PUBLIC NOTICE POSTING REQUEST TO OFFICE OF TOWN CLERK, NEWBURY, MA

TIME STAMP

ORGANIZATION: Board of Assessors **REQUESTED BY**: **Michelle Branciforte**

DAY and DATE: Tuesday, November 1, 2016 **TIME: 6:00 p.m**.

MEETING X **PUBLIC HEARING** (Please circle/check appropriately)

LOCATION: 12 Kent Way, Suite 101, Byfield

PURPOSE: Open and Executive Session Meeting

All meeting notices must be filed and time stamped in the Town Clerk's Office and posted on the Municipal Bulletin Board 48 hours prior to the meeting, (in accordance with Chapter 303 Acts of 1975). This *may not* include Saturday, Sunday or legal holidays. Newbury Town Hall business hours are Mon., Wed. and Thurs. 8-4 and Tuesday from 8-7. Faxed or E-mailed postings must reach the Clerk's office *during business hours* 48 hours prior to the meeting.

"The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

AGENDA

Open Session

- Public participation/comment
- Minutes from the October 4 and 18, 2016 Open and Executive Session Meetings to be approved
- October Abatements Report to be approved and signed
- Setting the next meeting date

Executive Session

- Called under MGL 61A, Section 9 Pending Chapter Land Applications
- Called under MGL 61B, Section 6 Pending Chapter Land Applications
- Called under Municipal Modernization Act H. 4565 of 2016 Assignment of Board Member to sign Timesheets and Payables on a regular basis
- Called under MGL 30A, Section 21, Subsection (a) Sub-Sub- Section 7
  Pending Abatements discussion Doc#'s C301077 and C306667
- Schedule A-2, Levy Limit, Recap Page 5, LA-5 DOR Forms Pending Approval
- Other Office Business