

# NEWBURY HISTORICAL COMMISSION

## APPROVED MEETING MINUTES

**THURSDAY, OCTOBER 12, 2023**

Regular meeting of the Newbury Historical Commission began at **7:05** p.m.

**Members present:** Channing Howard, Jan Forrest, Lon Hachmeister, and Rich Morin

**Members absent:** Eva Jackman, Rebecca Fuller

**Guest(s):** None

**APPROVAL OF MINUTES:** Minutes of the September 14, 2023 meeting were not reviewed. We did not have a quorum of members that attended the September. We will try in November to approve September and October.

**TREASURER'S REPORT:** Lon read and explained the FY 2024 budget information to date. He is going to Town Hall to discuss the budget \$\$'s straightened out (FY2023 vs. FY2024) and get remaining invoices entered to be paid. A motion was made to accept the Treasurer's report as presented.

**WEBSITE REPORT:** Rebecca was absent from this meeting. She did tell Janice that she is just waiting to meet with the new IT director to get the updated 1635 website launched! The website will remain under the control of the HC, as it has always been.

### **CORRESPONDENCE:**

**Email from:** Masshistpress; MHC: Next round of submission info for grants; webinar on deconstruction and reuse of materials; National Parks Service updated Substitution Materials from the Dept. of Interior; MHC more grant information sent; Rosemary Costello, Manchester by the Sea HDC – requested info on DDB's; Building Inspector question on 1 Hanover for interior updates and renovate attic space; NPL is having a roundtable on Byfield from yesteryear.

#### **Email to:**

Bldg. Dept. re: 85 High Rd email sent regarding what was told to the owner's son re: building permit. (There is a PR on the property). Bldg. - Chrissy will check with Peter and remind him to watch for permits or work being done.

**Phone Call(s):** none

### **NOTES ON CORRESPONDENCE:**

1. Webinar as an assist for DDB's by reusing materials, etc. 10/25.
2. DDB process began with 14 instances by reviewing – although we did not actually engage the actual DDB. We need to get more information in writing from the "owners on "promises" made to ensure there is follow through. Channing would like a note made on the possibility of having a "Roundtable" with/without MHC in the future with local Towns to go over DDB's.
3. NPS updates on Substitution products/materials – Channing requested we download/print new recommendations. NPS issued the update of the Dept. of Interior requirements. If the changes are not too large, print out for binder.
4. 1 Hanover - Cosmetic updates, etc. what type of windows? Jan will inquire info from building dept. Brief discussion of NHRD properties. No restrictions on this building. Send note to Building Dept.

## UNFINISHED BUSINESS UPDATES

1. Ferry (Pumpkin) House – Lon has spoken with the owner again about getting the book of all the restoration done. The owner is searching for the book! He (owner) is also looking at chances/updates on the house and is sending plans to the Town.
2. Channing is still working through information for Roof materials and vendors.
3. MACRIS updates – look at previously handed out information on houses not on MACRIS, but on lists of houses created by year built. Jan asked for everyone to review, so we can narrow down the most significant.
4. Channing looked at the list of things that are Unfinished Business: plastic box outside for materials needs replacing, old electric meter box outside needs repair. Lon should purchase a new box and he volunteered to fix the wooden electric box. We need updates when Lon is at the next meeting.

## DISCUSSION

1. Marsh Meadow Lane – Martha stated she has not gotten the report from Damon on Barn from the restoration. We do not have information on final review, etc.  
Channing requested that all information on 1 Marsh Meadow Lane Barn be kept for future reference. He feels there is a gap on sharing of information and procedures with the Town that need to be clarified.
2. A request was sent to NHC for use of the Lower Green for a photo shoot. Jan replied by telling them to contact the Select Board for permission. Jan went to the meeting to field any questions from SB, etc.
3. Quick mention of the Seminar at Governor's on The Great Marsh on 10/23/2023.
4. Lon – met with a group from Maine that has ancestors from Newbury area (Thurlow). They are supposed to send Lon a copy of their ancestor's will.
5. We need to close the clean/close Schoolhouse – not a meeting, so we will find a date via email.
6. Jan updated the number of Schoolhouse visitors for the past year 204.
7. Channing – discussion of QR code for the schoolhouse and the creation of these and the information. Put this on agenda for November.
8. Lon asked the best ways to reach all the citizens (voting). Discussion was held on paper vs. QR codes, etc.

## LHDSC – UPDATES FROM LON

Lon did a study plan for the last meeting. The meeting went through each bullet point. The finalized study plan will hopefully be decided at their next meeting.

**DDB DISCUSSION** - See notes in correspondence.

## ADJOURNMENT

The next meeting of the Historical Commission should be on Thursday, **November 9, 2023**.

This meeting was adjourned at **7:55 p.m.**

Janice M. Forrest                      11/09/2023

Janice Forrest

Date of approval: