

Newbury Town Library
Minutes of the Trustees Meeting
Date: June 15, 2022

Meeting called to order at 5:30 PM. In Attendance: Terry Litterst, Dick Ravin, Alex Burke, Beth Cennami and Erin Ouimet. Margaret Grimes was absent.

The board read and voted approval of the minutes of the meeting of May 18, 2022.

Ms. Ouimet discussed the hiring of Ms. Nicole Korodi as Youth and Children's Librarian. She starts work on Tuesday, June 21, 2022.

Ms. Ouimet informed the board that she met with the town's HR Board regarding the FY23 hiring of an Information Assistant. The Board is in process of creating a formal job description. She also reported that any wage savings from having had several open positions will revert to the town and not to the library.

Ms. Ouimet and the board next discussed issues pertaining to the library's physical plant, praising the exterior paint job, the replacement of interior carpeting and the repair project to fix areas damaged by this winter's leak. Workers have completed the demo and begun reconstruction. They expect to complete the reconstruction by mid-July. The board and Ms. Ouimet then discussed issues still in the planning stage, including installation of a handicapped-accessible door opener for one of the bathrooms, replacement of the staff microwave and the possibility of rekeying the front door to improve security. The self-checkout kiosk is due to arrive end of July.

Ms. Ouimet continued her Director's Report with an outline of adult and children's programming coming this summer and into the fall. Through a free partnership with the Tewksbury Public Library, our patrons will be able to connect with many virtual programs. The board then discussed the recently edited Information Policy document and moved, seconded and voted unanimously to accept it. The Collection Policy documents are still under review.

The board moved, seconded and voted to renew the library's yearly contract with Catherine Dullea, who curates art shows in the Community Room, using Gift and Memorial funds to support the \$1600 per year cost.

The next meeting was set for Wednesday, July 20, 2022 at 3:00 PM.

The meeting adjourned at 6:25 PM.

List of Documents:

- Agenda June 15, 2022
- Trustees Statistics May, 2022
- FY22 JUN15 Budget Summary.
- All Programs as of 6-7-22

- NTL Director Report, 6.15.22

Respectfully,

Richard Ravin
Secretary