

Human Resources Board

Subject: Minutes of Meeting held on Monday, March 27, 2023

Present: Mark Gleckman, Diane Doyle, Anthony Antico, John Ferrara, Patty Fisher

Excused: Lynne Peabody

Convened: 3:59 PM

1. **Call to Order:** The meeting was called to order by Mark Gleckman at 3:59 PM. A quorum was present.
2. **Minutes of Prior Meeting:** Motion was made to approve the minutes of the monthly meeting held on February 27, 2023. The motion was made by Anthony Antico and seconded by John Ferrara. Vote was unanimous.
3. **Employee Issues:** None
4. **Personnel Actions and Job Vacancies:** Open positions include the current posting for Harbormaster Helper(s) to staff the landing this summer. A new Assistant Harbormaster has been hired, Brett Carrier.
5. **Workplace/Discrimination/Ethics Issues:** None
6. **Safety Issues:** Patty Fisher provided the HR Board with an update to the COVID 19 – State of Emergency. Effective May 11, 2023 Gov. Maura Healy has ended the State of Emergency and many of the mandates/accommodations. Patty Fisher will be meeting with the COVID team in Newbury to discuss protocols, policies and procedures as we move past May 11, 2023. It was suggested that any questions or concerns should be directed to Patty Fisher. It is anticipated that we will have a FAQ or update to address positive COVID tests and other issues that may arise.
7. **Other Business:** Mark Gleckman reported that a draft of the Organization Chart may be presented at the next HR Board meeting in April.
8. **Next Meeting:** The next regular monthly meeting of the Human Resources Board will be held on Monday, April 24, 2023 at 4:00 pm in person in the 2nd Floor Hearing Room, 12 Kent Way, Byfield, MA 01922.
9. A motion was made by John Ferrara and seconded by Patty Fisher to adjourn at 4:16 pm.

Adjourned: Approximately 4:16 PM

Scribe: Diane M. Doyle