

**Draft Minutes for the Newbury Capital Planning Committee, 3 February 2022**

**The CPC meeting was called to order at 7:02am by Marshall Jespersen, chair.**

**Members present were Nick Orem, Stuart Meurer, Marshall Jespersen, chair and Tracy Blais, Town Administrator. Also present to give information were Mathew Cooper, Newbury IT Director, James Sarette, Newbury DPW Director, Police Department Chief Lucey and Fire Department Chief Janvrin.**

**A quorum being established and the meeting notice being read as well as the covid protocol for the meeting the following requests were presented:**

**Police Department.**

**Construction of a records archive room and squad room for Newbury Police at the station.  
\$45,000 Score 38**

**Chief Lucey explained that there is a need for secure records storage and a squad room where personnel can bunk in when there is a need for them to be at the station for extended periods of time. The renovation cost was an estimate provided by a contractor and not a hard or contracted price.**

**Replacement of an administrative cruiser  
\$40,000 Score 26**

**This is the programmed replacement of this vehicle in accordance with our capital replacement plan.**

**Purchase of 4 deployable solar powered RADAR signs  
\$12,000 Score 22**

**Chief Lucey told the committee that these signs have been very effective in other municipalities in "calming" traffic. The signs are self contained and can be moved to different locations as the need dictates. They also can record time, traffic and speed.**

**Purchase of 3 solar powered crosswalk signs  
\$9,000 Score 19**

**These signs would be deployed on Plum Island.**

**Purchase of a gas powered Trash Pump for Harbormaster  
\$800 Score 26**

**The pump would be used to clean the launch ramp and to be able to dewater boats in danger of sinking.**

**Tuff Book laptop for Harbormaster.  
\$3,500 Score 25**

The computer would be used to check on boat registrations in real time, to be able to issue citations, etc. There might be an income component to this request, but it is not factored into the request as our thought is amount would be very small.

**Replacement truck for Shellfish Constable**

**\$30,000 Score 34**

This is to replace an existing truck that was passed on to the shellfish warden from the DPW.

**Fire Department**

**Cardiac monitor replacement, score**

**\$40,000 Score 35**

The present monitor is no longer supported by the manufacturer. If the unit fails we are without one until it can be repaired.

**DPW**

**Continuation of the refurbishing of the NES roof (year 3 of 5)**

**\$100,000 Score 34**

This is a continuing project, so far it has gone well. This is the planned progression of that project.

**Replacement of a 6 wheel dump truck with plow and spreader**

**\$240,885 Score 34**

The new truck is a replacement for a truck that is now 15 years old. Some new items have been added to make it more versatile for snow removal and road sanding and salting.

**Information Technology**

**Fiber Optic Cable connecting all departments. Future consideration.**

**\$300,000 Score 32**

This project would give us a high speed hard connection for all of the town facilities. More on this in the future, but it is on our radar for a future funding round.

**Server refresh.**

**\$20,000 Score 22**

The servers we have need to be updated with new licensing and more current software.

**Replacement of computers**

**\$12,000 Score 27**

This is to replace computers that have reached, and in some cases surpassed, their end of usefulness.

The members approved the expenditures and forward them to the Finance Committee for their action.

There being no further business before the committee the meeting was adjourned.

**Respectfully,**  
**Marshall Jespersen, CPC Chair**