

# **Newbury Cultural Council Meeting Minutes**

**September 20, 2021 at 6:00 p.m. ET**

Town Hall - 12 Kent Way, Newbury (Byfield), MA - 2nd Floor Hearing Room

## **Council Member Attendees:**

Amy Thurlow, Treasurer

Michelle Ouellette, Secretary

Bart Bracken

Jeanne Anderson

Lloyd Hamovit

Margaret Russell

Not in attendance: Marguerite "Minnie" Flanagan, Robin Lawson, Ex-Officio

## **Call to order – Michelle Ouellette**

## **Approval of 8-4-2021 meeting minutes**

- Voted to approve.

## **Vote on modification request from Delvenna to move from their granted performance to Lizzy Borden (as requested by Cindy at the Senior Center for Halloween theme)**

- Voted to approve.

## **Vote on modification request from Newburyport Documentary Film Festival to operate in its second pandemic year and deliver a full hybrid festival**

- Voted to approve.

## **Announcements for FY2022 MCC Grant –**

- Notices were in the Newburyport Daily News, Newbury Town Website, NCC Facebook page
- NCC FY2022 Granted \$5,300 (hold aside 20% for Newbury Town Day)

## **Council responsibility sharing, Update on Chair and Liaison responsibility clarification:**

- Discussion, and voted on motion to approve the following:
  - Bart and Amy as Co-Treasurer
  - Michelle and Jeanne Co-Secretary
  - Michelle & Amy Co-Chair
- Moving forward, decided that quarterly meetings would be best
- No need for grantee liaison

## **Direct Grants vs Reimbursements for next year**

- Michelle suggested each member read the info on the different options on MCC website
- Will revisit topic in March

## **Update on our page on MCC website**

- Amy updated

**Set grant voting date**

- November 1<sup>st</sup> at 6pm

**Discussion of adding clarification to grant approval letters for next year**

- Most grantees forget to include their W-9. We discussed including a checklist in their award letter of what is required for reimbursement.
  - Evidence of the program and/or receipts
  - Reimbursement form
  - W-9

**Additional business as needed**

**Update on Newbury Town Day** from town-wide planning session Saturday, Sept. 11, 2021

- Ad hoc planning committee working on budgets and fundraising (including grants)
- Meeting was sparsely attended (9 people including Alicia Greco)
- Budgeting for shuttle buses/porta-potty/food/food trucks
- Having family and children-oriented events
- Community service for local schools possible volunteer opportunities as a resource
- Currently approx. a dozen events: History of aviation on Plum Island; Build your own Craft event; History of NE opening a three homes; Vintage Baseball on Sat; plein-air artists in conjunction with local natural historians to exhibit at the library; schoolhouse open; treasure hunt; sporting events; Artist in the open

**Salisbury Cultural Council Regional brainstorming meeting – Sept 28<sup>th</sup>**

- Amy, Michelle, and Robin plan on attending

**Adjourn – 6:45 pm ET**

**Next Meeting –November 1st at 6:00pm ET - 12 Kent Way, second floor meeting room**