Newbury Historical Commission

Approved Meeting Minutes

**Thursday, September 14, 2023**

Regular meeting of the Newbury Historical Commission began at **7:02** p.m.

***Members present:*** Channing Howard, Jan Forrest, Eva Jackman, Rebecca Fuller, and Rich Morin

***Members absent***: Lon Hachmeister

***Guest***: Paul Perkins, son of the owner - re: 85 High Rd.

**Approval of Minutes:**  Minutes of the August 10, 2023 meeting were reviewed. A motion was made to accept the meeting minutes as written and approved by all.

**Treasurer’s Report:**  Jan read the FY 2024 budget information which was e-mailed by Lon. A motion was made to accept the Treasurer’s report as presented.

**Website Report:** Rebecca is very close to launching the new, updated website. She is working with the new IT manager, Jon Temple. The “1635 website” will still be the domain of the NHC. She is ready for Rich’s updated indigenous people information. We will be able to add, update and/or fix information in a timely manner going forward, once the system is “up and running”. She has Lon’s “picture” for the group period “photos”.

**Correspondence:**

***Email from:*** Masshistpress; MHC: info on Board of Library Commissioners; Follow up on mail – Jan sent out corrected information to MHC to fix Lon’s email address and a reply was received it was corrected. MassHistPress; MHC, National Alliance of Preservation Commission (NAPC) re: Guide for local preservation programs; Fall Workshop schedule from Jen Doherty; Eva re: 1 High Rd.; Alyson Krisanda, checking on times the Schoolhouse is open; Town Day postcard.

***Email to:*** Town Day Committee to change our time for Schoolhouse being opened to 11-3.;
Bldg. Dept. re: 85 High Rd email sent regarding what was told to the owner’s son re: building permit. (There is a PR on the property). Bldg. - Chrissy will check with Peter and reply.

***Phone Call(s):*** none

**Notes on correspondence:**

1. 85 High Rd – PR information was handed out at the meeting and the owner’s son attended the meeting. See below for further discussion.

**Unfinished Business updates**

1. Channing is still working through information for Roof materials and vendors.
2. MACRIS updates – look at previously handed out information on houses not on MACRIS, but on lists of house created by year built. Jan asked for everyone to review, so we can narrow down the most significant.
3. Still need to get the back of the Schoolhouse pressure washed.
4. Channing looked at the list of things that are Unfinished Business: plastic box outside for materials needs replacing, old electric meter box outside needs repair. Lon should purchase a new box and he volunteered to fix the wooden electric box. We need updates when Lon is at the next meeting.

**DISCUSSION**

1. 85 High Rd.; PR on the property - Paul Perkins, son of the owner in attendance. He has read the PR and had questions. We had a discussion of what problems are present with the house at this time, what needs repairs and what materials are allowed. He does not plan on replacing the corbels on the roof area, etc. He had spoken to Peter at Town Hall and he was then referred to NHC. He is trying to work with his father on repairs. We addressed the need to contact us when/if materials are procured and prior to work being done. Mr. Perkins has our contact information for going forward.
2. Eva is going to work with the owners of 1 High Rd. to determine actual dates of the house, etc.
3. Trails and Sails: Eva cannot find any way to get yard signs for the event. We reviewed the dates needed for coverage at the Schoolhouse and signed folks up.
4. Schoolhouse coverage schedule was completed through October 8th at this meeting (last weekend to be opened).

**LHDSC – updates from Lon**

No update at this time.

**DDB DISCUSSION –** no discussion at this meeting

**Adjournment**

The next meeting of the Historical Commission should be on Thursday, **October 12, 2023**.

This meeting was adjourned at **7:55 p.m**.

*Janice M. Forrest 11/09/2023* \_\_\_\_\_\_\_\_\_\_\_\_

Janice Forrest Date of approval: