

APPROVED



**Newbury Recreation Committee
Minutes: January 23rd, 2020
Newbury Town Hall
12 Kent Way, Byfield, MA 01922**

I. Meeting Called: 6:06 pm

Motion by Mike seconded by David D. Motion Passed.

Members Present: Celine Muldowney, David Broll, Mike Volpone, and Mark Sandt
Not present. Council on Aging designee, Open Space Committee designee and high school representative.
Moriah Lucy has verbally acknowledged her resignation from this body. A formal written notice must be submitted to the Board of Selectmen.

Guests: Ellen Jameson, Executive Administrator Town of Newbury.

III. Misc. Paperwork: Approval of the minutes from the previous meeting were tabled.

IV. Correspondence: Chris Howe, send correspondence to Mark about hosting a free yoga program for first responders. Mark made a motion to further explore this endeavor with Chris Howe and create a proposal for the next Recreation Committee meeting. Seconded by Dave B. Motion passed.

A concern citizen asked Mark if our Public Announcements could be on the website earlier. Since the Committee's meetings are not held on a consistent, say Tuesday at 6:00pm. The current method forces the general public to constantly look to determine if and when a meeting is scheduled. Mark explained the Committee meets its statutory obligation but, will see if the web posting could be more than 48 hours prior to the meeting.

Mark submitted an application for Ultimate disc at the Central Street Fields seeking time on Sundays.

V. Bill Schedule: Bills from Byfield Water and Townsend Oil were presented. Both soccer programs have submitted applications, GPS Northshore and Triton Youth Soccer Association. Triton Youth Lacrosse has yet to submit an application.

VI. Old Business:

Previous Action Items:

Alicia will work with Town Administrator to determine Town of Newbury employee will be responsible for Recreation Calendar, web page update and data entry. *No action taken.*

Alicia will work with Town Administrator to upload Field House Policy. *Ellen Jameson, Executive Administrator, explained that the administration is waiting for the Recreation Committee to finalize the fee schedule for the Field House before uploading the new document.*

Alicia will work with the Town Administrator, Chief of Police and the Animal Control Officer. *No action taken.*

Alicia will check with the Town Administrator to determine if the funds appropriated to the Recreation Committee can be used on the Kent Way property. *No action taken.*

Michael will meet with Town Counsel regarding signage at Central Street. *No action taken.*

Michael will speak with Moriah to provide update on field house access issues. *No action taken.*

Celine will continue to work on calendar and application. Celine is working with Susan Noyes, the Town of Newbury, IT Specialist to integrate the calendar on line. For the Spring of 2020, Celine will create a hardcopy of the schedule with Outlook.

Discretionary spending: Committee needs to identify discretionary spending for the remaining part of the year. David B. sought procedure to acquire sandwich board.

New Business:

New members: Strategies were discussed on how to recruit new applicants for the Committee, including the High School Rep. One suggestion was to approach Triton Regional for outreach assistance. It was also recommended that a general inquiry be submitted to the local newspaper, to attract students whom do not attend Triton Regional.

It was mentioned by both David B. and Celine that the gate to the rear of the Central Street property was open a couple of Sunday's ago. David B. followed up with the Newbury Police, whom stated that they have assigned this task. It had been the understanding of the Committee that after the last soccer game of the season, that service was discontinued until the Spring.

Regarding the basketball court, the question of using this year's appropriations to purchase the hoop set ups for installation at a later date.

The need for a Master Plan for the Central Street was discussed.

Alicia referenced the Recreation's Committee Statement of Charge Guidelines, that an Annual Report must be submitted to the Town Administrator at least 30 days before the Annual Town Meeting.

VII. Action Points:

See above for those where no action was taken.

Mark will contact Triton Youth Lacrosse regarding application.

Mark will contact Chris Howe and develop a proposal for yoga targeting first responders.

Mark will draft Annual Statement for the Committee.

Mark will contact the Town Administrator and DPW regarding options for fencing.

Alicia will look into the procurement regulations regarding the basketball set ups.

All members, to identify priorities for inclusion in next years appropriations.

Next meeting scheduled for February 3rd, 2020 at 6:00pm, Newbury Town Hall, Kent Way, Byfield.

Meeting Adjourned 7:18pm. Motioned by Michael, Seconded by David B.; Motion Approved.

Submitted: Mark Sandt, Clerk