

Newbury Town Library
Draft Minutes of Special Board of Trustees Meeting
Date: November 16, 2022

Meeting called to order at 5:05 PM. In attendance: Trustees, Dick Ravin, Alex Burke, Terry Litterst, Margaret Grimes and Beth Cennami; Library Director, Erin Thompson.

The board accepted the minutes of the October 19, 2022 meeting by unanimous vote.

Ms. Thompson delivered her Director's Report, announcing that the library's Long Range Plan was well underway. She asked the Board to schedule a Special Trustees Meeting to discuss the LRP on November 30, 2022 at 5 PM, and a regular Trustees Meeting on December 14, 2022 at 3:30 PM to discuss the next-to-be written Town Budget Request. *So agreed.*

The board and Ms. Thompson discussed the town requirement that the trustees vote to allow the library to spend out the yearly interest from its gift funds. *So voted by unanimous consent.*

Ms. Thompson also disclosed that she will wait until the end of the year to use State Aid Funds. This year's budget request will reflect the salary raise for part-time staff.

Director Thompson next informed the board that the staff is exploring unionizing with the Teamsters. Town policy requires a hands-off approach for library management and trustees. She also outlined her conversation with Diane Doyle, Newbury Town Treasurer/Collector, about town snow day policies and how they impact employee hiring and retention. Board Chair Burke will investigate Commonwealth policies to help make a case for the Personnel Board to change to a more employee-friendly policy.

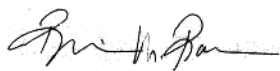
The board next discussed how much it has cost the Library to share its water with the Little League, a quadruple increase in a single quarter that equals an entire year of water bills. Board President Burke will ask for reimbursement from the DPW.

Lastly, the board and director discussed a series of topics, including testing unidentified keys against library locks, the library's upcoming Newbury History Outdoor Escape Room, an early closure for the Town Holiday Party, and various library policy documents under review and revision. Trustee Litterst will reach out to the social service organization, Hogan Regional Center, to see if they can provide the library with handicap-accessible door systems for the bathroom doors.

The board set the next regular meeting at December 14, 2022 at 3:30 PM.

The meeting adjourned at 6:35 PM.

Respectfully,



Richard Ravin,
Secretary

List of Documents

- Agenda 11.16.22
- Building Closures/Personnel Policy
- Director's Report, 11.16.22
- Stats, October, 2022