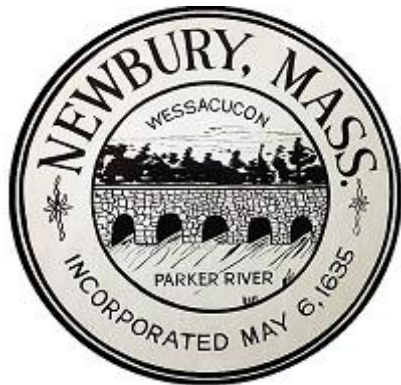


Annual Report
of the
RECEIPTS AND EXPENDITURES
of the
TOWN OF NEWBURY
And the Annual Report
of the
SCHOOL COMMITTEE
For the Fiscal Year
2021



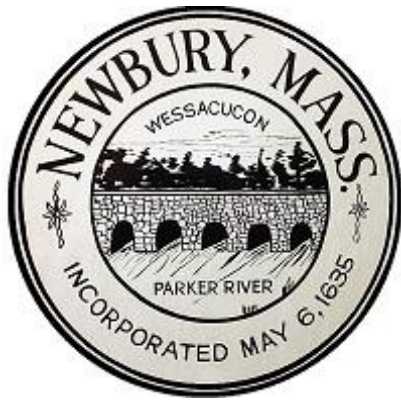
TOWN OF NEWBURY

12 Kent Way
NEWBURY, MA 01922
Phone: 978-465-0862
Fax: 978-479-0186

IN MEMORIAM

Geraldine Dorr - October 9, 2021

COA Board 2013 – 2021



TOWN OF NEWBURY

12 Kent Way
Newbury, MA 01922
Phone: 978-465-0862
Fax: 978-479-0186

FY2021 ELECTED TOWN OFFICIALS

BOARD OF SELECTMEN (978-465-0862 X301)

J. R. Colby, Chair (2023)
Alicia Greco (2024)
Geoffrey H. Walker (2024)
Michael Doyle (2022)
Geraldine Heavey (2023)

BOARD OF ASSESSORS (978-465-0862 X318)

Frank N. "Budd" Kelley III, Chair (2024)
Linda McCamic (2022)
Sandy Wechsler (2023)

BOARD OF HEALTH (978-465-0862 x316)

Steve Fram, Chair (2023)
Alba Gouldthorpe (2022)
Elaine Byrne (2024)

CONSTABLES

Charles Colby, Jr. (2022)
R. Perry Collins (2025)
William DiMaio, (2023)
Thomas Howard (2024)

FISH COMMISSIONERS

J Peter Fotino, Chair (2024)
Charles A. Colby (2022)
Jeffrey Janvrin (2023)

MODERATOR

Dick Bazirgan (2023)

PLANNING BOARD (978-465-0862 X312)

Peter Paicos, Chair (2026)
George Morse (2024)
Leslie Matthews, Vice Chair (2025)
Lawrence Murphy, Vice Chair (2022)

Woody Knight (2023)
Mary Stohn, Associate Member (2022)

TOWN CLERK (978-465-0862 X314/315)
Leslie Haley (2024)

TREE WARDEN
Timothy Lamprey (2023)

TRITON REGIONAL SCHOOL COMMITTEE
Maureen Heffernan (2022)
Paul Myette (2023)
Paul Goldner (2024)

TRUSTEES OF THE FIRST SETTLERS BURIAL GROUND
Anthony John Matthews, Jr (2023)
Patrick Gormley (2024)
Bruce Ilsley (2022)

TRUSTEES OF THE PUBLIC LIBRARY
Richard Passeri, Chair (2022)
Margaret Grimes, Secretary (2023)
Terry Litterst (2024)
Richard Ravin (2024)
Alexander B. Burke (2023)



TOWN OF NEWBURY

12 Kent Way
BYFIELD, MA 01922
Phone: 978-465-0862
Fax: 978-572-1228

FY2021 APPOINTED TOWN OFFICIALS

ACCOUNTANT/ASSISTANT FINANCE DIRECTOR

Eileen DeVeau (2021)

ASSISTANT ACCOUNTANT

Lillian Reinhold (2021)

AGRICULTURAL COMMISSION

Kathryn O'Brien, Chair (2022)
John Natile, Vice Chair (2022)
William Colby (2022)
Eva Jackman (2021)
Matthew Kozazcki (2022)
Lisa Colby (Alt) (2022)

ANIMAL CONTROL OFFICER

Carol Larocque (2021)

ANIMAL CONTROL OFFICER ASSISTANT

Reed Wilson (2021)

ANIMAL INSPECTOR/POUND KEEPER

Carol Larocque (2021)

PRINCIPAL ASSESSOR

Nathaniel Cramer (2021)

ASSESSORS CLERK

Stephanie Sergi (2021)

BOARD OF HEALTH

Deborah Rogers, Agent (2023)
Virginia Bacon, Inspector (2023)

BOARD OF REGISTRARS

Cary Boyd (2023)
Patricia Keys (2022)
Douglas Kuhlmann (2024)

SELECT BOARD

Julie O'Brien, Executive Administrator (2021)

BORDERS 2 BOSTON TRAIL COMMITTEE

Steve Fram (2021)
Ted Russell (2021)
Martha Taylor, Town Planner (2021)
Brian Baldwin (2021)
Kelly Keiley (2021)

BUILDING PROJECT CONSTRUCTION COMMITTEE

Robert Connors, Chair (2021)
John Kellar (2021)
Eric Svahn (2021)
John Lucey, Police Chief (2021)
Martha Taylor, Planning Director (2021)

BUILDING COMMISSIONER & ADA ADMINISTRATOR/COMPLIANCE OFFICER

Peter Binette (2023)

CAPITAL PLANNING COMMITTEE

Marshall Jespersen, FinComm Rep, Chair (2021)
Thomas Howard (2021)
Nicholas Orem (2021)
Stuart Meurer (2021)
Tracy Blais, Town Administrator

CONSERVATION AGENT

William Holt (2021)

CONSERVATION COMMISSION

Ben Gahagan, Co-Chair (2022)
Brian Colleran, Chair (2022)
William Lord (2021)
Dan Streeter (2021)
Kevin Stromski (2021)

COUNCIL ON AGING

Cindy Currier, Director (2021)
Charles Rudich, Chair (2021)
Geri Dorr (2021)
Jeanine Cunningham (2021)
Joyce Machiros (2021)
Evelyn Noyes (2021)
Sandee Small (2021)
William DiMaio (2021)

CULTURAL COUNCIL

Robin Lawson, Chair ((2021)
Amy Thurlow (2023)
Jeanne Anderson (2023)
Michelle Ouellette (2023)
Marguerite Flanagan (2021)
Lloyd Hamovit (2021)
Margaret Russell (2021)
Bart Bracken (2022)

DPW DIRECTOR & FACILITIES MANAGER

James Sarette, DPW Director (2021)

ELECTION WORKERS PRECINCT I

Donna Callahan (2021)
Elaine Demers (2021)
Lisa Dorval (2021)
Marguerite Flanagan (2021)
Marlene Koslow (2021)
Wilma McDonald (2021)
Kathy Muse (2021)
Nancy Thurlow (2021)
Martha Webb (2021)

ELECTION WORKERS PRECINCT II

Esta Bernier (2021)
Alexander Burke (2021)
Nancy Burke (2021)
Carolyn Casey (2021)
Deb Casey (2021)
Wanda Crowe (2021)
John Elwell (2021)
Heidi Fram (2021)
Karen Murphy (2021)
David O'Neill (2021)
Bernadette Powers (2021)
Irene Troy (2021)
Joan Weyburn (2021)

ELECTRICAL WIRING INSPECTOR

William Robitaille (2021)
James Soffron, Assistant (2021)

FINANCE COMMITTEE

Marshall Jespersen, Chair (2022)
Linda Allen, Co-Chair (2023)
Joseph Ali, (2021)
Eugene Case (2022)
Thomas Howard (2022)
Erica Jacobsen (2023)
Kavy Yesair (2021)

FIRE DEPARTMENT

Douglas Janvrin, Jr., Fire Chief (2025)
Wallace Ziehler, Deputy Fire Chief (2021)

MUNICIPAL FIREFIGHTERS

James Chadbourne, Lieutenant, Deputy EMS Coordinator (2021)
Keith Grant, Lieutenant (2021)
Curtis Walton, EMS Coordinator (2021)
Richard Lucius, Paramedic (2021)

MUNICIPAL CALL FIREFIGHTERS

Brandon Ivone, Captain (2021)

Terrance Martin, Captain (2021)
Justin Webb, Captain (2021)
Jonathan Baker, Lieutenant (2021)
Jonathan R. Kelley, Lieutenant (2021)
David Stracher, Lieutenant (2021)
Corey Albrecht (2021)
Jonathan Andrews (2021)
Richard Barnes (2021)
Anthony Bossi (2021)
Marco Carnovale (2021)
Mira Clark, Paramedic (2021)
Nick Cox (2021)
James F. Daly (2021)
Stephen Dash (2021)
Dylan P. Fitzgerald (2021)
Kerri Frost (2021)
Karl Granoth (2021)
Jeffery A. Greene (2021)
Gregory Habgood, Paramedic (2021)
George Houghton (2021)
Sierra Johnson (2021)
Caroline Koeberl (2021)
Kenneth Labonte (2021)
Kevin Ladd (2021)
Stephen Levesque (2021)
Connor MacLean, Paramedic (2021)
Max Madden (2021)
Kevin Moore, Paramedic (2021)
Janet Nicolaisen (2021)
Maria Nixon (2021)
Ashley Noyes (2021)
Brian Padellaro, EMS Responder (2021)
Channing Howard, Mechanic (2021)
John Pearson, Jr. (2021)
David Carpentier, (2021)
Jacklyn Sarette, EMS Responder (2021)
Douglas Lecolst, (2021)
Anthony Theriault (2021)
Jane Theriault (2021)
Jonathan Tiplady, Paramedic (2021)
John Brophy III, Paramedic (2021)
Heather Palardy/EMS Responder (2021)

FOREST WARDEN

Douglas Janvrin, Jr., Fire Chief (2021)

DEPUTY FOREST WARDENS

Wallace J. Ziehler, Sr., Deputy Chief (2021)

GAS PIPE AND PLUMBING INSPECTOR

Gerry Downs (2021)

Charles Laudani, Alternate (2021)

HARBORMASTER

Michael Reilly, Harbormaster

John Lucey, Jr., Deputy Harbormaster (2021)
Daniel Brown, Assistant Harbormaster (2021)
Joshua Brown, Assistant Harbormaster (2021)
James Velonis, Assistant Harbormaster (2020)
Matthew Velonis, Assistant Harbormaster (2021)
Cassidy Brown, Harbormaster Helper (2021)
Zachary Vatcher, Harbormaster Helper (2021)

HISTORICAL COMMISSION

Channing Howard, Chair (2023)
Jan Forrest (2022)
Rebecca Fuller (2024)
Lon Hachmeister (2024)
Eva Jackman (2022)
Nancy Thurlow, Assoc Member (2024)
Rich Morin (2024)

HUMAN RESOURCES

Mark Gleckman, Chair (2023)
Anthony P. Antico (2022)
John Nelson Ferrara (2022)
Diane Doyle, (Employee Representative) (2022)
John Lucey, Jr., Deputy Chief of Police,
(Employee Representative) (2023)

INSPECTIONAL SERVICES ADMINISTRATIVE ASSISTANT

Gretchen Girard (2021)

IT/COMMUNICATIONS OPERATIONS MANAGER

Susan Noyes (2021)

LIBRARY DIRECTOR

Jean Ackerly (2021)

MASTER PLAN COMMITTEE

Ron Barrett (2021)
Marshall Jespersen (2021)
Stephen Mangion (2021)
George Morse (2021)
Peter Paicos (2021)
Dan Streeter (2021)
Martha Taylor (2021)
Fred Thurlow (2021)
Leslie Matthews (2021)
Larry Murphy (2021)

MERRIMACK VALLEY PLANNING COMMISSION

Peter Paicos, (2021)
Martha Taylor, Alternate (2021)

MUNICIPAL VULNERABILITY TASK FORCE

Tracy Blais (2021)
Kristen Grubbs (2021)
Douglas Janvrin, Jr. (2021)
Peter Binette (2021)
John O'Connell (2021)

MUNICIPAL VULNERABILITY TASK FORCE

William Holt (2021)
Michael Reilly (2021)
Deborah Rogers (2021)
James Sarette (2021)
Martha Taylor (2021)
Geoffrey Walker (2021)
Tracy Blais (2021)
Peter Binette (2021)
Douglas Janvrin Jr. (2021)
John O'Connell (2021)
Kristen Grubbs (2021)

OPEN SPACE COMMITTEE

Dan Streeter, Chair (2021)
Martha Taylor (2021)
McDonough Scanlon (2021)
Julie Marion (2021)
Kailey Burke (2021)

PARKING CLERK

Susan Noyes (2021)

TOWN PLANNER

Martha Taylor (2021)

PLANNING CLERK

Emily Noble (2021)

POLICE DEPARTMENT

Michael A. Reilly, Chief of Police (2022)
John Lucey, Jr., Deputy Chief of Police ((2022)
Patricia Fisher, Police Sergeant (2022)
Stephen Jenkins, Police Sergeant (2022)
Jay Routhier, Police Sergeant (2022)
Aaron Wojtkowski, Police Detective (2022)
Michael Croteau, Police Patrolman (2022)
Jason daCunha, Police Patrolman (2022)
Daniel Jenkins, Police Patrolman (2022)
John Lucey, III, Police Patrolman (2022)
Mark Smigielski, Police Patrolman (2022)
Stephen Smith, Police Patrolman (2022)
John Baker, Reserve Police Patrolman (2021)
Brad DiCenzo, Reserve Patrolman/Emer Comm Officer (2021)
Jason Laing, Emergency Comm Officer (2021)
Ross Lane, Emergency Comm Officer (2021)
Wallace Ziehler, Deputy Emer Mngmnt Dir (2021)
Charles Colby Jr., Reserve Police Patrolman (2021)
Joseph Gamache, Jr., Reserve Police Patrolman (2021)
Christina Hunt, Reserve Police Patrolman (2021)
Nathan Hunter, Reserve Police Patrolman (2021)
Michael Mailhot, Reserve Police Patrolman (2021)
James Velonis, Reserve Police Patrolman (2021)
Roger Merry, Special Police Office (2021)
Chris Walsh, Special Police Officer (2021)

Michael Nary, Special Police Officer (2021)
Stephen Mangion, Code Enforcement Officer (2021)
Leahey Martha, Administrative Assistant (2021)
Rev Robert Hagopian, Police Dept Chaplain (2021)

PRODUCTION OPERATIONS SPECIALIST

Ethan Cohen (2021)

RECORDS ACCESS OFFICERS

Leslie Haley, Records Access Officer (2022)
Eileen DeVeau, Finance Records Officer (2022)
John R. Lucey, Jr., Police Dept Records Access Officer (2022)

RECREATION COMMITTEE

Michael Volpone, Chair (2021)
David Broll (2021)
David Dempsey (2021)
Moriah Lucy (2020)
Celine Muldowney (2021)
Mark Sandt, (2021)
Alicia Greco (Select Board Rep)

SHELLFISH CONSTABLE

Paul Thistlewood (2021)

SPECIAL MUNICIPAL EMPLOYEE CONSULTANT

Tom Hughes (2021)
Timothy Meehan (2021)

STORMWATER MANAGEMENT TEAM

John O'Connell, Chair (2023)
Tracy Blais, Town Administrator (2023)
Julie O'Brien (2023)
William Holt (2023)
Deborah Rogers (2023)
James Sarette (2023)
Martha Taylor (2023)

TOWN ADMINISTRATOR

Tracy Blais (2025)

EXECUTIVE ADMINISTRATOR TO TOWN ADMINISTRATOR

Julie O'Brien (2021)

ASSISTANT TOWN CLERK

Janice M. Forrest (2020)

TOWN COUNSEL

Lisa Mead, Esq., Mead, Tallerman & Costa, LLC (2022)

TREASURER/COLLECTOR

Diane Doyle (2021)

ASSISTANT TREASURER/COLLECTOR

Lindsay Turner (2021)

VETERANS' SERVICE AGENT

Karen Tyler (2021)

VETERANS' GRAVE OFFICER

William DiMaio (2021)

WHITTIER SCHOOL COMMITTEE

Johanna True, Triton School Committee Representative (2021)

WORLD WAR II MONUMENT COMMITTEE

Fred Davis, Chair (2021)

Louise Beckett (2021)

Craig Loth (2021)

Evelyn Noyes (2021)

John Reagan (2021)

Bill Wendt (2021)

ZONING BOARD OF APPEALS

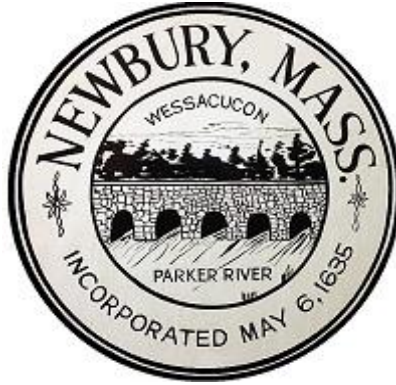
Howard Traister, Chair (2021)

Eric P. Svahn (2022)

Elaine Baker (2023)

Mario Carnovale, Assoc. Member (2023)

John Demartino, 2nd Assoc.(2021)



**TOWN OF NEWBURY
SELECT BOARD
ANNUAL REPORT
July 1, 2020 – June 30, 2021**

To the Citizens of Newbury:

The Select Board thanks you for allowing us to serve you during the past year.

During Fiscal Year 2021, the Board has continued supporting many important projects focusing on the infrastructure of the Town of Newbury.

The Select Board voted to apply for Mass Trails grant funding in October of 2020, to complete the Newbury portion on Parker Street

COA Space Needs Assessment process started November 2020 including contracting with Context Architecture

Meeting with Superintendent Forget regarding implementation of new educational programming which would allow for interested students to work as paid interns for the Town of Newbury occurred in December 2020. Students would train under the direction of the Town PEG Production/Operation specialist and work in the community-Triton and Newbury-videotaping, producing and broadcasting material

December 2020, \$15,993 in grant funding was secured from the Community of Compact IT Grant for the purpose of expanding our Permitlink Software

During a January 2021 meeting, the Board approved the Plum Island Emergency Access Policy Amendment. Said access will provide an alternative route for evacuation and public safety Access

February 2021, it was announced the Newbury Fire Fighters were accepted into the IAFF as a local union

Also, in February the Town received donations to be used towards the Central Street Basketball Court project and the bidding process started. A construction kick-off meeting was held in June 2021

March 2021, Newbury was successful in securing a cybersecurity grant which enables the training of Town employees regarding cybersecurity issues

After almost 3 years of planning and permitting for the beneficial use of dredged material from the Portsmouth Harbor FNP for beach nourishment The Executive Office of Energy and Environmental Affairs committed to fund 75% of the non-federal funding, for the placement of approximately 175,000 cubic yards of sand on Plum Island. The Select Board voted in April 2021 the local share and committed \$200,000 for this project

In April 2021, to address the Southern Boulevard flooding issues, drilling of monitoring wells occurred

The Larkin Dam Removal Grant was submitted in May 2021 for engineering fees related to follow up tasks which will allow:

- Restore fish passage
- Improve water quality
- Provide aquatic habitat connectivity
- Restore natural riverine sediment regimes
- Reduce flood elevations upstream of the dam
- Decommission aging and unsafe infrastructure
- Provide for ecological restoration in the Parker River watershed and the Plum Island Sound Estuary

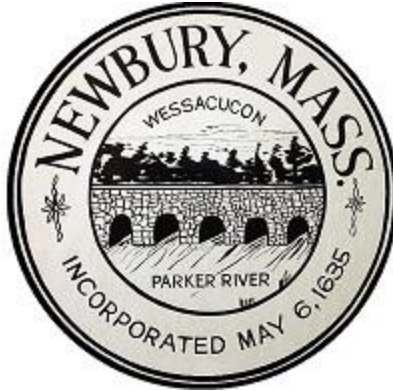
The final closure document for 19 Independence Way was completed and submitted to the DEP in May 2021 and the purchaser's attorney was notified the Town was ready to close on the property

Both the Town Election on May 11, 2021 and the Annual Town Meeting on April 27, 2021 were held successfully despite the challenges COVID-19 imposed.

Governor Baker announced the state of emergency will end June 15, 2021 and all public meetings will return to normal beginning in July 2021

We continue to look forward to serving the people of the Town of Newbury.

Respectfully submitted,
Alicia Greco, Chair
Select Board



Town of Newbury
Annual Report of the Finance Committee
Fiscal Year 2022

The Massachusetts Association of Finance Committees' guidelines state that, "the Finance Committee is the Town's official fiscal watchdog." Accordingly, we represent "Town Meeting" (the taxpayers) throughout the year, meeting regularly to review revenue and expenses, act on emergency requests for reserve fund transfers, and receive updates from the Town Administrator. We also have the specific duty to consider all financial matters, specifically those to be included within the articles of the Warrant for every Town Meeting and to report our recommendations for consideration by the voters. Our deliberations focus primarily on how matters that we consider potentially impact the long-term and short-term financial outlook for the town.

Some of major requests reviewed and recommended by the Finance Committee, and approved by Town Meeting in April 2021, included the following:

Funding of the Town's Other Post Employment Benefits -- \$200,000

Funding Storm Water Management -- \$25,0900

Funding for repairs to the Newbury Elementary School -- \$100,000

Funding for a new lawn mower -- \$13,820

Funding for a new dump truck -- \$54,625

Funding the completion of the basketball court at the Manter Field Recreation Area -- \$50,000

For additional financial detail we encourage you to review the other information provided in the Annual Report and the minutes of the Town Meetings located on the Town of Newbury website.

Newbury closed out the FY2021 year on a positive note once again, balanced financially, and going forward in FY 2022 with reserve account balances as follows; **Free Cash -- \$4,931,255; Land Sale -- \$58,875.23; Stabilization -- \$551,460.48; Reserve Fund -- \$118,504.18.**

Newbury's financial condition is solid with a Moody's bond rating of **AAA**. The FY2022 tax rate for Newbury is **\$9.73** per thousand.

The Finance Committee wishes to thank the Newbury taxpayers, all town employees, town leaders, department heads, TRSD staff and school committee members, Selectmen and boards and committee members for their commitment to the Town of Newbury.

Representing you as Members of the Finance Committee:

Linda Allen, Joseph Ali, Gene Case, Tom Howard, Marshall Jespersen (Vice Chair), Erica Jacobsen (Chair) and Frank Visconti



CAPITAL PLANNING COMMITTEE

LETTER FROM CAPITAL PLANNING COMMITTEE CHAIRMAN

21 March 2022

Select Board Chairman Alicia Greco
Members of the Select Board
Finance Committee Chairman Erica Jacobsen
Members of the Finance Committee

Dear Members:

On behalf of the Capital Planning Committee (CPC), I am submitting herewith our Annual Report setting forth our recommendations for the Town of Newbury's Capital Expenditures through 21 March 2022.

BACKGROUND

Newbury like many communities continues to face financial distress due to dwindling grant programs, reduced state and federal aid and limited local tax levy increases. As a result it is a constant challenge to deliver basic services or to devote funds to adequately maintain all assets. However, under the supportive management of the Town we have achieved a degree of stability that had eluded us in the recent past. Nonetheless, in this upcoming fiscal year FY 2023 we are facing significant infrastructure requirements and needs.

Newbury Town Meeting voted to adopt a comprehensive Capital Planning bylaw to create the proper checks and balances. This seeks to ensure a consistent process for review of capital requests while providing the necessary planning to insure taxpayer dollars are being reinvested wisely into town assets based on merit.

MISSION

The CPC's primary objective is to provide the framework of best practices which will enable Newbury to make strategically planned consistent decisions regarding the construction and maintenance of its infrastructure and to undertake careful project planning and design to avoid costly mistakes.

The CPC identifies all town owned assets, deficiencies and the needs for new tangible assets, new and/or updated critical facilities. Once these needs are identified the CPC makes recommendations on the appropriate methods of funding based upon budgetary constraints.

RESULTS:

In the recent past gains have been made using donated services and funds to restore occupancy to the DPW Garage and repairs to the Town Hall. Capital need's assessments have been secured on the elementary school, library and other town-owned assets including the Byfield Grange Hall and the Morgan Avenue Fire Station. Additionally, for the first time, Newbury has an action plan to address deficiencies and maintain assets to do the following: protect the town's capital investment; identify projects most important to the community; and provide rationale for a project's priority.

CPC annual report recommendations for FY 19 through FY23 presented to Town Meeting for adoption has resulted in capital improvements and purchase of tangible assets totaling \$ 2,396,996 as follows by year:

FY 19: \$733,116

FY 20: \$228,765

FY 21: \$343,085

FY 22: \$168,445

FY 23: \$923,585

The annual budget now has line items for ordinary repairs, maintenance and improvements to fund items below the \$10,000 threshold and is administrated through the Town Administrator subject to current procurement laws.

The highest priority is municipal operations, necessary replacements (tangible assets) and capital improvement projects to maintain critical facilities, which house municipal operations and/or have outstanding debt such as:

- ✓ Police Department
- ✓ Fire Department
- ✓ Town Hall
- ✓ DPW Garage
- ✓ Newbury Elementary School;
- ✓ Newbury Public Library
- ✓ Roadways and infrastructure

After careful review, CPC requests for FY23 total **\$923,585** (as of 3-21-22) and the committee recommends **\$923,585** for capital improvements and municipal operationally necessary replacements to the Board of Selectmen and Finance Committee for Town Meeting consideration.

Pursuant to the *CPC Manual and in accordance with CPC criteria*, the committee has reviewed, complied and evaluated all requests based on the following.

1. Does the requested project contribute to the achievement of existing town goals, policies, plans and work programs?
2. What are the general benefits of the project?
3. What is its total cost (both capital and annual operating and maintenance expenses, including replacements); and what is its effect on the tax rate?
4. Is the project acceptable to the public?
5. Are there legal requirements that must be met?
6. Can the project be effectively managed and maintained with existing staff once implemented?

CPC MAKES THE FOLLOWING RECOMMENDATIONS FOR FY23.

1. Funding Repairs to the NES Roof, a multi-year project.

The refurbishing the roof on the Newbury Elementary School is a project being performed under the direction of the Newbury DPW. This is the second section of roof being worked on and work is anticipated to continue through FY 2025. **CPC recommends the amount of \$100,000 to be funded from the Stabilization Fund.**

2. Construction of a records archive room and squad room for Newbury Police at the station.

Chief Lucey explained that there is a need for secure records storage and a squad room where personnel can bunk in when there is a need for them to be at the station for extended periods of time. The renovation cost was an estimate provided by a contractor and not a hard or contracted price.

CPC recommends the amount of \$45,000 to be funded from the Stabilization Fund.

3. Replacement of an Administrative Police Cruiser.

The new vehicle replaces an old one that is scheduled for replacement.

CPC recommends the amount of \$ 40,000 from the operating budget.

4. Purchase of 4 deployable solar powered RADAR signs.

Chief Lucey told the committee that these signs have been very effective in other municipalities in “calming” traffic. The signs are self-contained and can be moved to different locations as the need dictates. They also can record time, traffic and speed.

CPC recommends the amount of \$ 12,000 to be funded from the Stabilization Fund.

5. Purchase of 3 solar powered crosswalk signs

These signs would be deployed on Plum Island.

CPC recommends the amount of \$ 9,000 to be funded from the Stabilization Fund.

6. Tuff Book laptop for Harbormaster.

The computer would be used to check on boat registrations in real time, to be able to issue citations, etc.

There might be an income component to this request, but it is not factored into the request as our thought is amount would be very small.

CPC recommends the amount of \$ 3,600.

7. Replacement truck for Shellfish Constable.

This is to replace an existing truck that was passed on to the shellfish warden from the DPW.

CPC recommends the amount of \$ 30,000 to be funded from ARPA funds.

8. Cardiac monitor replacement for the Ambulance.

The present monitor is no longer supported by the manufacturer. If the unit fails we are without one until and if it can be repaired.

CPC recommends the amount of \$ 40,000.

9. Replacement of a 6 wheel dump truck with plow and spreader

The new truck is a replacement for a truck that is now 15 years old. Some new items have been added to make it more versatile for snow removal and road sanding and salting.

CPC recommends the amount of \$ 240,885 to be funded from the Stabilization Fund.

10. Fiber Optic Cable connecting all departments.

This project would give us a highspeed hard connection for all of the town facilities.

CPC recommends the amount of \$ 300,000.

11.Refresh of the Town's computer server.

The servers we have need to be updated with new licensing and more current software.

CPC recommends the amount of \$ 20,000 to be funded ARPA funds.

12. Replacement of computers.

This is to replace computers that have reached, and in some cases surpassed, their end of usefulness.

CPC recommends the amount of \$ 12,000 to be funded from ARPA funds.

13. Replacement of the current Fire Department Administrative Vehicle.

Chief Janvrin was asked about the condition of the present vehicle the requested one would replace, he stated that it had rust issues as well as electric issues and is starting to require more repairs. The vehicle on schedule for replacement and ARPA funds are available for the new vehicle. Existing equipment from the older vehicle will be transferred to the new one.

CPC recommends the amount of \$ 55,000 to be funded from ARPA funds.

14. Repairs to the ball field at Pearson Field adjacent to the Newbury Library.

Nick Allen presented the situation at the ball field at the Newbury Library. The work is to restore the field and to improve the drainage of the area. Mr. Allen was queried as to why we had only one estimate and he replied that he was unable to get more firms to bid the job. The Town Administrator stated that if the town approved of the expenditure the town would go out for multiple bids.

CPC recommends the amount of \$ 16,100 to be funded with ARPA funds.

Respectfully submitted by the Town of Newbury Capital Planning Committee

Marshall Jespersen, Chair (Finance Committee)

Tracy Blais, Member (Town Administrator)

Thomas Howard, Member (Finance Committee)

Nick Orem, Vice Chair (Member)

Stuart Meurer, (Member)



March 02, 2022

Honorable Selectboard
Newbury, Massachusetts

The Annual Financial Report for the Town of Newbury for the Fiscal Year ending June 30, 2021, in accordance with Massachusetts General Law, Chapter 41, Section 61, is submitted herewith.

The financial statements have been prepared from the records of the Finance Department. The town reports are based on information recorded using accounting procedures established by the Commonwealth of Massachusetts, which agree in most respects with Generally Accepted Accounting Principles (GAAP) established by the Government Accounting Standards Board.

Citizens seeking additional information regarding the status of the Town's resources should contact the Finance Department in Town Hall. Statements of Financial Position for all Town funds, the Town's annual Schedule A, departmental expense reports and other financial information on file will be made available upon request.

Respectfully submitted,

Eileen DeVeau
Town Accountant/Assistant Finance Director

TOWN OF NEWBURY
DEBT SCHEDULE
FY 2021

Principal	Issue Date	Issue	Balance 6/30/20	2021 PAYMENTS	Balance 6/30/21
MWPAT - CW-02-52	12/14/06	2,800,000.00	1,622,640.00	92,838.00	1,529,802.00
MWPAT - DW-01-26-A	12/18/07	451,487.00	132,790.00	26,558.00	106,232.00
MWPAT - CW-01-43	12/14/06	3,664,009.00	2,400,000.00	125,000.00	2,275,000.00
MWPAT - DW-01-26	12/14/06	3,573,925.14	1,224,622.58	227,940.70	996,681.88
* TRANSFER STATION	06/24/03	1,140,000.00	160,000.00	80,000.00	80,000.00
* SCHOOL	08/01/01	6,127,000.00	-	-	-
* SCHOOL(IE)	08/01/01	130,000.00	-	-	-
* LIBRARY & RECREATION(IE)	08/01/01	832,400.00	-	-	-
* RECREATION(IE)	08/01/01	62,500.00	-	-	-
* LAND ACQUISITION(IE)	08/01/01	765,000.00	-	-	-
* LANDFILL CLOSURE(IE)	08/01/01	2,196,000.00	-	-	-
SEWER(new \$(IE)	08/08/00	208,000.00	-	-	-
SEWER(IE)	08/08/00	1,250,000.00	155,000.00	75,000.00	80,000.00
WATER(O)	08/08/00	715,000.00	85,000.00	45,000.00	40,000.00
* RECREATION	06/27/00	270,000.00	-	-	-
PD/TH RENO	10/03/19	6,455,000.00	6,455,000.00	130,000.00	6,325,000.00
PD/TH RENO	02/06/20	1,715,000.00	1,715,000.00	25,000.00	1,690,000.00
			13,950,052.58	827,336.70	13,122,715.88
Subsidies- Principal					
MWPAT - CW-01-43	12/14/06	(2,540,290.24)	(578,941.75)	(15,964.06)	(562,977.69)
MWPAT - DW-01-26	12/14/06	(2,046,246.75)	(353,081.65)	(61,901.44)	(291,180.21)
<u>Total Principal net of Subsidies</u>			13,018,029.18	749,471.20	12,268,557.98
Interest					
MWPAT - CW-02-52			48,047.43	5,437.96	42,609.47
MWPAT - DW-01-26-A			-	-	-
MWPAT - CW-01-43			840,622.44	108,416.27	732,206.17
MWPAT - DW-01-26			118,946.99	47,665.39	71,281.60
* TRANSFER STATION			9,600.00	6,400.00	3,200.00
* SCHOOL			-	-	-
* SCHOOL(IE)			-	-	-
* LIBRARY & RECREATION(IE)			-	-	-
* RECREATION			-	-	-
* LAND ACQUISITION(IE)			-	-	-
* LANDFILL CLOSURE			-	-	-
SEWER(new \$(IE)			-	-	-
SEWER(IE)			9,400.00	6,200.00	3,200.00
WATER(O)			5,000.00	3,400.00	1,600.00
* RECREATION(IE)			-	-	-
* PD/TH RENO (10/3/2019)			2,847,803.42	182,343.77	2,665,459.65
PD/TH RENO (2/6/2020)			776,568.77	59,031.26	717,537.51
			4,655,989.05	418,894.65	4,237,094.40
Subsidies - Interest					
MWPAT - CW-01-43			(587,641.18)	(75,038.18)	(512,603.00)
MWPAT - DW-01-26			(95,945.82)	(36,086.72)	(59,859.10)
<u>Total Interest net of Subsidies</u>			3,972,402.05	307,769.75	3,664,632.30
<u>Grand Total Due net of subsidies</u>			16,990,431.23	1,057,240.95	15,933,190.28

Town of Newbury
EXPENDITURE REPORT FOR ALL ACTIVITY
FY2021

	Total Budget	Expended Year to Date
TOWN MTG MODERATOR		
TOWN MTG MODERATOR	500.00	500.00
MODERATOR EXPENSE	50.00	-
DEPARTMENT TOTAL	550.00	500.00
BOARD OF SELECTMEN		
SELECTMEN'S SALARY / STIPEND	37,500.00	37,500.00
SALARY & WAGES - SELECTMEN'S OFFICE	59,878.68	59,878.68
SELECTMEN'S EXPENSE	18,463.32	15,180.34
DEPARTMENT TOTAL	115,842.00	112,559.02
FINANCE & ADMINISTRATION		
SALARY & WAGES - FINANCE & ADMIN	419,939.00	418,481.18
FINANCE & ADMIN EXPENSE	55,735.34	50,413.58
ATM #14 6/20 OPEB STUDY	6,200.00	6,200.00
TAX TITLE & FORECLOSURE	12,500.00	6,869.16
DEPARTMENT TOTAL	494,374.34	481,963.92
FINANCE COMMITTEE		
FINANCE COMMITTEE SALARY & WAGES	2,700.00	-
FINANCE COMMITTEE EXPENSE	5,000.00	220.00
DEPARTMENT TOTAL	7,700.00	220.00
RESERVE FUND	104,050.00	-
DEPARTMENT TOTAL	104,050.00	-
BOARD OF ASSESSORS		
ASSESSOR'S STIPEND	8,500.00	8,500.00
SALARY & WAGES - ASSESSORS	137,700.00	121,516.34
ASSESSORS VEHICLE ALLOWANCE	1,200.00	800.00
ASSESSOR'S EXPENSE	46,159.09	40,674.36
DEPARTMENT TOTAL	193,559.09	171,490.70
OUTSIDE AUDIT		
AUDIT TOWN BOOKS	25,000.00	25,000.00
DEPARTMENT TOTAL	25,000.00	25,000.00
LEGAL SERVICES		
LEGAL SERVICES	112,000.00	106,027.00
DEPARTMENT TOTAL	112,000.00	106,027.00
PERSONNEL COMMITTEE		
PERSONNEL BOARD	500.00	500.00
DEPARTMENT TOTAL	500.00	500.00
IT/PROGRAMMING SERVICES		
SALARY & WAGES - IT/PROGRAMMING	83,555.96	71,702.28
IT/PROGRAMMING SERVICES EXPENSE	58,325.48	52,380.48
ATM 4/19 ART#12 TH SERVER	3,246.76	-
ATM 6/20 #17 COMPTR H&S UPGRDS	42,400.00	10,836.00
DEPARTMENT TOTAL	187,528.20	134,918.76
POSTAGE		
POSTAGE EXPENSE	21,132.00	20,195.17
DEPARTMENT TOTAL	21,132.00	20,195.17

Town of Newbury
EXPENDITURE REPORT FOR ALL ACTIVITY
FY2021

	Total Budget	Expended Year to Date
TOWN CLERK		
SALARY & WAGES - TOWN CLERK	92,546.00	90,851.72
TOWN CODE BOOKS	6,000.00	1,695.19
RECORDS PRESERVATION	10,000.00	8,650.00
TOWN CLERK'S EXPENSE	15,117.07	12,766.80
DEPARTMENT TOTAL	123,663.07	113,963.71
ELECTIONS		
ELECTIONS	21,000.00	20,411.21
DEPARTMENT TOTAL	21,000.00	20,411.21
REGISTRARS		
REGISTRARS OF VOTERS SALARIES	800.00	800.00
DEPARTMENT TOTAL	800.00	800.00
CONSERVATION COMMISSION		
CONSERVATION SALARY & WAGES	78,178.53	68,270.71
CONSERVATION VEHICLE ALLOWANCE	1,800.00	-
STORM WATER MNGMNT	5,263.94	5,263.94
BEAVER MANAGEMENT	5,000.00	72.23
PLUM ISLAND BEACH MNGMT	17,107.95	3,387.95
CONSERVATION COMM EXPENSE	2,427.40	2,427.40
ART # VARY STORM WATER MGT PH II	98,858.51	2,938.20
DEPARTMENT TOTAL	208,636.33	82,360.43
TREE WARDEN		
TREE WARDEN'S SALARY	5,000.00	5,000.00
TREE WARDEN EXPENSE	50,475.20	7,931.05
DEPARTMENT TOTAL	55,475.20	12,931.05
SHELL FISH COMMISIONERS		
FISH COMMISSIONERS' STIPENDS	3,900.00	3,900.00
SHELLFISH CONSTABLE SALARY	51,030.52	51,030.52
SHELLFISH EXPENSE	2,014.48	1,259.05
DEPARTMENT TOTAL	56,945.00	56,189.57
PLANNING BOARD		
PLANNING BOARD STIPEND	6,500.00	6,499.98
SALARY & WAGES - PLANNING BOARD	115,535.92	115,535.92
PICTOMETRY,MIMAP,ASSESSORS MAP	10,330.00	8,901.00
PLANNING BOARD EXPENSE	4,833.08	2,296.03
MERR VAL PLAN COMM DUES	2,619.00	2,618.06
DEPARTMENT TOTAL	139,818.00	135,850.99
ZONING BOARD OF APPEALS		
ZONING BRD OF APP WAGES	2,500.00	1,483.74
ZONING BOARD EXPENSE	1,000.00	81.94
DEPARTMENT TOTAL	3,500.00	1,565.68
PUBLIC BUILDINGS		
PUBLIC BUILD UTILITIES	100,000.00	93,656.58
PUBLIC BUILD REPAIRS & MAINT	92,077.45	83,004.86
TOWN HALL LEASE EXP KENT WAY	171,866.00	167,476.73
ATM 4/16 ART11 TOWN HALL LEASE KENT WAY	29,002.01	-
PUBLIC BUILD PROPERTY RELATED SERVI	31,455.00	19,305.43
ATM #15 6/20 LIB MAJR IMPRV	65,900.00	-
STM 10/17 ART#3 NFD BLDG IMPROVEMENT	17,980.01	17,980.01
TM VARIOUS ARTS-PD/TH RENO	151,030.26	-
TM VARIOUS TH CPTL RENO	1,580,796.11	-
ATM VARIOUS NES ROOF RPR	192,700.00	92,700.00
ATM VARIOUS CNTRL ST BB COURT	140,000.00	-
DEPARTMENT TOTAL	2,572,806.84	474,123.61

Town of Newbury
EXPENDITURE REPORT FOR ALL ACTIVITY
FY2021

	Total Budget	Expended Year to Date
TOWN REPORTS		
TOWN REPORTS	250.00	-
DEPARTMENT TOTAL	250.00	-
INSURANCE		
INSURANCE EXPENSE	165,000.00	148,500.14
DEPARTMENT TOTAL	165,000.00	148,500.14
PROFESSIONAL & TECHNICAL		
PROFESSIONAL & TECHNICAL	320,425.76	221,795.51
DEPARTMENT TOTAL	320,425.76	221,795.51
TOTAL - GENERAL GOVERNMENT	4,930,555.83	2,321,866.47
POLICE		
SALARY & WAGES - POLICE	1,200,470.63	1,174,629.03
POLICE OTHER ADMIN S&W	35,546.00	18,256.48
POLICE - EXPENSES	175,664.67	148,647.30
EMERGENCY MANAGEMENT EXPENSE	10,599.00	2,997.42
POLICE CAPITAL OUTLAY	42,000.00	41,959.75
STM 11/19 ART#7 PD ADMIN CRUISER	2,866.25	2,866.25
DEPARTMENT TOTAL	1,467,146.55	1,389,356.23
FIRE		
FIRE DEPARTMENT OFFICER STIPENDS	29,000.00	25,000.00
FIRE PROTECTION SALARY & WAGES	598,397.00	585,628.66
FIRE PROTECTION- CALL WAGES	110,000.00	78,095.85
FIRE PROTECTION- TRAINING WAGES	31,837.00	23,450.87
FIRE MAINTENANCE EXPENSE	171,404.90	134,199.52
LEASE PAYMENTS FIRE COMPANIES	70,000.00	69,999.96
FIRE DEPT CPTL LEASE EXP	109,707.00	-
STM 10/16 ART#5 FD HEALTH/SAFETY MANDATES	19,674.00	933.00
FIRE INSURANCE PREMIUMS	20,000.00	16,867.00
ATM 4/19 ART#16 FD REPEATER	60,000.00	-
ART # VARY FIRE ALARM REPAIRS	1,534.52	-
DEPARTMENT TOTAL	1,221,554.42	934,174.86
INSPECTIONAL SERVICES		
INSPECTION SERVICES' STIPENDS	34,000.00	32,499.96
INSPECTION SERVICES SALARIES & WAGES	129,848.00	129,453.08
INSPECTORS VEHICLE ALLOWANCE	5,100.00	5,100.00
BUILDING INSPECTOR -EXPENSES	19,485.97	10,651.37
DEPARTMENT TOTAL	188,433.97	177,704.41
SEALER OF WEIGHTS AND MEASURES		
SEALER WGTS/MEAS SERV FEES	2,500.00	-
DEPARTMENT TOTAL	2,500.00	-
DISPATCH		
DISPATCH SALARY & WAGES	186,646.37	186,646.37
DEPARTMENT TOTAL	186,646.37	186,646.37
ANIMAL CONTROL		
SALARY & WAGES - ANIMAL CONTROL	25,500.00	25,477.34
ANIMAL CONTROL EXPENSE	3,500.00	3,120.88
DEPARTMENT TOTAL	29,000.00	28,598.22
PARKING CLERK		
PARKING CLERK -SALARY & WAGES	5,000.00	5,000.00
PARKING CLERK -EXPENSE	3,000.00	1,176.36
DEPARTMENT TOTAL	8,000.00	6,176.36

Town of Newbury
EXPENDITURE REPORT FOR ALL ACTIVITY
FY2021

	Total Budget	Expended Year to Date
GREEN HEAD CONTROL		
GREEN HEAD CONTROL	7,500.00	6,786.00
DEPARTMENT TOTAL	7,500.00	6,786.00
HYDRANT SERVICES		
HYDRANT SERVICE	15,000.00	13,497.50
DEPARTMENT TOTAL	15,000.00	13,497.50
TOTAL- PUBLIC SAFETY	3,125,781.31	2,742,939.95
REGIONAL SCHOOL ASSESSMENTS		
TRITON REGIONAL OPERATION	9,889,104.00	9,889,104.00
TRITON REGIONAL - DEBT SERVICE	106,177.00	106,176.96
ESSEX TECH REGIONAL	140,700.00	57,249.00
WHITTIER RGNL ASSESS	421,421.00	405,198.00
WHITTIER RGNL CAPITAL ASSESS	25,227.00	25,227.00
DEPARTMENT TOTAL	10,582,629.00	10,482,954.96
TOTAL- EDUCATION	10,582,629.00	10,482,954.96
HIGHWAY/PUBLIC WORKS		
SALARY & WAGES - HIGHWAY DEPT	585,295.00	519,049.45
HIGHWAY MAINTENANCE EXPENSE	195,072.38	183,880.14
ROAD IMPROVEMENT PROGRAM	250,000.00	250,000.00
DPW CAPITAL OUTLAY	51,204.00	51,030.87
ATM 4/21 ART#18 DPW LAWN MOWER	13,820.00	-
ATM 4/21 ART#19 DPW DUMP TRUCK	54,625.00	-
ATM VRY # CTCH BASN/MAN HOLE REPR	51,706.31	14,145.69
DEPARTMENT TOTAL	1,201,722.69	1,018,106.15
SNOW AND ICE REMOVAL		
SNOW REMOVAL EXPENSE	185,000.00	154,738.99
DEPARTMENT TOTAL	185,000.00	154,738.99
STREET LIGHTING		
STREET LIGHTING	30,000.00	16,179.02
STM 4/18 ART#5-PURCH NGRID ST LIGHT	26,432.99	2,530.62
DEPARTMENT TOTAL	56,432.99	18,709.64
TOTAL- HIGHWAY/PUBLICWORKS	1,443,155.68	1,191,554.78
BOARD OF HEALTH		
BOH STIPENDS	3,500.00	3,500.00
BOARD OF HEALTH SALARY & WAGES	81,807.00	78,406.10
BOARD OF HEALTH - EXPENSES	72,275.70	62,302.06
DEPARTMENT TOTAL	157,582.70	144,208.16
COUNCIL ON AGING		
SALARY & WAGES - COUNCIL ON AGING	98,692.00	80,877.73
COUNCIL ON AGING - EXPENSES	12,355.37	7,591.14
DEPARTMENT TOTAL	111,047.37	88,468.87
VETERAN'S SERVICES		
VETERAN'S ASSESSMENT	31,644.00	31,643.73
VETERAN'S SERVICES	55,000.00	40,527.01
DEPARTMENT TOTAL	86,644.00	72,170.74
TOTAL- HUMAN SERVICES	355,274.07	304,847.77

Town of Newbury
EXPENDITURE REPORT FOR ALL ACTIVITY
FY2021

	Total Budget	Expended Year to Date
LIBRARY		
TOWN LIBRARY - SALARY & WAGES	213,862.00	212,977.06
LIBRARY BLDG/MTCE EXPENSES	55,000.00	43,473.11
TOWN LIBRARY - EXPENSES	90,804.26	89,892.92
DEPARTMENT TOTAL	359,666.26	346,343.09
HISTORICAL COMMISSION		
HISTORIC COMMISSION EXPENSE	1,800.00	1,121.57
ART 4-13; HISTORIC COMM EXP	3,456.67	-
DEPARTMENT TOTAL	5,256.67	1,121.57
TOWN CELEBRATIONS		
MEMORIAL DAY ETC TWN CELEBRATIONS	5,000.00	1,391.07
DEPARTMENT TOTAL	5,000.00	1,391.07
TOTAL- CULTURE & RECREATION	369,922.93	348,855.73
MATURING DEBT SERVICE		
COST OF BONDING	25,000.00	-
LONG TERM DEBT PRINCIPAL	749,472.00	749,471.20
SHORT TERM DEBT INTEREST	4,500.00	-
LONG TERM DEBT INTEREST	307,770.00	307,769.75
DEPARTMENT TOTAL	1,086,742.00	1,057,240.95
TOTAL- DEBT SERVICE	1,086,742.00	1,057,240.95
STATE ASSESSMENTS		
STATE ASSESSMENTS	153,077.00	153,077.00
DEPARTMENT TOTAL	153,077.00	153,077.00
TOTAL- STATE ASSESSMENTS	153,077.00	153,077.00
BENEFITS		
ESSEX REGIONAL RETIRE ASSMT	817,328.00	813,719.00
UNEMPLOYMENT PAYMENTS	10,000.00	1,540.00
HEALTH INSURANCE	865,424.00	865,423.46
DENTAL INSURANCE	31,983.00	30,285.17
EMPLOYEE LIFE INSURANCE	1,745.27	1,534.07
MEDICARE TOWN EXPENSE	60,280.73	60,280.73
DEPARTMENT TOTAL	1,786,761.00	1,772,782.43
TOTAL- BENEFITS	1,786,761.00	1,772,782.43
OTHER FUNDING USES		
OFU	-	-
WATERWAYS	-	23,579.14
STABILIZATION	100,000.00	100,000.00
OPEB	100,000.00	100,000.00
DEPARTMENT TOTAL	200,000.00	223,579.14
TOTAL- OTHER FUNDING USES	200,000.00	223,579.14
TOTAL EXPENDITURES	24,033,898.82	20,599,699.18

Town of Newbury
Revenue Report
FY 2021

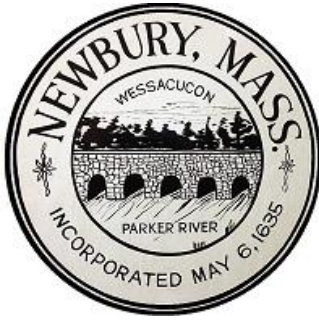
	REVENUE YEAR TO DATE
PERSONAL PROPERTY TAXES	
PERS PROP TAX REVENUE - 2018	22.98
PERS PROP TAX REVENUE - 2019	165.96
PERS PROP TAX REVENUE - 2020	2,005.14
PERS PROP TAX REVENUE - 2021	<u>275,263.66</u>
TOTAL	<u>277,457.74</u>
REAL ESTATE TAXES	
RE TAX REVENUE - 2020	196,720.90
RE TAX REVENUE - 2021	<u>17,574,112.08</u>
TOTAL	<u>17,770,832.98</u>
ROLLBACK TAXES	
ROLLBACK TAXES	<u>12,070.79</u>
	<u>12,070.79</u>
TAX LIENS REDEEMED	
TAX LIENS REDEEMED	<u>54,764.38</u>
TOTAL	<u>54,764.38</u>
TAX FORECLOSURE REDEEMED	
TAX FORECLOSURE REVENUES	<u>380,000.00</u>
TOTAL	<u>380,000.00</u>
MOTOR VEHICLE EXCISE TAXES	
MV EXCISE TAX REVENUE - 2008	47.50
MV EXCISE TAX REVENUE - 2009	0.00
MV EXCISE TAX REVENUE - 2010	0.00
MV EXCISE TAX REVENUE - 2011	0.00
MV EXCISE TAX REVENUE - 2012	0.00
MV EXCISE TAX REVENUE - 2013	0.00
MV EXCISE TAX REVENUE - 2014	33.13
MV EXCISE TAX REVENUE - 2015	162.57
MV EXCISE TAX REVENUE - 2016	167.92
MV EXCISE TAX REVENUE - 2017	385.42
MV EXCISE TAX REVENUE - 2018	715.42
MV EXCISE TAX REVENUE - 2019	7,332.58
MV EXCISE TAX REVENUE - 2020	181,339.07
MV EXCISE TAX REVENUE - 2021	<u>1,029,186.48</u>
TOTAL	<u>1,219,370.09</u>
BOAT EXCISE TAXES	
BOAT EXCISE TAX REVENUE - 2013	15.00
BOAT EXCISE TAX REVENUE - 2014	0.00
BOAT EXCISE TAX REVENUE - 2015	0.00
BOAT EXCISE TAX REVENUE - 2016	0.00
BOAT EXCISE TAX REVENUE - 2017	0.00
BOAT EXCISE TAX REVENUE - 2018	0.00
BOAT EXCISE TAX REVENUE - 2019	0.00
BOAT EXCISE TAX REVENUE - 2020	379.00
BOAT EXCISE TAX REVENUE - 2021	<u>15,342.08</u>
TOTAL	<u>15,736.08</u>
INTEREST & PENALTIES	
INTEREST & PENALTIES	<u>49,811.70</u>
TOTAL	<u>49,811.70</u>

Town of Newbury
Revenue Report
FY 2021

	REVENUE YEAR TO DATE
 PAYMENT IN LIEU OF TAXES	
PAYMENTS IN LIEU OF TAXES	<u>51,831.80</u>
TOTAL	<u>51,831.80</u>
 FEES	
DEMAND FEES	50,740.00
FEES-SEALER WEIGHTS/MEASURES	2,480.00
FEES-ASSESSOR'S	1,460.00
FEES-CONSERVATION LOCAL FEES	14,777.00
FEES-HP DESIGN JET	-
FEES-LIB PHOTOCOPIERS	60.00
FEES-LIB LOST/DAMAGED MTLs	18.37
FEES-LIEN CERTIFICATES	18,700.00
FEES-TAX TITLE FILINGS	-
FEES-PBD FILING FEES	20,300.00
FEES-POL INSURANCE REQUEST	90.00
FEES-RMV MARKING	1,920.00
FEES-ZONING BOARD	1,675.00
FEES-SALE OF RESIDENT BOOKS	70.00
FEES-SALE OF PARKING STICKERS	51,725.00
FEES-SALE OF ZONING BOOKS	20.00
FEES-ASSESSORS I & E	250.00
FEES-BETTERMENT RELEASE	<u>4.00</u>
TOTAL	<u>164,289.37</u>
 RENTALS	
RENTAL TOWN OWNED BLDGS	<u>1,000.00</u>
TOTAL	<u>1,000.00</u>
 TRANSFER STATION	
OTHER DEPT REV- TRANSFER STATION	<u>1,043.84</u>
TOTAL	<u>1,043.84</u>
 LICENCES	
LICENSES-ALCOHOLIC BEVERAGES	5,250.00
LICENSES-VARIOUS TOWN CLERK	7,490.00
LICENSES-FISH & GAME	0.00
LICENSES-VARIOUS	1,925.00
LICENSES-MARRIAGE	750.00
COPIES-VITALS (MARR,BIRTH, DEATH)	4,110.00
LICENSES-PETROLEUM STORAGE	450.00
LICENSES-BUSINESS CERTIFICATES	2,375.00
LICENSES-CABLE COMPANIES	1,181.50
LICENSES-DOG	<u>15,069.00</u>
TOTAL	<u>38,600.50</u>

Town of Newbury
Revenue Report
FY 2021

	REVENUE YEAR TO DATE
PERMITS	
PERMIT - GAS	3,955.00
PERMIT - SHEET METAL	2,725.00
PERMIT- PLUMBING	5,215.00
PERMIT - DEMOLITION	538.00
PERMIT - ELECTRICAL	16,994.95
PERMIT - BUILDING	309,406.00
PERMIT - INSPECTIONAL SERVICES	41,296.00
PERMIT - SMOKE/FIRE INSPECTIONS	16,440.00
PERMIT - FIREARMS	4,506.25
PERMIT - CLAM	15,062.00
PERMIT - STREET OPENING	1,730.00
PERMIT - WELL	1,125.00
PERMIT - SEPTIC	14,575.00
PERMIT - PERC TESTS	5,725.00
PERMIT - BOH (VARIOUS)	5,960.00
PERMIT - STORMWATER	1,000.00
PERMIT - HAULERS	1,500.00
PERMIT - INSTALLERS	3,100.00
TOTAL	<u>450,853.20</u>
INTERGOVERNMENTAL RECEIPTS	
CO MA-UNRESTRICTED GEN GOV'T AID	549,937.00
CO MA-CHAPTER 70	16,844.00
CO MA-VETERAN'S BENEFITS	29,332.00
CO MA-VETS, BLIND & SURV SPOUCES	0.00
R CO MA-MVE FISCAL	0.00
CO MA-ELDERLY PERSONS	3,514.00
CO MA-STATE OWNED LAND	321,826.00
TOTAL	<u>921,453.00</u>
FINES	
FINES-CMVI /RMV DISTRIBUTION	38,621.20
FINES-DOG LIC/LATE CHRG	320.00
FINES-DOG PICK UP CITATION	155.00
FINES-PARKING TICKETS	45,123.50
FINES-BAD CHECKS	325.00
FINES-CH94C/S32L MARIJUANA FINES	100.00
FINES-MISCELLANEOUS	100.00
FINES-COURT	4,262.77
TOTAL	<u>89,007.47</u>
EARNINGS ON INVESTMENT	
EARNINGS ON INVESTMENTS	48,990.28
TOTAL	<u>48,990.28</u>
MISCELLANEOUS REVENUE	
MISCELLANEOUS REVENUES	18,000.00
MISC REV-POLICE DETAIL ADMIN	9,397.56
RECYCLING REVENUE	456.00
MISC REV-NON RECURRING	72,634.40
TOTAL	<u>100,487.96</u>
OTHER FUNDING SOURCES	
OTHER FUNDING SOURCES	966,749.60
TOTAL	<u>966,749.60</u>
TOTAL REVENUES AND OTHER SOURCES	<u>22,614,350.78</u>



Town Of Newbury

Office of
The Board of Assessors
12 Kent Way, Suite 101
Byfield, MA 01922
(978) 465-0862 x308

FY2021 REPORT OF THE BOARD OF ASSESSORS

VALUATION:

REAL ESTATE	\$1,612,998,253
PERSONAL PROPERTY, COMMERCIAL & INDUSTRIAL	\$75,357,124
<u>TOTAL VALUATION</u>	<u>\$1,688,355,377</u>

APPROPRIATIONS & ASSESSMENTS

TOWN APPROPRIATIONS	\$21,932,342.00
OTHER AMOUNTS TO BE RAISED	\$9,897.00
STATE AND COUNTY CHERRY SHEET CHARGES	\$153,077.00
OVERLAY	\$119,278.32
<u>TOTAL AMOUNT TO BE RAISED</u>	<u>\$22,214,594.32</u>

ESTIMATED RECEIPTS

STATE	\$958,209.00
LOCAL	\$2,171,751.00
FREE CASH	\$163,600.00
OTHER AVAILABLE FUNDS	\$1,086,766.00
<u>TOTAL ESTIMATED RECEIPTS</u>	<u>\$4,216,726.00</u>

TAXES FOR COUNTY, STATE AND TOWN

REAL PROPERTY	\$17,194,561.38
PERSONAL PROPERTY, COMMERCIAL & INDUSTRIAL	\$803,306.94
<u>TOTAL TAX LEVY</u>	<u>\$17,997,868.32</u>

<u>TOTAL RECEIPTS</u>	<u>\$22,214,594.32</u>
-----------------------	------------------------

NUMBER OF PARCELS

REAL ESTATE	3277
PERSONAL PROPERTY	433
EXEMPT	258
<u>TOTAL NUMBER OF TAXABLE PARCELS</u>	<u>3968</u>

The Assessors' Office is open Monday, Wednesday, and Thursday 8:00am to 4:00pm, Tuesday 8:00am to 7:00pm and closed Friday. We will assist the taxpayers regarding real and personal property, boat and motor vehicle assessments and any other tax questions.
WEBSITE: www.townofnewbury.org.

Respectfully submitted,

Jason DiScipio, MAA, Principal Assessor



Town Of Newbury

Office of
Board of Health
12 Kent Way
Byfield MA 01922

978-465-0862 x 316

2021 Annual Report

The Board of Health Members consists of Chairman Steve Fram, Alba Gouldthorpe, and Elaine Byrne. Our office also includes the Director Deborah Rogers and the Health Inspector Virginia Bacon.

Our mission is to protect the health and safety of our residents and those who visit our town. The Board of Health is required by state statutes and regulations to perform many important and crucial duties relative to the protection of public health and safety. The duties also consist of the control of disease, the promotion of safe and sanitary living conditions, and the protection of the environment.

The Board of Health continued to maintain its focus on public health and safety issues during the past year. This included, septic system plan reviews and septic installation inspections, along with, issuing well permits, food service inspections, nuisance/ housing investigations, tobacco compliance checks, the public beach water testing, public swimming pool and camp inspections, along with nursing services and communicable diseases.

This year the Board of Health continued to be extremely busy with the demands of the Covid-19 Pandemic. Throughout this year the Newbury Board of Health, the Newbury Emergency Management Team and the Newbury Public Health Nurse have worked closely together. The Covid-19 tasks included joining the Lower Merrimack Valley Collaborative Regional Covid-19 Vaccine Clinics. In addition, we continued to conduct contact tracing, isolation, quarantining, and helping Residents in need during these difficult times.

The Covid-19 Emergency Management Team consists of the Newbury Health Agent, Town Administrator, Police Chief and Fire Chief.

Respectfully Submitted,
Deborah Rogers, Health Director



**Town of Newbury
Council on Aging
Annual Report
Fiscal Year 2021**

During Fiscal Year 2021, The Council on Aging began to see an increase in participation since the beginning of the Covid-19 pandemic. While we continue to offer options to people to participate with us through take-home projects (including baking, birding, crafts, and gardening) and virtual programs on local cable access Channel 9, many folks have opted to join us in-person, and those numbers continue to increase as the Covid numbers decrease.

Program offerings have grown both in the what is being offered and when. Programs have consisted of weekly exercise classes (Senior Stretch & Strength as well as Gentle Yoga; both classes are held in the Field House at the Central Street Playing Fields in Byfield), weekly grocery shopping trips, our monthly Bingo games have increased to three times per month (including one game off-site at one of the Byfield Housing locations). We are working to increase the number of educational programs: we have already partnered with our Police Department and the Newburyport Bank to offer a scam and fraud prevention program and are partnering with Newburyport Bank again with a local attorney for an estate planning program this Spring. We are also working with the Audubon Society Joppa Flats Education Center to offer several programs about local wildlife. Our seniors enjoyed three theatre productions presented by the Delvena Theatre Company (two of which were sponsored by the Cultural Council and one by the Friends of the Newbury Council on Aging). We are scheduled to offer another theatre production by Delvena this Spring. We have also begun offering programs in the evenings on Tuesdays. The first evening program we have offered is Game Night, which includes dinner and dessert before we play games (board games like Scrabble and Yahtzee, card games like Rummy, Jenga, puzzles, or we invite folks to bring their own games). The Estate Planning program will be held in the evening and we will continue to offer other evening programs so that those seniors who are not available during the day can join us. We also encourage folks to stop by, even without participating in a scheduled program. The Council on Aging is meant to serve as a gathering place. We are happy to have visitors!

Other programs that have been offered include: craft programs (holiday cookie decorating and gingerbread house decorating); a monthly watercolor class; a four-part drawing class (that may continue, depending upon participant and instructor availability); catered luncheons hosted at PITA Hall (two summer luncheons were sponsored by a grant from the Newburyport Society for the Relief of Aged Women; our holiday party and St. Patrick's Day luncheons were sponsored by the Friends of the Newbury Council on Aging); two travel shows to the Danversport Yacht Club to see a Christmas show (The Sicilian Tenors) and a St. Patrick's Day show (Celtic Angels) that included coach bus transportation, lunch, and the show. Our first trip was sponsored in full by the Friends of the Newbury Council on Aging and the other was partially sponsored by the Friends.

In addition to our collaboration with the Newbury Police Department and Newburyport Bank, we collaborated with the Newbury Board of Health to offer a flu clinic in the Fall. We have also collaborated with the students of the Theater Workshop (led by their Director, Stacey Fix) to bring their Acts of Kindness (known as A-OK!) to our seniors. The A-OK! students visited thirteen private homes and all three housing locations in the Spring and seven private homes and two housing locations in the Fall. For both of these performances, the A-OK! students performed a song and dance and provided each senior with a care package, which included self-care items and homemade cards. These visits started as a way to combat the isolation of Covid and bring the community together. They proved so popular, we have continued to

collaborate with these students. They dressed as Christmas elves and served the meals to our seniors and led a sing-along of holiday songs at the Holiday Luncheon and they dressed as leprechauns to serve traditional corned beef and cabbage at our St. Patrick's Day luncheon. These talented students have also recorded Public Service Announcements (PSAs) that have aired on local cable access Channel 9 and the Town of Newbury YouTube channel to advertise for our van, a virtual Fenway Park tour program, and our yoga class, highlighting the Field House as the location. Both our seniors and the A-OK! students benefit from these intergenerational programs and we are looking to continue this collaboration.

Our newsletter continues to be the best way to communicate the goings-on at the Council on Aging with our seniors. We mail over 1,800 paper copies (the funding for our postage is provided through a grant from the Executive Office of Elder Affairs) and send 100 electronically via email. We also post the newsletter online on our website. Our newsletter not only provides information about our upcoming programs and events, we also offer an Outreach column where our Outreach Coordinator highlights important topics, provides resources, and gives her contact info for anyone to call with questions or receive support. The Outreach Program through the Newbury Council on Aging encompasses not only referrals to local support agencies, but also provides a group of volunteers who offer in-person visits or wellness calls to seniors who need such supports. There is also a group of volunteers who continue to provide grocery shopping services to seniors who are homebound or those who are still struggling with the Covid pandemic and prefer not to go shopping, as well as volunteers who deliver library book to those who cannot get out to the library.

Meals on Wheels continues to be an important resource offered through AgeSpan (formerly Elder Services of the Merrimack Valley & North Shore) for many homebound seniors in Newbury. Our Meals on Wheels Delivery Driver is an essential position within our Council on Aging team. She delivers meals to an average of 14 residents per day, five days per week. She is not only delivering meals; she is checking in with homebound seniors daily and reporting any changes or concerns to our Outreach Coordinator for follow up.

Our SHINE (Serving Health Insurance Needs of Everyone – a service provided through AgeSpan, formerly Elder Services of the Merrimack Valley & North Shore) counselor (who ordinarily met with seniors at the Council on Aging to discuss their Medicare options), Max Aloviseti, met via telephone (due to Covid-19 restrictions) with over 40 Newbury residents during the Medicare Open Enrollment period from mid-October to early December. Max has also been available on an as-needed basis for those seniors who are turning 65 throughout the year and would like to discuss their options as they begin their transition to Medicare as their primary insurance.

The NEET (Northern Essex Elder Transport) Program is a non-profit volunteer driver program providing transportation to medical appointments for Merrimack Valley seniors. The need for the NEET Program is evidenced by the numbers. NEET's reporting statistics run from October to September, so from October 2020 through September 2021, 15 volunteers (10 of which are from Newbury) provided 185 rides to 26 seniors. Due to Covid numbers decreasing, we are seeing an increase in the number of seniors who are getting back to seeing their medical providers and need transportation. Many of these seniors have appointments or surgeries in Boston. The NEET program is an essential part of the transportation options offered through the Newbury Council on Aging.

When we cannot secure a volunteer driver through NEET and the Council on Aging van is not available, we are able to provide transportation via a taxi service through generous donations received from the annual Newburyport Chocolate Tour, an event hosted by volunteers from the Central Congregational Church in Newburyport. Through their generous donations, we have been able to transport seniors to necessary medical appointments without the seniors having to worry about how they will get there.

The Council on Aging van is another transportation option for Newbury seniors. Similar to the NEET program, van ridership dropped with the onset of Covid, but we are slowly seeing people ready to venture out again. We offer trips twice weekly for grocery shopping and other shopping venues (Dollar Store, Home Goods, Walmart, etc.). We are also working on scheduling some trips to local restaurants and other local venues of interest since interest in participating in these types of activities has increased.

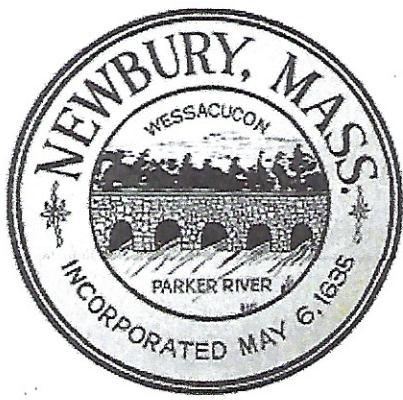
Volunteers are an important part of the Newbury Council on Aging. They provide much-needed support to the staff and seniors alike. We value the work they provide whether it is helping us prepare our newsletter for mailing; visiting, calling or delivering library books to homebound seniors; or helping us with special events. We cannot thank our volunteers enough for what they do and hope to increase the opportunities for them to participate as our program grows.

Outreach services are a crucial offering of the Newbury Council on Aging to our seniors. Our Outreach Coordinator is available to provide resources to seniors and their loved ones, including referrals to healthcare-related agencies, housing options, food insecurity, fuel assistance, etc. Our Outreach Coordinator works with a variety of local agencies to provide these resources. The Outreach arm of the Council on Aging embraces our mission to empower, enhance, and enrich the lives of our seniors. As mentioned previously, our Outreach Coordinator has a column in our newsletter where she provides information and resources on current topics. She is available to assist seniors when they have questions or simply need someone to talk to.

The Council on Aging is fortunate to have support from the Friends of the Newbury Council on Aging. The Friends is a non-profit organization tasked with raising funds to supplement our budget for programming. The Friends' Board of Directors meets monthly to discuss ways to enhance the offerings of the Council on Aging through financial support of programming. Our Friends group has been very generous with their support through two significant donations that have allowed us to provide programs at no cost to our participants. Their support is also helping us to purchase new tables and chairs as well as reception area furniture for our new space at Kent Way. Some of the recent programs sponsored by the Friends of the Newbury Council on Aging include the Holiday Luncheon at PITA Hall, a performance by the Delvena Theatre group, two travel shows at the Danversport Yacht Club, the St. Patrick's Day Luncheon at PITA Hall, as well as our weekly exercise classes. They will also be sponsoring this year's Volunteer Luncheon so we can recognize our team of volunteers. The Friends are an important partner in ensuring the success of the Council on Aging. The Board Members for FY2021 are: Kate Benashski, Chair; Deb Kennedy, Treasurer; Monica Whitmore, Secretary; Stacey Fix, Member.

The Council on Aging Board of Directors understand and offer support to the Director regarding the goals of the program, have a mutual commitment to the mission, and share in the leadership of the Newbury Council on Aging. Our Board has continued to offer their guidance and advice and they each serve as ambassadors for the Council on Aging. They are vital partners of the Council on Aging and their commitment to volunteering their time to enhance the efforts of the staff is immeasurable. The Board Members for FY2021 are: Joyce Machiros, Chair; Bill DiMaio, Vice Chair; Damon Jespersen, Secretary; Chuck Bear, Member; Susan Grillo, Member; and Christina Howe, Member.

Respectfully submitted,
Cindy Currier, Director
Council on Aging



TOWN OF NEWBURY
Department of Public Works
197 High Road
Newbury, MA 01951-4799
Phone: 978-465-0112

Fiscal Year 2021 Newbury DPW Annual Report

During fiscal year 2021 the town paved a total of 3.75 miles of road. The town also cracked sealed 5.5 miles of roads to continue with our preventative pavement maintenance program. In the process of paving the roads there was also 48 catch basins rebuilt or replaced as well as 1.75 miles of berm installed. The town had received a grant for the design of a culvert on orchard street over cart creek. The design was completed and now the town is looking for an additional grant to fund the culvert construction.

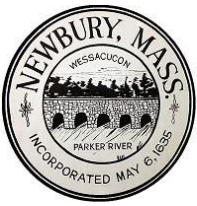
The winter was slightly below average and it was a slow start to winter. The DPW used that time to get the ceiling repaired inside the grange hall. The grange hall had a beam fail in the ceiling and the DPW put up three LVL beams to fix the ceiling. The department also continued working with the tree warden on taking down dead trees and limbing dead wood from other trees.

I would like to thank the DPW crew for all their hard work. They are always up for a new challenge and willingness to tackle any project that is put in front of them. I would also like to thank all the hired contractor as well for their hard work and dependability.

Respectfully

James Sarette

DPW Director



Douglas C. Janvrin, Jr.
Fire Chief

TOWN OF NEWBURY FIRE DEPARTMENT



Wallace J. Ziehler, Sr.
Deputy Fire Chief

ANNUAL REPORT OF THE FIRE DEPARTMENT FOR FISCAL YEAR 2021

The Newbury Fire Department has had a busy year responding to fire calls, medical emergencies, service calls and inspections, as well as many other types of calls for assistance. Please feel free to contact us at any time should you need assistance or have questions.

The Ambulance Service operated by the Fire Department continues to be self-supporting through receipts. The Fire Department takes great pride in being able to provide this vital service to our community.

As all other departments have done, the Fire Department continued to navigate through COVID-19. It has been challenging and frustrating at times, but our members worked together to overcome many obstacles which we encountered. Once certain restrictions were lifted, the Department was able to go back to our full training schedule. Training is imperative to what we do and we were very grateful to be able to go back to a normal routine.

The Fire Department mourned the passing of one of our brothers, Firefighter Stephen Levesque. He was taken from us far too soon, and it was a very difficult time for Firefighter Levesque's family and for the members of the Department. I would like to thank all of those who reached out to us during that time. It was humbling to receive such an outpouring of support from our community.

I would like to take this opportunity to thank the Fire Department members and their families for their continued service to the Fire Department and to the Town of Newbury. I would also like to thank the members of the Select Board and the Town Administrator, as well as all Town Departments for their continued support. I would especially like to thank the citizens of the Town of Newbury for their support. The Fire Department stands ready to serve our citizens in the best way possible. It is an honor and a privilege to provide this service, and we are grateful for the opportunity to serve in this way.

Very Respectfully,

Douglas C. Janvrin, Jr.

Chief of Department

Newbury Fire Department

NEWBURY HISTORICAL COMMISSION

2021 Report

The Newbury Historical Commission is working with Mass. Historical Commission on our Inventory of historic houses. We have an Excel spreadsheet MACRIS updates, as we identify owner/house name to match Street names given. We continue to work with dedication and passion to help preserve the historical essence of our Town.

The Lower Green Schoolhouse, built in 1877, was opened weekends between Memorial Day and Labor Day, and continued with Sundays only through Columbus Day. We welcomed over 125 visitors, many of whom are active or retired teachers. They are always happy to see that our one room schoolhouse is open to explore. We thank the Historical Commission members who give of their time, energy, and knowledge to keep this wonderful treasure open for the season. New pictures of the Schoolhouse interior were done by Carolina Fuller. We updated our Schoolhouse information brochure and had new postcards made from these photos. Thank you to Rebecca Fuller for having her mother take the photos for us.

The Historical Commission Website, www.Newbury1635.org features hundreds of old photographs, postcards, historical information, and resources. We are pleased that this site is available to offer an interesting array of materials for anyone researching or exploring our town's history. We are pleased that Rebecca Fuller is revising and updating the site and will continue to add information as it becomes available.

Newbury Gift Items are for sale at the Lower Green Schoolhouse. Special thanks to local artist, Sue Nagle, who has provided lovely hand-painted pins. We also have postcards and notecards available for our many visitors.

Historical Gifts/Donations are often made in memory of a lost loved one. We are always grateful to be given these glimpses into our town's long history, and thank each family for entrusting us to preserve these artifacts. We received several items again this year.

Demolition Delay By-law (DDB) - We are hopeful this By-law will enable us to preserve and protect our significant historic structures for the current and future residents of our historic town. We are working with both the Planning Board and Building Commissioner to review all requests received that trigger the By-law. The Historical Commission is involved in ongoing research and continuing education about the DDB to streamline the process. We work through Permit Link with Inspectional Services and with the Town Planner, Martha Taylor.

Archiving & Preservation is extremely important and is one focal point of our attention. We are exploring all venues available for the best ways to preserve our delicate and irreplaceable historic documents. Town record document preservations are handled by Town Clerk's Office. We had a joint meeting in October with the Board of Library Trustees, Town Librarian, Town Administrator, and the Town Clerk. Preservation of books and documents were discussed, as well as the need for an archivist. This will be a continuing project with the HC contributing as requested.

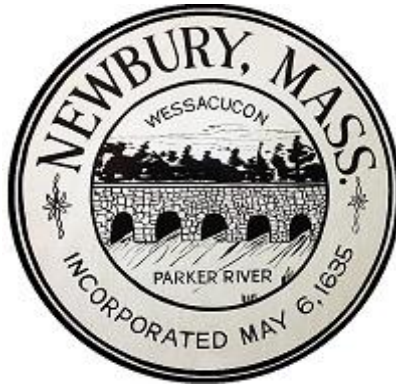
We are currently working on preserving the Father (Witch) stone at 15 Coleman Rd with Town Planner, Martha Taylor, the Planning Board, and Tom Zahouriko, the developer of the subdivision, to ensure this 1723 object is secured and protected.

We are actively seeking new members to complete our Commission. We are especially searching for an architectural historian to join and/or assist us. We usually meet on the 2nd Thursday of the month at 7:00 pm. We have one vacancy and invite folks to come to a meeting to see if you would enjoy working with us and the Town. We suggest people, who are interested in joining, attend a few meetings, to see if they are interested in our work for the Town.

Respectfully submitted,
Janice

Janice Forrest, Secretary/Clerk

Members: Channing Howard, Chair; Lon Hachmeister, Treasurer; Janice Forrest, Secretary/Clerk, Eva Jackman, Rebecca Fuller, and Rich Morin; **Associate member:** Nancy Thurlow



Town of Newbury
Human Resources Board
FY 2021 Annual Report

The HR Board met throughout the year, in both regularly scheduled monthly meetings and sub-committees, ensuring that it remained current with all required actions relating to the employee population. All meetings were held using the Zoom format as required by Newbury's policies and restrictions due to the COVID pandemic, and were compliant with all Open Meeting laws, including a quorum being present at all times.

Chief among the accomplishments this year was the help we provided the Town Administration and Department Managers in their efforts to maintain a full, productive and responsive workforce, thus providing Newbury residents with the required services.

The HR Board, through its Classification sub- committee, helped to revise, adopt and rate a number of positions into the Town's Classification System. This included positions within the following departments:

- * Council on Aging
- * Assessors Department
- * Town Library
- * Information Technology
- * Public Health
- * Inspectional Services

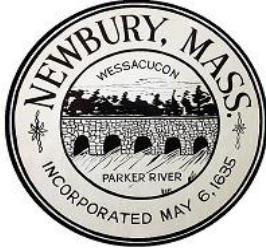
In total we helped to either revise or create eight(8) positions into the existing grid.

Additionally, the HR Board continued to ensure that all Government directives were properly posted in various locations in Town buildings, and that Department Managers were kept updated on any relevant issues that could affect their employees. This included all timely notifications regarding the COVID pandemic, and how it was affecting both the employee population and Newbury resident's access to services in Town Hall, the Town Library, etc.

We are pleased to report that again in FY 2021 there were no potential Workplace Ethics violations brought to our attention.

All members of the Board successfully completed the required, annual online Ethics and Conflict of Interest training modules.

Respectfully,
Mark Gleckman, Chair, Human Resource Board



Town of Newbury
Office of IT& Communications
12 Kent Way
Byfield, MA 01922
email: info@townofnewbury.org
Phone: 978.465.0862 X311
Fax: 978.572.1228

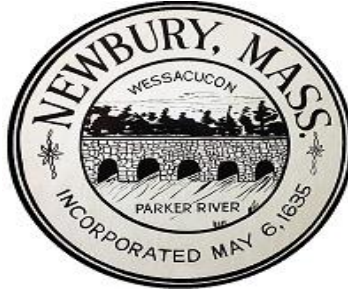
Annual Report of the Information Technology, Communications & PEG Operations Fiscal Year 2021

The Information Technology Department is responsible for the operational functionality, maintenance, technical support and improvements for the Municipal Offices, Fire Department, DPW and Council on Aging servers/network, phone system, PC workstations, printers, photocopiers, software applications, internet connectivity, tablets, cell phones, town website. IT also oversees the social media of Facebook, Twitter and Instagram. PEG Operations is accountable for the for the Newbury Comcast Channels, where provide government, educational and community content both 'live' and recorded, which are a combination of self-produced and shared videos. These are broadcasted and made available on the Newbury Comcast Channels 8 & 9, Video On-Demand and YouTube.

In addition to the day-to-day operations, the following summarizes the major project undertakings for the period July 1, 2020 to June 30, 2021:

- Started implementation of role-based security within the local network for Municipal offices at 12 Kent Way.
- Implemented a ticketing system for tracking technical issues
- Implemented local IT asset inventory system for recording and tracking hardware and software within Newbury municipal offices
- Incorporated town library systems into support operation.
- Created relationships with vendors on the MA State Purchasing Contract system to help expediate future procurement processes
- Streamlined process for cross-posting town developments across managed social media

Respectfully Submitted,
Matt Cooper
IT/Communications/Operations Manager



2021 – Office of Inspectional Services

Expenses

Salaries and Wages	\$146,808.00
Department Expenses	\$ 57,600.00
Total Department Expenses	\$204,408.00

Incoming Fees	<u>\$395,195.00</u>
---------------	---------------------

Department Income/Loss	\$190,787.00
-------------------------------	---------------------

From July 1, 2020 to June 30, 2021, 954 new permits were issued by the department, for a combined construction value of \$30,561,508.00. These breakdown as follows:

- Building Permits/Commercial: 24
- Building Permits/Residential: 359
- Electrical Permits: 223
- Gas Permits: 161
- Plumbing Permits: 117
- Sheet Metal Permits: 25
- Trench Permits: 37
- Street Opening Applications: 8

The Office of Inspectional Services issues permits and performs inspections for: Building, Gas, Plumbing, Electric, Sheet Metal, Trenches, AAB Compliance, Weights & Measures, Street Openings, and Zoning.

Our Inspectors are:

- Peter Binette, Director of Inspectional Services 978/465-0862 ext. 309
- Gerry Downs, Plumbing & Gas Inspector 978/465-0862 ext. 320
- Bill Robitaille, Electrical Inspector 978/465-0862 ext. 319
- Chrissy Beaupre, Inspectional Services Admin 978/465-0862 ext. 304

Current Building Codes (partial list)

1. 2015 International Building Code with MA front end amendments.
2. 2015 International Residential Code with MA front end amendments.
3. 2015 International Energy Conservation Code.
4. 2015 International Existing Building Code.
5. MA Fuel Gas Code.
6. MA Plumbing Code.
7. MA Electrical Code / 2017 National Electrical Code.
8. 2015 International Mechanical Code.
9. 2015 International Pool & Spa Code.

The 9th edition of 780 CMR, the Massachusetts State Building Code, is in full effect as of 1/1/2018.
Please visit: <https://www.mass.gov/orgs/office-of-public-safety-and-inspections> for information.



Town Of Newbury
Office of the Conservation Commission
12 Kent Way, Suite 101
Newbury, MA 01951
Tel: 978-465-0862 X310
Fax: 978-572-12228

FY2021 Annual Report Conservation Commission

Conservation Commission Members:

Brian Colleran – Chair
Benjamin Gahagan – Vice Chair
Peter Paicos – Member, Planning Board Liaison
Daniel Streeter – Member
William Lord – Member
Kevin Stromski - Member

Conservation Staff:

William Holt – Conservation Agent (July 2020 to May 2021)
Kara Campbell – Conservation Agent (June to July 2021)
Gretchen Girard – Administrative Assistant (July 2020 to January 2021 & June 2021 to July 2021)
Cathy Brown – Administrative Assistant (January 2021 to June 2021)

The Conservation Commission plays an important role in resource protection and permitting in the Town of Newbury. The town is under the influence of tides, winds, an extensive floodplain, rivers and streams, and a water table close to the ground surface over much of its land area. The Plum Island Barrier Beach requires special attention and protection. In particular, to any and all opportunities to strengthen the ecological systems present on it in order for them to continue to provide storm damage protection to homes, businesses, and critical infrastructure. The Merrimack River Beach Alliance, as well as many other organizations and agencies, continue to provide guidance and opportunities to fortify these natural systems.

In the 2021 fiscal year, the Commission saw a number of turnovers in both the Conservation Agent's and the Administrative Assistant's positions. William Holt and Kara Campbell both served as Agents, and Cathy Brown and Gretchen Girard served as Administrative Assistants. We thank them for their service to the Inspectional Services Department and wish them well in their new ventures.

The Conservation Commission provides guidance to home and property owners, as well as contractors, for projects that fall under the jurisdiction of the Wetlands Protection Act (WPA) (Ch 131 § 40) and its associated regulations (310 CMR 10.00). The Commission and its staff also assist applicants with the permitting processes that involve WPA Permit Applications and Forms. These applications must be filed with the MA Department of Environmental Protection and the local Commission, and some projects may also require filing with other local, state, and/or federal departments and agencies.

During FY21 the Commission received the following submittals:

<i>Notice of Intent</i>	<i>Request for Determination of Applicability</i>	<i>Abbreviated Notice of Resource Area Delineation</i>	<i>Certificates of Compliance</i>
31 applications	18 requests	1 submittal	23 requests
<ul style="list-style-type: none">• 30 approvals• 1 denial	<ul style="list-style-type: none">• 17 negative determinations• 1 positive determination	<ul style="list-style-type: none">• 1 approved delineation	<ul style="list-style-type: none">• 19 certificates issued

THE NEWBURY TOWN
LIBRARY



ANNUAL REPORT FY2021

JULY 1, 2020 - JUNE 30, 2021

Newbury Town Library, 0 Lunt Street, Byfield, MA 01922
www.newburylibrary.org

OUR COMMUNITY

BUILDING RESILIANCE

FY21 began with the library being closed to public but providing every service possible to our patrons from behind the closed doors. The pandemic continued on its course and library staff and operations continued to evolve within the “the new normal”.

Life went on at the library and within the community. In July Barbara Rogers donated a maintenance free bench in honor of her parents, Dot and Dick Cunningham. The bench is located by the playground adjacent to the library for parents and grandparents to sit on while their children play.

The library opened its doors to patrons by appointment in September and still continued to provide curbside service to those who preferred it. It was great to see familiar faces and have patrons back in the building, but it was short-lived. In November town officials were forced to close our doors once again and the library returned to curbside service.

In January Childrens room staff started up Surprise Book Bundles for kids. Personalized book recommendations forms went up on the library website for adult patrons looking for recommendations from library staff. We continued to develop the library web site and added to the Library @ Home page. Information was provided about COVID, voting and voter registration, job searching and more. Delivery to homebound patrons continued with wearing masks and social distancing practiced.

2 | FY21 BY THE NUMBERS

- SERVICES:**
- 70% Percentage of Newbury residents with a library card
 - 10,787 NTL visitors last year
 - 77 Volunteer hours worked by 13 volunteers
 - 6,065 Public WIFI sessions
 - 6 Families received discounted admission to museums with our Museum Pass Program

Other services returned when we re-opened, including: scanning, computers, faxing, printing, making copies, and providing tax forms and information

- COLLECTIONS:**
- 29,623 Items circulated
 - 9,802 Digital circulation *(Includes eBooks and eAudiobooks. Does not include streaming video content, online courses, etc.)*

IN FY21, the library collection included 111,287 items, including 62,558 print materials and 48,729 digital holdings.

- ONLINE OUTREACH:**
- 542 Newsletter subscribers
 - 769 Facebook followers 433 Twitter followers
 - 252 Instagram followers 15 LinkedIn followers

COMMUNITY USAGE OF ROOMS: 293

- PROGRAMS:**
- 109 Youth programs 489 Attendees
 - 83 Adult programs 467 Attendees

Founded in 1926, the Newbury Town Library maintains a schedule of 36 open hours/week, 32 hours/week in July and August. The NTL provides services to more than 7,000 residents and town employees in Newbury, Byfield, and Plum Island, as well as many neighboring communities. A member of the Merrimack Valley Library Consortium (M VLC) since 1987, the NTL has access to cutting edge technology as well as important staff trainings. The Library is the cultural, educational, and social hub of Newbury; a place to learn, share, create, converse, play, study, read, relax and explore.

OUR MISSION: The mission of the Newbury Town Library is to provide free and open access to materials, services, and new technologies supporting life-long learning, as well as to encourage and enable the pursuit of knowledge and the satisfaction of curiosity in our community.

LIBRARY HOURS
Tuesdays from 9am - 5pm
Thursdays from 9am - 5pm
Wednesdays from 11am - 7pm
Fridays from 9am - 5pm
Saturdays from 10am - 2pm*
*(*Between Labor Day & Memorial Day)*

LIBRARY STAFF AND VOLUNTEERS
Director: Jean Ackerly
Assistant Director: Erin Tuomi
Youth Services Librarian: Kati Bourque
Circulation Librarian: Katherin Szuplat
Library Associate: Emma Cashman
Library Associate: Kady McGann
Library Technician: Ellen Alden

We continue to host volunteers from the community, including seniors that work at the library through the town’s Senior Tax Work off Program.

F21 PANDEMIC TIMELINE:

JUL 1 Building continues to be closed but offering curbside pickup

AUG 4 Expanded curbside hours

OCTOBER PT Children’s Library Associate, Kady McGann hired as replacement

NOV 12 Rollback to curbside only, building closed

DECEMBER International StoryTime with the Newbury Library in the UK

MAY 22 Friends Annual Plant Sale was able to happen

JUN 1 Volunteers allowed back in the building to volunteer

JUL 24 Delivery between libraries resumes

SEP 8 Reopen building to the public by appointment only, while retaining curbside pickup option. Masks required.

OCT 21 Further expanded curbside hours

DECEMBER Installed StoryWalk on library grounds

MAY Hired two replacement staff: Head of Circulation, Katheryn Szuplat PT Circulation Library Associate, Emma Cashman

JUNE 1, 2021 Reopened to the public with limited appointments, masks required

With the exception of outdoor yoga during the summer months, adult programs remained virtual throughout FY21. Writers Group held several virtual 6 week sessions. Patrons armchair traveled virtually around New England with Ted Reinstein, learned hands on in their own kitchens to cook authentic Indian food, and how to start seeds indoors. The NTL Book Club and Genealogy Club continued to meet on zoom. In June 2021, Youth librarian and non-heat & humidity lover, Kati Bourque, held Storytime outdoors. Newly hired part-time Youth Assistant Kady McGann took kids to many corners of the earth virtually – with a take away craft included!

Youth staff also worked at keeping up with the demand for Take n' Make craft kits. 20-30 kits went out each week and there were no volunteers to do all that tracing cutting and bagging! Our loyal volunteers were sorely missed in all departments.

Our Library of Things collection continued to grow, with Bird Watching kits and a soil tester added to the collection. Ancestry Library continued to extend free at-home access and many happy patrons spent time at home researching their family history.

During this second closure we said goodbye to our two much loved friendly faced circulation staff, Marcia Janssen and Jane Wolff. We also hired two awesome NEW friendly faced people to replace them, Katherine Szuplat and Emma Cashman.

Perhaps our favorite accomplishment in FY21 was the construction of a permanent Story Walk on the library grounds. This was the brainchild of Assistant Director Erin Ouimet. The Friends of the Library (who continued to meet on zoom) designed a sign to point to the starting point of the walk and our coworkers at the Highway Department installed the stations. The first installed story was *Owl Moon* by Jane Yolen. At the end of the story, Story walkers have the opportunity to enter a raffle for a free copy of the book. This was, in the midst of the pandemic, a great way for kids and families to enjoy reading and the outdoors at the same time.

Jean Ackerly, Erin Ouimet & the Staff & Trustees of the Newbury Town Library

TRUSTEES

Chair : Dick Passeri
Margaret Grimes, Secretary
Richard Ravin
Terry Litterst
Alex Burke

FRIENDS OF THE NEWBURY TOWN LIBRARY

President: Tammy Cotter
Vice President: Patty Olson
Treasurer: Pam Myers-Kinney
Secretary: Linda Rivera
Member: Maureen Haley
Member: Joan Friedman

AFFILIATIONS:

Massachusetts Board of Library Commissioners (MBLC)

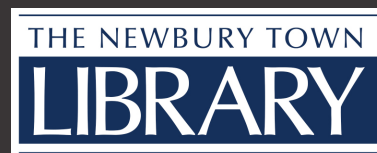
The state agency that certifies libraries and ensures state standards for library services are met. Public libraries are required to meet certain spending levels each year in order to receive state aid and maintain certification.

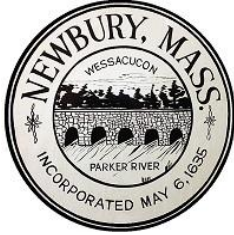
Merrimack Valley Library Consortium (MVLC)

The MVLC is our library network. Our dues to the network funds the shared library patron and item database, a staff and public computer network, part of our WiFi network and access to electronic resources including eBooks.

Massachusetts Library System (MLS)

The library is a member of MLS, which provides the following services: delivery of library items between Massachusetts libraries, access to online magazines, newspapers and journals; access to eBooks through the Commonwealth Collections; and continuing education for library staff.





Town of Newbury
Parking Clerk
12 Kent Way
Byfield, MA 01922
Email: parkingclerk@newburypolice.com
Phone: 978.462.4440 X260

Annual Report of the Parking Clerk - Fiscal Year 2021

The Parking Clerk is responsible for the management of issued Parking Violations and the collection of all fees. Any and all Appeals for Parking Violations are submitted to the Parking Clerk for review, consideration and response to the petitioning individual. The Parking Clerk is engaged with Kelly & Ryan to serve in the Deputy Collector role for the collection of outstanding Parking Violations that are greater than 21 days in age, in addition to enabling the town to collect parking violation payments online.

The second half of this fiscal year, the town was faced with the closure of all parking lots, public and private, due to COVID-19 pandemic. This presented a major challenge to the town, as there was a major influx of visitors to Plum Island during the pandemic. So much so, that the town doubled the number of tickets that it typically issues in any given year. It should be noted however, that residents who acquired and adhered a Resident Parking Permit for the then calendar year were authorized to park in Resident Parking by Permit Only locations.

Parking Violations

1030 Parking Violations Issued by Police/Code Enforcement.

The Town collected approximately \$42,000.00 in revenue, which was a combination of Parking Violations other related fees.

Parking Violation Appeals

91 Appeals were received
83 Appeals were denied
8 Violations were dismissed

Respectfully Submitted,
Susan Noyes
Parking Clerk

Planning Board
Annual Report for
Fiscal Year 2021
(July 1, 2020 to June 30, 2021)

The number of commercial and residential development applications and applications for approval of new lots and lot line changes submitted to the Planning Board in FY 2021 was on a par with the number of applications submitted in FY 2020 and was once again significantly higher than the number of applications submitted annually for the ten fiscal years prior to FY 2020. In addition to conducting public hearings for new applications, the Board continued holding public hearings that were in process for certain Special Permit, Site Plan Review, and Subdivision applications submitted in prior fiscal years. In accordance with legislation suspending certain provisions of the Open Meeting Law due to the COVID-19 State of Emergency, the Board held meetings remotely via Zoom through the beginning of June 2021.

At the 2021 Annual Town Meeting (ATM), the Planning Board proposed revisions to the general Special Permit provisions in ARTICLE XI – ADMINISTRATION of Newbury's Zoning By-Law. The proposed zoning amendments were not adopted. Work on other proposed zoning amendments, including revisions to the Town's Wireless Communications Overlay District By-Law and development of a new Inclusionary Zoning By-Law, was put on hold due to both the continued COVID-19 State of Emergency and the higher than usual number of development applications before the Board, as were other long-range planning efforts.

The Board reviewed and endorsed the following ANR (Approval Not Required) Plans in FY 2021:

- Lot line change between 156 Middle and 184 Middle Road. The Board reviewed and endorsed the ANR plan on July 1, 2020.
- Lot line change between 15 Coleman Road and 0 Coleman Road. The Board reviewed and endorsed the ANR plan on October 7, 2020.
- Creation of a new lot from portions of 243 and 247 High Road. The Board reviewed and endorsed the ANR plan on October 21, 2020.
- Creation of a new lot from a portion of 131 Newburyport Turnpike. The Board reviewed and endorsed the ANR plan on March 3, 2021.
- Revised lot line change between 156 Middle and 184 Middle Road. The Board reviewed and endorsed the ANR plan on April 21, 2021.

During FY 2021 the Board continued consideration of the following Site Plan Review and Special Permit Applications which had been submitted to the Board in prior fiscal years:

- Level II Site Plan Review Application and Special Permit Application for Expansion of Newbury Self Storage, 131 Newburyport Turnpike: William

DiFrancesco, Manager, Newbury Self Storage, filed Site Plan Review and Special Permit Applications with the Board on December 18, 2019 (FY 2020) for expansion of the self-storage facility at 131 Newburyport Turnpike. The public hearings for the two applications were held concurrently and opened on February 5, 2020. They were continued to March 18, 2020, and were then further continued into FY 2021, without discussion, due to the COVID-19 State of Emergency. The public hearings resumed on July 1, 2020 and were continued multiple times until September 16, 2020, on which date the hearings were closed and the Board voted to approve the Site Plan Review Application and grant the Special Permit.

- Level II Site Plan Review Modification Request Application, Newbury Golf Center, 131 Scotland Road: Erik Sorensen, President, Newbury Golf Center, submitted Applications to the Planning Board for modification of the original Site Plan Review Approval and to the Select Board for modification of the original Special Permit in May 2018 (FY 2018) to mitigate disturbance and tree removal that occurred on site beyond the approved limit of work.; the public hearings, which the two Boards held jointly, commenced on June 20, 2018, and continued through FY 2019, FY 2020, and into FY 2021 until January 12, 2021, on which date the hearing was closed and the Board voted to approve the Modification to the Site Plan.
- Common Driveway Special Permit Application, 108 Main Street: John Colantoni, Vice President, Triple Q, Inc., filed a two-lot Common Driveway Special Permit Application with the Board on March 4, 2020 (FY 2020) in conjunction with a five-lot Definitive Subdivision Plan Application for 108 Main Street. The public hearing was originally scheduled to open on April 1, 2020, but was continued without discussion several times due to the COVID-19 State of Emergency. The hearing was opened on June 17, 2020, and was continued into FY 2021, on July 1, 2020, and was further continued multiple times until November 4, 2020, on which date the hearing was closed and the Board voted to grant the requested Common Driveway Special Permit.
- OSRD Special Permit Application, 105 High Road: DePiero LLC filed an OSRD Special Permit Application with the Board on April 15, 2020 (FY 2020) for an eleven-lot OSRD at 105 High Road. Due to the COVID-19 State of Emergency, the public hearing was delayed until FY 2021. The Board opened the public hearing on July 15, 2020, and held numerous hearing sessions through FY 2021 and into FY 2022.
- Level II Site Plan Review and Special Permit Applications, 23 Central Street: A.L. Prime Energy Consultant, Inc., filed Special Permit and Site Plan Review Applications with the Board on May 20, 2020 (FY 2020) for development of a gas station with convenience store and donut shop drive-thru at 23 Central Street. Due to the COVID-19 State of Emergency, the public hearings were scheduled to open in FY 2021. The public hearings were conducted concurrently and opened on September 2, 2020. They were continued multiple times until March 17, 2021, on which date the hearings were closed and the Board voted to deny the Site Plan Review Application and the Special Permit.

The Board received and considered the following new Site Plan Review and Special Permit Applications during FY 2021:

- Level II Site Plan Review Application, 84 Boston Road: K & R Construction Company filed a Site Plan Review Application with the Board on October 7, 2020, for development of an office building and site contractor's yard at 84 Boston Road. The public hearing was opened on December 2, 2020 and was continued multiple times until May 19, 2021, on which date the hearing was closed and the Board voted to approve the Site Plan Review Application.
- Level II Site Plan Review Application, 3 Newburyport Turnpike: Bavaro Family Realty Two, LLC, filed a Site Plan Review Application with the Board on October 7, 2020, for development of a mixed use building and related site improvements at 3 Newburyport Turnpike. The public hearing was opened on December 16, 2020, concurrently with a public hearing conducted by the Select Board to consider a Water Supply Protection Overlay District Special Permit Application for this project, and was continued multiple times until May 19, 2021, on which date the hearing was closed and the Board voted to approve the Site Plan Review Application;
- Level II Site Plan Review Application, 2 Old Point Road and 8R Old Point Road: The Cottages Commercial LLC, Vincent Godin, Manager, filed a Site Plan Review Application with the Board on January 6, 2021, for development of a restaurant at 2 Old Point Road and 8R Old Point Road. The public hearing was opened on February 3, 2021 and was continued several times until April 28, 2021, on which date the hearing was closed and the Board voted to approve the Site Plan Review Application.
- OSRD Special Permit Application, 15 Coleman Road: Zendko, LLC, Tom Zahoruiko, Manager, filed an OSRD Special Permit Application with the Board on February 3, 2021, for an eight-lot OSRD Subdivision at 15 Coleman Road, including seven building lots and one open space lot. The public hearing was opened on March 3, 2021, concurrently with the hearing for a Definitive Subdivision Plan Application, which was filed on the same date, and was continued multiple times until June 2, 2021, on which date the OSRD Special Permit hearing was closed and the Board voted to grant the OSRD Special Permit.

The Board received the following Preliminary Subdivision Plan Applications during FY 2021:

- Preliminary Subdivision Plan, 217 and 221 High Road: Douglas Deschenes, Deschenes & Farrell, P.C., on behalf of Gadsden Lane, LLC, filed a six-lot Preliminary Subdivision Plan for the properties at 217 and 221 High Road with the Board on July 1, 2020. The Board reviewed the application at multiple meetings and on November 4, 2020 voted to approve the Preliminary Subdivision Plan Application.
- Preliminary Subdivision Plan for 105 High Road: DePiero, LLC, filed a Preliminary Subdivision Plan for six two-family lots at 105 High Road with the

Board on November 18, 2020. The Board continued discussion of the application on December 16, 2020 and voted to disapprove the Preliminary Subdivision Plan Application.

During FY 2021 the Board continued consideration of the following Definitive Subdivision Plan Applications which had been submitted to the Board in prior fiscal years:

- Definitive Subdivision Plan, 68 Green Street: Eva Jackman, Trustee, 68 Green Street Realty Trust, filed a Definitive Subdivision Plan Application with the Board on March 4, 2020, for a three-lot residential subdivision at 68 Green Street. The public hearing opened on April 1, 2020, but was then continued multiple times without discussion due to the COVID-19 State of Emergency. The hearing resumed in FY 2021 on July 1, 2020 and was continued multiple times until December 2, 2020, on which date the hearing was closed and the Board voted to approve the Definitive Subdivision Plan.
- Definitive Subdivision Plan, 108 Main Street: John Colantoni, Vice President, Triple Q Inc., filed a Definitive Subdivision Plan Application with the Board on March 4, 2020, for a five-lot residential subdivision at 108 Main Street. The public hearing, which was held concurrently with the hearing for the Common Driveway Special Permit Application noted above, was originally scheduled to open on April 15, 2020, but was continued multiple times due to the COVID-19 State of Emergency. The hearing was opened on June 17, 2020, and was continued into FY 2021, on July 1, 2020, and was then continued multiple times until November 4, 2020, on which date the hearing was closed and the Board voted to approve the Definitive Subdivision Plan.

The Board received the following new Definitive Subdivision Plan Applications during FY 2021:

- Definitive Subdivision Plan Application, 23 Shandel Drive Extension: Patricia & Scott Kinter filed a Definitive Subdivision Plan Application with the Board on September 16, 2020, for a one-lot subdivision at 23 Shandel Drive. The public hearing was opened on October 21, 2020, and continued to November 18, 2020, and December 16, 2020, on which date the hearing was closed and the Board voted to approve the Definitive Subdivision Plan.
- Definitive Subdivision Plan Application, 15 Coleman Road: Zendko, LLC, Tom Zahoruiko, Manager, filed an eight-lot Definitive Subdivision Plan Application, including seven building lots and one open space lot, for 15 Coleman Road with the Board on February 3, 2021. The public hearing was opened on March 3, 2021, concurrently with the public hearing for the OSRD Special Permit Application noted above, and was continued multiple times before the end of FY 2021 and into FY 2022.
- Definitive Subdivision Plan Application, 217 and 221 High Road: Gadsden Lane, LLC, Adam True, Manager, filed a Definitive Subdivision Plan Application with the Board on February 3, 2021, for a six-lot subdivision at 217 and 221 High

Road. The public hearing was opened on March 3, 2021, and was continued multiple times until June 2, 2021, on which date the hearing was closed and the Board voted to approve the Definitive Subdivision Plan.

The following summarizes the development activity and fees collected in FY 2021:

ANR Applications Submitted and Endorsed:	5	
Site Plan Review Applications Submitted:	3	
Site Plan Review Applications Approved:	5	
Site Plan Review Applications Denied:	1	
Special Permit Applications Submitted:	1	
Special Permit Applications Approved:	2	
Special Permit Applications Denied:		1
OSRD Special Permit Applications Submitted:	1	
OSRD Special Permit Applications Approved:	1	
Preliminary Subdivision Plans Submitted:	2	
Preliminary Subdivision Plans Approved:	1	
Preliminary Subdivision Plans Disapproved:	1	
Definitive Subdivision Plans Submitted:	3	
Definitive Subdivision Plans Approved:	4	
Total New Building Lots Created (net):	13	
Total Fees Collected:	\$ 20,300.00	

During the year the Board and the Planning Director also reviewed various informal inquiries from residents, developers, and businesses regarding potential subdivisions, new lots, and potential site plan review/special permit applications. In addition, the Board continued to monitor construction of subdivisions approved in previous years, as well as projects previously approved by Special Permit and through the Site Plan Review process.

There were no changes in the Board's membership in FY 2021. At the May 2021 Town Election Peter Paicos was re-elected to the Board for a five-year term and in June 2021 Mary Stohn was re-appointed as the Board's Associate Member for the next fiscal year.

Respectfully submitted,

Peter Paicos, Chair
Planning Board

Planning Board Members (as of June 30, 2021):

Peter Paicos, Chair
Lawrence Murphy, Vice Chair
Leslie Matthews, Clerk
George Morse
Woody Knight
Mary Stohn, Associate Member

Planning Director:
Martha Taylor

JOHN R. LUCEY JR.
Chief of Police
7 Morgan Avenue
Newbury, MA 01951



ORI-MA 0052200



EMERGENCY: 911
TEL: (978) 462-4440
FAX: (978) 465-7582
WEB: www.newburypolice.org

ANNUAL REPORT OF THE NEWBURY POICE DEPARTMENT YEAR 2021

I am pleased to offer the following information relative to the Newbury Police Department and the departments under the Newbury Police Department umbrella.

NEWBURY POLICE DEPARTMENT:

Year 2021 was a very memorable year for the men and women of the Newbury Police Department. We were fully operational in your new police facility for almost a full year. There were expected adjustments, but generally, the transition was and remains smooth. As stated in my last report, words cannot say how proud we are to serve the residents of Newbury nor can they express how humbled we are by the support you've expressed with such a beautiful, efficient and professional facility.

The beginning of Year 2021 was a normal, productive year. The Newbury Police Department maintained its community oriented policing model by deploying numerous high visibility patrols with our marked patrol units and motorcycle. Our house-check program continued to be quite successful. Our communications center operations continued to be a hub for residents to access essential Town services. The School Resource Officer program was in the midst of another outstanding year strengthening our strong partnership with the Triton Regional School District.

NEWBURY ANIMAL CONTROL:

Animal Control Officer Carol Larocque continues to provide the Town of Newbury with excellent service. She is passionate about animal care and safety. She is also passionate about taking care of our elderly population.

ACO Larocque's Elder Pet Fund continues to assist the area elderly population in obtaining food and services for their pets. This program has been a tremendous success and ACO Larocque's hard work has helped numerous people keep their pets when they would have otherwise had to relinquish ownership. If you have any need for this program or desire to assist, please contact ACO Larocque.

NEWBURY EMERGENCY MANAGEMENT:

Newbury Emergency Management continued to operate and address the situation brought on by the COVID-19 State of Emergency. Emergency Management, in a unified command with the Town Health Agent and Town Administrator had been engaged in activities designed to enhance the safety of our citizens and our employees. We would like to extend our thanks to the citizens and business owners for their patience and understanding we all navigated our way through the ever changing safety measures taken to reduce the impact of the COVID-19 virus.

Our citizenry has been phenomenal during that difficult time. We continued to assist other local communities during major incidents by supplying Emergency Management equipment and personnel as requested. Our Emergency Management capabilities had become a resource for the entire area. Gladly, at the time of this letter, COVID-19 has been brought to a point of remission that allowed a closer return to normalcy then we've enjoyed for the last two years.

NEWBURY SHELLFISH CONSTABLE:

Shellfish Constable, Paul Thistlewood, continues to work closely with our clam diggers, the Environmental Police and the Commonwealth of Massachusetts to monitor shellfish taking and the continued overall health of Newbury's clam flats.

We continue to be working with the Department of Marine Fisheries regarding vessel pump-out practices and mitigation of potential discharge concerns to our clam flats.

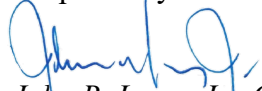
NEWBURY HARBORMASTER:

During Year 2021, the Newbury Harbormaster Department, supervised by Harbormaster Jim Velonis, had its eighth successful full boating season under the umbrella of the Newbury Police Department. Our Assistant Harbormasters and Harbormaster Assistants strived to maintain the friendly atmosphere that has always been present and expected.

The recently purchased and outfitted 21ft Parker Center Console patrol boat has proven a valuable asset. This vessel directly and immediately provides a safer and proper response to any boating emergencies in our jurisdiction. We look forward to another successful boating season in Year 2022.

As always, I, as well as all the women and men of the Newbury Police Department, wish you a happy and safe year.

Respectfully submitted,



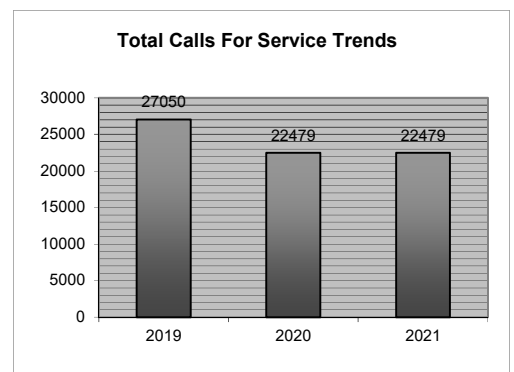
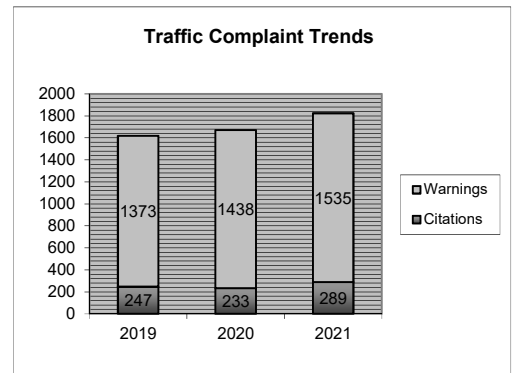
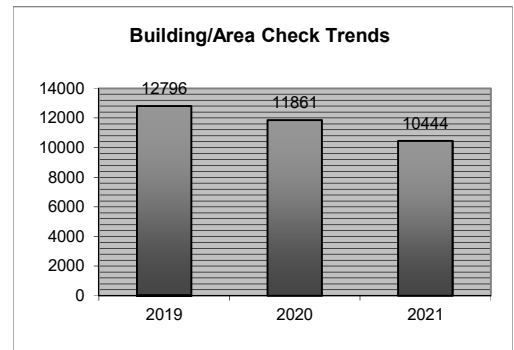
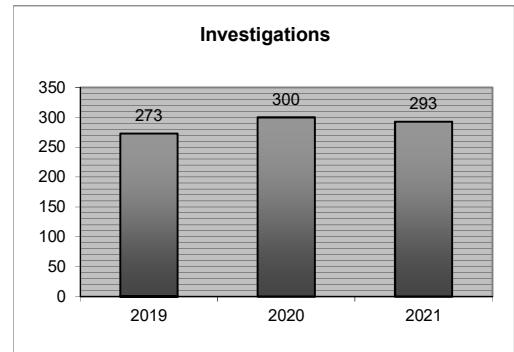
John R. Lucey Jr., Chief of Police
Newbury Police Department



Town Of Newbury Police Response Trends

Code	Event	YEAR		
		2019	2020	2021
61, 61/A, 61B	911 Investigation	41	97	467
43	Abandon M/V	3	3	5
42, 67, 67U, FO8	Alarm Activation (burglar, fire)	407	336	341
57	Animal Complaint	231	201	220
46	Annoying Phone Call	24	24	17
04	Assault	2	8	4
54	Assist Citizen	383	337	295
54, 58A-W	Assist Other Agency	473	425	507
69	Assist Other PD	152	146	271
45	B&E of M/V	13	2	4
	Booking Prisoner		0	0
55	Building/Area Check	12796	11861	10444
05	Burglary/B&E	2	2	4
83A-J	Bylaw violation	7	7	6
32	Civil Complaint	50	33	17
91	Court Duties	6	6	9
78	Disabled Motor Vehicle	133	123	96
24	Disorderly Conduct	28	1	1
64A, B, C	Dispute (family, neighbor, etc)	85	66	61
40, 40A, 40B	Disturbance	53	58	67
41	Domestic Abuse	7	7	5
18	Drug Law Violation	2	0	1
60	Emergency Med/Mental	452	470	447
52	Escort	1	1	0
11	Fraud	39	35	61
	Gen. Services (Lic., Permits, etc)	517	470	376
00	Intelligence	83	53	86
25	Intimidation	1	1	0
65	Intoxicated Person	24	22	9
90	Intra. Departmental Duties	92	107	17
34	Juvenile Offenses	2	0	0
06	Larceny	27	22	15
74	Leaving Scene (M.V.A.)	20	9	7
22	Liquor Law Violation	2	11	1
39	Lost/Found Property	241	216	115
73	M/V Crash (fatal)	0	0	0
75	M/V Crash (w/ personal injury)	17	15	10
76	M/V Crash (w/ property damage)	87	78	57
56	Message Delivery	60	62	36
38	Missing Person	3	5	5
36	Missing Person (returned)	6	2	0
07	Motor Vehicle Theft	2	0	2
27, 27S	Officer Invest	214	188	127
21, 21R	Op. Under Influence	40	54	19
71E	Parking Enforcement Action	194	104	177
85	Parking Complaint	372	60	51
48	Patrol Advisory	54	20	3
53	Prisoner Transport	101	137	63
72	Radar Assignment	896	753	962
02	Rape	0	0	0
80	Restraining Order (received)	45	42	27
79	Restraining Order (served)	31	21	22
97	Restraining Order Violation	0	4	0
29	Runaway	1	0	1
92	Servicing Cruiser	1134	1051	1066
17	Sex Offenses	7	6	0
47	Suspicious Activity	409	310	278
68	Traffic Arrest (non OUI)	4	7	3
77	Traffic Control	139	21	115
70, 70S	Traffic M/V Stop	2468	2458	1127
31	Trespassing	12	6	8
63	Untimely Death	5	5	4
14	Vandalism	7	5	11
28	Warrant Arrest	16	23	16
62	Well Being Check	59	57	65
58H	Harbormaster Related	*	*	
Total (incl. misc. uncategorized)		27050	22479	22479

* Harbormaster Related is no longer facilitated through Police Disp.





Report of the Town Clerk – 2021

To the Honorable Select Board and the Citizens of Newbury:

The following information and results are the culmination of annual business and events conducted through the Clerk's office.

Statistics

Census: Forms were mailed in January to 3,172 Newbury households.

Total number of residents as of January 1, 2021 was 6,736 including 5452 registered voters.

Vital Statistics: (Calendar year 2021)

Births: A total of 39 births were recorded, 19 male and 20 female.

Marriages: There were 25 marriages recorded.

Deaths: There were 61 deaths recorded.

Permits and Licenses

Parking Permits: 2,164 Parking Permits were issued in 2021.

Dog Licenses:

A total of 1406 Dog Licenses were issued in 2021 along with 9 Kennel Licenses.

Clam Permits:

Resident: 3 One-day permits, 22 Season permits, 7 Senior

Non-Resident: 2 Senior Season, 13 One-day Permits, 4 Veteran

Commercial: 51 Permits (Includes 6 Jr./Sr. permits)

Meetings and Elections

Annual Town Election: May 11, 2021 – 1,733 ballots cast.

Annual Town Meeting: April 27, 2021 - 131 registered voters attended.

TOWN OF NEWBURY
ANNUAL TOWN MEETING
APRIL 26, 2021

ESSEX SS.

TO: ONE OF THE CONSTABLES FOR THE TOWN OF NEWBURY, MASSACHUSETTS GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF THE TOWN OF NEWBURY, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE TRITON REGIONAL HIGH SCHOOL AUDITORIUM AT 112 ELM STREET IN SAID TOWN OF NEWBURY (BYFIELD) ON TUESDAY, THE 27TH DAY OF APRIL 2021, AT 7:00 P.M., TO ACT ON THE FOLLOWING ARTICLES, VIZ:

GENERAL GOVERNMENT MATTERS

ARTICLE 1. To meet in our respective voting districts on Tuesday, May 11, 2021, the polls will open at 7:00 AM and close at 8:00 PM, to vote on the following offices:

Pct. 1-Firefighter's Memorial Hall, 3 Morgan Ave. Pct.2-Newbury
Town Library-0 Lunt St.

Position	Term
Select Board (2)	Three Years
Assessor	Three Years
Board of Health	Three Years
Constable	Three Years (unexpired term)
Constable	Four Years
Fish Commissioner	Three Years
Library Trustee (2)	Three Years
Planning Board	Five Years
Town Clerk	Three Years
Newbury - Triton Regional School Committee	Three Years
Rowley - Triton Regional School Committee	Three Years
Rowley - Triton Regional School Committee	Two Years (unexpired term)
Salisbury - Triton Regional School Committee	Three Years
Trustee First Settlers Burial Ground	Three Years

ARTICLE 2. To receive the reports of the Select Board, School Committee, Regular and Special Committees, and all other Town Officers, or take any other action in relation thereto.

ARTICLE 3. To see if the Town will fix the salaries and compensation of certain elective officers of the Town as follows:

Town Moderator		\$ 500.00
Select Board	Each Member	\$ 7,500.00
Board of Assessors	Chair	\$ 3,500.00
Board of Assessors	Each Member	\$ 2,500.00
Town Clerk		\$63,538.00
Tree Warden		\$ 5,000.00
Fish Commissioner	Each Member	\$ 1,300.00
Planning Board	Chair	\$ 1,500.00
Planning Board	Each Member	\$ 1,000.00
Board of Health	Chair	\$ 1,500.00
Board of Health	Each Member	\$ 1,000.00

CITIZEN'S PETITIONS

ARTICLE 4. To see if the Town will vote to change the date of the celebration of Halloween, including the practice of "Trick or Treat" from the 31st of October to the first Saturday after the 31st of October unless the 3pt of October falls on a Saturday, in which case the celebration will be held on the 31st of October in that year.

Sponsored by: Marshall Jespersen

ARTICLE 5. "To see if the Town will vote to amend the Town of Newbury General Bylaws to require a two thirds vote of town meeting members to adopt or amend all changes to chapter 95 wetlands bylaw".

Sponsored by: Bob Connors

APPROPRIATIONS

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense and outlays of the Town Departments, and other sundry and miscellaneous, but regular expenditures necessary for the operation of the Town for Fiscal Year 2022;

General Government	\$ 2,535,707.00
Public Safety	3,102,244.00
Education	10,856,194.00
DPW	1,364,262.00
Human Services	353,132.00
Culture & Recreation	373,410.00
Debt Service	1,084,713.00
Benefits	1,865,814.00
Total Budget	\$21,535,476.00

or take any other action in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$100,000.00, or any other sum, to be added to the Stabilization Fund; or take any other action in relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$200,000.00, or any other sum, to fund Other Post-Employment Benefits; or take any other action in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$25,000.00, or any other sum, for Storm Water Management purposes; or take any other action in relation thereto.

ARTICLE 10. To see if the Town will vote to transfer or appropriate the sum of \$95,050.00, or any other sum, from the Receipts Reserved Cable Television PEG Access Special Revenue Fund, for the support of PEG access service and programming; or take any other action in relation thereto.

ARTICLE 11. To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44 Section 53E % for the fiscal year beginning July 1, 2021 to be expended in accordance with the bylaws heretofore approved;

Fund	Spending Limit
Recreation Revolving Fund	\$50,000.00
Municipal Waterways Improvement and Maintenance Fund	\$55,000.00

or take any other action in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds the following sums, or any other sums, to operate the Ambulance Enterprise;

Salaries & Wages	\$ 96,710.00
Expenses	92,360.00
Capital Outlay	12,000.00
Debt Service	0.00
Insurance	5,000.00
Medicare	1,500.00
Indirect Costs	59,046.00
Extraordinary/Unforeseen	12,000.00
Prior Year Deficit	0.00
Total:	\$ 278,616.00

And further that \$278,616.00 be raised as follows:

Departmental Receipts \$ 278,616.00

Or take any other action in relation thereto.

ARTICLE 13. To see if the town will vote to transfer from available funds the sum of \$4,895.00 to pay the following outstanding bill from Fiscal Year 2020:

Patriot Properties Inc. Keep	\$4,800.00
it Safe	95.00

Or take any other action in relation thereto.

ARTICLE 14. To see if the Town will vote to transfer the sum of \$6,472.61 or any other sum, from the Receipts Reserved for Appropriation Account to the Town Hall Project Account, or take any other action in relation thereto.

ARTICLE 15. To see if the Town will vote to transfer the sum of \$574,323.50, or any other sum, from the Overlay Surplus to the Town Hall Project Account; or act in relation thereto.

ARTICLE 16. To see if the Town will vote to transfer the sum of \$1,500,000.00, or any other sum, from Free Cash to the Town Hall Project Account; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to transfer the sum of \$100,000.00, or any other sum, from the Stabilization Fund to make repairs to the Newbury Elementary School Roof; or act in relation thereto.

ARTICLE 18. To see if the Town will vote to transfer the sum of \$13,820.00, or any other sum, from the Stabilization Fund to purchase lawn mower; or act in relation thereto.

ARTICLE 19. To see if the Town will vote to transfer the sum of \$54,625.00, or any other sum, from the Stabilization Fund to purchase a dump truck; or act in relation thereto.

ARTICLE 20. To see if the Town will vote to transfer the sum of \$5,000.00, or any other sum, from Free Cash to fund a Newbury Celebration Event; or act in relation thereto.

ARTICLE 21. To see if the Town will vote to transfer the sum of \$50,000.00, or any other sum, from Free Cash, to construct a Basketball Court at the Central Street Recreation Area; or take any other action in relation thereto.

Bylaws

ARTICLE 22. To see if the Town will vote to petition the General Court to amend Chapter 460 of the Acts of 2008, An Act Establishing a Selectmen-Administrator Form of Government for the Town of Newbury as follows:

- The title "Board of Selectmen" or "selectmen" shall be changed to "Select Board" throughout the Act.

SECTION 13

The following change shall be made:

- The title "town planner" shall be changed to "planning director"

SECTION 15

The following changes shall be made, (**bold and underline new** and ~~strike through removed~~):

Prior to the last day of March ~~At least 90 days before the annual town meeting,~~ the town administrator shall submit in writing to the board of selectmen a careful detailed estimate of the probable expenditures of the town government for the ensuing fiscal year, stating the amount required to meet the interest and maturing bonds and notes or other outstanding indebtedness of the town, and showing specifically the amount necessary to be provided for each fund and department, together with a statement of the expenditures of the town for the same purposes

in the preceding year and an estimate of the expenditures for the current year. The town administrator shall also submit a statement showing all revenues received by the town in the preceding fiscal year together with an estimate of the receipts of the current year and an estimate of the amount of income from all sources of revenue exclusive of taxes upon property in the ensuing year. The town administrator shall report the probable amount required to be levied and raised by the taxation to defray all expenses and liabilities of the town. ~~together with an estimate of the tax rate necessary to raise that amount.~~ For the purposes of enabling the town administrator to make up the annual estimates of expenditures, all boards, offices, and committees of the town shall, **during the first week of January** ~~at least 120 days before the annual town meeting,~~ furnish all information in their possession and submit in writing to the town administrator a detailed estimate of the appropriations required for the efficient and proper conduct of their respective departments during the next fiscal year.

SECTION 16

The following changes shall be made, (**bold and underline new** and ~~strike through removed~~):

The board of selectmen shall consider the tentative budget submitted by the town

administrator and make recommendations relative thereto as it considers expedient and proper in the interests of the town. ~~On or before the seventy fifth day before the annual town meeting, the board of selectmen shall transmit a copy of the budget, together with its recommendations relative thereto, to each member of the finance committee.~~ **The select board shall transmit**

a copy of the budget, together with its recommendation relative thereto, to each member of the finance committee, either at or before their joint meeting to finalize the budget for the following fiscal year.

or take any action relative thereto.

ARTICLE 23. To see if the Town will vote to amend Article XI, section 97-11.C of the Town of Newbury Zoning By-Law, by revising the current subsection C as follows, with new language indicated by **bold underline** and deleted language indicated by ~~strike through~~:

Section 97-11 Administration

C. Special Permits. ~~Public hearing. [Amended 4-24-2001ATM, Art. 27]~~

1. **Procedures and Filing Requirements.** **An application for a special permit shall be filed in accordance with the following:**

a. Procedures. Any special permit which shall hereafter be issued under this By-Law, whether by the Selectmen, by the Planning Board, or by the Zoning Board of Appeals, shall be issued only following a public hearing held within 65 days after the filing of a petition or application with said Selectmen, Planning Board, or Zoning Board of Appeals, as appropriate, and provided that said applicant and/or petitioner has furnished written notice by U.S. Mail, certified or registered, not less than 21 days prior to said public hearing to all adjoining owners-abutters and furnished evidence of such written notice to the Selectmen, Planning Board, or Zoning Board of Appeals, as appropriate, a copy of which petition or application shall forthwith be given to the Town Clerk by the applicant. Any special permit granted under this By-Law shall lapse 2 years from the date of the granting of such permit (including time required to pursue or await the determination of an appeal from the grant thereof) if a substantial use thereof has not sooner commenced, or, in the case of a permit for construction, if such construction has not begun by such date, unless such failure is for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit by the Selectmen providing the Selectmen find that the proposed accessory use does not substantially derogate from the public good. Petitions or applications for special permits under the By-Law shall be submitted to and reviewed by the following (such reviews may be held either jointly or severally): the Board of Health, the Planning Board, the Conservation Commission and any other Board or Commission of the Town to which petition or application to be submitted for review. Any such Board or Commission to which petitions or applications are referred for review shall make such recommendations as they deem appropriate and shall send copies thereof to the Selectmen, Planning Board, or zoning Board of Appeals, as applicable, and to the applicant; provided, however, that failure of any such Board or Commission to make recommendations within 35 days of receipt by such Board or Commission of the petition or application shall be deemed lack of opposition thereto.

b. Granting Authority . Except where otherwise designated herein or in the Table of Use Regulations, the Zoning Board of Appeals shall act as the SPGA. When a five-member Planning Board has been designated as the special permit-granting authority, one associate member may be authorized for a one-year term. The Board of Selectmen shall authorize/appoint the associate member who, upon the designation of the Chairman of the Planning Board, shall sit on the Board for the purposes of acting on a special permit application in the case of absence, inability to act or conflict of interest on the part of any member or in the event of a vacancy on the Board. [Added 4-22-2003 ATM, Art. 8]

2. Criteria. Special permits shall be granted by the SPGA, unless otherwise specified herein, only upon its written determination that the adverse effects of the proposed use will not outweigh its beneficial impacts to the Town or the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any other specific factors that may be set forth in this By-Law, the determination shall include consideration of each of the following criteria:

- a. Social, economic, or community needs which are served by the proposal;
- b. Traffic flow, volume, and vehicular and pedestrians safety, including traffic related

to parking and loading;

- c. Adequacy of utilities and other public services;
- d. Neighborhood and community character;
- e. Impacts on adjacent properties, neighborhoods, and zoning districts;
- f. Impacts on the natural environment;
- g. Potential fiscal impact, including impact on Town services, tax base, and employment; and
- h. Consistency with the most recent Town of Newbury Master Plan.

3. **Conditions. Special permits may be granted with such reasonable conditions, safeguards, or limitations on time or use, including performance guarantees, as the SPGA may deem necessary to serve the purposes of this By-Law including, but not limited to, the following: front, side, or rear yards greater than the minimum required by this By-Law; screening buffers or planting strips, fences, or walls; exterior lighting; modification of the exterior appearance of the structures; limitation upon the size, number of occupants, method and time of operation for the duration of permit, or extent of facilities; regulation of number, location of driveways or other traffic features; and off-street parking or loading or other special features beyond minimum required by this By-Law. Such conditions shall be imposed in writing, and the applicant may be required to post bond or other security for compliance with said conditions in an amount satisfactory to the SPGA.**

or take any other action in relation thereto.

ARTICLE 24. To see if the Town will vote to adopt/ re-adopt and accept the provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the *Massachusetts General Laws*, or take any other action in relation thereto.

ARTICLE 25. To see if the Town will vote to amend the Newbury General By-laws by adding a new Chapter 8, Council on Aging, as follows:

Chapter 8 Council on Aging

8-1 Establishment: There is hereby established a Council on Aging for the purpose of coordinating and carrying out programs designed to meet the problems of the aging in coordination with programs of the department of elder affairs, pursuant to G.L. c. 40, sec. 8B.

8-2 Membership: Said Council shall consist of up to nine residents, appointed by the Select Board, each for a term of three years on a staggered basis so that three such members' terms expire each year. The Council on Aging shall annually choose a chairman and other such officers as it deems appropriate.

8-3 Regulations and Operation: The Council may adopt regulations from time to time in order to carry out the purpose of this Chapter and which are not inconsistent herewith.

Or take any other action relative thereto.

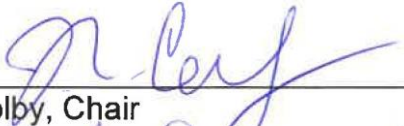
ARTICLE 26. To see if the Town will vote to accept the provision of G. L. c.59 section 5K to establish a program to allow persons over the age of 60 to volunteer to provide services to such city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax obligations of such person over the age of 60 on her/his tax bills and any reduction so provided shall be in addition to any exemption or abatement to which any such person is otherwise entitled and no such person shall receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for services provided pursuant to such reduction nor shall the reduction of the real property tax bill exceed \$1,500 in a given tax year, or take any other action relative thereto.

ARTICLE 27. To see if the Town will vote to approve the updated and amended Triton Regional School Agreement, a copy of which is on file with the Office of the Town Clerk; or to take any other action relative thereto.

AND YOU ARE HEREBY DIRECTED TO SERVE THIS WARRANT BY POSTING AN ATTESTED COPY THEREOF IN EACH VOTING DISTRICT, FOURTEEN DAYS AT LEAST BEFORE THE TIME OF HOLDING SAID MEETING.

HEREOF, FAIL NOT, AND MAKE DUE RETURN OF THE WARRANT WITH YOUR DOINGS THEREON TO THE TOWN CLERK AT THE TIME AND PLACE AFORESAID.

GIVEN UNDER OUR HANDS THIS 3Qth DAY OF MARCH, 2021.



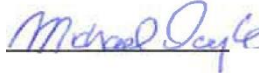
JR Colby, Chair



Geoffrey Walker, Clerk



Alicia Greco, Vice



Michael Doyle

SELECT BOARD, TOWN OF NEWBURY

A TRUE COPY ATTEST

PURSUANT TO THE ABOVE WARRANT TO ME DIRECTED, I HEREBY NOTIFY AND WARN THE INHABITANTS OF THE TOWN OF NEWBURY, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE TIME AND PLACE MENTIONED FOR THE PURPOSE HEREIN NAMED.

DATE: 4/6/21

CONSTABLE:



PURSUANT TO THE ABOVE WARRANT TO ME DIRECTED, I HAVE NOTIFIED AND WARNED THE INHABITANTS OF THE TOWN OF NEWBURY, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE TIME AND PLACE MENTIONED FOR THE PURPOSE HEREIN NAMED.

Date: 4/6/21

CONSTABLE:



TOWN OF NEWBURY
ANNUAL TOWN MEETING RESULTS

APRIL 27, 2021

Triton Regional High School

112 Elm St., Newbury MA 01922

Moderator Richard Bazirgan called the meeting to order at 7:00 PM. He thanked those present for attending and being a part of town government. The Moderator reminded the audience to be respectful of one another's opinions and right to speak regardless of whether they agree.

He declared that the required quorum of 40 voters was met.

The Pledge of Allegiance was led by Select Board Chair, JR Colby.

Members of the Select Board were introduced: Chair, JR Colby; Vice Chair, Alicia Greco; Clerk, Geoffrey Walker and members Michael Doyle and Geraldine Heavey.

The Finance Committee was introduced: Chair, Marshall Jespersen; Vice Chair, Linda Allen; members Joseph Ali, Gene Case, Thomas Howard and Erica Jacobsen. Committee member Kavy Yesair was not present.

Moderator Bazirgan introduced non-resident town employees: Lisa Mead, Town Counsel; Tracy Blais, Town Administrator; Eileen Deveau, Town Accountant; John Lucey, Police Chief; Ethan Cohen, PEG Productions Specialist; Matthew Cooper, IT Director; Cindy Currier, Council on Aging Director and Brian Forget, Triton Regional Superintendent.

Other guests included: Heather Alterisio, Newburyport News correspondent; Jessica Mancini, Turning Technologies Senior Event Specialist; Representative Lenny Mirra and Senator Bruce Tarr.

A motion was made and seconded to allow the non-resident employees to speak during the meeting as appropriate.

Jessica Mancini from Turning Technologies presented information and instruction on the use of the response clickers. A test question was voted to ensure the clickers were working properly.

GENERAL GOVERNMENT MATTERS

ARTICLE 1. To meet in our respective voting districts on Tuesday, May 11, 2021, the polls will open at 7:00 AM and close at 8:00 PM, to vote on the following offices:

Pct. 1 – Firefighter's Memorial Hall, 3 Morgan Ave.

Pct. 2 – Newbury Town Library – 0 Lunt St.

<u>Position</u>	<u>Term</u>
Select Board (2)	Three Years
Assessor	Three Years
Board of Health	Three Years
Constable	Three Years (unexpired term)
Constable	Four Years

Fish Commissioner	Three Years
Library Trustee (2)	Three Years
Planning Board	Five Years
Town Clerk	Three Years
Triton Regional School Committee- Newbury	Three Years
Triton Regional School Committee - Rowley	Three Years
Triton Regional School Committee – Rowley	Two Years (unexpired term)
Triton Regional School Committee - Salisbury	Three Years
Trustee First Settlers Burial Ground	Three Years

ARTICLE 2. To receive the reports of the Select Board, School Committee, Regular and Special Committees, and all other Town Officers, or take any other action in relation thereto.

MOTION: Chairman Colby - I move that the Town vote to accept the reports of the Town Officers, Boards, and Committees as printed in the 2020 Town Report without ratification or authorization of any action.

Motion moved and seconded. Vote total: 124 in favor, 3 opposed. Motion passed.

ARTICLE 3. To see if the Town will fix the salaries and compensation of certain elective officers of the Town as follows:

Town Moderator		\$ 500.00
Select Board	Each Member	\$ 7,500.00
Board of Assessors	Chair	\$ 3,500.00
Board of Assessors	Each Member	\$ 2,500.00
Town Clerk		\$63,538.00
Tree Warden		\$ 5,000.00
Fish Commissioner	Each Member	\$ 1,300.00
Planning Board	Chair	\$ 1,500.00
Planning Board	Each Member	\$ 1,000.00
Board of Health	Chair	\$ 1,500.00
Board of Health	Each Member	\$ 1,000.00

MOTION: Vice Chairwoman Greco - I move that the Town vote fix the salaries and compensation of the elective officers as listed in Article 3.

Motion moved and seconded. Vote total: 114 in favor, 20 opposed. Motion passed.

CITIZEN'S PETITIONS

ARTICLE 4. To see if the Town will vote to change the date of the celebration of Halloween, including the practice of "Trick or Treat" from the 31st of October to the first Saturday after the 31st of October unless the 31st of October falls on a Saturday, in which case the celebration will be held on the 31st of October in that year.

Sponsored by: Marshall Jespersen

Motion: Marshall Jespersen, petition sponsor.

Motion moved and seconded. Vote total: 40 in favor, 101 opposed. Motion defeated.

ARTICLE 5. "To see if the Town will vote to amend the Town of Newbury General Bylaws to require a two thirds vote of town meeting members to adopt or amend all changes to chapter 95 wetlands bylaw".

Sponsored by: Bob Connors

Motion: Bob Connors, petition sponsor.

Motion moved and seconded. Vote total: 69 in favor, 76 opposed. Motion defeated.

APPROPRIATIONS

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide to meet the salaries and wages of Town Officers and employees, expense and outlays of the Town Departments, and other sundry and miscellaneous, but regular expenditures necessary for the operation of the Town for Fiscal Year 2022;

General Government	\$ 2,535,707.00
Public Safety	3,102,244.00
Education	10,856,194.00
DPW	1,364,262.00
Human Services	353,132.00
Culture & Recreation	373,410.00
Debt Service	1,084,713.00
Benefits	1,865,814.00
Total Budget	\$21,535,476.00

or take any other action in relation thereto.

MOTION: Selectman Walker - I move that the Town vote to raise and appropriate the sum of \$20,964,308.00 and to transfer \$571,168.00 from the Special Assessment Fund to fund the operation of the Town in Fiscal Year 2022 as set forth in Article 6.

Motion moved and seconded. Vote total: 112 in favor, 21 opposed. Motion passed.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$100,000.00, or any other sum, to be added to the Stabilization Fund; or take any other action in relation thereto.

MOTION: Selectman Doyle - I move that the Town vote to raise and appropriate the sum of \$100,000.00 to be added to the Stabilization fund.

Motion moved and seconded. Vote total: 100 in favor, 33 opposed. Motion passed.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$200,000.00, or any other sum, to fund Other Post-Employment Benefits; or take any other action in relation thereto.

MOTION: Selectwoman Heavey - I move that the Town vote to raise and appropriate the sum of \$200,000.00 to be added to the Other Post-Employment Benefits Trust Account.

Motion moved and seconded. Vote total: 111 in favor, 23 opposed. Motion passed.

Prior to the introduction of Article 9, Bob Connors, Chairman of the Police Station Building Project Construction Committee, provided an update on the construction schedule and project budget.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$25,000.00, or any other sum, for Storm Water Management purposes; or take any other action in relation thereto.

MOTION: Chairman Colby - I move that the Town to raise and appropriate the sum of \$25,000.00 to the Storm Water Management Account.

Motion moved and seconded. Vote total: 93 in favor, 42 opposed. Motion passed.

ARTICLE 10. To see if the Town will vote to transfer or appropriate the sum of \$95,050.00, or any other sum, from the Receipts Reserved Cable Television PEG Access Special Revenue Fund, for the support of PEG access service and programming; or take any other action in relation thereto.

MOTION: Vice Chairwoman Greco - I move that the Town vote appropriate the sum of \$95,050.00 from the Receipts Reserved Cable Television PEG Access Special Revenue Fund to support PEG access service and programming.

Motion moved and seconded.

An amendment was introduced by Selectman Doyle. There was discussion at length regarding legalities of the amendment. The Moderator denied the amendment based on the legal opinions that the town had received.

Vote total: 84 in favor, 49 opposed. Motion passed.

ARTICLE 11. To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44 Section 53E ½ for the fiscal year beginning July 1, 2021 to be expended in accordance with the bylaws heretofore approved;

Fund	Spending Limit
Recreation Revolving Fund	\$50,000.00
Municipal Waterways Improvement and Maintenance Fund	\$55,000.00

or take any other action in relation thereto.

MOTION: Selectman Walker - I move that the Town vote to authorize that the total expenditures for the following revolving funds for the Fiscal Year beginning July 1, 2021 to be expended in accordance with Chapter 35 of the Code of the Town of Newbury:

Recreation Revolving Fund	\$50,000.00	Municipal
Waterway Improvement and Maintenance Fund	\$55,000.00	

Motion moved and seconded. Vote total: 107 in favor, 24 opposed. Motion passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds the following sums, or any other sums, to operate the Ambulance Enterprise;

Salaries & Wages	\$ 96,710.00
Expenses	92,360.00
Capital Outlay	12,000.00
Debt Service	0.00
Insurance	5,000.00
Medicare	1,500.00
Indirect Costs	59,046.00
Extraordinary/Unforeseen	12,000.00
Prior Year Deficit	0.00
Total:	\$ 278,616.00

And further that \$278,616.00 be raised as follows:

Departmental Receipts \$ 278,616.00

or take any other action in relation thereto.

MOTION: Selectman Doyle - I move that the Town vote to appropriate the following sums of money to operate the ambulance enterprise fund:

Salaries & Wages	\$ 96,710.00
Expenses	92,360.00
Capital Outlay	12,000.00
Debt Service	0.00
Insurance	5,000.00
Medicare	1,500.00
Indirect Costs	59,046.00
Extraordinary/Unforeseen	12,000.00
Prior Year Deficit	0.00
Total:	\$ 278,616.00

And further that \$278,616.00 be raised as follows: Departmental Receipts \$278,616.00

Motion moved and seconded. Vote total: 127 in favor, 9 opposed. Motion passed.

ARTICLE 13. To see if the town will vote to transfer from available funds the sum of \$4,895.00 to pay the following outstanding bill from Fiscal Year 2020:

Patriot Properties Inc.	\$4,800.00
Keep it Safe	95.00

Or take any other action in relation thereto.

MOTION: Selectwoman Heavey - I move that the Town transfer from Free Cash the sum of \$4,895.00 to pay the following outstanding bills from Fiscal Year 2020:

Patriot Properties Inc.	\$4,800.00
Keep it Safe	95.00

4/5 Vote Required

Motion moved and seconded. Vote total: 126 in favor, 9 opposed. Motion passed.

ARTICLE 14. To see if the Town will vote to transfer the sum of \$6,472.61 or any other sum, from the Receipts Reserved for Appropriation Account to the Town Hall Project Account, or take any other action in relation thereto.

MOTION: Chairman Colby - I move that the Town transfer the sum of 6,472.61 from the Receipts Reserved for Appropriation Account to the Town Hall Project Account.

Motion moved and seconded. Vote total: 98 in favor, 34 opposed. Motion passed.

ARTICLE 15. To see if the Town will vote to transfer the sum of \$574,323.50, or any other sum, from the Overlay Surplus to the Town Hall Project Account; or act in relation thereto.

MOTION: Vice Chairwoman Greco - I move that the Town transfer the sum of \$574,323.50 from the Overlay Surplus to the Town Hall Project Account.

Motion moved and seconded. Vote total: 83 in favor, 49 opposed. Motion passed.

ARTICLE 16. To see if the Town will vote to transfer the sum of \$1,500,000.00, or any other sum, from Free Cash to the Town Hall Project Account; or act in relation thereto.

MOTION: Selectman Walker - I move that the Town transfer the sum of \$1,500,000.00 from Free Cash to the Town Hall Project Account.

An amendment was introduced by Jack Rybicki, 37 Larkin Road. The Moderator ruled that the amendment was beyond the scope of the original article.

Motion moved and seconded. Vote total: 64 in favor, 70 opposed. Motion defeated.

ARTICLE 17. To see if the Town will vote to transfer the sum of \$100,000.00, or any other sum, from the Stabilization Fund to make repairs to the Newbury Elementary School Roof; or act in relation thereto.

MOTION: Selectman Doyle - I move that the Town transfer the sum of \$100,000.00 from the Stabilization Fund to make repairs to the Newbury Elementary School Roof.

2/3 Vote Required

Motion moved and seconded. Vote total: 118 in favor, 14 opposed. Motion passed with greater than 2/3 vote.

ARTICLE 18. To see if the Town will vote to transfer the sum of \$13,820.00, or any other sum, from the Stabilization Fund to purchase lawn mower; or act in relation thereto.

MOTION: Selectwoman Heavey – I move that the Town transfer the sum of \$13,820.00 from the Stabilization Fund to purchase lawn mower.

2/3 Vote Required

Motion moved and seconded. Vote total: 109 in favor, 16 opposed. Motion passed with greater than 2/3 vote.

ARTICLE 19. To see if the Town will vote to transfer the sum of \$54,625.00, or any other sum, from the Stabilization Fund to purchase a dump truck; or act in relation thereto.

MOTION: Chairman Colby - I move that the Town transfer the sum of \$54,625.00, or any other sum, from the Stabilization Fund to purchase a dump truck.

2/3 Vote Required

Motion moved and seconded. Vote total: 111 in favor, 16 opposed. Motion passed with greater than 2/3 vote.

ARTICLE 20. To see if the Town will vote to transfer the sum of \$5,000.00, or any other sum, from Free Cash to fund a Newbury Celebration Event; or act in relation thereto.

MOTION: Vice Chairwoman Greco - I move that the Town transfer the sum of \$5,000.00, or any other sum, from Free Cash to fund a Newbury Celebration Event.

Cultural Council Chair Robin Lawson and resident Heidi Fram presented information and some of the current ideas for a proposed Newbury Town Day, an event for all ages which will take place in May/June 2022 to celebrate community spirit. A planning session will be held on Saturday May 22, 2021.

Motion moved and seconded. Vote total: 118 in favor, 9 opposed. Motion passed.

ARTICLE 21. To see if the Town will vote to transfer the sum of \$50,000.00, or any other sum, from Free Cash, to construct a Basketball Court at the Central Street Recreation Area; or take any other action in relation thereto.

MOTION: Selectman Walker – I move that the Town transfer the sum of \$50,000.00, or any other sum, from Free Cash, to construct a Basketball Court at the Central Street Recreation Area.

Moved and seconded.

Mike Volpone, Chair of the Newbury Recreation Facility made a brief presentation regarding the need for additional funding for the project due to an increase in construction costs.

Vote total: 90 in favor, 37 opposed. Motion passed.

Bylaws

ARTICLE 22. To see if the Town will vote to petition the General Court to amend Chapter 460 of the Acts of 2008, An Act Establishing a Selectmen-Administrator Form of Government for the Town of Newbury as follows:

- The title “Board of Selectmen” or “selectmen” shall be changed to “Select Board” throughout the Act.

SECTION 13

The following change shall be made:

- The title “town planner” shall be changed to “planning director”

SECTION 15

The following changes shall be made, (**bold and underline new** and ~~strike through~~ removed):

Prior to the last day of March ~~At least 90 days before the annual town meeting,~~ the town administrator shall submit in writing to the board of selectmen a careful detailed estimate of the probable expenditures of the town government for the ensuing fiscal year, stating the amount required to meet the interest and maturing bonds and notes or other outstanding indebtedness of the town, and showing specifically the amount necessary to be provided for each fund and department, together with a statement of the expenditures of the town for the same purposes in the preceding year and an estimate of the expenditures for the current year. The town administrator shall also submit a statement showing all revenues received by the town in the preceding fiscal year

together with an estimate of the receipts of the current year and an estimate of the amount of income from all sources of revenue exclusive of taxes upon property in the ensuing year. The town administrator shall report the probable amount required to be levied and raised by the taxation to defray all expenses and liabilities of the town. ~~together with an estimate of the tax rate necessary to raise that amount.~~ For the purposes of enabling the town administrator to make up the annual estimates of expenditures, all boards, offices, and committees of the town shall, **during the first week of January** ~~at least 120 days before the annual town meeting,~~ furnish all information in their possession and submit in writing to the town administrator a detailed estimate of the appropriations required for the efficient and proper conduct of their respective departments during the next fiscal year.

SECTION 16

The following changes shall be made, (**bold and underline new** and ~~strike through~~ removed):

The board of selectmen shall consider the tentative budget submitted by the town administrator and make recommendations relative thereto as it considers expedient and proper in the interests of the town. ~~On or before the seventy-fifth day before the annual town meeting, the board of selectmen shall transmit a copy of the budget, together with its recommendations relative thereto, to each member of the finance committee.~~ **The select board shall transmit a copy of the budget, together with its recommendation relative thereto, to each member of the finance committee, either at or before their joint meeting to finalize the budget for the following fiscal year.**

or take any action relative thereto.

MOTION: Vice Chair Greco - I move that the Town vote to authorize the Board of Selectmen to petition the general court of the Commonwealth of Massachusetts to amend Chapter 460 of the Acts of 2008; and to see if the Town will vote to amend the Newbury General Bylaws, to replace all gendered references to "Board of Selectmen" with "Select Board"; and further to amend Sections 13, 15 and 16 as printed in the Warrant; and further to authorize the Selectmen to make any other changes as to form in order to effectuate the purpose of this Article.

Motion moved and seconded. Vote total: 65 in favor, 44 opposed. Motion passed.

ARTICLE 23. To see if the Town will vote to amend Article XI, section 97-11.C of the Town of Newbury Zoning By-Law, by revising the current subsection C as follows, with new language indicated by **bold underline** and deleted language indicated by ~~strike through~~:

Section 97-11 Administration

C. Special Permits. ~~Public Hearing. [Amended 4-24-2001ATM, Art. 27]~~

1. **Procedures and Filing Requirements. An application for a special permit shall be filed in accordance with the following:**

- a. Procedures. Any special permit which shall hereafter be issued under this By-Law, whether by the Selectmen, by the Planning Board, or by the Zoning Board of Appeals, shall be issued only following a public hearing held within 65 days after the filing of a petition or application with said Selectmen, Planning Board, or Zoning Board of Appeals, as appropriate, and provided that said applicant and/or petitioner has furnished written notice by U.S. Mail, certified or registered, not less than 21 days prior to said public hearing to all adjoining owners-abutters and furnished evidence of such written notice to the Selectmen, Planning Board, or Zoning Board of Appeals, as appropriate, a copy of which petition or application shall forthwith be given to the Town Clerk by the applicant. Any special permit granted under this By-Law shall lapse 2 years from the date of the granting of such permit (including time required to pursue or await the determination of an appeal from the grant thereof) if a substantial use thereof has not sooner commenced, or, in the case of a permit for construction, if such construction has not begun by such date, unless such failure is for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit by the Selectmen providing the Selectmen find that the proposed accessory use does not substantially derogate from the public good. Petitions or applications for special permits under the By-Law shall be submitted to and reviewed by the following (such reviews may be held either jointly or severally): the Board of Health, the Planning Board, the Conservation Commission and any other Board or Commission of the Town to which petition or application to be submitted for review. Any such Board or Commission to which petitions or applications are referred for review shall make such recommendations as they deem appropriate and shall send copies thereof to the Selectmen, Planning Board, or zoning Board of Appeals, as applicable, and to the applicant; provided, however, that failure of any such Board or Commission to make recommendations within 35 days of receipt by such Board or Commission of the petition or application shall be deemed lack of opposition thereto.
- b. Granting Authority. **Except where otherwise designated herein or in the Table of Use Regulations, the Zoning Board of Appeals shall act as the SPGA.** When a five-member Planning Board has been designated as the special permit-granting authority, one associate member may be authorized for a one-year term. The Board of Selectmen shall

authorize/appoint the associate member who, upon the designation of the Chairman of the Planning Board, shall sit on the Board for the purposes of acting on a special permit application in the case of absence, inability to act or conflict of interest on the part of any member or in the event of a vacancy on the Board. [Added 4-22-2003 ATM, Art. 8]

2. Criteria. Special permits shall be granted by the SPGA, unless otherwise specified herein, only upon its written determination that the adverse effects of the proposed use will not outweigh its beneficial impacts to the Town or the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any other specific factors that may be set forth in this By-Law, the determination shall include consideration of each of the following criteria:
 - a. Social, economic, or community needs which are served by the proposal;
 - b. Traffic flow, volume, and vehicular and pedestrian safety, including traffic related to parking and loading;
 - c. Adequacy of utilities and other public services;
 - d. Neighborhood and community character;
 - e. Impacts on adjacent properties, neighborhoods, and zoning districts;
 - f. Impacts on the natural environment;
 - g. Potential fiscal impact, including impact on Town services, tax base, and employment; and
 - h. Consistency with the most recent Town of Newbury Master Plan.
3. Conditions. Special permits may be granted with such reasonable conditions, safeguards, or limitations on time or use, including performance guarantees, as the SPGA may deem necessary to serve the purposes of this By-Law including, but not limited to, the following: front, side, or rear yards greater than the minimum required by this By-Law; screening buffers or planting strips, fences, or walls; exterior lighting; modification of the exterior appearance of the structures; limitation upon the size, number of occupants, method and time of operation for the duration of permit, or extent of facilities; regulation of number, location of driveways or other traffic features; and off-street parking or loading or other special features beyond minimum required by this By-Law. Such conditions shall be imposed in writing, and the applicant may be required to post bond or other security for compliance with said conditions in an amount satisfactory to the SPGA.

or take any other action in relation thereto.

MOTION: Selectwoman Heavey - I move to amend Article XI, section 97-11.C of the Town of Newbury Zoning By-Law, by revising the current subsection C as printed in the Warrant.

2/3 Vote Required

Motion moved and seconded. Vote total: 55 in favor, 46 opposed. Motion defeated as the 2/3 vote requirement was not met.

Prior to Article 24, the Moderator recognized Senator Bruce Tarr and Representative Lenny Mirra's attendance at the meeting

ARTICLE 24. To see if the Town will vote to adopt/ re-adopt and accept the provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the *Massachusetts General Laws*, or take any other action in relation thereto.

MOTION: Chairman Colby - I move that the Town affirm its prior actions and adopt provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Board of Selectmen and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the *Massachusetts General Laws*.

Motion moved and seconded. Vote total: 79 in favor, 18 opposed. Motion passed.

ARTICLE 25. To see if the Town will vote to amend the Newbury General By-laws by adding a new Chapter 8, Council on Aging, as follows:

Chapter 8 Council on Aging

8-1 Establishment: There is hereby established a Council on Aging for the purpose of coordinating and carrying out programs designed to meet the problems of the aging in coordination with programs of the department of elder affairs, pursuant to G.L. c. 40, sec. 8B.

8-2 Membership: Said Council shall consist of up to nine residents, appointed by the Select Board, each for a term of three years on a staggered basis so that three such members' terms expire each year. The Council on Aging shall annually choose a chairman and other such officers as it deems appropriate.

8-3 Regulations and Operation: The Council may adopt regulations from time to time in order to carry out the purpose of this Chapter and which are not inconsistent herewith.

Or take any other action relative thereto.

MOTION: Vice Chairwoman Greco - I move that the Town amend the Town of Newbury General Bylaws by adding a new Chapter 8, Council on Aging as printed in the Warrant.

Motion moved and seconded. Vote total: 90 in favor, 5 opposed. Motion passed.

ARTICLE 26. To see if the Town will vote to accept the provision of G. L. c.59 section 5K to establish a program to allow persons over the age of 60 to volunteer to provide services to such city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax obligations of such person over the age of 60 on her/his tax bills and any reduction so provided shall be in addition to any exemption or abatement to which any such person is otherwise entitled and no such person shall receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for services provided pursuant to such reduction nor shall the reduction of the real property tax bill exceed \$1,500 in a given tax year, or take any other action relative thereto.

MOTION: Selectman Walker - I move that the Town accept the provisions of G. L. c.59 section 5K to establish a program to allow persons over the age of 60 to volunteer to provide services to such city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax obligations of such person over the age of 60 on her/his tax bills and any reduction so provided shall be in addition to any exemption or abatement to which any such person is otherwise entitled and no such person shall receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for services provided pursuant to such reduction nor shall the reduction of the real property tax bill exceed \$1,500 in a given tax year.

Motion moved and seconded. Vote total: 95 in favor, 2 opposed. Motion passed.

ARTICLE 27. To see if the Town will vote to approve the updated and amended Triton Regional School Agreement, a copy of which is on file with the Office of the Town Clerk; or to take any other action relative thereto.

MOTION: Selectwoman Heavey - I move that the Town approve the updated and amended Triton Regional School Agreement dated April 2, 2020.

Motion moved and seconded. Vote total: 89 in favor, 7 opposed. Motion passed.

Joseph McDonough, 43 Main Street, moved to reconsider Article 10. The Moderator denied the motion.

Motion to adjourn was made by Selectman Colby. The motion was seconded and the meeting was adjourned at 9:16 PM.

A total of 143 voters attended the meeting.

Respectfully submitted,

Leslie A. Haley, Town Clerk

Election Results for Newbury MA May 11, 2021

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>TOTAL</u>	PROOF
SELECTMEN (3 YR.) (Vote for 2)				
<i>GEOFFREY H. WALKER*</i>	375	399	774	2776
<i>ALICIA R. GRECO*</i>	395	414	809	
<i>DANA J. PACKER</i>	334	380	714	
BLANKS	224	254	478	
WRITE-INS	0	1	1	
ASSESSOR (3 YR.)				
<i>FN BUDD KELLEY III*</i>	456	539	995	1388
BLANKS	208	183	391	
WRITE-INS	0	2	2	
BOARD OF HEALTH (3 YR.)				
<i>ELAINE A. BYRNE*</i>	450	504	954	1388
BLANKS	212	219	431	
WRITE-INS	2	1	3	
CONSTABLE (4 YR.)				
<i>R. PERRY COLLINS*</i>	426	485	911	1388
BLANKS	235	237	472	
WRITE-INS	3	2	5	
CONSTABLE (3 YR. UNEXP. TERM)				
<i>THOMAS H. HOWARD</i>	447	507	954	1388
BLANKS	214	215	429	
WRITE-INS	3	2	5	
FISH COMMISSIONER 3 YEAR TERM				
<i>JOSEPH P. "PETE" FOTINO*</i>	444	497	941	1388
BLANKS	217	226	443	
WRITE-INS	3	1	4	
LIBRARY TRUSTEE (3 YR) (Vote for 2)				
<i>TERRY A. LITTERST</i>	419	477	896	2776
<i>RICHARD M. RAVEN</i>	395	460	855	
BLANKS	514	510	1024	
WRITE-INS	0	1	1	
PLANNING BOARD (5 YR)				
<i>PETER C. PAICOS, JR.*</i>	407	466	873	1388
BLANKS	250	256	506	
WRITE-INS	7	2	9	
TOWN CLERK (3 YR)				
<i>LESLIE A. HALEY*</i>	522	539	1061	1388
BLANKS	142	185	327	
WRITE-INS	0	0	0	
TRUSTEE FIRST SETTLERS BURIAL GROUND (3 YR.)				
<i>PATRICK J. GORMLEY</i>	485	507	992	1388
BLANKS	178	217	395	
WRITE-INS	1	0	1	
TRITON REGIONAL SCHOOL COMMITTEE				
<u>NEWBURY FOR 3 YEARS</u>				
<i>PAUL GOLDNER*</i>	291	309	600	1388
<i>MATTHEW LANDERS</i>	263	326	589	
BLANKS	110	87	197	
WRITE-INS	0	2	2	
<u>ROWLEY FOR 3 YEARS</u>				
<i>SUSANNAH M. COPELAND</i>	295	358	653	1388
BLANKS	368	366	734	
WRITE-INS	1	0	1	
<u>ROWLEY FOR 2 YEARS (UNEXP. TERM)</u>				
<i>NERISSA R. WALLEN*</i>	283	350	633	1388
BLANKS	380	372	752	
WRITE-INS	1	2	3	
<u>SALISBURY FOR 3 YEARS</u>				
<i>LINDA M. LITCOFSKY*</i>	287	351	638	1388
BLANKS	377	373	750	
WRITE-INS	0	0	0	

	Pct. 1	Pct. 2	TOTAL
<u>Ballots Cast:</u>	664	724	1388
<u>Number of registered voters:</u>	2803	2806	5609
<u>Voter Turn-Out %:</u>	24%	26%	25%



Office of the Treasurer Collector

The Office of the Treasurer/Collector is responsible for the receipt, disbursement, reporting and investment of all funds of the Town of Newbury. Such receipts include real estate, personal property, motor vehicle and boat excise taxes. In addition, receipts include all other revenues received as aid or reimbursement from other governmental agencies and individuals paying fees for licenses, permits and services rendered by the Town.

The Office of the Treasurer/Collector is committed to providing polite, courteous and prompt service to the public while conducting its duties in strict accordance with all federal, state and local laws, rules and regulations. All employees are expected to perform their responsibilities with the highest level of integrity, the utmost professionalism and in a spirit of cooperation and transparency.

FY 21 Collection Results

The Office of the Treasurer/Collector has issued bills and collected payments as follows for FY 2021:

Tax Type	Issued	Collected/Abated in FY 21	Balance 06/30/2021	Collection Rate *
Real Estate	\$17,721,469	\$17,690,171	\$31,298	99.82%
Personal Property	\$276,394	\$275,461	\$933	99.66%
Motor Vehicle Excise*	\$1,186,999	\$1,054,137	\$132,862	88.81%
Boat Excise	\$18,958	\$17,760	\$1,198	93.68%

* Factors such as date of issuance and further collection efforts have resulted in additional receipts since June 30, 2021.

In September 2019, the Office of the Treasurer/Collector conducted a successful auction of Town owned properties which resulted in \$380,000 receipts during FY 2021 contributing to the free cash amount.

The Office of the Treasurer Collector continued to meet and serve the needs of the residents and public at-large during COVID related closures in FY 2021.

Thank you for allowing us to serve the public with courtesy and integrity.

Diane M. Doyle, CMMC, CMMT
Treasurer/Collector



**TOWN OF NEWBURY
ZONING BOARD OF APPEALS
12 KENT WAY
BYFIELD, MA 01922
PHONE: 978/465-0862 x304
FAX: 978/572-1228**

Annual Report of the Zoning Board of Appeals - Fiscal Year 2021

The Zoning Board of Appeals governs the review and action of special permits, findings, variances, and comprehensive permits pursuant to the provisions of MGL Chapter 40A, Section 12, the Town of Newbury Bylaws, Chapter 97 (Zoning) and MGL Chapter 40B (Comprehensive Permits).

Below is a summary of the activity and fees collected for 17 applications received for the period July 1, 2020, to June 30, 2021.

Special Permit/Finding Applications:	Plum Island: 13 Mainland: 1
Special Permits/Findings Granted:	Plum Island: 0 Mainland: 0
Special Permits/Findings Denied:	Plum Island: 1 Mainland: 1
Variance Applications:	Plum Island: 0 Mainland: 2
Variances Granted:	Plum Island: 0 Mainland: 2
Variances Denied:	Plum Island: 0 Mainland: 0
Number of Withdrawals/Denials:	2
Comprehensive Permit Applications:	Plum Island: 0 Mainland: 0
Total Fees Collected:	\$2,000 in application fees

Respectfully Submitted:
Eric Svahn, Chairman
Mario Carnovale, Member
Elaine Baker, Member
Chrissy Beaupre, Administrator

Triton Regional School District

Town of Newbury

Newbury, Massachusetts

Annual Town Report

To the Citizens of Newbury,

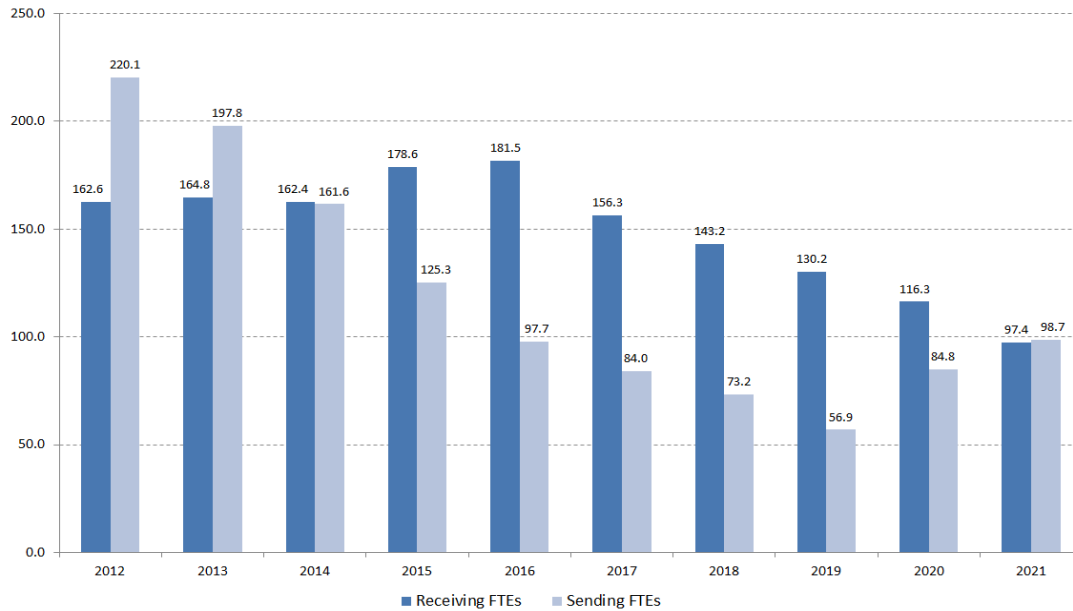
We find ourselves in extraordinary times, having endured an incredibly challenging two years of the pandemic. The impact on education has been felt particularly hard, as the varied opinions and beliefs around the best approach to ensuring the safety of our students and staff have created a continuous sense of instability. The years have been marked by continually adjusting safety measures and learning models that hinder rather than promote effective learning, but we have worked hard to minimize the impact of those measures to the greatest extent possible. We are beginning to see signs of a return to some sense of normalcy, but the impacts will be felt for years to come.

I am thankful to the Triton communities for their continued support of our schools. The past two years have created fluctuations in enrollment that have largely corrected this year with students returning who previously opted for other settings during the pandemic. This created some variables for the towns to work through in approving our recent budgets and we are incredibly appreciative of the support to maintain the high level of services our families have come to expect. This has been a draw for families to our schools, whether they live within our member towns or outside of it.

Triton has had a long history with [School Choice](#), a program offered by the state that allows families to opt their students into other Massachusetts districts if space is available. For a student leaving or coming to a district, a \$5,000 payment is made by the sending school to the receiving district. There are many contributing factors that have contributed to choices parents have made over the years. Of note, the Triton district is one of the only geographically discontinuous regionals in the state, having the City of Newburyport separating Salisbury from Newbury and Rowley. There are myriad other reasons that have caused families to choose to send their students to neighboring districts, and we have endeavored to identify those over the years. While many of the factors are out of our control, we have made changes to our approach that has yielded positive trends.

We endeavor to balance the number of students coming into the district with the number leaving to offset costs with equal revenues. While it can be tempting to welcome more students in and generate additional revenue, these funds are wildly inconsistent and not a reliable funding source for effective planning. We hit a peak 'imbalance' in 2009, with a total of 270 students choosing out of the district and only 139 students choosing in. That's a 2:1 ratio in the wrong direction, and one that cost the district about \$800,000 that year. Since that time, we have worked to close that gap, again, striving for a balance. The chart below shows the past 10 years of confirmed Choice enrollments, and you can see that by 2014 we achieved that balance. By 2018 we had reversed the ratio, with double the number of students coming in as were choosing to leave. The trends sometimes move beyond our control!

For the 2020/2021 school year, we achieved that balance again, and ***preliminary numbers*** for the current year and projections for next show some slight variances with an overall positive trend of continuing to have the balance we aim for.



We have begun a very important discussion with our town officials over the summer and fall of 2021. The Triton Regional Middle and High School campus building was first built and came online in the fall of 1971. A renovation and addition project was completed in the late '90s and opened in 2000, adding the current middle school and making some updates to the remainder of the original building. Many systems and structures from the original building were updated at that time, however, there were some that remained unchanged from the 1971 building construction.

While routine maintenance and upgrades have been completed over this period, many of the systems are nearing the end of their useful life and are needing significant updates and improvements. After discussion with town officials from Newbury, Rowley, and Salisbury, the district contracted with Habeeb & Associates Architects to complete a Comprehensive Facilities Assessment to get a firm sense of the scope of the need. The report (available at <https://bit.ly/3DiGiGO>) categorizes the needed repairs and prioritizes them into four separate 'scopes' based on the urgency of the existing condition, scope 1 being the most urgent. Below is a summary of the needed repairs identified in the assessment:

Category	Scope 1	Scope 2	Scope 3	Scope 4	Total
Executive Summary					
Triton Middle and High School Campus					
1. SITE	883,493	1,775,443	101,563	0	2,760,499
2. BUILDING ENVELOPE	12,962,400	577,019	183,625	0	13,723,044
3. BUILDING INTERIORS	332,256	8,619,739	1,398,390	85,313	10,435,698
4. MECHANICAL	2,226,250	162,500	5,358,438	58,500	7,805,688
5. ELECTRICAL	0	0	16,586,180	372,279	16,958,459
6. FIRE PROTECTION	0	0	0	372,278	372,278
7. PLUMBING	182,813	1,451,450	163,735	0	1,797,998
*Total:	16,587,212	12,586,151	23,791,931	888,370	53,853,664
*Total Inflated @ 4% Compounded Annually	17,940,728	13,613,181	28,946,522	1,080,838	61,581,270

As you can see, the overall costs are significant. **This report, however, is not a proposal**, nor is it a plan of action to address the needs, rather it is the starting point of the process in identifying exactly what the deficiencies are along with the associated costs to make that individual repair to restore the existing condition This is in no way a project proposal.

The School Committee and Administration met with Town Officials several times over the summer and into the fall of 2021, with a focus on how best to address these needs, including those that are the most urgent and of the highest priority. There were two large decisions to be made, both the 'what' and the 'how' of addressing the deficiencies. The first decision was whether to address these needs piecemeal through several projects over several years or to approach this as a single, larger project to address all the needs in a timelier manner. The decision was made and supported by all three town select boards to submit an application to the [Massachusetts School Building Authority](#) (MSBA) to partner with them for a potential single, larger project as it would include state funding as part of the solution to offset costs to our member towns. This first step that we are completing is called a Statement of Interest, or SOI.

Regardless of the type of project or partnership we are pursuing, submitting a Statement of Interest (SOI) to the MSBA is the critical first step in their grant program to partially fund the construction, renovation, addition, or repair of municipally or regionally owned school facilities located in cities, towns and regional school districts. The SOI is a detailed accounting of current conditions that allows districts to inform the MSBA about deficiencies that may exist in a local school facility and how those deficiencies inhibit the delivery of the district's educational program. A district would identify whether they are filing their SOI under the Accelerated Repair Program or the Core Program. The SOI submission is the first step in the process for either program, and includes the

information required for the MSBA to invite a district into the [Eligibility Period](#), which would require town meeting votes and more formal commitments in order to proceed.

The Massachusetts School Building Authority's (MSBA) grant program is a non-entitlement, competitive program, and its grants are distributed by the MSBA Board of Directors, based on need and urgency, as expressed by the district, and validated by the MSBA. MSBA grants are awarded through the reimbursement of eligible project costs, based on a fixed reimbursement rate established by the MSBA. Reimbursement rates range from a base amount of 31% to a maximum of 80%. The reimbursement rate is calculated using the base rate, plus the potential for a community income factor, community property wealth factor, community poverty factor, and incentive points. The chart below details the historical trends of the MSBA reimbursement rates based on the MSBA grant program type, as well as other data elements:

The District is in the process of submitting an SOI application with the MSBA, and that is due by April 29, 2022. If welcomed into the program, we would be notified by December 2022, and that would start a multi-year effort of planning the most appropriate remedy to the issues identified in the report. We are a long way from any firm ideas of plans or costs, but I look forward to working with our member towns to identify the best solution.

If you have questions about anything identified in this report, or about the district in general, I would always welcome the opportunity to meet or speak with you directly. You can contact me at the email below or by phone at (978) 465-2397.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "B. Forget", with a stylized flourish at the end.

Brian L. Forget

Superintendent of Schools

Brian.Forget@tritonschools.org

TRITON SCHOOL OFFICIALS

Superintendent of Schools

Brian L. Forget

112 Elm Street
Byfield, MA 01922
978.465.2397

brian.forget@tritonschools.org

Assistant Superintendent

Anna Bates

112 Elm Street
Byfield, MA 01922
978.465.2397

anna.bates@tritonschools.org

School Business Administrator

Kyle Warne

112 Elm Street
Byfield, MA 01922
978.465.2397

kyle.warne@tritonschools.org

Administrator of Special Education

Shannon Nolan

112 Elm Street
Byfield, MA 01922
978.465.2397

shannon.nolan@tritonschools.org

Newbury Elementary School

Principal – Beth Yando

63 Hanover Street
Newbury, MA 01951

beth.yando@tritonschools.org

Newbury Elementary School

Assistant Principal – Michael Astuccio

63 Hanover Street
Newbury, MA 01951

michael.astuccio@tritonschools.org

Triton Regional Middle School

Principal – Alan MacRae

112 Elm Street
Byfield, MA 01922
978.465.2397

alan.macrae@tritonschools.org

Triton Regional High School

Principal – Patrick Kelley

112 Elm Street
Byfield, MA 01922
978.465.2397

patrick.kelley@tritonschools.org

Newbury Town Report
As of January 2022

Enrollment Breakdown of Middle School & High School

Middle School Students – 86

High School Students – 188

Middle School Breakdown “Other Enrollments”

School Choice – 8

Whittier/Essex Tech – 0

Private/Parochial Schools – 22

Home School – 2

High School Breakdown “Other Enrollments”

School Choice – 21

Whittier/Essex Tech – 18

Private/Parochial Schools – 84

Home School – 7

Triton Regional School District Salaries

Superintendent	\$ 186,232
Assist. Superintendent	\$ 140,000
Administrator of Special Education	\$ 125,000
School Business Administrator	\$ 132,000
School Committee-	\$ 1,250

Newbury Elementary Principals Report

To the Citizens of the Town of Newbury:

I am pleased to share this report with you for the 2021-2022 school year.

Enrollment

As of January 31, 2022, Newbury Elementary School's total student enrollment was 394 with a total of 29 students attending through school choice.

Grade Level	# Of Students
Pre-K	50
K	54
1	56
2	51
3	50
4	43
5	37
6	53

School Improvement Planning

The NES School Improvement Plan for 2021-2024 focuses on a social-emotional goal and an academic goal.

NES School Improvement Plan: 2021-2024

Goal II: Social- Emotional	Goal: To provide a learning environment that fosters resilient students who utilize strategies and skills for social and academic success.
Goal II: Academic	Students will demonstrate 80% typical growth in the areas of mathematics and literacy determined by iReady assessments in grades 2-6.

Newbury Elementary School Council

The following constitutes the membership of the 2021-2022 School Council:

Principal/Co-Chair: Beth Yando

Parent/Co-Chair: Ginny King

Classroom Teacher: Leah Peicott

Parent: Mike Weliczka

Speech and Language Pathologist: Daryl Kwiatkowski

This past fall, the 2021-2022 school year got off to a great start with all students returning to full time, in-person learning at school. While COVID protocols were still in place and the classrooms were not fully back to normal, we felt a sense of community starting the school year together.

To support our social emotional goal on the School Improvement plan, Zones of Regulation and the Social Thinking Curriculum are incorporated into classrooms to promote social emotional wellbeing. We begin our day at NES with Morning Meetings to build a classroom community. Mindfulness strategies, such as morning breathing, have been taught to the students. We continue to see more students experiencing anxiety who need additional support to help them through the school day.

C.A.R.E.S. is an acronym for Cooperation, Assertion, Responsibility, Empathy, and Self-Control. C.A.R.E.S is used to articulate the core skills and traits we attempt to develop in all students. These fundamental skills and traits are reinforced throughout the year. One way we reinforce these skills is through the continuation of Positive Behavior Interventions and Supports (PBIS). PBIS is a proactive, positive behavior support system for schools. It is an evidenced-based intervention system that works to enhance academic and social behavior outcomes for all students.

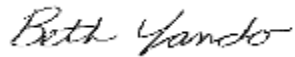
Curriculums used to support our academic School Improvement Plan goals include Heggerty (phonemic awareness), Foundations (phonics), Empowering Writers (writing) and Keys to Literacy, which is used to teach students strategies to take notes and organize their thinking

across curricular areas. The curriculum Math in Focus is used to teach mathematics. This is a K-8 comprehensive program that develops strong algebraic concepts and problem-solving skills. Students take three benchmark assessments in both literacy and mathematics throughout the year: one in fall, one in winter, and one in spring. The data from these assessments is analyzed by teachers and informs our instruction to best meet the needs of our students.

We are thankful at NES to have a supportive and wonderful PTA. They support cultural enrichment activities and help purchase additional resources needed in classrooms. They plan fun filled activities throughout the school year that all enjoy.

The dedicated teachers, instructional assistants and staff at NES have shown perseverance through the pandemic. They have shown our students empathy and the students have continued to learn during this difficult time. Thank you to our NES families for their partnership, flexibility, and understanding as we have continued to navigate learning and growing during challenging times.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beth Yando".

Beth Yando

Principal

Newbury Elementary School

Middle School Principal Town Report

The 21-22 school year was the year we were to get back to “normal”. This year has been anything but that! Although we are happy that we have been able to keep students in school with no need for remote learning, returning to in person learning has had its challenges. Many students have had difficulty transitioning back into the building, socially and emotionally. Wearing masks all day continues, as does contact tracing for those who test positive. We have also had to contend with finding coverage for those teachers who need to be out. Overall, The Covid-19 Pandemic has been extremely difficult on our school community. However, even with those challenges, I continue to be extremely proud of the effort that has been put forth by our teachers and students.

A positive outcome of the Pandemic is that all students now have a Chromebook to use, and we no longer depend on Chromebook carts. Teachers have learned and continue to use new technology to engage students. Other new things in place this year have been the implementation of slower paced, 7th grade math classes. This was postponed last year due to Covid, so we were happy to finally have that in place. Also, regarding math, we have added a Math Specialist to our staff. Although she has only been in place for a few months, we are already seeing positive results with some of our most at risk math students. We also added an American Sign Language elective for 8th graders.

Our students have really stepped up to the challenges as well. Although we have not had the amount of changes this year, shifting schedules, changing models of learning, 6 feet of social distancing etc. They have had to adjust to being back into a school building after so much time isolated, some for the entire 20-21 school year. We had some rough times early in the year, but our students have really responded to our quarterly assemblies where we review expectations and school rules. Due in part to these presentations, many students have felt empowered to come forward and report inappropriate behavior. This has enabled us to address those behaviors in a timely manner.

We are happy to be back in school and no longer must use terms like “asynchronous” or “hybrid Learning”. Students for the first time in a while, can concentrate on learning. We are already seeing many students regaining some of the learning loss they have experienced. As we move into spring, we hope to see these gains continue as we are allowed to get back to even more normal activities; with any luck it will be without a mask!

Last, I want to again thank all the parents, guardians, teachers, and students for all their patience, hard work, and flexibility not only this year but for the entirety of this Pandemic. We are committed to offering great opportunities for teaching and learning, not only for the rest of this school year but into 2022-2023 as well!

Regards,

Alan MacRae
Principal TRMS

Triton High School Principal Town Report

We are incredibly proud of the ways in which the Triton Regional High School students and staff have grown throughout the 2021-2022 school year. As a school we have continued to focus on developing meaningful relationships with students and families. Triton Regional High School has sought to provide meaningful, just in time supports, for students throughout the school year as a way to assist student learning during the pandemic. Throughout this school year we have tried to have students return to a sense of normalcy, while recognizing the structures that no longer serve us in the manner they should.

During the 2021-2022 school year Triton Regional High School completed their decennial accreditation visit through the New England Association of Schools and Colleges. This was the culmination of several years of hard work to prepare for the site visit. The accreditation process focuses on self-reflection and analysis of how the school currently functions, with the goal of further aligning to the NEASC standards.

This year we have continued to increase the programming offered at Triton Regional High School. During the 2021-2022 school year we have added The American Legal System, American History through Film, True Crimes, French Film and Cinema, and Metalsmithing. For the 2022-2023 school year we will be looking to add courses on Organizational Management, Reason and Logic, and Sports Broadcasting and Journalism. Our educators continue to collaborate with students to identify unique course offerings that will engage students in the learning process.

Last year Triton High School had 77 students take 128 AP exams. This was spread across 18 courses. 70% of our students scored 3 or higher on their exams. Additionally, we had 19 perfect scores and 12 students who qualified as AP scholars. Triton had three students whose PSAT scores qualified them as National Merit Scholars Commended Students, meaning they scored in the top 3% of students nationally.

One of our guiding principles at Triton High School is that we need to consistently find ways to increase student agency, specifically student voice and student choice. During the 2021-2022 school year we have continued meeting regularly with student lunch groups. This year we have chosen to focus these meetings on issues related to race and inclusivity within our school. As a school we have continued to look for opportunities to build student agency to assist students in taking ownership over the learning process. One such initiative is the start of a student internship program that is scheduled to launch in the spring of 2022.

We have also hosted a variety of opportunities for students to learn more about life after high school. Our guidance department hosted several different college fairs. We also held a vocational career fair which was well attended by local area businesses and organizations that provide additional training or schooling in the trades. Along with this opportunity we have developed programming to support resume writing and interview skills.

There are many wonderful things happening at Triton High School. This is a school community that truly cares about the students, faculty, and families. We hope that you will join us at one of our school wide events to see our Viking Pride!

TRITON SCHOOL COMMITTEE

NEWBURY REPRESENTATIVES

TERM EXPIRES

Paul Goldner
19 Pearson Drive
Byfield, MA 01922
paul.goldner@tritonschools.org

2024

Maureen Heffernan
11 Adams Lane
Newbury, MA 01951
maureen.heffernan@tritonschools.org

2022

Paul Myette
133 Main Street
Byfield, MA 01922
paul.myette@tritonschools.org

2023

ROWLEY REPRESENTATIVES

TERM EXPIRES

Nerissa Wallen
36 Warehouse Lane
Rowley, MA 01969
nerissa.wallen@tritonschools.org

2023

Paul Lees
71 Wilson Pond Lane
Rowley, MA 01969
paul.lees@tritonschools.org

2022

Susannah Copland
265 Dodge Road
Rowley, MA 01969
Susannah.copland@tritonschools.org

2024

SALISBURY REPRESENTATIVES

TERM EXPIRES

Linda Litcofsky
66 Rabbit Road
Salisbury, MA 01952
linda.litcofsky@tritonschools.org

2024

Erin Berger
117 Ferry Road
Salisbury, MA 01952
erin.berger@tritonschools.org

2022

Caitlin Hunter
5 Palis Drive
Salisbury, MA 01952
caitlin.hunter@tritonschools.org

2023

TOWN OF NEWBURY/BYFIELD
ENROLLMENTS AS OF JANUARY 2022
Elementary School

<i>Elementary</i>	<i>Boys</i>	<i>Girls</i>	<i>Total</i>
Early Childhood	35	15	50
Kindergarten	24	26	50
Grade 1	23	31	54
Grade 2	28	16	44
Grade 3	25	22	47
Grade 4	18	22	40
Grade 5	24	12	36
Grade 6	26	23	44
<i>Total</i>	203	167	370

Triton Regional Middle School

Grade 7	35
Grade 8	52
<i>Total</i>	87

Triton Regional High School

Grade 9	43
Grade 10	49
Grade 11	56
Grade 12	37
<i>Total</i>	185

Other Enrollments as of January 2022

	SPED	10
	Private	108
	Parochial	
	Public	
	Whittier/Essex Tech	18
	Charter/Choice	55
	Home-Schooled	9
	<i>Total</i>	200

Elementary School Enrollment	370
Triton Regional Middle School Enrollment	87
Triton Regional High School Enrollment	185
Other Enrollment	200
<i>Total 2021/2022 as of 01/22</i>	842

General Fund

Statement of Revenues and Expenditures – Budget and Actual Required Supplementary Information

For the Year Ended June 30, 2021

	<u>Final Budget</u>	<u>Actual</u>
Revenues		
Assessments to Member Towns	\$34,832,703	\$ 34,832,703
Intergovernmental	10,981,391	11,044,426
Medicaid	150,000	107,379
Investment Income	75,000	34,607
Excess & Deficiency (E&D)	0	0
Miscellaneous	0	111,344
Total Revenues	46,039,094	46,130,459
Expenditures		
Administration	1,904,471	2,190,681
Instruction	24,581,926	24,334,470
Special Education Tuition to Other Districts	1,254,486	1,956,035
School Choice and Charter School Tuition	1,424,320	1,353,548
Transportation	2,796,320	2,396,237
Other School Services	376,699	415,706
Student Activities	589,097	547,078
Operation and Maintenance	3,420,818	3,527,362
Acquisitions and Improvements	0	0
Fringe Benefits	8,123,363	7,548,615
Food Services		
Debt Service:		
Principal	1,445,000	1,445,000
Interest	122,594	122,594
Total Expenditures	46,039,094	45,837,326
Excess (Deficiency) Of Revenues Over Expenditures		293,133

FY 2021 ASSESSMENTS

	Operating Budget	Capital Assessment
NEWBURY	\$ 9,889,104	\$ 106,177
ROWLEY	11,013,307	118,298
SALISBURY	13,560,207	145,610
Total	34,462,618	370,085



Brett Murphy
Chairperson
School Committee

Maureen Lynch
Superintendent

Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

August 26, 2021

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: Johanna True, Whittier Representative
Maureen Lynch, Superintendent

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty eighth year. To date we have graduated 12,465 students from the day school.

The enrollment for the Evening School from Newbury: 0

Honorable Board of Selectmen
August 26, 2021
Page 2

The October 1, 2020 Day School Enrollment:


	Boys	Girls
Grade 9	2	1
Grade 10	4	0
Grade 11	4	1
Grade 12	3	1


Total – 16

2021 Graduates – 4

The cost to Newbury for the school year 2020-2021 was \$446,648.00.

Respectfully yours,

DocuSigned by:

~~Johanna True~~
Newbury Representative


Maureen Lynch
Superintendent

ML/lr