

APPROVED

**TOWN OF NEWBURY
SELECT BOARD**

MINUTES

DATE: March 1, 2022

PRESENT: **Select Board:** Chair Alicia Greco; Vice Chair JR Colby; Clerk Geof Walker;
Mike Doyle; Gerry Heavey

Staff:

Tracy Blais, Town Administrator
Julie O'Brien, Executive Administrator
Martha Taylor, Town Planner
John Lucey, Police Chief
Doug Janvrin, Fire Chief
James Sarette, DPW Director

Speakers:

Lisa Mead, Town Counsel
John Colantoni, Triple Q Inc.
Ray Fraser, Triple Q Inc.
Darrell Sanders, Triple Q Inc
Scott Cameron, Morin Cameron
Brian Boucher, Bayside Engineering

Call to Order:

At 7:00 p.m. Chair Alicia Greco called the meeting to order with a salute to the flag

Motion: A.Greco moved to open the meeting seconded, M. Doyle and voted unanimously

Public Comment

Justin Londergan, 38 Larkin Road, reiterated Larkin Road residents remain concerned regarding public safety. Requested the road not be opened to non-emergency vehicles. Requested a meeting with public safety and town officials to discuss the concerns.

Board and Committee Reports

Report of Chair Greco:

Signed PR22-16, Select Board
Signed PR22-16, Julie O'Brien
Signed VW22-17, North of Boston

Grants, Gifts & Donations

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

COA Donation – David Winters - \$25.00

Motion: JR Colby moved to approve the donation seconded, G. Walker and voted unanimously

Discussion: None

COA Donation – Mary & Alan Fisk - \$4.00

Motion: JR Colby moved to approve the donation seconded, G. Walker and voted unanimously

Discussion: None

COA Donation – Norma McKay - \$ 20.00

Motion: JR Colby moved to approve the donation seconded, G. Walker and voted unanimously

Discussion: None

Donation from RD Connors Corp., for Labor

Motion: JR Colby moved to approve the donation seconded, G. Walker and voted unanimously

Discussion: Discussion ensued. Chief Lucey provided details of the donation

Motion: M. Doyle moved to send a thank you note to Mr. Connors for his donation seconded, G. Walker and voted unanimously

Public Hearings: None

New Business:

Review and approve One Day Liquor License – BCAC, Allman Bros. Tribute concert

Motion: JR Colby moved to approve the One Day Liquor License seconded, M. Doyle and voted unanimously

Discussion: None

Renew Board of Registrar Appointment – Patricia Keys – 4/1/22 to 3/31/25

Motion: JR Colby moved to approve the appointment seconded. G. Walker and voted unanimously

Discussion: None

Old Business

Larkin Road:

- Execute Intermunicipal Agreement
- Execute Construction and Maintenance Easement

Motion: JR Colby moved to sign the Intermunicipal Agreement and Construction and Maintenance Easement seconded, G. Walker

Three votes in favor; Two votes opposed, the motion passes

Discussion: Lisa Mead, Town Counsel, provided a review of the Intermunicipal Agreement and the Maintenance Easement. Mentioned that a third agreement, Right of Entry, allows contractor to construct the culvert and will be on next Select Board Agenda

Attorney Mead entertained questions from the Board

John Colantoni, Contractor, answered questions from the Board

James Sarette, DPW Director, answered questions from the Board

Brian Boucher, Bayside Engineering, answered questions from the Board

Motion: G. Heavey moved to delay signing the Intermunicipal Agreement and Maintenance Easement until all traffic mitigation/studies are complete, Merrimack Valley Planning Commission reports received and public hearing is conducted seconded, M. Doyle

Discussion: Discussion ensued

Two votes in favor; Three votes opposed, the motion does not pass

Town Administrators Report

- **ARPA Requests**

Library asking for approval for \$ 10,426 for a self-checkout kiosk

Motion: JR Colby moved to approve the self-checkout kiosk seconded, M. Doyle and voted unanimously

Discussion: Discussion ensued

Fire Chief Janvrin asking for \$55,000 to replace 2012 Expedition used as a command vehicle

Motion: JR Colby moved to approve the replacement vehicle seconded, M. Doyle and voted unanimously

- **Governor's Budget**

Town of Newbury earmarked for \$100,000 for the Plum Island design and engineering for the emergency egress routes

Also earmarked \$68,000 for the purchase of a new senior van

- **Stormwater**

John O'Connell announced he will be stepping down from the roll as chair for the Stormwater Management team. James Sarette, DPW Director, will assume the Chair position. Renee Bourdeau with Geosyntec will act as a consultant

Motion: M. Doyle moved to send John O'Connell a thank you note seconded, G. Walker and voted unanimously

- **Library**

February 25th while shoveling at the library, DPW noticed a glycol smell and investigated. There was a leak. Seems to be caused by a ball valve being opened slightly and the safety cap had corroded. Serv Pro cleaned up. MIIA adjuster will come out also

- **Grant**

Chief Janvrin announced awarded the Senior Safer grant approximately \$2,800. Aimed towards educating seniors regarding fire prevention, general home safety and how to be prepared for an actual home fire

Correspondence

Letter from Rowley regarding Triton Regional School District Budget FY23

Correspondence from the MA Division of Marine Fisheries

Xfinity letter regarding Form 500 for YE2021

Xfinity Policies and Procedures, sample bill, work order, rate & channel line-up information

Meeting Updates

M. Doyle mentioned the DCC meeting and also that he attended a Municipal Law webinar

Review of Meeting Minutes

Approve Draft Minutes 2.8.22

Motion: JR Colby moved to approve the meeting minutes seconded, M. Doyle and voted unanimously

Discussion: None

Warrants

VW2217

PRVW2216

Motion: JR Colby moved to approve the signing of the warrants seconded, M. Doyle and voted unanimously

Discussion: None

Executive Session:

None

Adjourn

Motion: At p.m.8:10 JR Colby moved to adjourn seconded, M. Doyle and voted unanimously

Respectfully submitted,
Julie O'Brien
Executive Administrator