

**Town of Newbury**  
**Capital Planning Committee Meeting**  
**Thursday, December 17, 2015 7:00 AM Town Hall**  
**Meeting Minutes – Accepted 1/28/2016**

Members present: **Larry Guay, Nick Orem, Frank Visconti and Tracy Blais**

Absent: **Marshall Jespersen**

In attendance: **Chief Michael Reilly, DPW Director James Sarette**

**Larry Guay called the meeting to order at 7:00am, seconded by Frank Visconti**

- **Review of Submitted Project Proposals:**

**Michael Reilly, Police Chief**

- Police Cruiser Replacement \$38,000
- Committee requests an inventory of all police department vehicles to include; make, model, mileage, photographs
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**James Sarette, DPW Director:**

- Newbury Elementary School Sidewalks & Curbing \$140,620
- Byfield Grange Building Window Replacement \$17,950
- Catch Basin Repairs \$100,000
- The Committee voted unanimously at a previous meeting to approve this project request on a motion made by Nick Orem and seconded by Frank Visconti
- The goal of the DPW is to fix drainage prior to paving
- Under consideration is Main St., Pearson Dr.
- Sander Replacement \$15,450
- The Committee voted unanimously at a previous meeting to approve this project request on a motion made by Nick Orem and seconded by Frank Visconti
- The Director provided the committee with an inventory report of all equipment, including year, make, model, life expectancy and estimated cost of replacement
- Dump Truck Replacement \$196,955
- The Director is working towards standardizing all DPW equipment
- **Action Items:**
  - **CPC Ranking** will take place at January meeting
  - **Marshall Jespersen** will send a letter to send to the Board of Selectmen regarding the BCAC.
  - **Tracy Blais** will contact Triton to see if the other member communities are responsible for site repairs and snow plowing.
  - **Tracy Blais** will contact the Board of Health to determine the age and condition of the septic system at the Byfield Grange building.

**5. Next meeting date:**

Next meeting scheduled for January 21<sup>st</sup>, Town Hall, 7:00 AM.

**6. Adjourned:**

**Motion:** A motion was made by Frank Visconti and seconded by Larry Guay to adjourn the meeting. The motion was approved by a unanimous vote and the meeting adjourned at 8:10 AM.