

**TOWN OF NEWBURY
BOARD OF SELECTMEN**

MINUTES

DATE: December 22, 2015

PRESENT: Chairman Geoffrey Walker, Selectmen Chuck Bear, Damon Jespersen, J.R. Colby and Selectwoman, Alicia Greco

At 7:00 p.m. a motion was made by Selectman Bear, seconded by Selectman Jespersen to open the meeting. Chairman Walker called the meeting to order with the salute to the flag.

Board and Committee Reports:

Eric Svahn, 14 Old Farm Way, Chairman of the Municipal Building Committee updated the Board on the progress of the charge that the Board of Selectmen had given to the Municipal Building Committee of comparing the original plan for a Public Safety Facility Complex, which included Town Hall renovations and a Public Safety Police and Fire Complex to the plan for a combined Town Hall and Police Station and a plan for a combined Town Hall and Police Station with the future ability to address the needs of the Fire Department. Eric discussed the schedule to bring the information to the April 26, 2016 Annual Town Meeting.

Selectman Walker reviewed the charge made by the Board of Selectmen to the Municipal Building Committee.

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to reaffirm the charge given by the Board of Selectmen to the Municipal Building Committee.

New Business:

Vote to sign Conservation Restriction, (approved by the Conservation Commission 12/15/15), For 29 Annapolis Way, Tzitzenikos

Conservation Agent, Doug Packer explained the Conservation Restriction to the Board of Selectmen.

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to sign the Conservation Restriction, (approved by the Conservation Commission 12/15/15), For 29 Annapolis Way, Tzitzenikos

One-day Liquor License – Spencer-Pierce-Little Farm, 5 Little’s Lane, Old Newbury Day, Saturday, January 9, 2016, 5:00 – 9:00 p.m. Rain date: Saturday, January 16, 2016

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to approve the One-day Liquor License – Spencer-Pierce-Little Farm, 5 Little’s Lane, Old Newbury Day, Saturday, January 9, 2016, 5:00 – 9:00 p.m. Rain date: Saturday, January 16, 2016

Review, approve and sign – 2016 NEW Business License Applications and Licenses as follows:

- Elizabeth H. Woodworth dba Lizzie's Soap Co., 19 Downfall Rd, General Business/Hand-crafted Soap & Lotion
- Elizabeth H. Woodworth dba The Painted Pony Barn, 19 Downfall Rd., General Business/Animal & Nature Education for Children
- Bernadette Gosine dba Pilates of Newbury & Port, 89 Hanover St, General Business/Pilates Studio
- Christine & Doug Rupp, Harmony Natural Learning Center, 67 Newburyport Tpke, Education

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously to approve and sign the 2016 NEW Business License Applications and Licenses as presented and read.

Appointment of Donald Jarvis to the Media Committee:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously to appoint Donald Jarvis to the Media Committee.

Review, approve and sign - 2016 Business License Renewals as follows:

- Richard Salmonson dba Bridge Road Signs, 9 Graham Ave., General Business
- Brandon Kelly dba Store-U-Self Self Storage, 12 Kent Way, General Business/Self Storage
- Nasser Abu-Eid dba A.L. Prime Energy Consultant, Inc. 17 Central St., Gasoline, Car Repair, Sale of Related Goods
- Anthony Barbiris, A&M Motors, Inc., 46 Newburyport Tpke, Buy & Sell second-hand motor vehicles
- Vivian Anastasia-Hurton dba Anastasia's Flowers on Main, 56 Main St., General Business/Floral Shop
- Wayne R. Altavilla, Jr., dba BGS Variety, 6D Fruit St., Common Victualler
- Sheila Bussone dba In the Barn, 286 High Road, Crafts, Gifts, Antiques & Collectibles
- Carla Capolupo, 26 Plum Island Blvd, Parking Lot
- Fit by John dba John A. DesOrmeaux, Jr., 89 Hanover St., Unit #3, General Business – Personal Training
- Newbury Auto Sales, Inc., James R. Motzkin, Treasurer, 60 Newburyport Tpke, Buy & Sell second-hand motor vehicles
- Hank Moore, Treasurer dba Olde Newbury Golf Club, Inc., 319 Newburyport Turnpike, Common Victualler
- Charon Pearson dba Pearson Hardware, 6A Fruit St, General Business
- Mark Friery dba Plum Island Grille, 2 Plum Island Blvd., Common Victualler
- Gregg Pugh dba Plum Island Beachcoma Restaurant, Inc. 23 Plum Island Blvd, Common Victualler
- Linda M. Gamache dba Sadie's For Hair, 6J Fruit St, General Business – Beauty Shop
- Jane M. Volpine, Treasurer/Clerk dba Volpone Towing Svc, 86R Newburyport Tpke, General Business/Towing Service
- Donald B. Walton dba Walton's Auto Law, 78 Hanover St., Auto/Marine
- William M. Pierce, Sr., Willy P. Classics, 86 Newburyport Tpke, Buy & Sell second-hand motor vehicles
- John P. Salter, Jr. Special Interest Autos of Newburyport, 196 Scotland Rd., Buy & Sell second-hand motor vehicles

- David/John Moulton dba Riverfront Marine Sports, Inc., 292 High Rd, Auto/Marine, Sales/Storage of Boats, Marine Supplies, Gasoline
- John B. Seamans dba Sculpture by Beverly Seamans, 2 Newman Rd, General Business
- Lisa Porter dba Seacoast Horse & Pet Sitting, 48 Old Rowley Rd., General Business/Dog Boarding/Dog Daycare/Pet Sitting
- Kendall Bowie dba Mad Martha's Island Café, 51 Northern Blvd, Common Victualler
- Josette Walker dba Josette's Adz & Loom, 173 High Road, General Business
- Edward S. Suprin dba Suprin's Driving School, 93 Newburyport Tpke, General Business/Driving School
- Angelo Giannopoulos, President, Pizza Factory, Inc. dba Plum Island Provisions, 29 Plum Island Blvd, Common Victualler
- William & Louise Robitaille dba Pheasant Meadow Farm, 7 Paul's Way, Farm Products
- William Koski, Jr. dba Bill's Auto Repair, 24 Middle Rd, Auto/Marine
- Richard C. Owens & Jennifer R. Owens, 88 Newburyport Turnpike, General Business/Auto Repair
- Paul Columbo, Mgr, dba Parker River Pub & Grille, 6G Fruit St., Common Victualer
- Jaiden Auto Inc., Jeremy P Keohane, 6 Newburyport Turnpike, Buy and Sell second-hand motor vehicles

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to approve and sign the- 2016 Business License Renewals as presented and read.

Vote to authorize the Fire Department to receive and send mutual aid for the Town as per MGL Chapter 48, Section 59A:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously to authorize the Fire Department to receive and send mutual aid for the Town as per MGL Chapter 48, Section 59A

Vote to initiate the process of replacing a Board of Registrar member as per MGL c. 51, §15 by signing letters prepared to the Chairs of the Democratic Town Committee and the Republican Town Committee

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to initiate the process of replacing a Board of Registrar member as per MGL c. 51, §15 by signing letters prepared to the Chairs of the Democratic Town Committee and the Republican Town Committee

Old Business:

Liquor License #079400020 – **Revised** Acceptance of Change of Officers and Directors Application for Ould Newbury Golf Club, Inc.

and

vote to sign revised LLA Form 43.

(Change of Manager Application & LLA Form 43 approved by Board of Selectmen 7/14/2015 & 10/27/15 – ABCC returned with no action - Ould Newbury Golf Club to further revise application)

Motion: A motion was made by Selectman Jespersen, seconded by Selectwoman Greco and voted unanimously to accept the Change of Officers and Directors Application for Ould Newbury Golf Club, Inc.

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously to sign the revised LLA Form 43.

Vote to sign appointment slips for the Plum Island Study Committee:

Chairman Walker announced the appointments of the following residents for the Plum Island Study Committee:

Robert Currier
Pat Keating
Jen Wright
C. Peter Erickson
Bob Connors

The Committee will also include:

Selectman, Geoffrey Walker
Town Administrator, Tracy Blais
Town Planner, Martha Taylor
Deputy Chief of Police, John Lucey

Motion: A motion was made by Selectman Jespersen, seconded by Selectwoman Greco and voted unanimously to sign the appointment slips as presented.

Motion: A motion was made by Selectwoman Greco, seconded by Selectman Bear and voted unanimously to write e-mails to the residents that applied to serve on the Plum Island Study Committee, but were not chosen, thanking them for their interest and encouraging them to remain within the process and be part of the solution for the Town of Newbury.

Correspondence:

All correspondence was reviewed.

Review of Meeting Minutes:

December 8, 2015

Motion: A motion was made by Selectman Bear, seconded by Selectman Jespersen and voted unanimously to accept the December 8, 2015 minutes as presented.

Warrants:

Motion: A motion was made by Selectman Jespersen, seconded by Selectman Bear and voted unanimously to sign the warrants as presented.

Meeting Updates: None

Executive Session: No Executive Session

Town Administrators Report:

Town Administrator, Tracy Blais reported that Margaret Malley had been hired as the new Council on Aging Director to take over the duties and responsibilities of Martie Joe. Ms. Malley has worked with Martie Joe for a brief period. It's felt that she will quickly pick up where Martie left off. The Council is very happy that Margaret was chosen.

Ms. Blais met with Brian Duggan of Municipal Resources, Inc. who will be spending time with the Town helping with the Fire Department Transition. An organizational chart will be created with recommendations for the structure of the Fire Department. The Town currently acts under the Special Act of the Legislature using a Board of Fire Engineers as the management/head of the department. Municipal Resources will review that process, look at other models and make recommendations to the Board of Selectmen for what may be an effective way to organize the Fire Dept. They will also outline a process for implementation of any changes, look at qualifications and training when selecting ranking officers for a department, recruitment and retention of on-call firefighters, creating job descriptions and reviewing wage rates. They will also conduct a brief review of the facilities and apparatus.

When Municipal Resources, Inc. is finished, Emergency Vehicle Response will conduct a thorough evaluation of all equipment and apparatus that the Town is currently leasing from the independent Fire Companies. They will also help put together an annual preventative maintenance program.

Ms. Blais reported that Library Director, Amy Sadkin has notified the Trustees that she has accepted a Library Director position in Woodstock, VT. Ms. Blais will soon meet with Board of Trustees member, Richard Passeri, to discuss the process for the search for a new director.

The Christmas and New Year Holidays for Town Hall employees will be observed on 12/24 and 12/31. Town Offices will be closed on those dates.

Ms. Blais reminded the Board that the temporary trailer rentals must be terminated in less than 6 months. Locations must be found for personnel currently working in the trailers. Decisions must be made soon to have an alternative plan in place.

The Town Clerk has given the Town Administrator notification that the voting apparatus, which was being stored in the storage container, must be moved to make way for the winter storage of the Polaris Razor. A lack of storage space will result in the voting machines currently being stored in the meeting room in Town Hall.

Adjourn:

Motion: At 8:23 p.m. a motion was made by Selectman Jespersen, seconded by Selectwoman Greco and voted unanimously to adjourn.

Respectfully submitted,
Ellen Jameson
Executive Administrator