

Capital Planning Committee Meeting
Thursday, November 21, 2013 7:00 AM Town Hall
Meeting Summary

Members present: **Bob Connors (chair), Nick Orem (vice chair) Frank Visconti, Tracy Blais, and Larry Guay. Attending, John Lucy, NPD and Keith Grant NFD.**

•Review of October 17, 2013 meeting summary:

Approved as written by unanimous vote

•Town Administrator's report:

Protection #2 has requested new pumper truck replacement. Keith Grant representing the fire company was present to answer questions regarding condition of the 1989 Ford pumper (E10) which is 24 years old, out of certification and in poor condition and subject to repetitive breakdowns.

The committee took this request under advisement and will forward presented documents to the Board of Fire Engineers for comment, review and recommended course of action:

Newbury Police department has requested marked cruiser (#23) replacement pursuant to current replacement schedule. The committee took this request under advisement and will review request at the January CPC meeting in preparation for the May 2014 ATM warrant

•Facilities Manager's report:

No update available.

4. Review current policies and goals for FY14.

Bylaw review is being undertaken by Nick Orem. Nick reported to the committee he met with the Town Administrator and was presented a copy of a memo from Town Counsel regarding the authority of CPC. Nick will present bylaw recommendations at the January meeting.

5. Review/establish roadway pavement/improvement policies.

Pavement-infrastructure policy review is being undertaken by Larry Guay. Larry has met with Town Administrator and will report back to the committee with recommendations/update at the January meeting.

6. Review "Project Priority list";

No update available.

7. Update of Approved Projects by Town Administrator/department head;

No update was available at the time of meeting.

8. Review CIP Planning Schedule;

No update.

9. Other Business;

No action required at this time.

10. Citizen's concerns;

No action required at this time.

11. Review CIP Funding v. Cash reserves for CPC projects;

No update.

12. Public Hearings

No action required at this time.

13. Communications:

No action required at this time.

14. Next meeting date;

Next meeting scheduled for October 17, 2013, Town Hall, 7:00 AM.

15. Adjourned

Meeting adjourned at 8:45 a.m.

Respectfully submitted,
Bob Connors, Chairman