



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF TOWN CLERK

Fax: 978-572-1228

Email: [townclerk@townofnewbury.org](mailto:townclerk@townofnewbury.org)

BOARD/COMMITTEE/ORGANIZATION: **Newbury Town Library – Board of Trustees**

☒ MEETING

☐ PUBLIC HEARING

DAY of WEEK/DATE: Wednesday, December 1, 2021

TIME (AM): 5:30 pm

Location: Newbury Town Library – 0 Lunt Street

### NOTICE OF MEETING

#### Agenda:

Newbury Town Library - Board of Trustees Agenda

December 1, 2021 5:30 pm

- I. Call to Order
  - II. Approval of Minutes
  - III. Director's Report
  - IV. New Business
    - a) Surplus Materials
    - b) Lois Smith Fund update
  - V. Old Business
    - a) Update on Meeting with Town Clerk and Historical Commission Secretary regarding town archives inventory
  - VI. Other
- 
- III. Date for next meeting
  - IV. Adjournment

SUBMITTED BY (Name & Title): Jean Ackerly – Library Director

All meeting notices must be filed and time stamped in the town clerk's office and posted on the municipal bulletin board 48 hours prior to the meeting in accordance with MGL Ch. 30A, § 18-25. This may not include Saturdays, Sundays or legal holidays. Newbury Municipal Offices are open Monday, Wednesday, Thursday 8am-4pm and Tuesday from 8am-7pm, closed Fridays.

Faxed or Emailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

MEETING NOTICES WILL ALSO BE POSTED ON THE TOWN WEBSITE  
[www.townofnewbury.org](http://www.townofnewbury.org)