

Newbury Town Library
Minutes of the Board of Trustees Meeting (DRAFT)
Date: Aug 17, 2022

Meeting called to order at 3:29 PM. In attendance: Trustees, Terry Litterst, Dick Ravin, Alex Burke, and Beth Cennami, Library Director, Erin Thompson, and Assistant Director, Dorothy Moynihan. Trustee, Margaret Grimes was absent.

The board accepted the Minutes of the July 20, 2022 meeting by unanimous vote. They approved the minutes of the meeting of August 3, 2022, as amended, by unanimous vote.

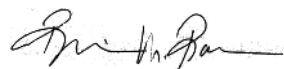
Ms. Thompson delivered her Director's Report. She covered topics including using the Lois Smith Tech fund to pay for some web products which require a credit card for payment. She informed the board that the library accepted \$5,000 in grant money for materials relating to renewable energy. Ms. Thompson next discussed the ongoing search for an Information Assistant. The board, Ms. Thompson and Ms. Moynihan reviewed the town's Covid Policy as one member of the staff was recently infected. Ms. Moynihan led a discussion on the July Library Statistics, showing increases in some areas and decreases in others from July 2021. But among these statistics, the 70 person audience for the Flamenco-themed party for outgoing Library Director Jean Ackerly, was a distinct success. Trustees Litterst and Cennami relayed to the board and present staff the progress they were making in researching with other comparable towns, the HR issues discussed at the special board meeting on August 3.

Ms. Thompson presented to the board two bids from Tri-State Lock and Safe for replacing library door locks to shore up the building's security. By unanimous vote, the board accepted the Package One bid for \$5104.50.

In addition, the board and library directors discussed water usage from the outside hose bib and who has access to its lock and key.

The meeting adjourned at 4:32 PM.

Respectfully,



Richard Ravin
Secretary

List of Documents

- Agenda 08.17.22
- Building Locks Estimate 07.28.22
- Director's Report 08.17.22
- Budget Summary 08.17.22
- Funds Summary 08.17.22
- Statistics 08.17.22
- Modified Town of Newbury Municipal Employee C-19 Protocol 02.08.22