Newbury Town Library

Draft Minutes of Board of Trustees Meeting

Date: May 16, 2023

Meeting called to order at 4:01 PM. In attendance: Trustees, Dick Ravin; Dick Passeri; Terry Litterst; Beth Cennami; Patty Olson; and Library Director, Erin Thompson and Asst. Library Director, Dorothy Moynihan.

As its first order of business, the board nominated, seconded and voted into office Chair, Dick Passeri, and Secretary, Dick Ravin. The board welcomed returning trustee Passeri and new trustee Olson.

The secretary read into record the minutes of the February 15, 2023 Trustees Meeting. The board voted to accept those minutes, and those of the April 15 meeting. So moved, seconded and accepted by unanimous vote.

The trustees approved the following policy documents, as amended: Meeting Room Policy, Social Media Policy, Community Bulletin Board Policy and Program Policy. So moved, seconded and approved by unanimous vote.

The board moved, seconded and approved by unanimous vote the director’s request to close the library for 3 hours, 9:00 AM through 12:00 Noon on August 1, 2023, for staff security training by members of the Newbury Police Department.

The board moved, seconded and approved by unanimous vote to move $2200 from the Gift and Donation Fund for FY2024 Staff development funding.

Director Thompson presented her Director’s Report. The board and staff discussed updates on the archivist and Archive Room project, the remaining punch list from recent repair/renovation project, the trash and water issues with Little League users and others, the ongoing development of a book that will collect all information pertaining to the library, efforts within the town and library to find Green solutions to ongoing roofing, HVAC and other building issues.

The next meeting was set for Tuesday June 20 at 4 PM

 The meeting adjourned at 5:10 PM.

 Respectfully,



Richard Ravin, Secretary

List of Documents

* 5.6.23 Budget Update.pdf
* Agendas 5.16.23.pdf and 2.15.23.pdf
* Director’s Report 5.16.23.docx
* Community Room Policy 5.16.23.docx
* Program Policy 5.16.23
* Social Media Policy 5.16.23
* Community Bulletin Board Policy 5.16.23