

**Minutes of the Capital Planning Committee**

**8 November 2017**

**Town Hall, 12 Kent Way, Byfield, MA**

The meeting was called to order at 7:05am and a quorum was established. Members present were Marshall Jespersen, chair, Nick Orem and Tracy Blais. Guests were Stuart Meurer, prospective member, James Sarette, DPW director and Fire Dept. Chief Janvrin.

The approval of the minutes of our last meeting were postponed until the next meeting.

The requests before the committee were:

1. \$100,000 to replenish the catch basin account. Mr. Sarette outlined the work they have done to date and that they are trying to catch up with the backlog of work on the storm sewer systems in the town. His forecast is that we have a few more years of heavy work to catch up on damaged systems before we can make this a maintenance item and a line item in the annual budget.
2. \$199,700 for the replacement of a 24 year old front end loader that has reached the end of its scheduled service. The old equipment will be auctioned off to help off set the cost of the new equipment, but the sale price is not yet known. Proceeds from the sale will be deposited into the Town's General Fund.
3. \$157,885 for 17 Scott air packs, or \$273,435 for 34 air packs. The 14 units are due for replacement and the second 14 are close to retirement age. Replacing them all would give the department uniform equipment going forward. The Chief will be resubmitting his request with more data before our next meeting.
4. \$170,000 for a bucket truck with aerial lift. The tree warden and DPW director will submit a joint justification for the purchase at our next meeting.

No votes were taken on the requests before the committee, we will wait for the rest of the justifications to come before the committee before our evaluations.

The committee interviewed Mr. Meurer and asked him to submit an email of interest to the Board of Selectmen. Our opinion is that he would be a valuable addition to our committee.

There being no other business before the committee, a motion was made, seconded and approved to adjourn at 7:56 am.

**Marshall Jespersen**  
**Chair**