

**Town of Newbury
Capital Planning Committee Meeting
Tuesday, December 19, 2023, 7:00 AM Town Offices
Meeting Minutes**

Members present: **Marshall Jespersen, Nick Orem, and Tracy Blais**

Absent:

In attendance: **James Sarette, DPW Director**

Marshall Jespersen called the meeting to order at 7:06 AM, a quorum was established

1. Minutes – December 7, 2023 were approved unanimously on a motion made by Nick Orem and seconded by Tracy Blais

2. Review of Newbury Elementary School HVAC Project Proposal –

- **DPW Director James Sarette presented the following:**
 - DMS Design performed a Capital Needs Assessment on the mechanical systems
 - Plan is to replace the units that have reached the end of their useful life with hybrid units
 - Project will be completed over a two-year time period with the worst equipment being replaced first
 - The units are approximately 20% more expensive than conventional units
 - National Grid will provide incentives that will make the purchase price less than what we would spend on conventional rooftop units

3. Action Items – DPW Director will explore the cost of geothermal heating at the request of the Capital Planning Committee members. Given its efficiency there may be a cost savings over the lifetime of the system

5. Next meeting date:

Next meeting will be held remotely on Thursday, January 18, 2024 at 7 AM

6. Adjourned unanimously at 7:38 AM on a motion by Nick Orem, seconded by Tracy Blais