

**Town of Newbury - Conservation Commission  
Wetlands Processing Fee Schedule and Worksheet  
Effective July 1, 2011**

<b>Name of Applicant:</b>		<b>Project Address:</b>	
<b>Name of Rep (if applicable):</b>		<b>Phone:</b>	
<b>Signature of Applicant or Representative</b>		<b>Date:</b>	

  

<b>Amount Received</b>		<b>Conscom Initials</b>	
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1. All parties are required to comply with the Processing Fee Schedule for all filings/matters to be heard by the Conservation Commission on or after July 1, 2011
2. A \$25.00 postage & handling fee applies for each activity that requires a Permit, Extension of a Permit or Closure of a Permit from the Conservation Commission.
3. Request to be heard under Other Business: There shall be a required processing fee of \$25.00 to be heard by the Commission under Other Business. Should the Commission determine the project change constitutes a minor modification without the requirement for a formal amendment; please refer to Section 6. If the Commission determines that the proposed modification is one that requires a formal amendment to the existing active Order of Conditions; please refer to Section 5. Note that this activity may also subject to MassDEP file fees. Failure to come before the Commission in advance of conducting ANY CHANGE that constitutes a modification will constitute a violation and shall require a formal amendment to the existing active Order of Conditions, and at the discretion of the Commission may be assessed up to a triple after- the- fact processing fee per activity.
4. A flat fee of \$75.00 each for the following applications: (Check Applicable Item)
  - \_\_\_\_\_ Request for Amendment to an existing active Order of Conditions
  - \_\_\_\_\_ Request for Certificate of Compliance\*
  - \_\_\_\_\_ Request for Determination of Applicability (RDA)
  - \_\_\_\_\_ Request for Extension of Order of Conditions
  - \_\_\_\_\_ Request for Re- Issuance of an original Order of Conditions
  - \_\_\_\_\_ Request for Re- Issuance of an original Certificate of Compliance

*\* Request for Certificate of Compliance must be submitted prior to the expiration of the then current Order of Conditions. If the Request for Certificate of Compliance is not received within the permitted work time, there will be an additional fee of \$500.00. This practice was implemented and remains in affect for Order of Conditions that were issued on or after 8/1/2005.*

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The following fee schedule applies to Notice of Intent (NOI) categories: 310 CMR 10.3 (7) (c) as follows:

Category 1:	\$60.00 per activity	X _____ =	\$ _____
Category 2:	\$250.00 per activity	X _____ =	\$ _____
Category 3:	\$660.00 per activity	X _____ =	\$ _____
Category 4:	\$960.00 per activity	X _____ =	\$ _____
Category 5:	\$ 2.50/Linear Foot (not less than \$60.00/more than \$1200.00)	X _____ =	\$ _____

6. Request for Amendment or Modification of an Existing Order of Conditions, that does not require a public hearing. Circle appropriate request.

- (1) \$60.00/First Request      \$ \_\_\_\_\_
- (2) \$90.00/Second Request \$ \_\_\_\_\_
- (3) \$120.00/Third Request \$ \_\_\_\_\_
- (4) \$150.00/Fourth Request \$ \_\_\_\_\_ (and each subsequent request)

7. Category 6 Application for review of Resource Area Delineation: \$1.50/Linear Foot (not less than \$50.00 or more than \$240.00 for single family house projects OR not less than \$60.00 or more than \$2,200.00 for any other activity). This fee will be in addition to the fee for an RDA or an NOI listed above.

Type of Activity: \_\_\_\_\_  
 \$1.50/Linear Foot X \_\_\_\_\_ L.F. = \$ \_\_\_\_\_ (\$60.00 Minimum/\$240.00 or \$2,200.00 Maximum)

8. The fee for projects within the Riverfront Area and another resource area shall be 150% of the applicable fee. Select appropriate application type.

\_\_\_\_\_ RDA    \$75.00 X 150% = \$112.50

\_\_\_\_\_ NOI    (Total from No. 2 above):    \$ \_\_\_\_\_ X 150% = \$ \_\_\_\_\_

9. LATE FILING PENALTY FEES. In the event of a violation finding by the Commission, in which a filing is required after the fact - the local fee for the filing will be twice the normal fee(s) for that activity or those activities applicable under the above listed schedule.

DEP File No. \_\_\_\_\_ (if available/applicable)  
 TOTAL FILING FEE SUBMITTED: \_\_\_\_\_