



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF TOWN CLERK

Fax: 978-572-1228

Email: [townclerk@townofnewbury.org](mailto:townclerk@townofnewbury.org)

(Please check all appropriate boxes)

BOARD/COMMITTEE/ORGANIZATION: Council on Aging

☒ MEETING

☐ PUBLIC HEARING

DAY of WEEK/DATE: Monday, May 15, 2023

TIME (AM/PM): 9:00AM

ADDRESS: Newbury Municipal Offices  
12 Kent Way  
Byfield, MA 01922

ROOM: 2<sup>nd</sup> Floor Hearing Room

PURPOSE: Council on Aging Meeting

SUBMITTED BY (Name & Title): Cindy Carrier, Director, on behalf of Joyce Machiros, Vice Chair of the Council on Aging

All public meeting notices must be filed and time stamped in the town clerk's office and posted on the municipal bulletin board 48 hours prior to the meeting in accordance with MGL Ch. 30A, § 18-25. This may not include Saturdays, Sundays or legal holidays. Newbury Municipal Offices are open Monday, Wednesday, Thursday 8am-4pm and Tuesday from 8am-7pm. Municipal offices are closed on Fridays. Faxed or Emailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

MEETING NOTICES WILL ALSO BE POSTED ON THE TOWN WEBSITE ([www.townofnewbury.org](http://www.townofnewbury.org))

### Agenda

- Confirm quorum by validating attendance
- Call to order
- Roll call of voting members
- Introduction of others
- Review and approval of April 24, 2023 Meeting Minutes
- Council on Aging Members appoint the Director of the Council on Aging as the Election Coordinator. The Election Coordinator proceeds with the election process for the nomination of Officers for 2023/2024
- Chairperson's report
- Director's report
- New business
- Establish the next meeting date
- Adjourn

The Council on Aging pledges its respect to the public and each other. The Council on Aging asks the public to conduct themselves in a respectful, courteous manner, both with the Council Members and with fellow members of the public. Should any member of the Council or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this charge is observed.

**Note:** The matters listed above are those reasonably anticipated by the Chair to be discussed at the meeting. This Agenda may be updated or revised after initial posting. Not all items listed may in fact be discussed, and other items not listed may be brought up for discussion to the extent permitted by law. Except for scheduled public hearings, times given for discussion of agenda items are approximate and are subject to change.