

Newbury Town Library  
Minutes of the Board of Trustees Meeting (DRAFT)  
Date: September 21, 2022

Meeting called to order at 3:39 PM. In attendance: Trustees, Dick Ravin, Alex Burke, and Beth Cennami; Library Director, Erin Thompson. Trustees Margaret Grimes and Terry Litterst were absent.

The board accepted the Minutes of the August 17, 2022 meeting by unanimous vote.

Ms. Thompson delivered her Director's Report, beginning with the news that for the first time since 2009, the NTL no longer needs a waiver from Mass Board of Library Commissioners for its Municipal Appropriation Requirement. The board and Ms. Thompson discussed how to handle the shortfall between municipal funding and the materials required to maintain our good standing with the MVLC. The Board then took up the issue of the low pay scale for the library's three part-time staff members. They moved, seconded, and voted unanimously to use State Aid Funds to boost those wages from the bottom of the scale to near middle, at a cost of \$3,200 for the remainder of FY23, and \$6200 for FY24. The wage increases will go into effect November 1, 2022.

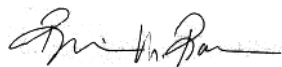
Ms. Thompson informed the board that the newly-hired Information Assistant, Liz Flaherty is handling her position with impressive energy and creativity. Director Thompson went on to inform the board that the reconstruction project is now complete and the lock upgrade is done.

The board voted unanimously to amend the library's normal hours to a holiday calendar for Thanksgiving. The board also voted by unanimous consent to pay for small holiday gifts for library volunteers during volunteer appreciation week in December, as well a pizza dinner for library staff during a team building activity, also in December. By unanimous approval, the board then voted that the library apply to Town Hall for an ARPA grant to pay for the purchase and installation of a back-up electrical generator.

Ms. Thompson and the board next discussed the post-lockdown statistics regarding library visitors and digital resource usage. The board lastly discussed an upcoming grant for security cameras and the possible donation of an antique spinning wheel.

The meeting adjourned at 5:01 PM.

Respectfully,



Richard Ravin  
Secretary

List of Documents

- Agenda 09.21.22
- Director's Report 09.21.22
- Budget Summary 09.21.22
- Funds Summary 09.21.22
- Statistics 09.22.22

- Holiday Hours Document 09.22.22