

# NEWBURY HISTORICAL COMMISSION

## APPROVED MEETING MINUTES

THURSDAY, AUGUST 10, 2023

Regular meeting of the Newbury Historical Commission began at 7:01 p.m.

**Members present:** Channing Howard, Jan Forrest, Lon Hachmeister, Eva Jackman, Rebecca Fuller, and Rich Morin

**Members absent:** None

**APPROVAL OF MINUTES:** Minutes of the July 13, 2023 meeting were reviewed. A motion was made to accept the meeting minutes as written and approved by all.

**TREASURER'S REPORT:** FY 2024 budget information not yet available. Finance is closing out FY2023.. Lon will purchase 2 fire extinguishers and 2 signs to identify where they are located. Restoration of Schoolhouse book (1975-6) – progress is being made with getting a .pdf format to copy. A motion was made to accept the Treasurer's report as presented.

**WEBSITE REPORT:** Rebecca: very close to completion. She is ready for Rich indigenous people information. Rich will email to Rebecca after it has been reviewed by the expert he has been working with. We can update information in a timely manner going forward, once the system is back "up and running". She needs Lon's "picture" for the group period "photos". He will send it to her.

## CORRESPONDENCE:

**Email from:** MassHistPress; MHC, National Alliance of Preservation Commission (NAPC) re: Guide for local preservation programs; Fall Workshop schedule from Jen Doherty; Eva re: 1 High Rd., Alyson Krisanda check on times the Schoolhouse is open; Town Day postcard.

**Email to:** MHC, list of members, etc.; MassHistPress, email requesting info on Survey and Planning Grants;

**Phone Call(s):** none

## NOTES ON CORRESPONDENCE:

1. Brief discussion on e-mail from MHC, showed Jan did not update Lon's email, so he was not getting these emails from them. Jan will revise and resend to Jenn Doherty, MHC.
1. Eva is looking at 1 High Rd information. She cannot find where the owners have a date of 1810. She believes it is the only example of a Federal style house in Newbury.

## UNFINISHED BUSINESS UPDATES

2. Channing is still working on information for Roof.
3. Lon has the original book of the work done on the Schoolhouse for the Bi-Centennial. Lon is working with the document to try making a .pdf that will be easier to reproduce.
4. Master Plan update – Jan detailed information that was old and problematic, e.g. Old Reconnaissance report. Many items on the report needing attention have since been updated and notations were made to correct these items, among them was the 1<sup>st</sup> Parish Burial Ground. LHDSC information also needed amendments to wording.
5. Rich found a "group" calendar for Schoolhouse coverage, not everyone is able to use it yet and it was apparently a trial offer only. Apparently, this is not a "free" version. We will try again before next year's schedule is needed.

6. House plaques came up and we need to find a good sample as one person/company who did them has died. Lon will look for information he has from prior searches. Lon created detailed info on how to create signs. We need to get information to put on the website. Discussion of sign companies ensued.
7. Channing contacted HC Chair in Essex, trying to get info on getting survey of houses completed. They have not done this yet.
8. Still need to get the back of the Schoolhouse pressure washed.
9. Channing looked at the list of things that are Unfinished Business; plastic box outside for materials needs replacing, old electric meter box outside needs repair. Lon should purchase a new box and he volunteered to fix the wooden electric box.

## DISCUSSION

1. Town Day is August 26<sup>th</sup>. We will have coverage for 11 – 3, to match the 1st Settler's Burial Ground. We were disappointed that there is no other activity on the Lower Green; last year there were arts/crafts vendors. Jan will send e-mail to planners to have our time changed from 1 -3.
2. Schoolhouse coverage schedule was completed through September 24<sup>th</sup> at this meeting.

## LHDSC – UPDATES FROM LON

Update from Lon on: 1 member had to resign, a replacement is being sought. They had a discussion on the best way to send out information, mailings, etc. There was also a discussion to break into subcommittees to make information more manageable. They are going to send out a survey to residents. Channing mentioned that he just got new information from Town attorney no “work meetings”, no deliberations, no votes, etc. are allowed without filming, quorum, etc. First informational meeting for the general public was on Saturday, July 8<sup>th</sup> and held on the Lower Green. Future meetings will be held in Byfield and on Plum Island to cover distribution of information for all sections of Town. Next meeting is 8/15

## DDB DISCUSSION

1. Brief discussion on future changes to the current DDB; change date of houses to time period, e.g. houses/buildings over 50yrs? Also, make the delay longer in terms of days. No decision was made to update at this meeting.

## ADJOURNMENT

The next meeting of the Historical Commission should be on Thursday, **September 14, 2023**.

This meeting was adjourned at **8:14 p.m.**

Janice M. Forrest 09/14/2023

Janice Forrest

Date of approval: