

**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF TOWN CLERK**

TIME STAMP

ORGANIZATION: Newbury Finance Committee

MEETING PUBLIC HEARING (Please fill or circle appropriately)

DAY: Tuesday

November 1, 2016

DATE(S): _____

7:00 PM

TIME: _____

Newbury Town Offices -- 12 Kent Way, Suite 101 – Byfield, MA

LOCATION: _____

(Verify Location Availability in Town's Website Calendar Prior to Posting)

Regular Monthly Meeting

PURPOSE: _____

Eugene Case, Chairman

REQUESTED BY: _____

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING (in accordance with Chapter 303 Acts of 1975).

This may not include Saturday, Sunday or legal holidays. Newbury Town Hall business hours are Mon., Wed. and Thurs. 8-4 and Tuesday from 8-7. Faxed or E-mailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

AGENDA

1. Approval of minutes
2. Town Administrators Report
3. Review of Financials
4. Debrief Special Town Meeting
5. Next Steps?
6. Other

