



The Newbury Town Library is seeking an energetic and enthusiastic candidate to fill our part-time Library Associate Position in Circulation. We are a small public library with a collegial, hardworking environment and strong commitment to excellent customer service. The Library Associate helps patrons with all aspects of borrowers' services and provides general library services to the public in a courteous manner and in accordance with Library policies and procedures.

This position requires a strong desire to serve the public, possess strong interpersonal skills and the ability to prioritize work and meet deadlines. Applicants must have solid computer and software skills along with the capacity to adapt to new technology. Experience with SirsiDynix is a plus.

High School degree required. At least 2 years of college or BA/BS preferred.
Experience working in a public library preferred.

This is a non-benefitted position for 18 hours a week.

Salary range: \$14.62-\$22.64 per hour

Position will remain open until filled.

Please send resume and cover letter to: hhart@newburylibrary.org or send to:

Newbury Town Library
Attn: Library Director
0 Lunt Street
Byfield, MA 01922

For a full job description, please visit:

<https://www.townofnewbury.org>

EEO/AA Employer