

Town of Newbury, MA

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Municipal Building Committee Meeting Minutes 2014-06-13

Town of Newbury Municipal Building Committee

MINUTES

DATE: June 13, 2014 *Approved as amended, 6/26/2014*

Present: Eric Svahn, Chair; Tracy Blais; John Lucey, Jr.; Richard Ronder; Martha Taylor;

Excused: Sam Joslin

Guests: Chuck Bear, BOS; Geoffrey Walker, BOS

Eric Svahn, Chair, called the meeting to order at 7:01 a.m.

- **Site Selection:**

Selectmen Bear met with the Committee to discuss the idea of purchasing an existing commercial building elsewhere in Town to house the municipal offices. The Committee raised various questions to be considered, including the ramifications of moving the Town's civic center away from the Upper Green, the appropriateness of the building for the proposed use, the need for additional parking, and the cost of retrofit. The Selectmen are scheduled to hold an executive session at their June 17th meeting to discuss whether to consider this site for municipal use.

- **Meeting Minutes:**

Motion: A motion was made by J. Lucey and seconded by R. Ronder to approve the minutes of May 15, 2014 as written. The motion passed with four in favor (Svahn, Lucey, Ronder, and Taylor) and one abstention (Blais, who was not present at that meeting).

Motion: A motion was made by R. Ronder and seconded by J. Lucey to approve the minutes of May 19, 2014 as written. The motion passed with four in favor (Svahn, Lucey, Ronder, and Taylor) and one abstention (Blais, who was not present at that meeting).

Motion: A motion was made by T. Blais and seconded by J. Lucey to approve the minutes of May 22, 2014 as written. The motion passed with four in favor (Svahn, Blais, Lucey, and Taylor) and one abstention (Ronder, who was not present at that meeting).

Motion: A motion was made by J. Lucey and seconded by E. Svahn to approve the minutes of June 2, 2014 as written. The motion passed with three in favor (Svahn, Lucey, Taylor) and two abstentions (Blais and Ronder, who were not present at that meeting).

- **Presentation to Board of Selectmen:**

The Committee reviewed and discussed the draft presentation that E. Svahn had prepared for the Selectmen's meeting scheduled for June 17.

- **Public Outreach:**

T. Blais reported that Erica Jacobsen is not able to serve on the Committee at this time due to time constraints, but will be happy to attend meetings when possible and help design public relations materials. The Committee discussed creating a flyer to be inserted with the tax bills.

- **Program/Design/Budget:**

T. Blais reported that she has not yet received a revised program or sketch plans from CSS; she will follow up.

- M. Taylor excused herself at 8:30 a.m.
- G. Walker joined the meeting at 8:30 am E. Svahn gave a summary of the report he planned to give the upcoming BOS meeting.

The meeting was adjourned at 8:55 a.m.

**NEXT MEETING:
To be determined**

Respectfully submitted,

Martha L. Taylor, Town Planner
MBC Secretary