

# Town of Newbury, MA

25 High Road, Newbury, MA 01951

ph: 978.465.0862

## Municipal Building Committee Meeting Minutes 2014-10-23

### Town of Newbury Municipal Building Committee

#### MINUTES

DATE: October 23, 2014     *Approved as written, 11/6/2014*

Present: Eric Svahn, Chair; Tracy Blais; Mike Doyle (part time); Sam Joslin; John Lucey, Jr. (part time); Richard Ronder; Martha Taylor

Absent: Steve Fram

Guest: Damon Jespersen, Selectman

Eric Svahn, Chair, called the meeting to order at 7:15 a.m.

- **Meeting Minutes:**

**Motion:** A motion was made by T. Blais and seconded by R. Ronder to approve the meeting minutes of September 15, 2014 as written. The motion passed with five in favor (E. Svahn, T. Blais, J. Lucey, R. Ronder, M. Taylor) and one abstention (S. Joslin, who was not present at that meeting). M. Doyle arrived after the vote.

**Motion:** A motion was made by J. Lucey and seconded by R. Ronder to approve the meeting minutes of September 29, 2014 as written. The motion passed with five in favor (E. Svahn, S. Joslin, J. Lucey, R. Ronder, M. Taylor) and one abstention (T. Blais, who was not present at that meeting). M. Doyle arrived after the vote.

- **Preparation for October 28, 2014 Joint Board and Committee Meeting:**

The Committee reviewed E. Svahn's draft presentation for the joint Board and Committee meeting to be held on October 28, 2014. The presentation will include: a recap of the history of the police station project, starting with a report prepared in 2004 for the Master Plan outlining the Police Station's deficiencies; a summary of the numerous issues in the existing Town Hall and Police Station; the proposed project schedule; the proposed space needs program; proposed building and site options; budgets; and next steps.

The goal of the meeting will be for all the Board and Committee members to understand all of the project components and come to a consensus on a single option to be developed further and presented to the Town's residents for a vote on funding for preliminary design and engineering.

A Capital Funding Request will be presented to the Capital Planning Committee at the beginning of the joint meeting, including the required request form (Form B), letters from the MBC, the Building Commissioner, the Police Chief, and the Planning Board, and a copy of the CSS Report.

On a motion made by R. Ronder and seconded by M. Taylor, the meeting was adjourned at 8:31 a.m.

**NEXT MEETING:  
TBD**

Respectfully submitted,

Martha L. Taylor, Town Planner

