

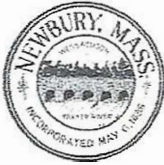
**Town of Newbury**  
**Building Project Construction Committee Friday August 16, 2019**  
**7:00A.M., at Town Hall**

Please find the attached pdf of documents to be distributed at Friday's construction committee meeting. The following documents have been attached.

1. Public notice of meeting 8-16-19;
2. Agenda as amended 8-15-19;
3. July 19, 2019 meeting summary draft pending committee review/approval;
4. Vertex 7-19-19 meeting notes;
5. Context invoice 8-7-19;
6. Public meeting update regarding local approvals/permitting
7. Project open items 8-16-19 under review;
8. Town Administrator memo 8-8-19 regarding "next steps" in terms of financing project;
9. Police Station signage, draft documents/location;
10. Police Station dedication plaque, sample document;
11. Sample "Exterior envelope" procedures and controls;
12. Schedule of probable costs 8-16-19 pending CD cost estimate;
13. Project schedule;
14. Communications;

Respectfully submitted,

  
Bob Connors



**PUBLIC NOTICE POSTING REQUEST  
TO OFFICE OF TOWN CLERK**

Email: [townclerk@townofnewbury.org](mailto:townclerk@townofnewbury.org)

Fax: 978-572-1228

BOARD/COMMITTEE/ORGANIZATION:

**POLICE STATION BUILDING PROJECT  
CONSTRUCTION COMMITTEE**

☒ MEETING

☐ PUBLIC HEARING

DAY of WEEK/DATE: **FRIDAY August 16, 2019**

TIME (AM/PM): **7:00 A.M.**

ADDRESS:

☒ Newbury Municipal Offices, 12 Kent Way, Byfield, MA 01922

ROOM:

☒ 2<sup>nd</sup> Floor Hearing Room

PURPOSE:

GENERAL BUSINESS

SUBMITTED BY:

ROBERT CONNORS,  
chairman.

All meeting notices must be filed and time stamped in the Town Clerk's office and posted on the municipal bulletin board 48 hours prior to the meeting in accordance with MGL Ch. 30A, § 18-25.

This may not include Saturdays, Sundays or legal holidays.

Newbury Municipal Offices are open Mon., Wed., Thurs. 8-4 and Tuesday from 8-7, closed Fridays.

Faxed or Emailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

MEETING NOTICES WILL ALSO BE POSTED ON THE TOWN WEBSITE ([www.townofnewbury.org](http://www.townofnewbury.org))

**Agenda:**

Call to order

- 1) Review of July 19, 2019 meeting summary;
- 2) Context Architects update;
- 3) Update of project schedule, all phases;
- 4) Review estimate of probable costs;
- 5) Update-local permitting-approvals;
- 6) Communications;
- 7) Citizen's concerns;
- 8) Next meeting date;

Adjourn

Note: The matters listed above are those reasonably anticipated by the Chair to be discussed at the meeting. This Agenda may be updated or revised after initial posting. Not all items listed may in fact be discussed, and other items not listed may be brought up for discussion to the extent permitted by law.



**Town of Newbury  
Building Project Construction Committee  
Friday, August 16, 2019 7:00A.M., at  
Town Hall  
AGENDA**

- 1) Review of July 19, 2019 meeting summary;
- 2) Context Architects (Zel Tonic) update;
- 3) Update of project schedule, all phases; Review estimate of probable costs;
- 4) Review construction drawings;
- 5) Communications
- 6) Citizen's concerns;
- 7) Next meeting date;
- 8) Executive Session;

Adjourn

**Note: "These listings of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law"**

**Town of Newbury  
Building Project Construction Committee  
Police Station/Town Hall Project**

**MINUTES**

DATE: July 19, 2019

**Approved:** \_\_\_\_\_

**Building Committee Members Present:**

Bob Connors	Chair
Eric Svahn	Vice-Chair
John Kellar	Secretary

**Building Committee Members Not Present:**

**Others Present:**

Michael Reilly	Police Chief, Town of Newbury
Zel Toncic	Project Manager, Context Architecture (CTX)
Kevin Heffernan	Owner's Project Manager Vertex (VTX)

**Others Not Present"**

Jeff Shaw	Principal, Context Architecture (CTX)
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The meeting was opened at 7:02 a.m.

**1. Meeting Minutes from June 21, 2019**

Reviewed items from Vertex



**MEETING NOTES**

**PROJECT:** Newbury Police  
**MEETING DATE:** July 19, 2019  
**MEETING NO:** Meeting 08  
**LOCATION:** Town Hall, Newbury, MA  
**SUBJECT:** Building Committee Meeting – Design update meeting  
**ISSUED BY:** Kevin Heffernan – VERTEX

NAME	ABBREVIATION	AFFILIATION	STATUS
Jeff Shaw	JS	Context	<b>Absent</b>
Zeljko Toncic	ZT	Context	Present
Mike Reilly	MR	Newbury Police Chief	Present
Bob Connors	BC	Committee Member - Chair	Present
Eric Svahn	ES	Committee Member – Vice-Chair	Present

John Kellar  
Kevin Heffernan

JK  
KH

Committee Member - Secretary  
The Vertex Companies, Inc

Present  
Present

ITEM NO.	DISCUSSION	ACTION BY:
2019-1-8	BC - MEETING CALLED TO ORDER AT 7:02AM	

2019-2-8	APPROVAL OF MEETING NOTES/INVOICES/SUMMARY – JK MADE A MOTION TO APPROVE MEETING NOTES FROM JUNE 21, 2019 MEETING, ES 2 <sup>ND</sup> THE MOTION AND APPROVED 3- 0.
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PUBLIC MEETING UPDATES – BC UPDATED THE COMMITTEE AND STATED THAT BOTH THE PLANNING BOARD AND THE CONSERVATION COMMISSION HAVE GRANTED APPROVAL.

2019-3-8 ***Police Station Design Update***

- BC wants to confirm the lock set setup. What types of cylinders, panic devices, closers and locksets? BC to discuss with KH to get names of systems.

**Site Plan**

- ZT stated that planning Board granted approval for the project and plan. 1 issue was a sidewalk that went nowhere. Zel would like to see the sidewalk go at least as far as the site sign. BC and ES would like to get rid of the sidewalk.
- ZT – Planning Board was looking at different types of site lighting but to date has offered no alternatives.

2019-4-8 ***Budget***

- BC asked Vertex to get a schedule and cost update from Todd Williams and TCS. Original estimate from TCS was approved at \$3,800.
- KH spoke with Todd Williams and he stated that he has submitted a budget to the town and has not received anything back. KH to follow up with the town. **BC stated that the town has issued a fully executed agreement**

2019-5-7 ***Estimate***

- ***Construction costs appear to be around \$5.655 million and at a square footage cost of \$581, total project budget is \$6.5 million***
- ***Schedule of probable cost is \$7.2***

Context

2019-6-8

***Schedule***

Context

- ***Bidding dates to be changed to reflect new dates of:***
- ***Review CD estimate August 9th***
- ***Ad to Central register – August 22nd***
- ***Documents ready – August 28th***
- ***File Sub bids due – September 19th***
- ***GC bids due – October 3rd***
- ***BC meeting – October 4th***
- ***Fall Town Meeting – October 22nd***



- KH to schedule a meeting with the PD Chief, Context and Town IT vendor.
- KH to meet the Police Chief and Town Hardware vendor to discuss the new PD and locksets, closers, panic devices and cylinders
- KH to get committee a cost for building commissioning and soil, concrete and steel testing, need by 1<sup>st</sup> week of August
- KH to get schedule from TCS
- BC would like to do a site visit to Rawley Police Department
- KH to get with TCS and get drawings and final information that Context needs to finish their design
- BC stated that he was very pleased with the level of effort put into the approvals from the Planning and Conservation Boards. This was a great help to the project.
- JK to provide KH with name of Flow Test contractor to perform testing.
- ES discussed new Alternate list with:
  - Full Stop 3 floor elevator
  - Wood siding
  - Aluminum Clad windows
  - Vertical granite curbing
  - Signage
  - Flagpole
  - Bench
  - Plantings
- MR to work with KH on owners furnished equipment, i.e.: Fridge, tables, desks, chairs, appliances
- BC to look at surrounding police stations with types of signs they are using
- BC to provide appliance types and specifications for equipment
- BC wants the new Police Station to be fully accredited.
- JK to forward to Zel his list from Salisbury PD that he was a part of
- Town Counsel reviewed and resolved any issue with an easement on the site. The Town now controls everything on site

**Open Mic**

- Public input was a discussion on construction funding. BC stated that the town has project bonding capacity for \$6.5
- Basis of award - BC stated that the project is driven by the outline of Chapter 149

- Have we looked at Wood piles – There are no savings, so we did not continue.
- Will the town look to a new Town Hall once the police station is completed?

2019-8-8 **Site work**

- Committee wants to eliminate the proposed sidewalk that does not go the full length of the street.

2019-9-8 Meeting adjourned – BC entertained a motion to adjourn the meeting from ES and 2<sup>nd</sup> by ES, vote was 2-0 at 9:35am.

**NEXT MEETING:** The next Newbury Police and Town Hall Building Committee Meeting is scheduled for **August 9<sup>th</sup>** at 7am.

**ATTACHMENTS:**

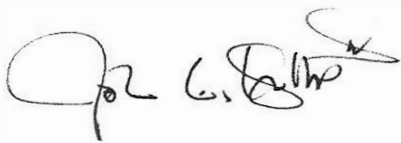
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\*\*\*\*\*

**NEXT MEETING: August 09, 2019, 7:00 AM**

**Meeting Adjourned, 9:35 AM**

Respectfully submitted,



John W. Kellar, III  
Building Project Construction Committee Secretary/Clerk





## MEETING NOTES

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**MEETING DATE:** July 19, 2019  
**MEETING NO:** Meeting 08  
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- Fall Town Meeting – October 22<sup>nd</sup>

2019-7-8 **New Business –**

Newbury

Vertex

- KH to schedule a meeting with the PD Chief, Context and Town IT vendor.
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Town of Newbury  
Tracy Blais  
Town Administrator/Procurement Officer  
12 Kent Way, Suite 200  
Newbury, MA 01922

Invoice number 00015  
Date 08/07/2019

Project 1714.00 NEWBURY POLICE STATION

Professional Services: July 1, 2019 to July 31, 2019

Architectural Services Provided: Continue CD's. Complete Planning & Conservation hearings.

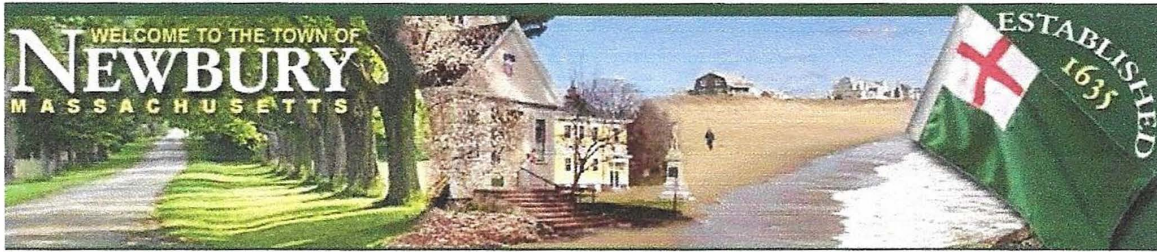
Description	Fee	Percent Complete	Prior Billed	Earned	Current Billed
Kick off meeting/Goals/Space Needs	15,000.00	100.00	15,000.00	15,000.00	0.00
Site Review/SDesign/Probable Cost & Public Meeting	50,000.00	100.00	50,000.00	50,000.00	0.00
Design Development	96,000.00	100.00	96,000.00	96,000.00	0.00
Regulatory Approvals	40,000.00	100.00	20,000.00	40,000.00	20,000.00
Construction Documents	154,000.00	50.00	30,800.00	77,000.00	46,200.00
Bidding	10,000.00	0.00	0.00	0.00	0.00
Construction Administration	186,000.00	0.00	0.00	0.00	0.00
Amendment 1: Fire Station Space Needs Study	18,000.00	100.00	18,000.00	18,000.00	0.00
Amendment 2: Revise Space Needs Prog. & Budget	3,000.00	100.00	3,000.00	3,000.00	0.00
Amendment 2: Concept Design Drawings	5,000.00	100.00	5,000.00	5,000.00	0.00
Amendment 3: Combined Town Hall & Police Facility	5,000.00	100.00	5,000.00	5,000.00	0.00
Amendment 4: Schematic Design 2	38,000.00	100.00	38,000.00	38,000.00	0.00
Total	620,000.00	55.97	280,800.00	347,000.00	66,200.00

Invoice total **66,200.00**

cc: [kheffeman@vertexeng.com](mailto:kheffeman@vertexeng.com)







**Town of Newbury**  
**Building Project Construction Committee**  
**8-16-19 Open items**

Team,

Open items carried over from the 7-19-19 meeting with updates;

1. ~~Chief, can you provide an update on MEMA-FEMA-Seabrook grants/draft letter copy on the gen set and com tower; complete, draft letter attached;~~
2. Chief/Kevin, status of TCS drawings/specifications for com tower; **outstanding;**
3. Kevin, can you review the current costs for commissioning & testing and provide a revised schedule of costs anticipated; **outstanding;**
4. ~~Kevin, can you prepare 6-21-19 meeting notes by tonight; complete;~~
5. Kevin, status of Zel's email request dated of 6-3-19 for a coordination meeting with The Town's Vendor(s) regarding the IT systems and Radio communication systems with regards to system design requirements as well as the Structural Design impacts to our building from the Radio Tower being designed. Our Structural Engineer will need impact loads as well as foundation design requirements soon, in order to incorporate any structural connections and/or details required for the eventual construction of the Antenna Tower by the Town's Vendor. Please notify the vendor(s) and copy us so that we may coordinate with them directly. **Outstanding;**
6. ~~Kevin, can you confirm town/PD hardware standards; Complete;~~
7. ~~Jeff, can you provide and update on local permitting and approvals with projected filing dates; complete;~~
8. Jeff/Zel, status of updated CD cost estimate and plan set completion; **Outstanding;**
9. ~~JR Tracy, can you review/consider waiving all permitting/application costs for this project and provide what the formal approach for these requested waivers; complete;~~
10. ~~John & Eric, can you review, update and prioritize any potential alternate items that can be included without jeopardizing issuance of occupancy permit; complete;~~
11. ~~Jeff, status of draft contract with town counsel; complete;~~
12. ~~Tracy/Martha, status of parking easement identified; complete, town counsel opinion attached;~~
13. ~~Eric, conservation commission update/status; final approval granted 7-16-19;~~
14. ~~RDC, planning board update/status; final approval to be granted 7-17-19;~~
15. Zel, Water main flow/pressure testing for fire protection design; **outstanding;**
16. Kevin, status of quotes for commissioning agents and construction testing;
17. Kevin, status of CD's plan set & spec review;



## List of required testing for the project:

### SITE Prep WORK:

1. Observation of Ground Improvement Elements (grouted and un-grouted);
2. Vibration monitoring during installation of ground improvement;
3. Observation of the load testing;
4. Observation of footing bearing surfaces preparation;
5. Observation of slab-on-grade subgrade preparation;
6. Observation of placement of compacted structural fill and in-place density testing.

.....***As required, by independent testing agency***

### STRUCTURAL

1. Soils and Foundation testing
2. Cast-in-Place Concrete testing
3. Masonry testing
4. Structural Steel testing
5. Wood Framing

.....***All the above by independent testing agency***

### PLUMBING:

1. Pressure test all piping systems (per MA Plum Code). ***By plumber***
2. Chlorination of domestic water piping (per MA Plum Code). ***By plumber and site contractor***
3. Start-up report for domestic water heater. ***By plumber***

### FIRE PROTECTION:

1. Flushing & pressure test all piping (interior & exterior) per NFPA 13 ***by FP sub***

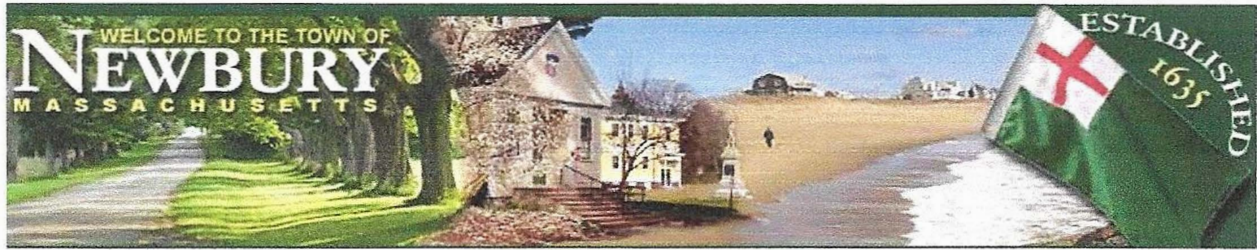
### MECHANICAL:

1. Testing & Balancing Report for all Furnace AHU units including supply and return and Exhaust Air systems. ***By HVAC or independent***
2. Manufacturer's start-up report for all Split System gas fired furnaces and associated air cooled condensing units.
3. Manufacturer's start-up report for ductless cooling unit heat pump AC units. (Items above would be responsibility of the HVAC Sub Contractor.
4. *Due to the smaller building size and corresponding HVAC cooling / heating sizes, Independent commissioning service would not be a code requirement (see Attached 2015 IECC code excerpt).*
5. However, for optimum system performance the Owner could opt to hire an independent Commissioning Agent to oversee the project system commissioning.

.....***AGREE***

### ELECTRICAL:

1. Required electrical systems to be tested would be the Fire Alarm System which requires an NFPA72 test report that is provided by the installing contractor.
2. And the Emergency Generator which requires an NFPA 101 generator test report also provided by the emergency generator.




### **Hardware standards for Town or the Police Dept.**

- 1. locksets:** ND series cylindrical locksets, Rhodes handle;
- 2. Key/core system:** large format IC core, Everest 29 key system single master key
- 3. Closers:** LCN 4040 series;
- 4.Panic hardware:** Von duprin 98/99 SERIES DEVICE
- 5. All doors** factory finished maple, rated as required;
- 6. Door prep** to include "electrified hinge" boring;
- 7. Hollow metal frames** can be knockdown version;
- 8. Hardware finish:** 26D finish;



## TOWN OF NEWBURY INTEROFFICE MEMORANDUM

**TO:** MUNICIPAL CONSTRUCTION COMMITTEE  
**FROM:** TRACY BLAIS, TOWN ADMINISTRATOR   
**SUBJECT:** BOND ISSUE  
**DATE:** AUGUST 8, 2019  
**CC:** JR COLBY, CHAIRMAN BOARD OF SELECTMEN

You have inquired about our “next steps” in terms of financing our building project given the uncertainties about the availability of funds for the entire project. I provide the following for the Committee’s consideration:

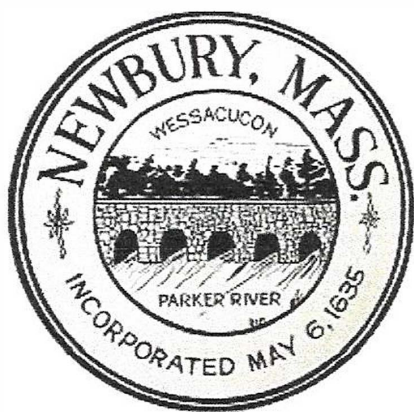
1. If, once the bids are opened, it is determined that additional funding is needed, we would need to take action at the Special Town Meeting (tentatively scheduled for November 5<sup>th</sup>). This action would potentially allow for the authorization of additional debt or the appropriation of additional available funds.
2. Whether or not we have to consider an additional ballot initiative would depend upon the amount of the shortfall. If the intention is for the additional amount to be excluded from proposition 2 ½ then:
  - an additional debt exclusion vote would be needed, or
  - the town would need to seek the approval of the Department of Revenue to include the additional amount in the initial debt exclusion vote.
3. Alternatively, with rates being so attractive, we may also wish to consider borrowing the additional amount over 20 years within the confines of

Proposition 2 1/2. With such low interest rates we may only need to consider committing another \$75,000 of operating budget capacity annually for each additional million dollars worth of project costs.

4. And although our Free Cash has yet to be certified, we did close out slightly more than \$1.4 million dollars at June 30<sup>th</sup>. Assuming that we have our certification in hand for the November Special Town Meeting, some of these funds could be used as well.
5. In the meantime we will continue to borrow short term thorough the issuance of Bond Anticipation Notes based on the project's spending requirements. The bonds will be issued when the project is complete.
6. Once we have the bid information in hand, I am happy to work with the Committee and the Board of Selectmen to determine the best funding plan.

Please let me know if you should need any additional information. I am happy to attend a meeting as well if that would be helpful.

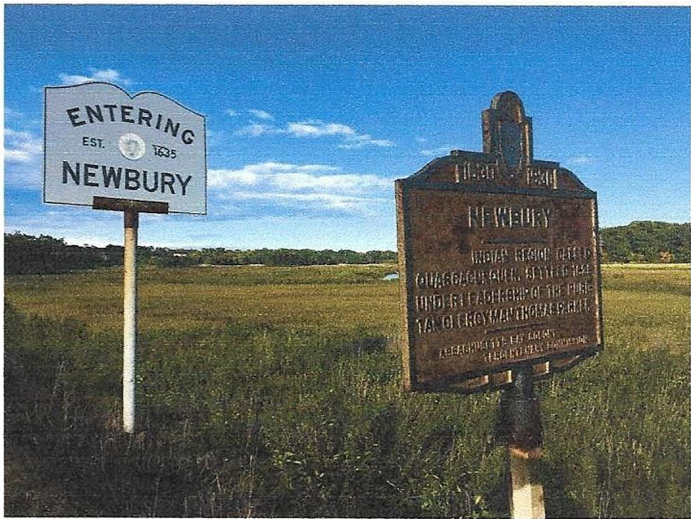
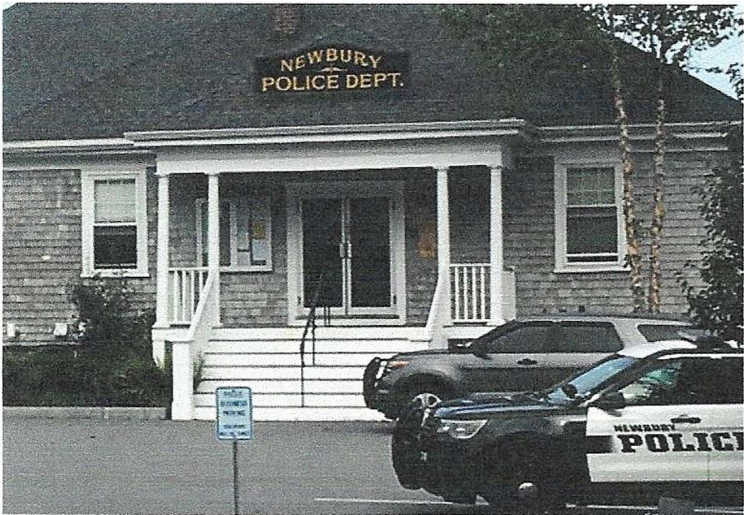




Newbury Town Seal

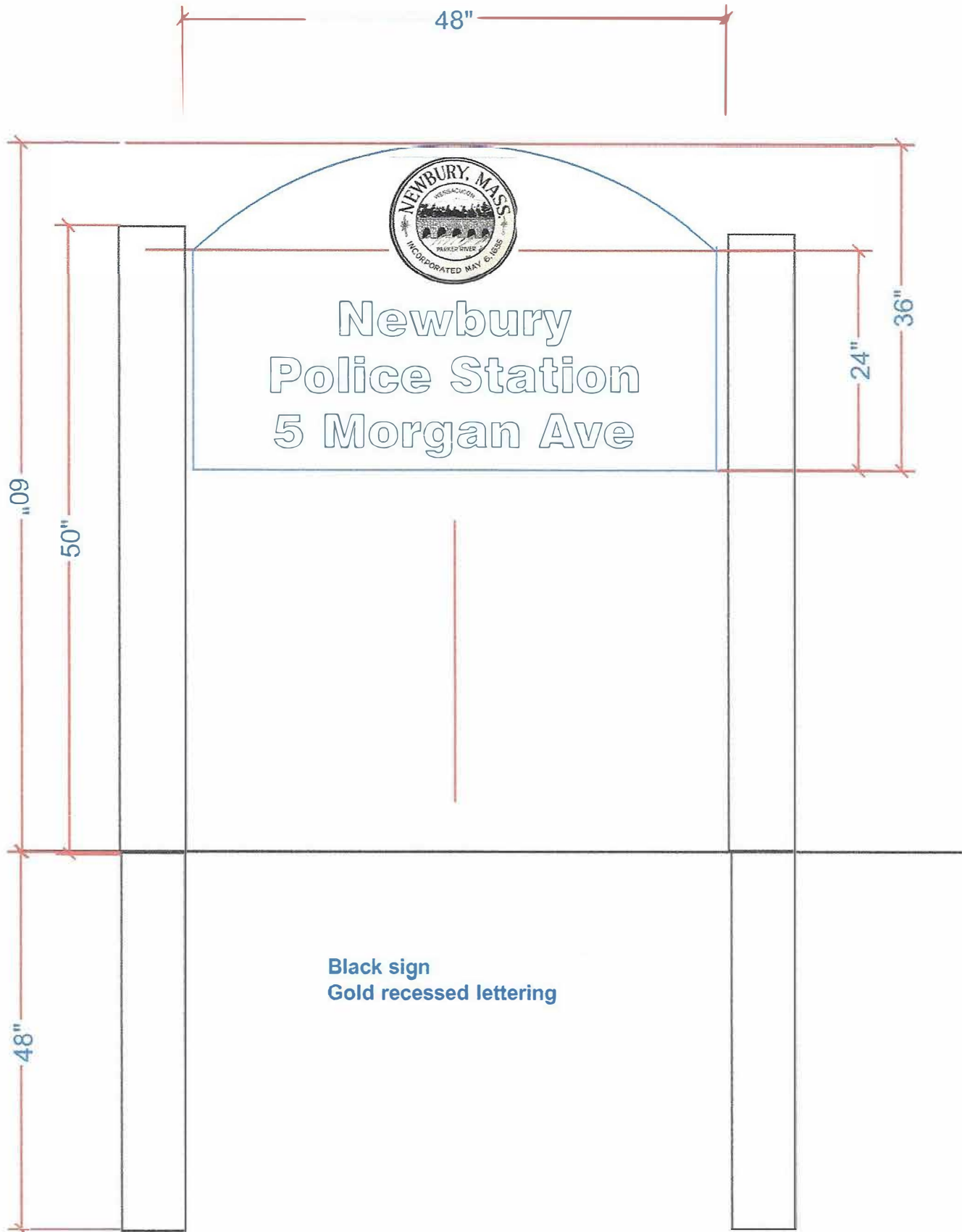


Newbury Police Department  
25 High Road, Newbury Massachusetts 01951  
Emergency: 911 Business: (978)462-4440



Current Town Hall and Police Station sign.

Some thought should be put to a coordinated graphic package between the two building.







MORGAN-AVE





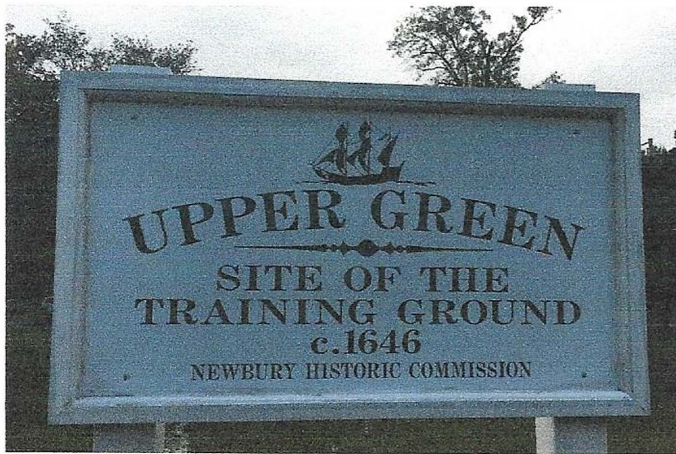
Building and Address  
stone matches the  
building stone

Reuse Current sign here ??

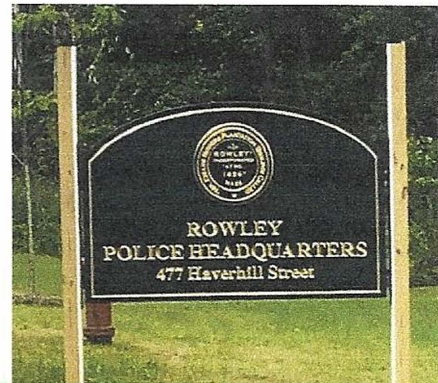


Current Police Station sign, made to match the  
original Town Hall sign. Some thought should be put  
to a coordinated graphic package between the two  
building

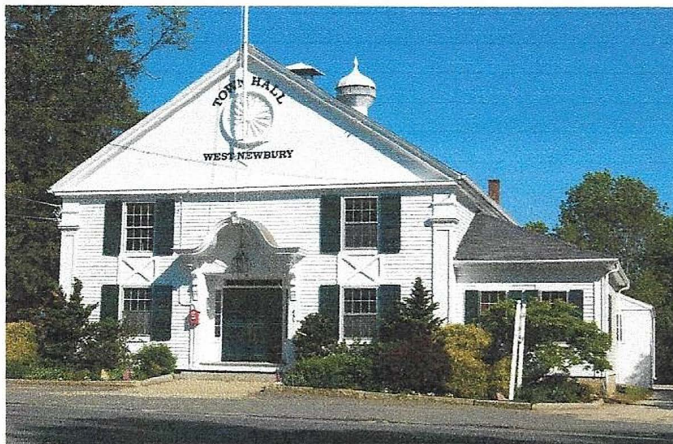




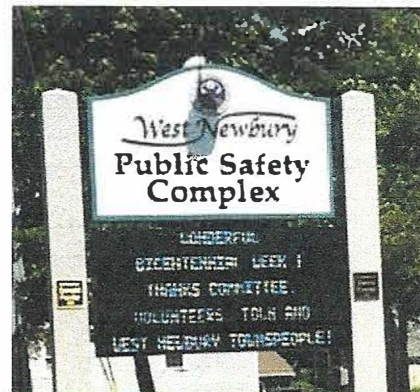
Newbury Historic Commission Sign



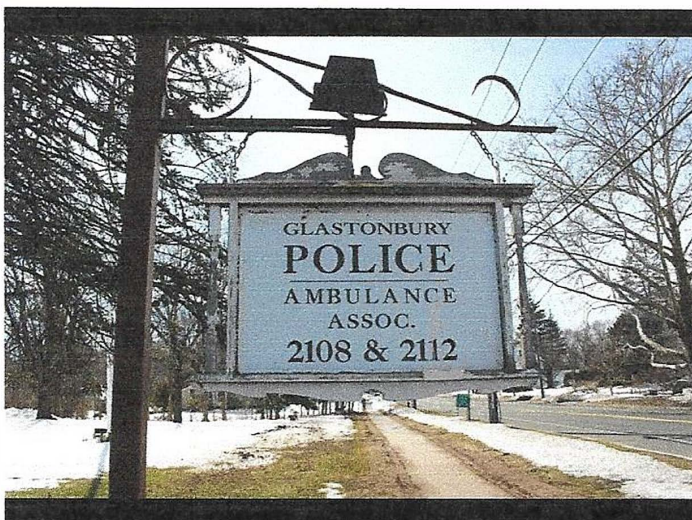
Town  
Building  
Street Address



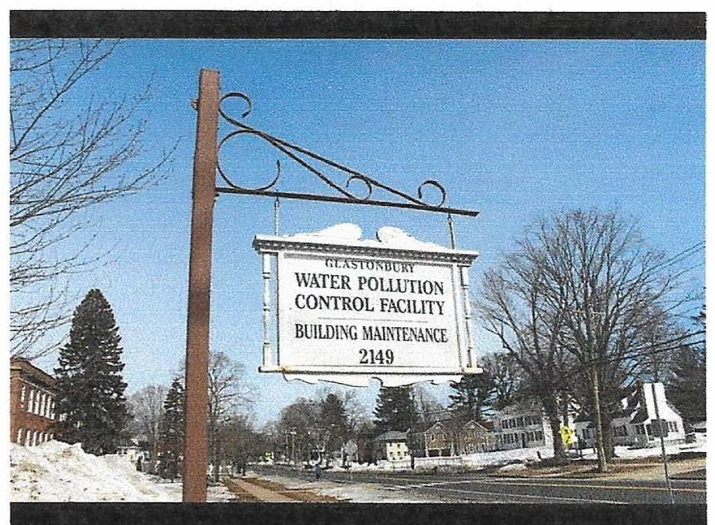
West Newbury Town Hall  
-lettering on the building



Sign with digital information would be  
best for the Town Hall



Historic Feel,





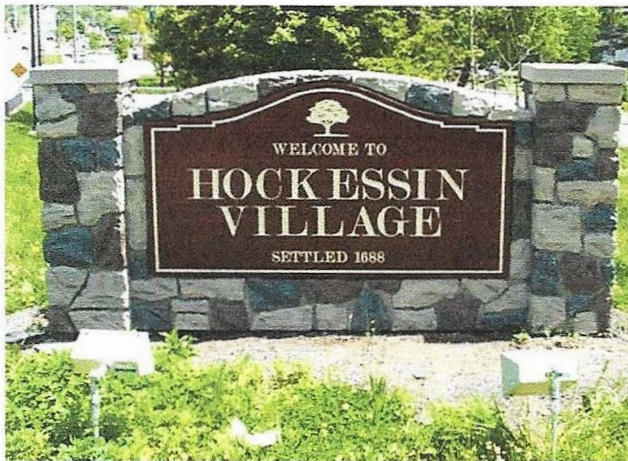
## Sign: Types



Basic, Blue is not a Newbury color



Too clunky, no brick on project.  
Precedent for Black and Gold sign

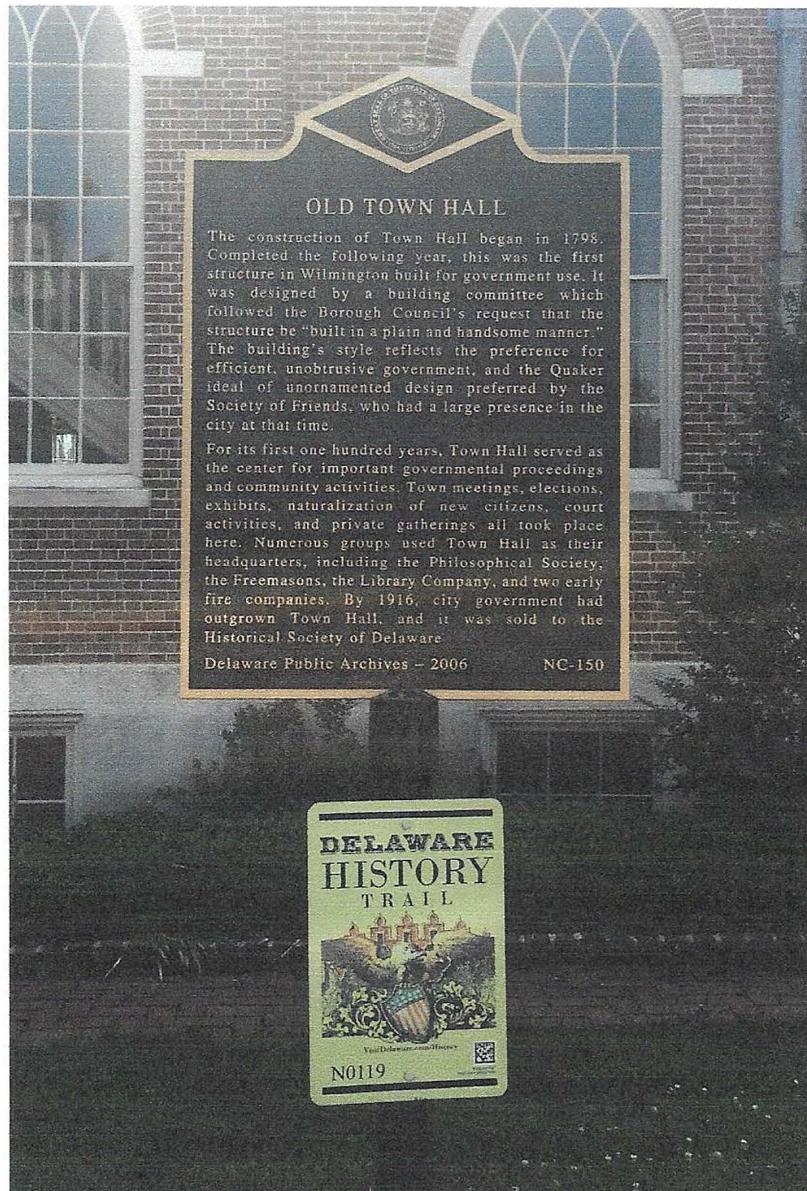


Stone wall w/ sign  
higher than proposed in rendering, this  
might be good so station sign can be  
seen from the intersection of High Rd  
and Morgan Ave



too artsy

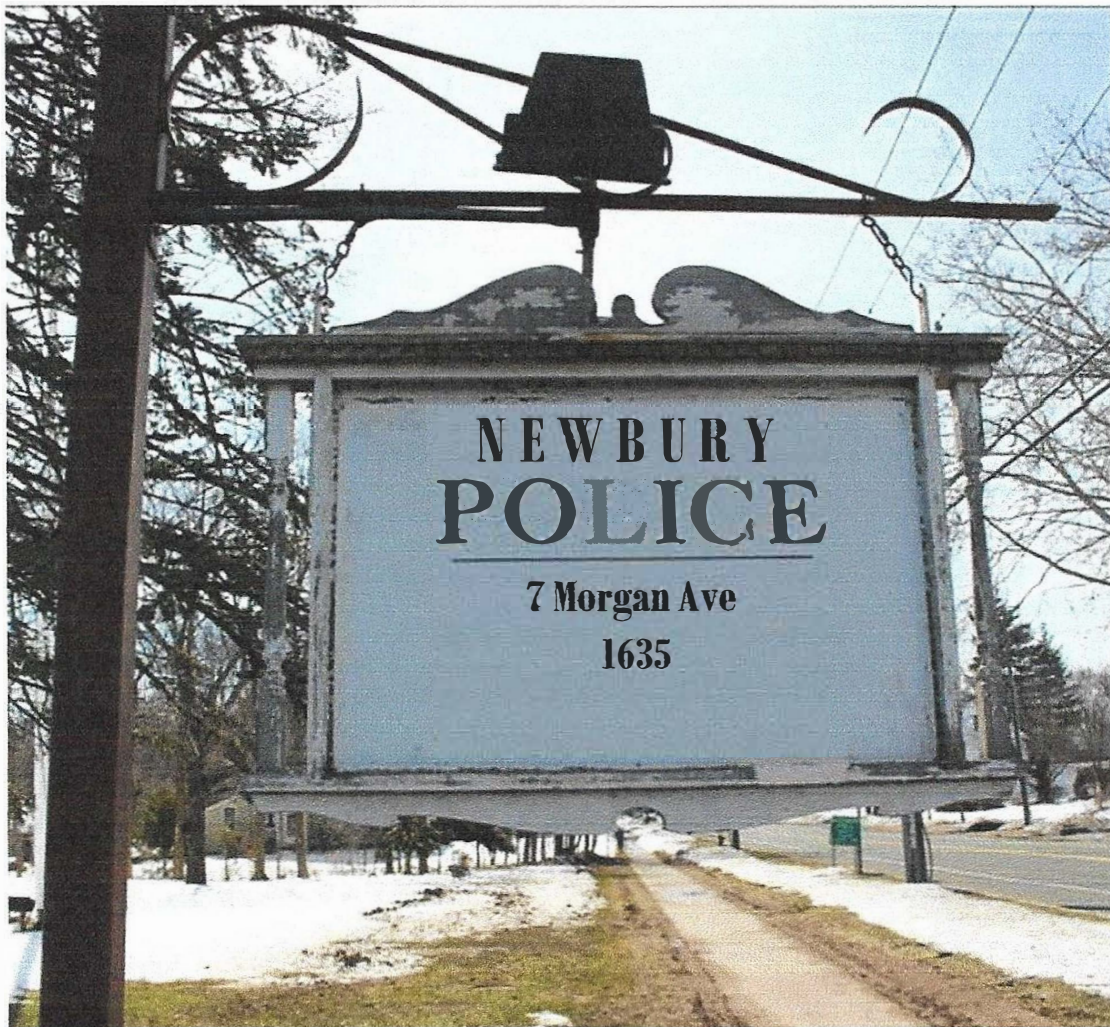




Possible style for a dedication plaque for material and color.  
Exterior or Interior

Might be best to have this be outside of the construction contract. If located in the Police Station lobby then the wall location should be identified and blocking added in the wall.





Eric (two second paste up)

I think a simple post mounted sign would be best see from the intersection on High Rd and Morgan Ave. Minimal flower planing bed below.





ORDER #: 4127563

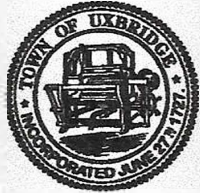
RTF #: 144702

CUSTOMER PO #: Uxbridge Fire

DATE: 6/19/2017

LAYOUT ARTIST: Becky @ ext 1870

SALESPERSON: Marie @ ext 1825



# UXBRIDGE FIRE HEADQUARTERS

DESIGNED FROM THE BENEVOLENCE OF VIRGINIA AND LESTER TAFT  
CONSTRUCTED BY THE GENEROSITY OF UXBRIDGE RESIDENTS

#### BUILDING COMMITTEE

CAPT. J. MICHAEL VEZINA, CHAIR  
JAMES HOGAN, VICE CHAIR, RESIDENT  
CAPT. TODD BANGMA  
DEPUTY CHIEF THOMAS DION  
POLICE CHIEF JEFFREY LOURIE  
HARRY ROMASCO, RESIDENT  
DPW DIRECTOR BENN SHERMAN

#### BOARD OF SELECTMEN

JUSTIN PICCIRILLO, CHAIR  
JEFFREY SHAW, VICE CHAIR  
JENNIFER MODICA  
PETER BAGHDASARIAN  
JAMES HOGAN

#### FIRE CHIEF

WILLIAM KESSLER

#### TOWN MANAGER

DAVID GENEREUX

#### OWNER'S PROJECT MANAGER

PMA CONSULTANTS, LLC.

**context**  
ARCHITECTURE

#### CONTRACTOR

FIVE STAR BUILDING CORP

DEDICATED  
**2017**

## Etched PLAQUE

MATERIAL - Stainless Steel

SIZE - 18" x 25"

QTY - 1

DEPTH - 1/4"

SHAPE - Rectangle(or Square)

BORDER - No Border

COPY - Recessed Copy-Horizon Stroke

FINISH - Smooth-Brushed Face-Ptd Return

COLOR - 2025 Black Painted


STYLE - Per Artfile Supplied

CLEAR CO - Satin

MOUNT - Blind Mount-Standard Studs

RETURNS/EDGES - painted background color

 RAISED  
St. Steel

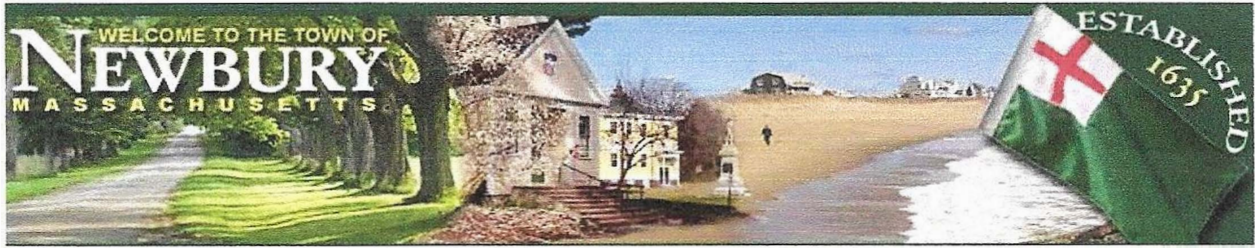
 RECESSED  
2025 Black

### PLEASE NOTE THE FOLLOWING:

Re-typed smallest text in Helvetica for production purposes

VERSION: 2 - Replaced text with new copy

VERSION: 3 - Added architect's logo (bitmap image, converted to vector)



## EXTERIOR ENVELOPE PROCEDURES AND CONTROLS WORDING FOR PLAN SET

A. **Project Meetings:** Arrange for and attend meetings with the Architect and such other persons as the Architect requests to have present.

1. **Pre-Construction Conference:** Attendance by Architect, Contractor, major subcontractors. Agenda shall include: Quality of workmanship, coordination, interpretations, job schedule, submittals, approvals, requisition procedures, testing, protection of construction, indoor air quality, and construction waste management.

a. LEED Pre-Construction Conference: Attendance by Architect, Owners Representative, Contractor, major subcontractors.

2. **Exterior Envelope Meeting:** Attendance by Architect, Contractor, major subcontractors. Agenda shall include as applicable: Review of exterior wall details, wall construction, sample panel preparation, cleaning, control and expansion joints, cold weather procedures.

3. **Roofing/Flashings Meeting:** Attendance by Architect, Contractor, roofing subcontractor, and representative of roofing manufacturer. Agenda shall include as applicable: Preparation of roof decks, flashing and blocking details, roofing procedures and inspections, bonds and guarantees, weather conditions during roofing, protection of roof membrane during construction.

4. **Interior Finishes Meeting:** Attendance by Architect, Contractor, major subcontractors. Agenda shall include as applicable: Quality of workmanship, environmental conditions for application of finishes, drywall details, millwork details, condition of surfaces to receive finishes, tile work, painting work, samples and test areas and approvals, coordination with mechanical and electrical interfaces and penetrations, indoor air quality.

5. **Progress Meetings:** Hold regularly before preparation of payment requests and additional meetings as requested by the Architect. Attendance by Architect, Contractor, and others as determined by Contractor. Agenda shall include work in progress and payment requests.

6. **Preinstallation Conferences:** Conduct a pre-installation conference at Project site before each construction activity that requires coordination with other construction, as specified. Pre-installation Conferences may be part of Progress Meeting agenda. Attendance by Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow. Agenda shall include a review of progress of other construction activities and preparations for the particular activity under consideration



**Newbury Police HQ**  
**cost components 1-7-19 to 8-16-19**

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Estimate of Probable costs dated:</b>	<b>8/16/2019</b>	<b>7/19/2019</b>	<b>4/26/2019</b>	<b>4/16/2019</b>	<b>3/27/2019</b>	<b>2/6/2019</b>	<b>1/7/2019</b>			
2	<b>Construction costs (9,511 SF)</b>	\$ 5,231,050	\$ 5,170,000	\$ 5,170,000	\$5,170,000	\$ 5,170,000	\$ 4,230,000	\$ 4,185,000.00			
3	Communication tower	\$ 100,000	\$ 100,000	\$ 100,000	\$100,000	\$ 100,000	\$ 100,000	\$ 100,000.00			
4	Escalation					\$ 171,400	\$ 171,400	\$ 171,400.00			
5	Bid Contingency										
6											
7	<b>SOFT COSTS</b>										
8	Design & Engineering										
9	Architectural and Engineering fees	\$ 620,000	\$ 620,000	\$ 620,000	\$620,000	\$ 620,000	\$ 620,000	\$ 551,000.00			
10	Allowance for extra services and Owner changes	\$ -	\$ -	\$ -	\$28,000	\$ 28,000	\$ 28,000	\$ 28,000.00			
11	Reimbursable expenses	\$ 7,500	\$ 7,500	\$ 7,500	\$7,500	\$ 7,500	\$ 7,500	\$ 7,500.00			
12	Furnishing Design fee	\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$ -			
13	Tel/Data & Security Consultant	\$ 20,000	\$ 20,000	\$ 20,000	\$20,000	\$ 20,000	\$ 20,000	\$ 20,000.00			
14	Communications Tower Design	\$ 4,000	\$ 4,000	\$ 4,000	\$40,000	\$ 40,000	\$ 40,000	\$ 40,000.00			
15											
16	<b>Professional Services</b>										
17	Owners Project Manager & Clerk of the Works	\$ 233,000	\$ 233,000	\$ 233,000	\$233,000	\$ 233,000	\$ 233,000	\$ 173,000.00			
18	Geotechnical Engineering & Borings	\$ -	\$ -	\$ -	\$25,000	\$ 25,000	\$ 25,000	\$ 25,000.00			
19	MEP Commissioning	\$ 30,000	\$ 30,000	\$ 30,000	\$30,000	\$ 30,000	\$ 30,000	\$ 30,000.00			
20	Construction Testing	\$ 30,000	\$ 30,000	\$ 30,000	\$30,000	\$ 30,000	\$ 30,000	\$ 30,000.00			
21											
22	<b>Fixtures, Furnishings &amp; Equipment</b>										
23	Furnishings & Equipment (incl HD storage)	\$ 155,000	\$ 155,000	\$ 155,000	\$155,000	\$ 155,000	\$ 155,000	\$ 155,000.00			
24	Allowance for Computer Equip. & Network	\$ 250,000	\$ 250,000	\$ 250,000	\$250,000	\$ 250,000	\$ 250,000	\$ 250,000.00			
25	Allowance for Dispatch Equipment	\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$ -			
26	Allowance for Telephone System & Equip.	\$ 50,000	\$ 50,000	\$ 50,000	\$50,000	\$ 50,000	\$ 50,000	\$ 50,000.00			
27	Allowance for Security & CCTV System			\$ 144,000	\$144,000	\$ 144,000	\$ 144,000	\$ 144,000.00			
28											
29	<b>Project Related Expenses</b>										
30	Topographic and Utility Survey	\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$ -			
31	Printing bid sets & advertising	\$ 5,000	\$ 5,000	\$ 5,000	\$5,000	\$ 5,000	\$ 5,000	\$ 5,000.00			
32	Moving Expenses	\$ 10,000	\$ 10,000	\$ 10,000	\$40,000	\$ 40,000	\$ 40,000	\$ 40,000.00			
33	Utility Fees & Back charges	\$ 35,000	\$ 35,000	\$ 35,000	\$100,000	\$ 100,000	\$ 100,000	\$ 100,000.00			
34	Temp Housing, Utilities & Apparatus Garage	\$ -	\$ -	\$ -	\$-	\$ -	\$ -	\$ -			
35											
36	Project Contingency reduced to (5%) 8-16-19	\$ 261,553	\$ 517,000	\$ 517,000	\$517,000	\$ 610,490	\$ 610,490	\$ 610,490.00			
37											
38	<b>PROJECT TOTAL</b>	<b>\$ 7,042,103</b>	<b>\$ 7,236,500</b>	<b>\$ 7,380,500</b>	<b>\$7,564,500</b>	<b>\$ 7,829,390</b>	<b>\$ 6,889,390</b>	<b>\$ 6,715,390.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Newbury Police  
Progress SCHEDULE  
21 June 2019

26 April	<b>BC Meeting:</b> DD Progress Meeting	DD
01 May	<b>Site Plan Review Pre-Application Conference</b>	
15 May	<i>File Site Plan Review Application Submitted</i>	
17 May	<b>BC Meeting:</b> DD Progress Meeting Authorization to begin DD cost estimate and proceed into CD's	
By 06 June	<i>Conservation Commission Application Submitted</i>	
07 June	<b>BC Meeting:</b> DD Cost Estimate - <i>Review DD Cost Estimate (postponed)</i>	CD
12 June	<b>Combined Con Com and Site Plan Review Hearing 1</b>	
18 June	<b>Conservation Commission Hearing 2 (3<sup>rd</sup> Tuesdays)</b>	
19 June	<b>Site Plan Review Hearing 2 (1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesdays)</b>	
21 June	<b>BC Meeting:</b> 50% Construction Drawings Review of DD Cost Estimate	
16 July	<b>Conservation Commission Hearing 3</b>	
17 July	<b>Site Plan Review Hearing 3</b>	
19 July	<b>BC Meeting:</b> Review 100% Construction Drawings & Review of CD Cost Estimate	BID
9 August	<b>Planning Board and Con Com Appeal period ends</b> BC Meeting for Approval to proceed with Bidding project	
22 August	Project Advertised for Construction Bids in Central Register	
28 August	Bid Documents Available	



19 September	Sub-Bids Due
03 October	GC Bids Due, CTX/OPM check bid results
<b>04 October</b>	<b>BC Meeting</b>
08 October	Board of Selectmen's Meeting
14 October	Contract Signed
22 October	Fall Special Town Meeting
24 October	Notice to Proceed
24 October 2020	Substantial Completion

