



Town of Newbury
12 Kent Way
Municipal Town Offices
Newbury, MA 01922
Phone: 978-465-0862
Fax: 978-572-1228

Resident Parking Permits

Mail-In Application 2017

Resident Parking Permits for the current calendar year may be purchased online at <https://newburyparking.cityhallsystems.com> or, alternatively can be purchased via mail using this application form.

Instructions: Please read CAREFULLY - requests will be SENT BACK if not properly completed

1. Complete all information requested on this application form. If additional forms are needed, you may obtain them at www.townofnewbury.org/parking-clerk
2. Town database will be used for of Proof of Residency and shall be verified by a Real Estate Tax Bill and/or Town Census. If you rent a residence, you must (1) appear on the town's census or (2) show proof of a year-round calendar lease agreement. Please provide a photocopy of one or the other.
3. Copy **ALL** car registrations for which you are requesting stickers and enclose them with this application form.
4. If you have a leased vehicle, lease agreements must indicate yearly rental to qualify and must be supplied with this application.
5. If you are applying for a senior (65+) sticker, you must include a copy of your driver's license.
6. Fees are as follows: Resident (17-64 years of age) \$25.00, Resident (65+ years of age): \$20.00 and a Replacement Sticker \$5.00 Make your check payable to the "Town of Newbury" for the total amount of all stickers to be purchased.
7. Mail this application form along with the items required above in an envelope separate from any Town correspondence to:

City Hall Systems, 3 Rosenfeld Drive, Hopedale, MA 01747.

Parking Permit Information:

Name: _____ Newbury Property Address: _____

Mailing Address: _____ City, State, Zip _____

Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____
Vehicle Registration #: _____	Vehicle Make: _____	Fee: _____

Total Check Amount for All Parking Permits \$ _____