



Town Of Newbury

Office of

The Board of Assessors

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Frank "Budd" Kelley, Chairman, Board of Assessors

Michelle Branciforte, Principal Assessor

Sanford "Sandy" Wechsler, Assessor
Assessor

Carrie Keville, MAA, Administrative

E. Peter Murphy, Assessor

June 25, 2013

MEETING MINUTES

Present: P. Murphy, S. Wechsler and M. Branciforte

The meeting opened at 6:00 p.m.

Old Business

- FY2014 Revaluation – Patriot Property work flow and data collections manual – tailored to Newbury. To be completed prior to recertification date of 8/19/2013.
- Notice of inspections to be conducted by Patriot Properties will be posted on the news channel and website. Chief Riley will be notified.
- A letter will be sent to all Plum Island applicants regarding scheduling inspection appointments and meetings with each taxpayer.

Normal Business:

- ATB filings – Peter motioned to enter into executive session at 6:10 p.m. to discuss the FY2013 filings. After discussion, the public meeting will resume. The following roll call vote was taken:

- Sandy – yes

- Peter – yes
- Office work -- Signatory approval for Michelle Branciforte to conduct business as usual was given by unanimous vote.

Sanford Wechsler

E. Peter Murphy