at 5:45 p.m.

A 10 minute recess was announced by Chairman Colby. The meeting resumed at 8:23 p.m.

Chairman Colby recused himself from the discussion and vote pertaining to the continued Public Hearing for Newbury Golf Center.

7:45 p.m. – Public Hearing – Continued from Wednesday, October 30, 2019 - **Modification to the Special Permit for the Newbury Golf Center, 131, 133, and 151 Scotland Road, Assessors Map R43, Lots 2, 11, and 48, Applicant: Erik Sorensen, President, Newbury Golf Center, Inc.,** granted by the Selectmen on November 15, 2017. The Applicant requests approval of a proposed plan to restore areas of disturbance outside the approved limit of work for the project, as shown on the drawings entitled "131, 133-151 Scotland Road, Disturbance Plan of Land," Sheet 1 of 1, dated April 9, 2018, and "131, 133 & 151 Scotland Road, Buffer Zone Mitigation Plan," Sheets 1 and 2 of 2, dated April 30, 2018, and described in supporting documents, prepared by Meridian Associates and LEC Environmental Consultants, Inc. The Applicant also requests release of a stop work order in order to implement the remediation plan and stabilize the overall site.

**Motion:** A motion was made by Selectman Walker, seconded by Selectman Doyle and voted unanimously to continue the Public Hearing to December 17, 2019 at 5:00 p.m.

Larry Murphy, Vice Chair of the Planning Board announced the Planning Board did not have a quorum for the 12/10/19 continuance of the Public Hearing. Therefore, the Planning Board also continued the Public Hearing to December 17, 2019 at 5:00 p.m.

**Under Massachusetts General Law, Chapter 138, Section 15:**

Request for change of Sunday business hours for off-premise retail alcoholic beverage license: (M.G.L. c. 138, §15)

License #89184-PK-0794 Adele Scrivo, dba Corner Cupboard, 4 Hanover St. – change of Sunday business hours to: 10:00 a.m. through 11:00 p.m.

**Motion:** A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to approve the change of Sunday business hours to: 10:00 a.m. through 11:00 p.m. for License #89184-PK-0794, Adele Scrivo, dba Corner Cupboard, 4 Hanover St.

**Under Massachusetts General Law, Chapter 138 Section 12:**

Application for Amendment – Change of Ownership Interest for:
License #03245-RS-0794 Rusty Can LLC, dba Rusty Can, 9 Fruit St.

Executive Administrator, Ellen Jameson noted that the Application for Amendment, Change of Ownership Interest required a legal advertisement and Public Hearing.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to schedule the Public Hearing to Tuesday, January 14, 2020 at 7:15 p.m.

Application for Multiple Amendments – Change of Officers/Directors/LLC Managers, Change of Stock Interest & Change of Manager for:

License #00016-RS-0794 Plum Island Grille, Inc., dba Plum Island Grille, 2 Plum Island Blvd, Newbury, MA

Executive Administrator, Ellen Jameson noted that within the Application for Multiple Amendments, the Change of Change of Stock Interest required a legal advertisement and Public Hearing.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to approve the Change of Officers/Directors/LLC Managers for License #00016-RS-0794 Plum Island Grille, Inc., dba Plum Island Grille, 2 Plum Island Blvd, Newbury.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to approve the Change of Manager for License #00016-RS-0794 Plum Island Grille, Inc., dba Plum Island Grille, 2 Plum Island Blvd, Newbury, MA.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to schedule the Change of Change of Stock Interest Public Hearing to Tuesday, January 14, 2020 at 7:30 p.m.

Under Massachusetts General Law, Chapter 138, review and approve 2020 Retail Liquor License Renewals:

M.G. L. Chapter 138, Section 15: Off Premise Licenses/all alcohol as follows:

#89184-PK-0794 Adele Scrivo, dba Corner Cupboard, 4 Hanover St.

Motion: Selectman Jespersen made the following motion, seconded by Selectwoman Greco: I move to approve the 2020 Retail License Renewal for, Adele Scrivo, dba Corner Cupboard however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation Insurance Affidavit

The Board voted unanimously in favor of the motion.

#00007-PK-0794 Sylvanowicz Family Associates, Inc. dba D&J Liquors, 53 Main St.
Motion: Selectman Jespersen made the following motion, seconded by Selectwoman Greco:
I move to approve the 2020 Retail License Renewal for Sylvanowicz Family Associates, Inc. dba D&J Liquors however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation Insurance Affidavit

The Board voted unanimously in favor of the motion.

#00010-PK-0794 Plum Island Fine Wine & Spirits, Inc. dba The Cottage Wine & Spirits, 14 Plum Island Blvd.

Motion: Selectman Jespersen made the following motion, seconded by Selectwoman Greco:
I move to approve the 2020 Retail License Renewal for Plum Island Fine Wine & Spirits, Inc. dba The Cottage Wine & Spirits however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation Insurance Affidavit

The Board voted unanimously in favor of the motion.

M.G. L. Chapter 138, Section 15: Off Premise Licenses/Wine & Malt as follows:

#00009-PK-0794 Pizza Factory, Inc. dba Plum Island Provisions 29 Plum Island Blvd

Motion: Selectwoman Greco made the following motion, seconded by Selectman Walker:
I move to approve the 2020 Retail License Renewal for Pizza Factory, Inc. dba Plum Island Provisions however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation Insurance Affidavit

The Board voted unanimously in favor of the motion.

#00018-PK-0794 The Butchery, Inc. dba Newbury Butchery, 2 Morgan Ave

Motion: Selectwoman Greco made the following motion, seconded by Selectman Jespersen:
I move to approve the 2020 Retail License Renewal for The Butchery, Inc. dba Newbury Butchery however, the license shall not be issued until the following criteria have been met:
Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation insurance Affidavit

The Board voted unanimously in favor of the motion.

#88921-PK-0794 Brahm C1 LLC, dba Brahm C1 LLC, 6 Fruit St, Unit D

**Motion:** Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Brahm C1 LLC, dba Brahm C1 LLC, however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Receipt of a Worker’s Compensation Insurance Affidavit

The Board voted unanimously in favor of the motion.

M.G.L. C. 138, Section 12: Licenses authorizing sale of beverages to be drunk on premises – Wine and Malt:

#04762-RS-0794 Bob Lobster, 49 Plum Island Tpke.

**Motion:** Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Bob Lobster however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.

M.G.L. C. 138, Section 12: Licenses authorizing sale of beverages to be drunk on premises – Wine and Malt/Club

#00002-CL-0794 Oldtown Country Club, Inc., Marsh Ave

**Motion:** Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Oldtown Country Club, Inc., however, the license shall not be issued until the following criteria have been met:
Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.

M.G.L. C. 138, Section 12: Licenses authorizing sale of beverages to be drunk on premises – All Alcohol

#03245-RS-0794 Rusty Can LLC, dba Rusty Can, 9 Fruit St.

Motion: Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Rusty Can LLC dba Rusty Can, however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.

#00020-CL-0794 Ould Newbury Golf Club Inc. dba Ould Newbury Golf Club, 319 Newburyport Turnpike

Motion: Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Ould Newbury Golf Club Inc. dba Ould Newbury Golf Club however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC.

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.
Motion: Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Plum Island Beachcomba, Inc. dba Plum Island Beachcomba, however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.

Motion: Selectwoman Greco made the following motion, seconded by Selectman Jespersen: I move to approve the 2020 Retail License Renewal for Plum Island Grille, Inc., dba Plum Island Grille, however, the license shall not be issued until the following criteria have been met:

Approval of any changes in the license management, premises or other ABCC requirements be received from the ABCC

Issuance of a Certificate of Inspection

Receipt of the Liquor Liability Insurance Certificate

Receipt of a Worker’s Compensation Insurance Affidavit

Receipt of a Worker’s Compensation Insurance Affidavit.

The Board voted unanimously in favor of the motion.

Vote to sign ABCC Renewal Certification 2020:

Motion: A motion was made by Selectman Jespersen, seconded by Selectwoman Greco and voted unanimously to sign the ABCC 2020 Renewal Certification.

Vote to sign ABCC 2020 Seasonal Population Increase Estimation Form:

Motion: A motion was made by Selectman Jespersen, seconded by Selectwoman Greco and voted unanimously to sign the ABCC 2020 Seasonal Population Increase Estimation Form.
C.O.R.I. Policy – Review and vote to adopt

Chairman Colby read the C.O.R.I. Policy.

Motion: A motion was made by Selectman Jespersen, seconded by Selectwoman Greco to adopt the C.O.R.I. Policy

Discussion:

Selectman Jespersen stated it’s easy to adopt the C.O.R.I. policy but he has a fear that may be too stringent. The first thing that comes to his mind is that all the volunteers that provided soup for the fundraiser at the library would have to be C.O.R.I.’d because they are volunteers to the library. He wonders if the option should be given to waive that requirement for certain events so people can volunteer their time.

Selectwoman Greco suggested modifying the requirements. She explained the way it works with the school district is you are C.O.R.I.’d only if you are directly responsible for the minor. If a person volunteers in the classroom to help out and there is a teacher in the classroom, she doesn’t believe the C.O.R.I. check pertains to the volunteer. If a person is volunteering at the Council on Aging and transporting town residents, they should be C.O.R.I.’d. The same pertains to someone volunteering for storytime at the library.

Selectman Jespersen replied the way the policy is currently written, if there is a fund raiser at the Library and people volunteer to help, they must be C.O.R.I.’d.

Selectwoman Greco agreed it should be modified if that is the case.

Chairman Colby stated the policy has merit but suggested taking time to read through the document and develop questions.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to table the adoption of the C.O.R.I. Policy

Town Administrators Report

Old Business

Wreaths Across America – Update

Don Jarvis spoke to and updated the Board on the Wreaths Across America drive.

Citizen’s Concerns - None

Correspondence:

All correspondence was reviewed:

• Letter of 11/27/19 from the Commonwealth of MA, Department of Fish and Game re: letter of support for DFG’s purchase of property along the Parker River

Meeting Updates:

Selectman Jespersen and Selectwoman Greco spoke about the 12/5/19 District Communications Committee Meeting.

Selectman Doyle and Selectman Walker spoke about the Council on Aging Luncheon they had attended on 12/4/19.

Review of Meeting Minutes - None

Warrants:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to sign the warrants as presented.

Executive Session - None

Adjourn:

Motion: 9:30 p.m. a motion to adjourn was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously.

Respectfully submitted,
Ellen Jameson
Executive Administrator
DATE: January 28, 2020

PRESENT: Board of Selectmen: Chairman J.R. Colby, Selectmen; Damon Jespersen, Geoffrey Walker, Michael Doyle and Selectwoman, Alicia Greco

Town Administrator, Tracy Blais

Call to Order:

At 7:00 p.m., Chairman Colby called the meeting to order with the salute to the flag.

Call to Order

Board and Committee Reports

Report of Chairman Colby - None

Grants, Gifts & Donations

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

WWII Memorial Donation $175.00 as of 11/25/19

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to accept the WWII Memorial Donation.

Council on Aging Donation of $200.00

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to accept the WWII Memorial Donation.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to send letter of thanks to the donors.

Public Hearings - None

New Business:

Appointment of Cary Boyd to the Board of Registrars, April 1, 2020 to March 31, 2023
Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint Cary Boyd to the Board of Registrars, April 1, 2020 to March 31, 2023.

Review, approve, and sign - 2020 Business License Renewals as follows:

Charon Pearson dba Pearson Hardware, 6 A Fruit St., General Business

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to approve the 2020 Business License renewal for Charon Pearson dba Pearson Hardware, 6 A Fruit St.

Appointment to the Police Department:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint Jason Lang to the Police Department as Emergency Communications Officer, 1/28/2020 through 6/30/2020.

Approval of the Warrant for Presidential Primaries – March 3, 2020

Read by Selectwoman Greco, Clerk of the Board of Selectmen:

I, the Clerk of the Board of Selectmen of the Town of Newbury, Massachusetts (the “Town”), certify that at a meeting of the board held January 28, 2020, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the $1,715,000 General Obligation Police Station Bonds of the Town dated February 6, 2020 (the “Bonds”), to Robert W. Baird & Co. Inc. at the price of $1,773,409.06 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on October 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
<th>Year</th>
<th>Amount</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$25,000</td>
<td>5.000%</td>
<td>2028</td>
<td>$ 50,000</td>
<td>5.000%</td>
</tr>
<tr>
<td>2021</td>
<td>35,000</td>
<td>5.000</td>
<td>2029</td>
<td>50,000</td>
<td>5.000</td>
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<tr>
<td>2022</td>
<td>35,000</td>
<td>5.000</td>
<td>2030</td>
<td>50,000</td>
<td>5.000</td>
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<tr>
<td>2023</td>
<td>35,000</td>
<td>5.000</td>
<td>2034</td>
<td>225,000</td>
<td>2.000</td>
</tr>
<tr>
<td>2024</td>
<td>40,000</td>
<td>5.000</td>
<td>2038</td>
<td>245,000</td>
<td>2.125</td>
</tr>
<tr>
<td>2025</td>
<td>40,000</td>
<td>5.000</td>
<td>2042</td>
<td>265,000</td>
<td>2.375</td>
</tr>
<tr>
<td>2026</td>
<td>45,000</td>
<td>5.000</td>
<td>2045</td>
<td>215,000</td>
<td>2.500</td>
</tr>
<tr>
<td>2027</td>
<td>45,000</td>
<td>5.000</td>
<td>2049</td>
<td>315,000</td>
<td>2.500</td>
</tr>
</tbody>
</table>

Further Voted: that the Bonds maturing on October 1, 2034, October 1, 2038, October 1, 2042, October 1, 2045, and October 1, 2049 (each a “Term Bond”) shall be subject to mandatory redemption or mature as follows:
### Term Bond due October 1, 2034

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2031</td>
<td>$55,000</td>
</tr>
<tr>
<td>2032</td>
<td>55,000</td>
</tr>
<tr>
<td>2033</td>
<td>55,000</td>
</tr>
<tr>
<td>2034*</td>
<td>60,000</td>
</tr>
</tbody>
</table>

* Maturity

### Term Bond due October 1, 2038

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2035</td>
<td>$60,000</td>
</tr>
<tr>
<td>2036</td>
<td>60,000</td>
</tr>
<tr>
<td>2037</td>
<td>60,000</td>
</tr>
<tr>
<td>2038*</td>
<td>65,000</td>
</tr>
</tbody>
</table>

* Maturity

### Term Bond due October 1, 2042

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2039</td>
<td>$65,000</td>
</tr>
<tr>
<td>2040</td>
<td>65,000</td>
</tr>
<tr>
<td>2041</td>
<td>65,000</td>
</tr>
<tr>
<td>2042*</td>
<td>70,000</td>
</tr>
</tbody>
</table>

* Maturity

### Term Bond due October 1, 2045

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2043</td>
<td>$70,000</td>
</tr>
<tr>
<td>2044</td>
<td>70,000</td>
</tr>
<tr>
<td>2045*</td>
<td>75,000</td>
</tr>
</tbody>
</table>

* Maturity

### Term Bond due October 1, 2049

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2046</td>
<td>$75,000</td>
</tr>
<tr>
<td>2047</td>
<td>80,000</td>
</tr>
<tr>
<td>2048</td>
<td>80,000</td>
</tr>
<tr>
<td>2049*</td>
<td>80,000</td>
</tr>
</tbody>
</table>

*Final Maturity

*Further Voted:* that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated
January 14, 2020, and a final Official Statement dated January 23, 2020 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Motion: Selectman Jespersen made the following motion, seconded by Selectman Walker: As per the details outlined in the documents provided by Bond Counsel, Locke Lord LLP, dated January 28, 2020, I move to authorize the sale of the General Obligation Police Station Bonds of the Town dated February 6, 2020. The Board voted unanimously in favor of the motion.

Town Administrators Report: None

Old Business – None

Meeting Updates:

Selectman Doyle and Selectwoman Greco spoke about the MMA Annual Meeting and Trade show they attended on January 24th & 25th.
Selectwoman Greco spoke about the Recreation Committee meeting she had attended on January 23rd.

Selectman Walker spoke about the invitation he and Town Administrator, Tracy Blais received to visit the New England District, U.S. Army Corp of Engineers in Concord, MA to discuss coastal issues.

Selectman Jespersen spoke about the Newbury Golf Center.

Correspondence:

All correspondence was reviewed as follows:

- Letter dated 1/14/2020 from Jim Moran re: Town Hall
- Letter dated 1/13/2020 from Triton Regional School District re: Proposed changes to Section XVI: Incurring of Debt

Review of Meeting Minutes - None

Warrants:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Doyle and voted unanimously to sign the warrants as presented.

Citizen’s Concerns:

Leslie Matthews of 111 Main St inquired about change order protocol for the Police Station.

Executive Session - None

Adjourn:

Motion: At 7:30 p.m. a motion to adjourn was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously.

Respectfully submitted,
Ellen Jameson
Executive Administrator
DATE: March 10, 2020

PRESENT: Board of Selectmen: Chairman J.R. Colby, Selectmen; Damon Jespersen, Geoffrey Walker, Michael Doyle and Selectwoman, Alicia Greco

Town Administrator, Tracy Blais

Call to Order: At 7:00 p.m., Chairman Colby called the meeting to order with the salute to the flag.

Board and Committee Reports

Report of Chairman Colby:

Chairman Colby reported about the COVID-19 outbreak, preparations Newbury has undertaken to address COVID-19, and best practices for residents to take to avoid the virus. Daily updates are received by the Federal Centers for Disease Control and Prevention, and the Massachusetts Department of Public Health.

Chairman Colby reported he had signed PR 20-18 for Board of Selectmen and E. Jameson

Grants, Gifts & Donations

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

Public Hearings - None

New Business:

Appointment to the Zoning Board of Appeals

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to appoint Mario Carnovale as Alternate Member to the Zoning Board of Appeals from 3/10/2020 to 6/30/2021.

Review, approve, and sign - 2020 Business License Renewals as follows:

J.R. Colby & Elizabeth Knight (Common Pastures LLC) dba Colby Farm, 50 Scotland Rd., Retail Foods/Common Victualer
Chairman Colby recused himself from the discussion and vote.

**Motion:** A motion was made by Selectman Doyle, seconded by Selectman Jespersen and voted unanimously to approve the business license for J.R. Colby & Elizabeth Knight (Common Pastures LLC) dba Colby Farm.

Vote to sell parcel of land off Orchard St. containing 7.4 acres, Assessors Map R39 Lot 5, abutting the Martin Burns Wildlife Management Area, (Approved at STM of 11/12/19), to the Dept. of Fish & Game, Land Agent for the N.E. District of MA Division of Fish and Wildlife.

**Motion:** A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to sell the parcel of land off Orchard St. containing 7.4 acres, Assessors Map R39 Lot 5, abutting the Martin Burns Wildlife Management Area.

Don Jarvis, Veterans’ Graves Officer, reported he is moving to Bradford and must resign from his position. He reviewed his duties as Veterans’ Graves Officer. The Board thanked him for his years of commitment, interest, and great passion in serving the Town.

**Motion:** A motion was made by Selectwoman Greco, seconded by Selectman Doyle and voted unanimously to write a letter of thanks to Don Jarvis.

**Old Business:**

Notice of Intent to Sell Chapter 61B Property – 6 Marsh Meadow Ln, Byfield, MA, Assessors Map R22, Lot 10F, owner: Elena Jespersen

Selectman Jespersen recused himself from the discussion and vote.

**Motion:** A motion was made by Selectman Doyle, seconded by Selectman Walker and voted unanimously to waive the right of first refusal option to purchase 6 Marsh Meadow Lane, Byfield, MA, Assessors Map R22, Lot 10F, owner: Elena Jespersen.

**New Business continued:**

Draft Warrant Review

Town Administrator, Tracy Blais, reviewed, explained, and discussed with the Board, articles contained in the draft warrant for the 4/28/20 Annual Town Meeting.

**Town Administrators Report:**

Town Administrator, Tracy Blais reported that the Town had entered into the 2020 seasonal contract with Mass Audubon’s Coastal Water bird Program for shorebird monitoring. Mass Audubon provided the Town with details of the 2019 season which were reviewed.

State Representative Mira met with Tracy Blais and Conservation Agent, Doug Packer to discuss the possibility of dredging and placing the material on the beach. He is reaching out to Newburyport and Salisbury to see if a regional approach could be taken to permit the project. Doug Packer has been asked
to provide information on the steps that would need to be undertaken to allow for the project to happen.

Congratulations were given to Firefighter Ashley Noyes who recently graduated from the Massachusetts Firefighting Academy, receiving her Firefighter I and Firefighter II certifications. Fire service certification is provided to stimulate professional development in the Massachusetts fire service which allows firefighters to demonstrate their ability to meet professional qualification standards through an objective measure of their professional knowledge, skills, and abilities.

The annual audit of the Town of Newbury is complete and available on the Town’s website.

On March 16th Peter Binette will be joining the Town of Newbury as Building Commissioner. Peter plans to extend the Inspectional Service/Building Inspector office hours to include Monday through Thursday from 8:00 a.m. to 12:00 p.m.

The search for a new Conservation Agent is currently underway. The job has been posted and resumes are in the review process. Ideally it would be beneficial to have someone on board by the end of April to work in conjunction with Doug Packer before his retirement.

T. Blais reported that progress was being made in ironing out the details and cost for Newbury to participate in using Newburyport’s yard waste facility. Unexpectedly, notification was received from Newburyport Mayor Donna Holaday explaining that the Newburyport City Council would not support the initiative of Newbury using the facility. In response, Selectman Doyle confirmed he had talked with a Newburyport City Council Member about the initiative prior to notification being received from Mayor Holaday. He explained the City Council President had history of an issue with him and with Newbury and therefore, would not consider the initiative.

In conjunction with the Board of Selectmen establishing FY2021 budget priorities and possible funding, Senator Tarr has asked to be kept informed of the priorities. Town Administrator Blais will report to Senator Tarr as the priorities are developed.

The Application for The Village at Cricket Lane – 55R Pearson Drive, Byfield, is available for Selectmen’s review at the Office of the Board of Selectmen and on the Town’s website.

Citizen’s Concerns

Correspondence:

Correspondence was reviewed as follows:

- Letter of 2/19/20 from Town of Newbury Senior Center Expansion Committee
- Letter from Triton Regional School District
- e-mail of 03/03/2020 From Marshall Jespersen, Chair Finance Committee
- Notification from Keolis Commuter Services Yearly Operational Plan
- PIE-Rivers Partnership – February e-News
- E-mail and documents of 2/20/20 from Kathryn O’Brien re: 105 High Rd.
Meeting Updates:
Selectman Jespersen reported about the District Communications Meeting held 2/27/20. He also reported that the continuation of the public hearing for Newbury Golf Center on 3/4/20 would be continued to 4/14/20 at 7:15 p.m.

Review of Meeting Minutes

January 14, 2020
February 25, 2020

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously to accept the minutes of January 14, 2020 and February 25, 2020 as written and presented.

Warrants:

Motion: A motion was made by Selectman Walker, seconded by Selectman Jespersen and voted unanimously to sign the warrants as presented

Executive Session - None

Adjourn:

Motion: At 8:35 p.m. a motion to adjourn was made by Selectman Jespersen, seconded by Selectman Walker and voted unanimously.

Respectfully submitted,
Ellen Jameson
Executive Administrator