

**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF TOWN CLERK**

TIME STAMP

ORGANIZATION: Library

MEETING X

PUBLIC HEARING

(Please circle/check appropriately)

DAY and DATE: Tuesday, November 22nd

TIME: 6:15 pm

LOCATION: Library

PURPOSE: Regular Business

REQUESTED BY: Jean Ackerly

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

This *may not* include Saturday, Sunday or legal holidays. Newbury Town Hall business hours are Mon., Wed. and Thurs. 8-4 and Tuesday from 8-7. Faxed or E-mailed postings must reach the Clerk's office during business hours 48 hours prior to the meeting.

AGENDA

(ADDITIONAL PAGES MAY BE ATTACHED IF NECESSARY)

**Newbury Town Library
Board of Trustees Agenda
6:15 pm**

- I. Call to Order
- II. Approval of Minutes
- III. Director's Report
- IV. New Business
 - a. New law regarding Trustee signing of bills etc.
 - b. Open Meeting Law training
 - c. New forms for Programming and Artist Exhibits
 - d. 5 year Capital Planning with the town
 - e. Input from Chief Reilly about building safety planning
- V. Old Business
 - a.
- VI. Other
- VII. Date for next meeting
- VIII. Adjournment

The listing of matters are as those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

