

# NEWBURY HISTORICAL COMMISSION

## APPROVED MEETING MINUTES THURSDAY, NOVEMBER 18, 2021

Regular meeting of the Newbury Historical Commission began at **7:03** p.m.

**Members present:** Channing Howard, Jan Forrest, Lon Hachmeister, Rebecca Fuller, and Rich Morin

**Members absent:** Eva Jackman

**APPROVAL OF MINUTES:** Minutes of the **Sept 23<sup>rd</sup>** and **Oct 5<sup>th</sup>** meetings were reviewed. Motions were made to approve the meeting minutes for both months and approved by all.

**TREASURER'S REPORT:** Report was prepared by Lon H. Lon will get the Fiscal 2023 budget ready in January.

### WEBSITE REPORT:

1. Rebecca is still working on the website. She is currently attempting to find the best fit via a “free” website. If she discovers that this type will not work, she will approach the HC to add funds to purchase and/or maintain the 1635 website

### CORRESPONDENCE:

1. Letter from the MHC regarding fiscal 2022 Survey and Planning Grant cycle.

### UNFINISHED BUSINESS UPDATES

1. Channing spoke with Martha Taylor (Town Planner) on latest info on Pink House and a possible PR with MHC if Zoning passes. HC will be informed by MHC about their write up of PR when (if) this happens, so we can review.
2. Sails and Trails: Follow up with Eva. We need to join, so we are up to date on their activities and events to be held.
3. **Schoolhouse:** Lon purchased 2 tables for our use. The School needs to be closed up for the winter. Lon will bring in the flags and we should store all handout materials in plastic binds and old books, etc. should be wrapped in preservation tissue and placed in boxes (previously purchased).

The need to repair the Schoolhouse windows – Rebecca was asked to check the Kenney Family on whom they used to do their windows.

Check back with Eva to see if husband has old growth shingles to repair the roof.

Security: we need to see if the Town has a security company or if we should contact Linda Allen, whose company who installed the existing system: motion detector security were among the items discussed.

### **NEW BUSINESS:**

1. Discussion on Preservation Grants with MHC and the webinar Jan attended. Handouts from the webinar were distributed to each member of NHC.
2. Channing brought up the need to have a format for requesting information from NHC. We are getting too many emails without the needed information for an answer to be formulated. We discussed creating a guideline/form to be put on the Town website for the HC. Jan will work on the creation/formation.
3. Channing is also working with the Town to have part-time paid Clerk position. We need to formulate a job description to present to Tracy Blais for addition to the Town meeting articles. This position will work on deed research, MACRIS, etc.

### **DISCUSSION**

1. We had a summary discussion about the October joint meeting with the Trustees of the Library. At this time, they are not formulating a committee. Each group was asked to review their “collections” and decide what may need to be preserved, catalogues, and/or scanned.

### **DDB DISCUSSION**

1. None
- 2.

### **ADJOURNMENT**

The next meeting of the Historical Commission should be on Thursday, **December 9, 2021**.

This meeting was adjourned at **8:00 p.m.**

Janice Forrest 12/9/2021

Janice Forrest

Date of approval