

**TOWN OF NEWBURY  
SELECT BOARD**

**MINUTES**

**DATE:** August 22, 2023

**PRESENT:** **Select Board:** Chair Alicia Greco; Geof Walker; Dana Packer; Clerk Leslie Matthews

**Staff:**

Tracy Blais, Town Administrator  
Julie O'Brien, Executive Administrator  
Martha Taylor, Town Planner  
Patty Fisher, Police Chief

**Speakers:**

Girard Whitten, MVPC  
Cece Gerstenbacher, MVPC  
Becky MacKnight, Coastsweep

**Call to Order:**

At 7:00 p.m. Chair Alicia Greco called the meeting to order with a salute to the flag

**Motion:** G. Walker moved to open the meeting seconded, L. Matthews and voted unanimously

**Board and Committee Reports**

Report of Chair Greco:

Signed PR24-02, Select Board  
Signed PR24-02, Julie O'Brien  
Signed PR24-03, Julie O'Brien

**Grants, Gifts & Donations**

(Chapter 44: Section 53A Grants and gifts; acceptance and expenditure)

Purple Heart Ceremony - Bill & Gerry DiMaio, Wreath

**Motion:** G. Walker moved to accept the donation seconded, L. Matthews

Discussion: None

Vote: voted unanimously to accept

State 911 Department Support & Incentive Grant, \$46,908

**Motion:** G. Walker moved to approve the grant seconded, L. Matthews

Discussion: Chief Fisher spoke to the grant

Vote: Voted unanimously to approve

State 911 Department Emergency Medical Dispatch Grant, \$18,000

**Motion:** G. Walker moved to approve the Grant seconded, D. Packer

Discussion: Chief Fisher spoke to the grant

Vote: Voted unanimously to approve

**Public Hearings:** None

**New Business:**

Green Community Energy Reduction Plan application - Cece Gerstenbacher, MVPC

Discussion: Gerard Whitten and Cece Gerstenbacher provided a history of the MVPC, presented what the Reduction Plan entails and answered questions from the Board

**Motion:** G. Walker moved to approve the Energy Baseline and Energy Reduction Plan as presented seconded, L. Matthews

Discussion: None

Voted: Voted unanimously to approve

**Motion:** D. Packer moved to approve the Fuel efficient vehicle policy seconded, G. Walker

Discussion: Ensued

Vote: Voted unanimously to approve

**Motion:** A. Greco moved to support MVPC submittal of the Green Communities designation application on the behalf of the town of Newbury seconded, G. Walker

Discussion: None

Vote: Voted unanimously to approve

Coastsweep Beach Cleanup Event, September 17<sup>th</sup>

**Motion:** L. Matthews moved to approve the September 17<sup>th</sup> Beach Cleanup event seconded, D. Packer

Discussion: Becky MacKnight spoke to the event, stated the hours of event would be 9:00 a.m. to 12:00 p.m. , a rain date of September 24<sup>th</sup> and answered questions from the Board. Requested the DPW pick up the trash that is collected during the event

**Motion:** L. Matthews moved to rescind original motion seconded, G. Walker

**Motion:** L. Matthews moved to approve Coastsweep Beach Cleanup Event, September 17<sup>th</sup>, 9:00 a.m. to 12:00 p.m., rain date September 24<sup>th</sup> seconded, G. Walker

Vote: Voted unanimously to approve

One Day Liquor License application, Relish Catering & Events, SPLF, 9.2.23, Wedding

**Motion:** G. Walker moved to approve the One Day Liquor License application seconded, L. Matthews

Discussion: Relish Catering approached podium to answer Board questions

Vote: Voted unanimously to approve

One Day Liquor License application, BCAC, 9.3.23, Parker Wheelers Blues Summit

One Day Liquor License application, BCAC, 9.16.23, The Americans Live

One Day Liquor License application, BCAC, 9.24.23, Parker Wheelers Blues Party

One Day Liquor License application, BCAC, 9.29.23, Local Lounge

One Day Liquor License application, BCAC, 9.30.23, Wanderheart Live

One Day Liquor License application, BCAC, 10.13.23, Entrain

One Day Liquor License application, BCAC, 10.14.23, Soul Rebel Project

One Day Liquor License application, BCAC, 10.21.23, Gavin Marengi Band

One Day Liquor License application, BCAC, 10.27.23, Local Lounge

One Day Liquor License application, BCAC, 10.28.23, Desolation Angels

One Day Liquor License application, BCAC, 11.22.23, Thanksgiving Eve party

One Day Liquor License application, BCAC, 11.24.23, Local Lounge

One Day Liquor License application, BCAC, 11.25.23, Skunk Sessions w/Eagle in the Attic

One Day Liquor License application, BCAC, 12.2.23, San Souci (JGB) w/Back Eddie

One Day Liquor License application, BCAC, 12.29.23, Local Lounge

**Motion:** G. Walker moved to approve the BCAC One Day Liquor License applications as listed and read seconded, D. Packer

Discussion: Ryan Sturgis with the BCAC spoke to the Board regarding the various events

Vote: Voted unanimously to approve

Newbury Improvement Trust appointment

- Mary Leary through June 30, 2026

**Motion:** G. Walker moved to approve the appointment seconded, L. Matthews

- Lynn Kattleson through June 30, 2025

**Motion:** G. Walker moved to approve the appointment seconded, L. Matthews

Discussion: A. Greco provided a brief history of the Newbury Improvement Trust committee

Vote: Voted unanimously to approve the appointment of Mary Leary

Vote: Voted unanimously to approve the appointment of Lynn Kattleson

Declaration Surplus: Police Department

- 2014 Ford Explorer

**Motion:** G. Walker moved to approve the declaration of surplus seconded, D. Packer

Discussion: None

Vote: Voted unanimously to approve

- 2014 Traffic Logix Speed Sign&Trailer

**Motion:** G. Walker moved to approve the declaration of surplus seconded, D. Packer

Discussion: Chief Fisher spoke to the speed sign

Vote: Voted unanimously to approve

### **Town Administrators Report**

Newbury Elementary (NES) - Reported a loss on July 15<sup>th</sup> . Likely failure of flashing around A/C unit or condensation

- Damage in Auditorium including mold
- Estimate cost \$81,000
- Waiting for repair quotes
- DPW Director working with facility manager at Triton
- Contracted with DMS for a building envelope study for NES
- Working with Kyle Warne, Triton business manager, to research grants Triton may be eligible for

IT Manager - Jonathon Temple starts Sept 5<sup>th</sup>

Wally Ziehler - Interim Fire Chief effective Aug. 9<sup>th</sup> until new chief hired

Town Accountant interviews in process. Eileen DeVeau Interim until position filled

Bathroom facility update work ongoing

- Exterior: windows replaced, siding installed, roof
- Interior: demolition done, flooring installed, insulated, sheet rock, rough electrical and plumbing, hvac installed

Need to finish electrical and plumbing, finish carpentry work, signage, handicap ramp installation, surveillance equipment installation

Discussion ensued amongst the Board regarding the bathroom facility

Final ARPA request Newbury Recreation Committee \$350,000 to construct the Tot Lot at Center Street fields. \$240,00 available in ARPA funds

Motion: A. Greco moved to approve \$240,000 of ARPA funds to Central Street fields seconded, D. Packer

Vote: Voted unanimously to approve

### **Old Business**

Review and approval of the Town of Newbury Community Choice Power Supply Program Aggregation Plan

**Motion:** G. Walker moved to approve the Aggregation Plan seconded, L. Mathews

Discussion: Discussion ensued amongst the Board

Vote: Voted unanimously to approve

**Correspondence:** None

### **Meeting Updates:**

A. Greco mentioned that Newbury Town Day was this coming Saturday, August 26<sup>th</sup>. Website was provided for anyone who would like to volunteer for the event

D. Packer discussed the Veterans Services Director job opening at Eastern Essex Department of Veterans Services. Requested the opening be posted to the Town of Newbury website

L. Matthews reported she attended the wedding at the Sunset Club to measure the decibels. Highest decibel reading which was closest at the fence. Reported heard nothing at Old Point Road or at 16<sup>th</sup> Street. Chair Greco asked Leslie to write up a report and submit to Julie for record purposes

### **Review of Meeting Minutes**

Draft Meeting Minutes 8.8.23

**Motion:** G. Walker moved to approve the minutes seconded, D. Packer

Discussion: None

Vote: Voted unanimously to approve

## **Warrants**

VW2403  
PR2402  
PRVW2401  
RfdJul23  
PRVW2402  
PR2401

**Motion:** G. Walker moved to sign seconded, L. Matthews

Discussion: None

Vote: Voted unanimously to sign

## **Executive Session:**

Pursuant to Massachusetts General Law, Chapter 30A, § 21(a)(7) to review for approval the following executive session minutes in accordance with Chapter 30A, §§ 22(f) and (g).

Executive Session on August 8, 2023 with regards to G.L. c. 30A § 21(a)(3), in the matter of the Department of Environmental Protection and Cricket Lane LLC, SOC, 050-1355, for 55R Pearson Lane.

**Motion:** At 8:57 p.m. a motion was made by A. Greco to enter into Executive Session to approve August 8, 2023 Executive Session Meeting Minutes

Second: G. Walker

A roll call vote was taken:

Dana Packer - Yes  
Alicia Greco - Yes  
Leslie Mathews - Yes  
Geof Walker - Yes

**The meeting will not reconvene at the conclusion of the executive session.**

Respectfully submitted,  
Julie O'Brien  
Executive Administrator