



Town Of Newbury

Office of
The Board of Assessors
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Frank N. Kelley III, Chairman, Board of Assessors
Sanford Wechsler, Assessor
Linda McCamic, Assessor

Michelle Branciforte, MAA, Principal Assessor
Cathy McCoy, Assessors Clerk

(APPROVED JUNE 16, 2015)

June 2, 2015

Open Session Meeting Minutes

Present: Chairman Kelley, Mr. Wechsler, Ms. McCamic, Principal Assessor M. Branciforte

- The meeting opened at 6:10 p.m.
- Minutes from March 31, 2015, April 7, 2015, April 14, 2015, April 21, 2015, May 12, 2015 Open and Executive session were approved and signed
- May Abatements report was approved and signed.
- Motor Vehicle Commitment 2015-3 and 2015-99 Warrants were approved and signed
- Scanner issue. Principal Assessor Branciforte explained to the BOA that we currently have a DOC Star scanner in the office, we do not use. Similar scanners are in the Building Dept. office and Treasurer/Collector office. We need more training on this system as it can be time consuming and tedious to set up templates on it. Mr. Wechsler stated he has been hoping for a scanner in the Assessor's office for several years. He will do some research as to what is being used in medical offices. Maybe we can purchase better software or a better system from our current budget. Principal Assessor Branciforte will check with Sam and Susan to see if we can receive additional training on the current scanning system.
- Assessor's Clerk Cathy McCoy needs a new computer. We intend to purchase a new computer for her and use Cathy's existing computer in the Assessor's office as a spare (for Patriot Properties dial in and a summer intern to create electronic files for us).
- Setting the next meeting date. The next meeting date will take place on June 16, 2015 at 4:00PM.

At 6:25 p.m. Chairman Kelley motioned to adjourn the open session and not enter executive session. Mr. Wechsler seconded the motion.

The following roll call vote was taken:

Chairman Kelley - yes

Mr. Wechsler - yes

Ms. McCamic - yes

All were in favor.

Frank N. Kelley III, Chairman

Sanford Wechsler, Assessor

Linda McCamic, Assessor