

Newbury Town Library
Minutes of the Trustees Meeting
Date: March 23, 2022
Via Zoom

Meeting called to order at 5:33 PM. In Attendance: Dick Passeri, Terry Litterst, Dick Ravin, Alex Burke, Jean Ackerly and Erin Ouimet. Margaret Grimes absent.

The board approved the minutes of the meeting of Feb 9, 2022. So moved, seconded and voted by unanimous consent.

The Trustees and Library Staff discussed the upcoming repair plans for the areas of the library damaged by the glycol leak of February 25th. The project will begin in April on a date yet to be determined. The board also discussed other building issues including replacing the Meeting Room carpet. The Trustees moved, seconded and voted unanimously to accept the carpet choice selected by staff.

Ms. Ouimet discussed progress in the search for a new Assistant Director and the Youth and Children's Librarian. Interviews are ongoing.

Ms. Ackerly presented the current FY22 Budget Summary and the status of the library's FY23 Budget Request. She also discussed the mechanics of how the library must use the Lois Smith Funds via the Friends of the Library.

The Trustees then discussed compensation for the incoming Library Director. They moved, seconded and voted unanimously to set the pay package at \$65,000/year, which is in keeping with salaries at comparably-sized libraries in the MVLC. Members of the Trustees are meeting in early April with town officials to set benefit specifics for the position.

The Trustees and Library Staff discussed how the library has been using the personal credit card of the Library Director to purchase from various vendors such as Amazon and Adobe. Ms. Ouimet and Mr. Ravin will investigate whether it's possible to eliminate dependence on a credit card for such purchases in the future.

Nest, the Trustees and Library Staff discussed the progress of citizen input to the Long Range Plan. So far, the library has received responses from 95 people.

Lastly, the Trustees and Library Staff discussed the proper handling of a 19th Century hooked rug, a recent donation to the library. Mr. Burke will investigate the safest way to display the rug.

The next meeting was set for Wednesday, April 23, 2022 at 5:30 PM, via Zoom.

The meeting adjourned at 6:40 PM.

List of Documents:

- Agenda March 23, 2022
- NTL FY22 Budget Summary (via Sharepoint)
- FY22 Staffing Increases
- Funds Descriptions
- NTL Director.Report.3.23.22
- Funds Dec. 2018 Town Designations

Respectfully,

Dick Ravin
Trustee