

NEWBURY HISTORICAL COMMISSION

MEETING MINUTES

THURSDAY, MARCH 10, 2016

CALL TO ORDER AT 7:03 WITH THE PLEDGE OF ALLEGIANCE

A regular monthly meeting of the Newbury Historical Commission was held at the Newbury Town Hall. Nancy Thurlow is acting Chair for this meeting, as Channing Howard, Chair is absent.

Members present: Nancy Thurlow, Jan Forrest, Lon Hachmeister, and Sue Nagle

Members absent: Channing Howard and Eva Jackman

Guest: John O'Connell, Chair of Stormwater Committee

APPROVAL OF MINUTES: The minutes of the February 11, 2016 meeting was presented. A motion was made to accept with minor changes, seconded, and the motion carried with unanimous vote.

CORRESPONDENCE:

1. MVPC-letter on Transportation Improvement Program – no action required
2. E-mail request from a student on History of Newbury-info/suggestions by Jan and Nancy.
3. E-mail from Nancy on Lower Green sign. Jan will send thank you notes to Fred Thurlow and Ralph Johnson for assistance with repairing sign blown down from it pole.
4. Phone Call: Sue received a call from Paul Daubitz. A photo is needed of Mary Barton who gave an interview in 1950. Nancy suggested he call the son, Robert Barton. Sue agreed to take care of it.

TREASURER'S REPORT

As of March 10, 2016

General Fund \$ 598.14

Special Archival Fund \$5,885.54

Gift Fund \$1,556.90

***Total* \$ 8,040.58**

COMMITTEE REPORTS: NONE

OLD /CONTINUING BUSINESS

1. NHC was going to purchase books for the library archives. We need to check to see which historic Newbury books are missing from their collection. Check the School house for booklets to reproduce. The decision on reproducing a booklet or pamphlet will be further discussed at a later date. **Need List from Eva when it is ready.** (See 12/10/15 Minutes for further titles).

2. Question was raised about creating a Local Historic District around the Lower Green. Can we change By-laws to protect the Town owned land?
3. Question if we can get a Facebook account set up to supply information about the Town and the NHC.
4. Channing is reviewing check lists. We need a list to identify certain historic aspects of any house or building that may come up for DDB review. This would include, but not be limited to: Floorboards, foundations, fireplaces/mantels, lintels, doors, and windows.
5. Pictures and documents will also need to be scanned and have copies made. Copies can be used for any requests and the original should be in sleeves.
6. 1635 website- Channing is continuing to work on getting the committee access to the 1635 website. See 11/12/2015 minutes for details.
7. We need to find a way to keep track of any Demos that come up.
8. Channing would like to look into having the Fatherland Farm (Town Property) stone wall put on the Historic Register. The wall is in disrepair and needs to have its balance restored. This wall is near Manta field.
9. Letter received to purchase old letter-Lon will send \$ to obtain original letter

OLD BUSINESS UPDATES

1. Newbury Guide-Nancy will add “privacy” disclaimer to map regarding Private Property and make any other changes, get copies made and give some to Leslie, Town Clerk (per her prior request).
2. See #1 above. Plaque for the School House in Chris’ memory. Nancy created the dedication for the Memorial; Lon will print out the photo, give to Sue will get the Frame & matting.
3. Eva needs to sign off on *Open Meeting law receipt* and return to Leslie Howard, Town Clerk
4. We need assistance with: Research, Maps, Archiving, and the website.

NEW BUSINESS

1. None

DISCUSSIONS

1. Special guest: John O’Connell, Chair of the Stormwater Committee, spoke to the commission on the stormwater program and Clean Water Act. Specifically, he was discussing the 2016 EPA MS4 permit. He explained the six (6) areas of the plan.
 - 1) Public Education; 2) Public Participation; 3) Find & clean up elicit outfalls;
 - 4) update By-laws for sub-divisions; 5) Silting (Doug Packer);
 - 6) Municipal good housekeeping

Mr. O’Connell also touched on the fact that any endangered species found or areas of interest to the MHC should be located with U.S.G.A maps. He asked that NHC review a sample letter he gave and asked us to send a signed letter at a later date. Mr. O’Connell was thanked for his information.

2. Old business taken care of: Mannequins have been purchased & brought to the School House; business cards are done & handed out; two (2) copies of “Ingenious Machinists” (paperbacks) were purchased and received. Jan has the books in her possession at this time. Sue is getting Chris’ memorial plaque framed.
3. We have been getting inquiries on Historic House Plaques. A discussion was held on best design. Jan will contact Bethany Groff Dorau of SPNEA on where the plaque on the Jackman-Willett House was obtained. We should also, check with Jenn Wright (Water Street). Jan also pulled out the Newburyport HD example (from the 11/12/15 minutes).
4. Newbury Guide-Nancy & Fred were reviewing the guide and found many errors. Nancy spoke with Leslie, Town Clerk and a suggestion was made to have a round table discussion to add places of interest and cemeteries and correct errors on the old map.
5. Archival supplies. The group discussed the types and quantities to be purchased by Lon, based on the information from the last meeting and updated info from the current meeting. The following supplies are to be purchased: ten (10) albums and slipcases; ten (10) portfolio boxes; acid free paper; clear sheets, no holes; pocket pages suitable for slides and photos.
6. Jan mentioned a lecture being given by John Cole (the Old House Whisperer) at the Cushing house on March 17th.

DDB DISCUSSION

1. None

ADJOURNMENT

The next meeting of the Historical Commission will be on Thursday, [April 14th](#) at 7:00 at Town Hall.

The meeting was adjourned at [9:00 PM](#).

Janice Forrest

04/14/16

Jan Forrest
Clerk

Date of approval