



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF TOWN CLERK
Fax: 978-572-1228 **Email: townclerk@townofnewbury.org**

(Please check all appropriate boxes)

BOARD/COMMITTEE/ORGANIZATION: Council on Aging Ad Hoc Committee for Site Selection

☒ **MEETING**

☐ **PUBLIC HEARING**

DAY of WEEK/DATE: Wednesday, January 3, 2024

TIME (AM/PM): 08:30AM

ADDRESS: **Newbury Municipal Offices**
 12 Kent Way
 Byfield, MA 01922

ROOM: **2nd Floor Hearing Room**

PURPOSE: **Council on Aging Ad Hoc Committee for Site Selection Meeting**

SUBMITTED BY: Cindy Currier, Director, on behalf of Damon Jespersen, Member, Council on Aging Ad Hoc Committee for Site Selection

All public meeting notices must be filed and time stamped in the town clerk's office and posted on the municipal bulletin board 48 hours prior to the meeting in accordance with MGL Ch. 30A, § 18-25. This *may not* include Saturdays, Sundays or legal holidays. Newbury Municipal Offices are open Monday, Wednesday, Thursday 8am-4pm and Tuesday from 8am-7pm. Municipal offices are closed on Fridays. Faxed or Emailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

MEETING NOTICES WILL ALSO BE POSTED ON THE TOWN WEBSITE (www.townofnewbury.org)

Agenda

- **Call to order**
- **Roll call of members**
- **Introduction of others**
- **Review charge of this committee**
- **Review space needs**
- **Establish the next meeting date**
- **Adjourn**

The Council on Aging pledges its respect to the public and each other. The Council on Aging asks the public to conduct themselves in a respectful, courteous manner, both with the Council Members and with fellow members of the public. Should any member of the Council or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this charge is observed.

Note: The matters listed above are those reasonably anticipated by the Chair to be discussed at the meeting. This Agenda may be updated or revised after initial posting. Not all items listed may in fact be discussed, and other items not listed may be brought up for discussion to the extent permitted by law. Except for scheduled public hearings, times given for discussion of agenda items are approximate and are subject to change.